

TOWNSHIP COMMITTEE SINE-DIE MEETING - JANUARY 1, 2022

Deputy Mayor Williams called the meeting to order at 11:55 a.m. and requested the Deputy Clerk to call the roll. The following members were present: Keith Cafferty; Robert Lane, Jr.; Tassie D. York; and Deputy Mayor Nicholas Williams. Absent: Mayor Michael Brantley.

Also present at the dais were Gene Anthony, Township Attorney; Gina M. LaPlaca, Business Administrator; and Pamela D. Howard, Deputy Municipal Clerk.

The Deputy Clerk stated, "Fire exits are located in the rear of the room and to my right, in case of fire you will be notified by bell and or public address system. If you are alerted of fire, please move to the nearest smoke-free exit.

The Deputy Clerk announced that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press and The Coaster on May 27, 2021, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notice with the Municipal Clerk.

Deputy Mayor Williams asked for the transaction of any remaining 2021 business.

Ms. Howard stated that there was no further business to be transacted for the year 2021.

Mr. Lane offered a motion, seconded by Ms. York, to adjourn the meeting Sine Die. All were in favor.

Pamela D. Howard,
Deputy Municipal Clerk

TOWNSHIP COMMITTEE REORGANIZATION MEETING – JANUARY 1, 2022

Deputy Municipal Clerk Pamela D. Howard called the 2022 Reorganization Meeting of the Neptune Township Committee to order at 12:05 p.m. The following members were present: Keith Cafferty; Robert Lane, Jr.; Nicholas Williams; and Tassie D. York. Dr. Michael Brantley participated via conference call.

The Deputy Clerk announced that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press and the Coaster on May 27, 2021, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda and resolutions are posted on the Township web site (www.neptunetownship.org) and the meeting is being streamed live via townhallstreams.com.

The Invocation was given by Pastor Tommy D. Miles, Macedonia Baptist Church

Ms. Howard led the Flag Salute.

Re-elected Township Committeeman Dr. Michael Brantley was sworn into office (via phone) by The Honorable Stacey D. Adams, New Jersey Superior Court Judge.

Newly-elected Township Committeewoman Tassie D. York was sworn into office by Judge Adams.

Re-elected Township Committeeman Nicholas Williams will be sworn into office by Judge Adams

The Deputy Clerk certified that the following individuals are duly qualified by law to serve as members of the Township Committee of the Township of Neptune for the year 2022:

Dr. Michael Brantley	Keith Cafferty	Robert Lane, Jr.
Nicholas Williams	Tassie D. York	

ELECT CHAIRPERSON OF THE TOWNSHIP COMMITTEE AND MAYOR OF THE TOWNSHIP OF NEPTUNE FOR THE YEAR 2022

Mr. Lane offered the following resolution, moved and seconded by Ms. York, that it be adopted:

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Nicholas Williams be and is hereby elected Chairperson of the Township Committee and Mayor of the Township of Neptune for the year 2022.

The resolution was adopted on the following vote: Brantley, aye; Cafferty, aye; Lane, aye; York, aye; and Williams, aye.

The Oath of Office was administered by Judge Adams.

ELECT VICE-CHAIRPERSON OF THE TOWNSHIP COMMITTEE AND DEPUTY MAYOR OF THE TOWNSHIP OF NEPTUNE FOR 2022

Ms. York offered the following resolution, moved and seconded by Mr. Lane, that it be adopted:

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Keith Cafferty be and is hereby elected Vice-Chairperson of the Township Committee and Deputy Mayor of the Township of Neptune for the year 2022.

The resolution was adopted on the following vote: Brantley, aye; Cafferty, aye; Lane, aye; York, aye; and Williams, aye.

The Oath of Office was administered by Judge Adams.

APPOINTMENT OF DEPARTMENTAL CHAIRPERSONS

The Mayor announced the appointments of Departmental Chairpersons for 2022:

DR. MICHAEL BRANTLEY – Engineering, Land Use, and Court
KEITH CAFFERTY – Finance, Police Committee, Recreation & Public Works
ROBERT LANE, JR. – Construction, Senior Center, and Public Safety (OEM & EMS)
TASSIE D. YORK – Code Enforcement, Tourism, and Economic & Community Development
NICHOLAS WILLIAMS – Marina, Library, Administration and Police Committee

OATH OF OFFICE – GINA M. LAPLACA, BUSINESS ADMINISTRATOR

Judge Adams administered the Oath of Office to Gina M. LaPlaca, Business Administrator.

CONSENT AGENDA – PROFESSIONAL APPOINTMENTS

Ms. York offered the following resolutions, moved and seconded by Mr. Lane, that they be adopted:

APPOINT TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$400,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Gene Anthony as Township Attorney for the year 2022, effective January 1, 2022 at an annual retainer of \$38,733.46 and a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

APPOINT SPECIAL COUNSEL

WHEREAS, the Township of Neptune desires to appoint Special Counsel through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$85,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Special Counsel, inclusive of 2022 tax appeals, for the year 2022, effective January 1, 2022 at an hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT TOWNSHIP LABOR ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Labor Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior five years for these services, it is estimated that the total 2022 appropriation for this contract will be \$125,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Shain Schaffer as Township Labor Attorney for the year 2022, effective January 1, 2022 at an hourly rate of \$160.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT REDEVELOPMENT ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Redevelopment Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in prior years for these services, it is estimated that the total 2022 appropriation for this contract will be \$30,000.00, said amount subject to unforeseen decreases or increases in redevelopment matters. Funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Maraziti Falcon, LLP, 150 John F. Kennedy Blvd., Short Hills, NJ, as Township Redevelopment Attorney, for the year 2022, effective January 1, 2022, at the terms as indicated in the Request for Proposal on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Redevelopment Attorney, Chief Financial Officer, and Assistant C.F.O.

APPOINT PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint a Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Municipal Court S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints James Butler, Jr. as Prosecutor for the year 2022, effective January 1, 2022 at an annual salary of \$42,857.23; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Court Administrator, and Assistant C.F.O.

APPOINT PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint a Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Public Defender S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Kevin P. Wigenton as Public Defender for the year 2022, effective January 1, 2022 at an annual salary of \$23,265.39; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Court Administrator and Assistant C.F.O.

APPOINT ALTERNATE PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint an Alternate Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$2,500.00, said amount subject to unforeseen absences or conflicts with the Public Defender. Funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Municipal Court S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Law Office of Matthew Sage to serve as Alternate Public Defender in the absence of the Public Defender for the year 2022, effective January 1, 2022, at a rate of \$90.00 per hour; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Court Administrator.

APPOINT REGIONAL CONTRIBUTION AGREEMENT AND ENVIRONMENTAL/SHADE TREE COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$12,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney for the year 2022, effective January 1, 2022, at a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Environmental/Shade Tree Commission, and Assistant C.F.O.

APPOINT BOND COUNSEL

WHEREAS, the Township of Neptune desires to appoint a Township Bond Counsel through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$30,000.00. Funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriations entitled Financial Administration, O.E.; Sewer Utility; and various bond ordinances, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Wilentz, Goldman & Spitzer, as Township Bond Counsel for the year 2022, effective January 1, 2022 at an hourly rate of \$160.00 and at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

APPOINT AUDITOR

WHEREAS, the Township of Neptune desires to appoint a Township Auditor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$80,000.00. Funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Financial Administration O.E.; Audit Services O.E.; Municipal Court, O.E.; Library, O.E.; Sewer Utility, O.E. and Marina Utility, O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Fallon & Company, LLP as Township Auditor for the year 2022 at an hourly rate of \$145.00 and at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to

the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT CONSULTING ENGINEERS

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering and infrastructure projects that require the services of a Consulting Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of the following Consulting Engineers who will be solicited for proposals on larger and/or specialized engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2022:

ARH Engineers
CME Associates
T&M Associates
Leon S. Avakian, Inc

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Township Engineer, Chief Financial Officer, and Assistant C.F.O.

APPOINT CONSULTANT FOR COMPUTER AIDED DRAFTING AND DESIGN (CADD) SERVICES

WHEREAS, the Township of Neptune desires to appoint a Consultant for Computer Aided Drafting and Design (CADD) Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in prior years for these services, it is estimated that the total 2022 appropriation for this contract will be \$8,000.00. Funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Engineering O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of Civil Solutions for Computer Aided Drafting and Design Services for year 2022, at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Township Engineer, Chief Financial Officer, and Assistant C.F.O.

APPOINT TOWNSHIP ENGINEER

WHEREAS, the Township of Neptune desires to appoint and needs the services of a Township Engineer for Neptune Township for the calendar year 2022 through the Fair and Open Bidding Process pursuant to the provisions of N.J.S.A. 19:44A-1 et. seq.; and

WHEREAS, the Township accepted request for proposals for the aforesaid position on December 7, 2021, and desires to make an appointment from the proposals received; subject to certain conditions; and

WHEREAS, the Township of Neptune has not had an outside contractor for Engineering Services as its Township Engineer in prior years; other than the Engineering Firm of Remington & Vernick, Inc., for 6 months in the year 2021; where the appropriation for said contract was \$150,000.00; with a present cap on the full year being at \$275,000.00; said amount of which is subject to unforeseen decreases or increases in litigation and other legal matters, and approval by the Township Committee; and,

WHEREAS, funds will be provided for the first three months of 2022 in the 2022 Temporary Budget Funds, and the balance of 2022 will be provided in the Budget for the year 2022 when adopted, in the appropriation entitled, "Engineering" for which the Chief Financial Officer has certified in writing.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, hereby approves of an Engineering Contract as follows:

1. That the Engineering Firm of Remington & Vernick Engineers, Inc., located at 4907 New Jersey Avenue, Wildwood, New Jersey 08260 is hereby designated as the Township Engineer for the Township of Neptune from January 1, 2022 and ending December 31, 2022, subject to the conditions set forth below.
2. Remington & Vernick Engineers, Inc., shall provide all engineering services requested and required by the Township on a time and materials basis not to exceed \$275,000.00 for the year 2022, and monitor the Engineer Pool for special jobs.
3. Remington & Vernick Engineers, Inc., shall provide a Licensed Professional Engineer on an anticipated 8 hours per week basis; an Assistant Engineer on an anticipated 24 hours a week basis and Inspector estimated to provide 10 hours per week. The Assistant Engineer shall provide a minimum of 20 hours a week in the Neptune Township Engineering Office, as well as also providing inspections.
4. Remington & Vernick Engineers, Inc., shall charge the Township at a rate of \$150.00 per hour; exclusive of costs and expenses for its Licensed Engineer; \$130.00 per hour; exclusive of costs and expenses, for its Assistant Engineer and \$120.00 per hour, exclusive of costs and expenses, for its Inspector; subject to the limitation of total fees as set forth above.
5. The Administrator shall review on a quarterly basis all monthly billing to determine the status and whether there are any issues concerning maintaining the aforesaid cap.
6. The Township of Neptune has a right to cancel the contract with Remington & Vernick Engineers, Inc., with 30 days' notice should the Township decide by Resolution to hire an In-house Engineer or after a 20 day Notice to Cure should there be a default with regard to any of the terms of the Agreement by the Engineering Firm.
7. All Engineering Services shall be billed on a monthly basis and paid upon Certification of Availability of Funds upon receipt of the properly executed Purchase Order pursuant to the Rules of the Local Finance Board of the State of New Jersey.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute a contract according to law and in accordance with this Resolution, which shall be prepared and/or reviewed by the Township Attorney, and upon full execution, filed with the Clerk of the Township and made available for public inspection; and,

BE IT FURTHER RESOLVED, that a Certified Copy of this Resolution shall be forwarded to the Chief Financial Officer, Assistant C.F.O., and Remington & Vernick Engineers, Inc. and advertised in the official newspaper of Neptune Township as required by law.

APPOINT HISTORIC PRESERVATION COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Attorney to the Historic Preservation Commission through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December

2, 2021 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2022 appropriation for this contract will be \$25,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Historic Preservation Commission O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Ronald Cucchiaro, Weiner Law Group, as Attorney to the Historic Preservation Commission for the year 2022, effective January 1, 2022, at an hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, H.P.C. Secretary and Assistant C.F.O.

APPOINT RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Neptune (hereinafter "Municipality") is a member of the Garden State Municipal Joint Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, participating members are required to appoint a Risk Management Consultant; and,

WHEREAS, the Municipality has complied with relevant law with regard to the appointment of a Risk Management Consultant by issuing a Request for Proposals; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. The Township Committee hereby appoints RD Parisi Associates, Inc. as its local Risk Management Consultant for the year 2022, subject to right of termination pursuant to Risk Management Contract.

2. The Mayor and Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement.

APPOINT FINANCIAL ADVISOR

WHEREAS, the Township of Neptune desires to appoint a Financial Advisor to provide management advice on fiscal matters, continuing disclosure services, and assistance in the issuance of municipal debt as necessary through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and desires to make an appointment from the proposals received; and,

WHEREAS, the cost of these services will be less than \$15,000.00; and,

WHEREAS, funds will be provided in the appropriate ordinances for which municipal debt will be issued and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of NW Financial Group, LLC as Financial Advisor for the year 2022, effective January 1, 2022, at the terms as indicated in contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

APPOINT PUBLIC RELATIONS AND MARKETING CONSULTANT

WHEREAS, the Township of Neptune desires to appoint a Public Relations Consultant through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 2, 2021 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Publicity & Tourism, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Lenox Consulting as Public Relations Consultant for the year 2022, effective January 1, 2022, at a monthly rate of \$3,500.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

The resolutions of the Consent Agenda were adopted on the following vote: Brantley, aye; Cafferty, aye; Lane, aye; York, aye; and Williams, aye.

Dr. Brantley announced that he was leaving the meeting by ending the conference call. He wished everyone a happy new year.

Judge Adams administered the Oath of Office to Gene Anthony.

CONSENT AGENDA – CITIZEN BOARD APPOINTMENTS

Mr. Lane offered the following resolutions, moved and seconded by Ms. York, that they be adopted:

APPOINT MEMBER TO THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Linda Johnson be and is hereby appointed to the Neptune Sewerage Authority for a term of five (5) years effective February 1, 2022 and expiring January 31, 2027; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township of Neptune Sewerage Authority.

APPOINT MEMBER TO THE OCEAN GROVE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Barbara Burns be and is hereby appointed to the Ocean Grove Sewerage Authority for a term of five years effective February 1, 2022 and expiring January 31, 2027; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Ocean Grove Sewerage Authority.

APPOINT MEMBERS TO THE BOARD OF ADJUSTMENT

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and are hereby appointed to the Neptune Township Board of Adjustment:

Michael Pullano to a four-year term expiring December 31, 2025

Barbara Bascom to a four-year term expiring December 31, 2025

Tanya Pickard as the Alternate #1 member to an unexpired two year term expiring December 31, 2022

Derel Stroud as the Alternate #2 member to a two year term expiring December 31, 2023

Shane Martins as the Alternate #3 member to an unexpired two year term expiring December 31, 2022

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

APPOINT MEMBERS TO THE RECREATION COMMITTEE

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Neptune Recreation Committee for the year 2022:

Jimmie King	Verita Hill
Michelle Moss	Niarra Harvey
Terry Moloughney	Scott Imbriaco
Monica Kowalski	Nadine Kleiberg
Bridget James	Robert Lane, Jr.
Maureen Ruotolo	Keith Cafferty
Kathy Gamba	Bryan Acciani
Eugene Stewart	George Jones
Teddy Wilson	Danielle Seals
Matt Olds	William Young

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Recreation Director.

APPOINT MEMBERS TO THE SENIOR CITIZENS ADVISORY COUNCIL

BE IT RESOLVED, that the following be and are hereby appointed members of the Neptune Township Senior Citizens Advisory Council for the year 2022:

Deputy Chief Larry Fisher	Cynthia Moore
Maureen Minnick	Arthur Bauter
Ruth Johnson	Anne Alling
Joan Keleigh	Robert Hodges
Serena Norall	Joseph Kraft
Esther Day	June Stucky
Walter Drummond	Michael D'Amato
Edward McGill	Sharon Davis
Richard Kuchen	Angela Germann
Anne Sibole (member emeritus)	

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Senior Center Director.

APPOINT MEMBERS TO THE MUNICIPAL ALLIANCE AGAINST ALCOHOLISM AND DRUG ABUSE

BE IT RESOLVED, that the following are hereby appointed as members to the Neptune Township Municipal Alliance Against Alcoholism and Drug Abuse for a one-year term expiring December 31, 2022:

Ava Johnson	Sherry Sotnikoff
Tassie D. York	Sally Millaway
Billy Brown	Rick Matson
Liza DeJesus	Deputy Chief Larry Fisher
Juan Omar Beltran	Callie Peters
Hugh Wallace	Erin Walker (180)
Carley Dietrick (Seacoast Recovery)	Stephanie Lashley
Sgt. Hercules (NJ Counter Drug Task Force)	
Mike Bonanno (School Resource Officer)	

BE IT FURTHER RESOLVED, that Tassie D. York shall serve as Mayoral Representative to the Drug Alliance.

APPOINT MEMBERS TO THE FLETCHER LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Fletcher Lake Commission for the year 2022:

Robert Lane - Township Committee Member
Susan Roach – Township Committee Representative
Linda Henderson - Business Administrator's Representative
David Milmoie - Director of Public Works representative
Pamela Reinhardt - At-large member

John Kneute - Alternate member

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Fletcher Lake Commission.

APPOINT MEMBER TO THE DEAL LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling be and is hereby appointed as the Neptune Township member to the Deal Lake Commission for a one year term expiring December 31, 2022; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Deal Lake Commission.

APPOINT MEMBERS TO THE WESLEY LAKE COMMISSION

BE IT RESOLVED, by the Township Committee that the following individuals are hereby appointed to the Wesley Lake Commission for a three year term expiring December 31, 2024:

Keith Cafferty (Township Committee representative)
Dr. James Brown (Business Administrator representative)
David Milmo (Engineer or Director of Public Works representative)
Keith Fiori (at-large resident)
Rev. Beth Whalley Mitchell (at-large resident)

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Wesley Lake Commission.

APPOINT MEMBERS TO THE PARADE/MUNICIPAL SPECIAL EVENTS COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to serve on the Parade/Municipal Special Events Committee for the year 2022:

Robert Lane, Jr.	Assemblyman Eric Houghtaling
Roberta Grace	Joyce Bradley

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Joint Veterans Parade Committee.

APPOINT MEMBERS TO THE LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Local Emergency Planning Committee for the year 2022:

Michael Bascom - Emergency Management Coordinator/Chairman
Michael DiLeo – Deputy Emergency Management Coordinator - Haz-Mat
Donald Colarusso – Deputy Assistant Coordinator
William Rosen - Deputy Assistant Coordinator
David Shotwell – EMS
John Fritz – District Administrator, Neptune Fire District #1
Sean Donohue – Neptune Fire Official
Scott Liddick – Ocean Grove Fire Official
James Hunt - Chief of Police
Michael McGhee - Police Department
Anthony Gualario – Police Department
James MacConchie – Police Department
Sharon Rowe – Secretary
Vito Gadaleta – Community Emergency Response Team
Tami R. Crader - Board of Education
Don Frangipane – Board of Education / EOC Facility
Gina LaPlaca – Business Administrator/Public Information Officer
Melissa Zucconi – Purchasing Agent/Resource Management
Nicholas Williams - Mayor
Keith Cafferty – Township Committee Liaison
Doug Campbell - JSUMC
David Milmo - Public Works

Randy Bishop - Shelter Management
 Richard Cuttrell – Weather
 Bernard Haney – GIS/Donations Management
 Joseph Mauro - TNHA
 James W. Manning, Jr. - TNSA
 Stephen Vetrano, D.O. – Medical Director
 William Doolittle – Construction Official
 Edward Finlay – Marina
 Stephanie Oppegaard – Human Resources
 Kyle Bascom – Public Information
 OGCMA designee
 Neptune Fire Chief
 Ocean Grove Fire Chief

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator and the Business Administrator.

APPOINT MEMBERS TO THE RENT LEVELING BOARD

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Rent Leveling Board for the year 2022:

Ruth Johnson
 Naomi Riley
 Wendel Thomas
 Stephen Lella
 James Manning, Jr.
 Jeff Klein – Alternate #1
 William Whitley – Alternate #2

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Rent Leveling Board.

APPOINT MEMBERS TO THE ADVISORY COMMITTEE ON SUSTAINABLE PRACTICES (GREEN TEAM)

WHEREAS, on June 14, 2021, the Township Committee adopted Ordinance No. 21-25, which established an Advisory Committee on Sustainable Practices, also known as the Green Team; and,

WHEREAS, the Township Committee desires to make the initial appointments to the Committee in accordance with the membership provisions of the Ordinance,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints members to the Advisory Committee on Sustainable Practices (Green Team) as follows:

<u>MEMBER</u>	<u>TERM EXPIRATION (Dec. 31st)</u>
Joyce Klein, Regular Member	2025
Robert Williams, Regular Member	2025
Robert Lamont, Regular Member	2024
Roslyn Steverson, Regular Member	2024
(Vacant), Regular Member	2024
(Vacant), Alternate #1	2023
(Vacant), Alternate #2	2022
Keith Cafferty, Non-Voting Committee Liaison	2022
Dave Milmoie, Non-Voting DPW Director	2022
Gina LaPlaca, Non-Voting Business Administrator	2022

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Committee Liaison, Director of Public Works, and Business Administrator.

APPOINT TRUSTEES TO THE ECONOMIC DEVELOPMENT CORPORATION

BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Tassie D. York and Keith Cafferty as Municipal Trustees to the Economic Development Corporation for the year 2022; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Executive Director of the Economic Development Corporation.

APPOINT MEMBERS TO THE POLICE COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Police Committee:

Nicholas Williams as Mayor for a term ending December 31, 2022;

Keith Cafferty as the Township Committeeperson for a term ending December 31, 2022;

Gina LaPlaca as the Township Administrator for a term ending December 31, 2022;

Bryan Acciani, Lisa Boyd, and Reverend Nancy Jackson-Johnson as non-employee, resident members for a one year term ending December 31, 2022.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Township Attorney and Chief of Police.

The resolutions of the Consent Agenda were adopted on the following vote: Cafferty, aye; Lane, aye; York, aye; and Williams, aye.

MAYOR'S APPOINTMENTS TO CITIZEN BOARDS

The Mayor announced the following appointments to the Environmental/Shade Tree Commission:

Gregory Sharin, Richard Ambrosio, and William Heyniger to a three year term

CONFIRM MAYOR'S APPOINTMENTS TO THE ENVIRONMENTAL/SHADE TREE COMMISSION

Mr. Lane offered the following resolution, moved and seconded by Mr. Cafferty, that it be adopted:

BE IT RESOLVED, that the Township Committee confirms the Mayor's appointment of the following individuals to the Environmental/Shade Tree Commission:

Gregory Sharin to a three year term expiring December 31, 2024.

Richard Ambrosio to a three year term expiring December 31, 2024.

William Heyniger to a three year term expiring December 31, 2024.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

The resolution was adopted on the following vote: Cafferty, aye; Lane, aye; York, aye; and Williams, aye.

The Mayor announced the following appointments to the Planning Board:

Dr. Michael Brantley, as the Class I Member for a one year term

John Bonney, as the Class II member for a one year term

Keith Cafferty, as the Class III member for a one year term

Richard Ambrosio, as a Class IV member (Environmental Comm member) for a four year term

Bishop Paul Brown, as a Class IV member for a four year term

Roslyn Steverson, as the Class IV Alternate #2 for a two year term

CONFIRM MAYOR'S APPOINTMENTS TO THE PLANNING BOARD

Ms. York offered the following resolution, moved and seconded by Mr. Cafferty, that it be adopted:

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointments

of the following persons to the Neptune Township Planning Board for the year 2022:

Dr. Michael Brantley, as the Class I Member for a one year term expiring December 31, 2022.

John Bonney, as the Class II member for a one year term expiring December 31, 2022.

Keith Cafferty, as the Class III member for a one year term expiring December 31, 2022.

Richard Ambrosio, as a Class IV member (Environmental Commission member) for a four year term expiring December 31, 2025.

Bishop Paul Brown, as a Class IV member for a four year term expiring December 31, 2025.

Roslyn Steverson, as the Class IV Alternate #2 for a two year term expiring December 31, 2023.

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be forwarded to the Administrative Officer of the Neptune Township Planning Board.

The resolution was adopted on the following vote: Cafferty, aye; Lane, aye; York, aye; and Williams, aye.

The Mayor announced the following appointments to the Historic Preservation Commission:

Deborah Osepchuk as a Class B member for a four-year term

Lucinda Heinlein as a Class C member for a four-year term

Kurt Cavano as a Class C member for an unexpired four-year term

Doug McKeon as the Alternate #1 member to a one-year term

James McNamara as the Alternate #2 member to a one-year term

CONFIRM MAYOR'S APPOINTMENTS TO THE HISTORIC PRESERVATION COMMISSION

Mr. Lane offered the following resolution, moved and seconded by Ms. York, that it be adopted:

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointments of the following individuals to the Historic Preservation Commission:

Deborah Osepchuk as a Class B member for a four-year term expiring December 31, 2025

Lucinda Heinlein as a Class C member for a four-year term expiring December 31, 2025

Kurt Cavano as a Class C member for an unexpired four-year term expiring December 31, 2023.

Doug McKeon as the Alternate #1 member for a one-year term expiring December 31, 2022

James McNamara as the Alternate #2 member for a one-year term expiring December 31, 2022

BE IT FURTHER RESOLVED, that Len Steen is hereby bestowed with the honorary title of Member Emeritus; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Historic Preservation Commission.

The resolution was adopted on the following vote: Cafferty, aye; Lane, aye; York, aye; and Williams, aye.

The Mayor announced the following appointments to the Board of Library Trustees:

Torquato Tasso to a five-year term

Meghan Plevier as the Superintendent of School's representative to a one-year term

Fred Mayo as the Mayor's representative for a term concurrent with the Mayor

CONFIRM MAYOR'S APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

Ms. York offered the following resolution, moved and seconded by Mr. Cafferty, that it be adopted:

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointment of the following members to the Board of Library Trustees:

Torquato Tasso for a five-year term expiring December 31, 2026

Meghan Plevier as the Superintendent of School's representative for a one-year term expiring December 31, 2022.

Fred Mayo as the Mayor's representative for a term concurrent with that of the Mayor.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Library Director.

The resolution was adopted on the following vote: Cafferty, aye; Lane, aye; York, aye; and Williams, aye.

CONSENT AGENDA – TOWNSHIP COMMITTEE/ADMINISTRATIVE STAFF APPOINTMENTS

Mr. Cafferty offered the following resolutions, moved and seconded by Ms. York, that they be adopted:

APPOINT COMMUNITY DEVELOPMENT REPRESENTATIVES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Gina LaPlaca be and is hereby appointed Community Development Representative of the Township of Neptune for the year 2022; and,

BE IT FURTHER RESOLVED, that Michael Bascom is hereby appointed as the Alternate Community Development Representative; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Community Development.

APPOINT REPRESENTATIVE TO THE MONMOUTH COUNTY TRANSPORTATION COUNCIL

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Robert Lane, Jr. be and is hereby appointed as the Neptune Township Municipal Liaison to the Monmouth County Transportation Council for the year 2022; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Transportation Council.

APPOINT BOARD OF EDUCATION LIAISON

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Tassie D. York be and is hereby appointed as the liaison between the Township of Neptune and the Neptune Township Board of Education for the year 2022.

DESIGNATE A PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Courtney Langer be and is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the year 2022 in accordance with P.L. 2085 c 125 (N.J.A.C. 18:28) at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Administration S&W, and the Chief Financial Officer has so certified in writing,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Affirmative Action Office and the Neptune Township Business Administrator.

APPOINT EMERGENCY MANAGEMENT COORDINATOR

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Michael J. Bascom be and is hereby appointed as Emergency Management Coordinator of the Township of Neptune for a three-year term expiring December 31, 2024 at an annual salary previously established by Resolution #21-55; and,

BE IT FURTHER RESOLVED, funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Office of Emergency Management S&W, and the Chief Financial Officer has so certified in writing,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Emergency Management.

APPOINT REPRESENTATIVE TO THE MONMOUTH COUNTY TAX ADVISORY BOARD

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Keith Cafferty be and is hereby appointed as the Township Committee representative to the Monmouth County Tax Advisory Board for the year 2022; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Monmouth County Board of Taxation.

APPOINT MUNICIPAL REPRESENTATIVES TO SUSTAINABLE NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Nicholas Williams and Keith Cafferty be and are hereby appointed as Municipal Representatives to Sustainable New Jersey for the year 2022; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Sustainable New Jersey.

APPOINT GARDEN STATE MUNICIPAL JOINT INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Neptune (hereinafter "Municipality") is a member of the Garden State Municipal Joint Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36; and,

WHEREAS, the Fund requires participating members to appoint a Fund Commissioner,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. Stephanie Oppegaard is hereby appointed as the Fund Commissioner for the Municipality for the year 2022.

2. Michael J. Bascom is hereby appointed as the Alternate Fund Commissioner for the Municipality for the year 2022.

3. The Municipality's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Garden State Municipal Joint Insurance Fund.

The resolutions of the Consent Agenda were adopted on the following vote: Cafferty, aye; Lane, aye; York, aye; and Williams, aye.

CONSENT AGENDA – FINANCIAL & ADMINISTRATIVE MATTERS/FEE SCHEDULES/LEGAL NOTICES

Mr. Lane offered the following resolutions, moved and seconded by Ms. York, that they be adopted:

APPROVE TEMPORARY BUDGET

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the revenues and expenditures which constitute the 2022 Temporary Budget be and the same is hereby approved; and,

Account	Description	Credit
01-201-20-100-010	General Administration S&W	85,000.00
01-201-20-100-020	General Admin OE	15,000.00
01-201-20-105-010	Human Resources S&W	33,000.00
01-201-20-105-020	Human Resources OE	10,000.00
01-201-20-120-010	Municipal Clerk S&W	65,000.00
01-201-20-120-020	Municipal Clerk OE	7,500.00
01-201-20-130-010	Financial Administration S&W	110,000.00
01-201-20-130-020	Financial Admin OE	24,500.00
01-201-20-135-020	Audit Services OE	12,000.00
01-201-20-140-010	MIS S&W	55,000.00
01-201-20-140-020	MIS OE	3,000.00
01-201-20-145-010	Revenue Administration S&W	100,000.00
01-201-20-145-020	Revenue Administration OE	8,500.00
01-201-20-150-010	Tax Assessment Administration S&W	60,000.00
01-201-20-150-020	Tax Assessment Admin OE	3,000.00
01-201-20-155-020	Legal Services OE	200,000.00
01-201-20-165-010	Engineering Services S&W	25,000.00
01-201-20-165-020	Engineering Services OE	75,000.00
01-201-20-170-010	Economic Development Agencies S&W	1,000.00
01-201-20-170-020	Economic Development Agencies OE	500.00
01-201-21-180-010	Planning Board S&W	15,000.00
01-201-21-180-020	Planning Board OE	3,500.00
01-201-21-185-020	Zoning Board of Adjustment OE	3,500.00
01-201-21-186-010	Historic Preservation Comm S&W	3,500.00
01-201-21-186-020	Historic Preservation Comm OE	7,000.00
01-201-21-188-010	LAND USE ADMIN S&W	23,000.00
01-201-21-188-020	Zoning Land Use Administration OE	530.00
01-201-21-190-010	Community Programs S&W	
01-201-21-190-020	Community Programs OE	0.00
01-201-22-195-010	Uniform Construction Code S&W	140,000.00
01-201-22-195-020	Uniform Construction Code OE	3,000.00
01-201-22-200-010	OthCode Enf Functions S&W	64,000.00
01-201-22-200-020	Oth Code Enf Functions OE	1,000.00
01-201-22-205-010	Mercantile Licensing S&W	2,700.00
01-201-22-205-020	Mercantile Licensing OE	1,000.00
01-201-23-210-020	Liability Insurance OE	250,000.00
01-201-23-215-020	Worker Compensation Insurance OE	250,000.00
01-201-23-220-020	Employee Group Insurance OE	1,350,000.00
01-201-23-221-100	Health Benefit Waiver	2,500.00
01-201-23-225-020	Unemployment Insurance OE	0.00
01-201-24-465-020	Recycling Tax on Landfill Costs	20,000.00
01-201-25-240-010	Police Department S&W	2,350,000.00
01-201-25-240-020	Police Department OE	65,000.00
01-201-25-241-020	Homeland Security Police OE	0.00
01-201-25-252-010	Office of Emergency Management S&W	5,000.00
01-201-25-252-020	Office of Emergency Management OE	12,500.00
01-201-25-253-010	EMS S&W	125,000.00
01-201-25-253-020	EMS OE	20,000.00
01-201-25-260-020	Aid to Volunteer Ambulance Co. OE	0.00
01-201-25-261-020	Homeland Security OEM OE	2,500.00
01-201-25-275-010	Municipal Prosecutor S&W	10,000.00
01-201-26-290-010	Streets & Road Maintenance S&W	175,000.00
01-201-26-290-020	Streets and Road Maintenance OE	25,000.00
01-201-26-300-010	Other Public Works Functions S&W	60,000.00
01-201-26-300-020	Other Public Works Functions OE	5,000.00

01-201-26-305-010	Solid Waste Collection S&W	275,000.00
01-201-26-305-020	Solid Waste Collection OE	6,000.00
01-201-26-310-010	Buildings and Grounds S&W	130,000.00
01-201-26-310-020	Buildings and Grounds OE	25,000.00
01-201-26-315-020	Public Works Vehicle Maintenance OE	300,000.00
01-201-27-330-010	Public Health Services S&W	30,000.00
01-201-27-330-020	Public Health Services OE	2,000.00
01-201-27-335-010	Environmental/Shade Tree Services S&W	550.00
01-201-27-335-020	Environmental/Shade Tree Services OE	2,500.00
01-201-27-340-020	Animal Control OE	22,000.00
01-201-28-370-010	Recreation Services and Programs S&W	50,000.00
01-201-28-370-020	Recreation Services and Programs OE	10,000.00
01-201-28-372-010	Senior Citizens Programs S&W	60,000.00
01-201-28-372-020	Senior Citizens Programs OE	25,000.00
01-201-28-375-020	Maintenance of Parks OE	45,000.00
01-201-29-390-010	Education Municipal Library S&W	175,000.00
01-201-29-390-020	Education Municipal Library OE	160,000.00
01-201-30-412-010	Publicity & Tourism S&W	0.00
01-201-30-412-020	Publicity & Tourism OE	2,750.00
01-201-30-413-020	Snow Removal Trust OE	0.00
01-201-30-415-020	Accumulated Absenses OE	0.00
01-201-30-420-020	Celebration of Public Events OE	5,000.00
01-201-31-430-020	Electricity OE	52,500.00
01-201-31-435-020	Street Lighting OE	60,000.00
01-201-31-440-020	Telephone OE	40,000.00
01-201-31-445-020	Water OE	12,000.00
01-201-31-446-020	Natural Gas OE	35,000.00
01-201-31-450-020	Telecommunications Costs OE	35,000.00
01-201-31-460-020	Gasoline OE	85,000.00
01-201-32-465-020	Solid Waste Disposal OE	500,000.00
01-201-36-471-020	Statutory Expenses PERS OE	1,000,000.00
01-201-36-472-020	Statutory Expenses Social Security OE	280,000.00
01-201-36-475-020	Statutory Expenses PFRS OE	3,066,585.01
01-201-36-477-020	Statutory Expense - DCRP	1,000.00
01-201-41-700-010	SrCitizens Title III S&W	50,000.00
01-201-41-700-020	Sr Citizens Title III OE	0.00
01-201-41-701-020	Recycling Tonage Grant OE	0.00
01-201-41-708-020	Federal Emergency Mgt Assistance OE	0.00
01-201-41-711-020	MUNICIPAL ALLIANCE GRANT	0.00
01-201-41-712-020	Supplemental Fire Services OE	0.00
01-201-41-713-020	Drunk Driving Enforcement OE	0.00
01-201-41-715-020	Alcohol Education Rehab OE	0.00
01-201-41-718-020	NJEDA/NJDEP Site Remediation OE	0.00
01-201-41-723-020	Fed Bulletproof Vest OE	
01-201-41-725-020	Clean Communities OE	0.00
01-201-41-733-020	SLCHIP Housing Inspection Grant	
01-201-41-734-020	NJ Body Armor Replacement Fund OE	0.00
01-201-41-743-010	Interfaith Neighbors Meal Program S&W	5,000.00
01-201-41-748-020	'13 Edward Byrne Memorial	
01-201-41-751-020	NJBPU Microgrid Feasibility Study Incent	
01-201-41-802-020	FEMA Tropical Storm Isaias	
01-201-41-803-020	American Rescue Plan	
01-201-41-899-020	Matching Funds for Grants OE	0.00
01-201-42-100-020	Neptune BOE Newsletter	0.00
01-201-42-120-020	Interlocal - Clerk	1,000.00
01-201-42-150-020	Interlocal - County Assessment Program	0.00
01-201-42-210-020	Interlocal - Liability Insurance OE	25,000.00

01-201-42-240-010	Interlocal - Police Department S&W	0.00
01-201-42-240-020	Interlocal - Police Department OE	0.00
01-201-42-245-020	Interlocal - CAN System OE	0.00
01-201-42-247-020	Interlocal - ANSWER Team OE	4,300.00
01-201-42-250-020	Interlocal - Police Dispatch 911 OE	0.00
01-201-42-253-010	Interlocal - County of Monmouth EMS S&W	0.00
01-201-42-256-010	Prisoner Processing S & W	0.00
01-201-42-262-010	Interlocal - Neptune City EMS Program	
01-201-42-263-010	Interlocal - Avon EMS Program	
01-201-42-315-020	Interlocal - Vehicle Maintenance OE	20,000.00
01-201-42-335-020	Interlocal -Wesley Lake	0.00
01-201-43-490-010	Municipal Court Municipal Court S&W	85,000.00
01-201-43-490-020	Municipal Court OE	7,000.00
01-201-43-495-010	Municipal Court Public Defender S&W	3,500.00
01-201-43-495-020	Municipal Court Public Defender OE	
01-201-44-999-020	Capital Improvement Fd OE	10,000.00
01-201-45-920-020	Debt Service Bond Principal	0.00
01-201-45-925-020	Debt Service Payment of Notes	0.00
01-201-45-930-020	Debt Service Bond Interest	240,000.00
01-201-45-935-010		
01-201-45-935-020	Debt Service Note Interest	0.00
01-201-45-940-020	Debt Service Green Acres Loan Payment	36,060.00
01-201-45-945-020	Debt Service MCIA	135,000.00
		13,002,975.01

Sewer Utility

Account	Description	Credit
07-201-55-501-010	Utility Operating S&W	155,000.00
07-201-55-501-020	Utility Operating OE	250,000.00
07-201-55-505-020	TNSA Annual Charge	1,050,000.00
07-201-55-506-020	OGSD Capacity Purchase	
07-201-55-507-020	Group Insurance	65,000.00
07-201-55-511-020	Capital Improvement Fund	25,000.00
07-201-55-512-020	Capital Outlay	25,000.00
07-201-55-513-020	Acquisition of Vehicles and Equipment	
07-201-55-520-020	Payment of Bond Principal	0.00
07-201-55-521-020	Payment of BANs & Capital Notes	0.00
07-201-55-522-020	Interest on Bonds	50,000.00
07-201-55-523-020	Interest on Notes	0.00
07-201-55-525-020	MCIA Capital Lease Program	15,000.00
	NJ ENVIRONMENTAL INFRASTRUCTURE	
07-201-55-526-020	TRUST	20,300.00
07-201-55-531-020	Overexpenditure	
07-201-55-533-020	Utility Deferred Charge	
07-201-55-540-020	PERS Contribution	55,000.00
07-201-55-541-020	Social Security - FICA	12,000.00
07-201-55-542-020	Unemployment Comp Ins	500.00
07-201-55-575-020	Deferred Charges SPC EMERGENCY 5 YEARS	
		1,722,800.00

Marina Utility

Account	Description	Credit
09-201-55-501-010	Utility Operating S&W	40,000.00
09-201-55-501-020	Utility Operating OE	30,000.00

09-201-55-509-020	Disaster Assist - Restoration of Mar Fac	
09-201-55-511-020	Capital Improvement Fund	5,000.00
09-201-55-512-020	Capital Outlay	5,000.00
09-201-55-520-020	Payment of Bond Principal	0.00
09-201-55-521-020	Payment of BANs & Capital Notes	0.00
09-201-55-522-020	Interest on Bonds	0.00
09-201-55-523-020	Interest on Notes	5,000.00
09-201-55-525-020	MCIA Capital Lease Program	8,000.00
09-201-55-532-020	Expenditure W/O Appropriation	
09-201-55-533-020	Utility Deferred Charge	
09-201-55-540-020	PERS Contribution	2,500.00
09-201-55-541-020	Social Security - FICA	2,300.00
09-201-55-542-020	Unemployment Comp Ins	
09-201-55-570-020	I-BOAT Grant	
09-201-55-571-020	Hazardous Site Discharge Remediation Fd	
09-201-55-575-020	Deferred Charges SPC EMERGENCY 5 YEARS	

97,800.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Auditor, Chief Financial Officer and Assistant C.F.O.

DESIGNATE MEETING NIGHTS FOR THE YEAR 2022

BE IT RESOLVED, that the meetings of the Township Committee of the Township of Neptune will be held on the second and fourth Monday of each month (unless otherwise noted) (one meeting only in the months of July and August) at the Neptune Municipal Complex, 2nd Floor Meeting Room, 25 Neptune Blvd., Neptune, N.J.; and,

BE IT FURTHER RESOLVED, that the Workshop portion of the meeting will begin at 6:00 p.m. and the regular portion of the meeting will immediately follow the conclusion of the workshop meeting but start no earlier than 7:00 p.m.; and,

BE IT ALSO RESOLVED, that the Township Clerk be and is hereby directed to publish the following list of dates of Township Committee meetings to be held during the year of 2022 in accordance with the requirements of R.S. 10:4-18:

January 10	June 27
January 24	July 25
February 14	August 22
February 28	September 12
March 14	September 26
March 28	October 6 (Thursday)
April 11	October 24
April 25	November 14
May 9	November 28
May 23	December 12
June 13	December 22 (Thursday)

January 1, 2023 - 11:55 A.M.
Sine Die Meeting
January 1, 2023 – 12:00 P.M.
Re-Organization Meeting

This notice is given in accordance with the requirements of R.S. 10:4-18.

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby designate official newspapers for the year 2022 as follows:

1. The Coaster, Beverly Way, Neptune, New Jersey, is hereby designated as the official newspaper of the Township of Neptune.
2. The Asbury Park Press, 3601 Highway #66, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
3. It is the opinion of this body that the Asbury Park Press has the greatest likelihood of informing the public with the jurisdictional area of this body of such meeting.
4. This resolution shall take effect immediately.

ESTABLISH A GRACE PERIOD FOR TAX, SEWER AND COMMERCIAL REFUSE PAYMENTS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that in accordance with State Statute a ten (10) day grace period will be established for receipt of tax payments; and,

BE IT FURTHER RESOLVED, that a thirty (30) day grace period will be established for sewer rent which will have due dates of March 1 and September 1; and,

BE IT FURTHER RESOLVED, that a ten (10) day grace period will be established for commercial refuse collection which will have due dates of the first day of each quarter; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector.

APPROVE PETTY CASH FUNDS

WHEREAS, there exists the need for various departments to have petty cash for emergency expenditures; and,

WHEREAS, expenditures from petty cash are not to exceed \$40.00,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following departments are hereby approved to have petty cash funds in the amounts so stated:

Police	Chief James Hunt	250.00
Finance	Michael J. Bascom	200.00
Library	John Bonney	250.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Business Administrator and Auditor.

ESTABLISH THE INTEREST RATES TO BE CHARGED BY THE TAX OFFICE

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and,

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against any delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of

\$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

2. Any payment received after the prescribed grace period will be charged interest in the above manner from the original due date.

3. This resolution shall be published in its entirety once in the Coaster.

4. A certified copy of this resolution shall be forwarded to the Tax Collector, Township Attorney and Township Auditor.

ESTABLISH RATE OF REIMBURSEMENT FOR USE OF A PERSONAL VEHICLE FOR OFFICIAL TOWNSHIP BUSINESS

WHEREAS, the Township of Neptune reimburses its employees for the use of their personal vehicle to attend work related conferences, seminars and classes; and,

WHEREAS, an adjustment in the rate of reimbursement per mile is needed,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a Township employee shall be reimbursed at the following 2022 rate when the use of said employee's personal vehicle has received prior authorization by the Business Administrator for official Township business; and,

Fifty-six (56) cents per mile when a Township vehicle is not available for use.

Fifteen (15) cents per mile when a Township vehicle is available for use.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Township Department Heads.

ESTABLISH A FEE SCHEDULE FOR REPAIR RATES PERFORMED BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Department of Public Works performs the repairs to abate said violation or condition if the property owner, operator or occupant, does not act to correct the violation within the three day period; and,

WHEREAS, the cost of materials, equipment and labor of the Public Works Department is placed as a lien against the property; and,

WHEREAS, the Director of Public Works has prepared a rate schedule for the use of resources of the Public Works Department for the purposes of assigning an amount to the property lien,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following shall constitute a rate schedule of the Public Works Department, and shall be effective for the year 2022:

Supervisor	70.00 per hour
Non-Supervisory Personnel	55.00 per hour
Sweeper	125.00 per hour
Loader	125.00 per hour
Commercial weight vehicles	85.00 per hour
All other vehicles	55.00 per hour
Sand	25.00 per ton
Disposal Fee	125.00 per ton
Plywood	30.00 per 4X8 sheet
Mower	25.00
Power tools	20.00
Barrier tape	20.00 per roll

All hand tools	15.00
Other hardware/salt	Cost plus 25%

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Code Enforcement Supervisor, Director of Public Works, Tax Collector/C.F.O. and Business Administrator.

ESTABLISH FEE SCHEDULE FOR EMERGENCY MEDICAL SERVICES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following fee schedule is hereby adopted for services provided by Neptune Township Emergency Medical Services for the year 2022 to be billed in accordance with the provisions of Ordinance No. 16-07:

- Basic Life Support Response/Transport Fee - \$850
- Non-Emergency transport (Scheduled) - \$550
- Refusal of Medical Attention or Transport (with or without treatment) -\$150
- Additional crew required to assist/transport - \$125
- Epinephrine Auto Injector - \$200
- Continuous Positive Airway Pressure - \$75
- Automatic External Defibrillator - \$95
- Collar - \$35
- Oxygen - \$100
- Tourniquet - \$50
- Narcan - \$150
- Aspirin - \$25
- Albuterol - \$25

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the EMS Manager, Business Administrator and Finance Department.

AUTHORIZE THE EXECUTION OF STIPULATIONS AND FILING OF CROSS APPEALS AND ASSESSOR APPEALS FOR CORRECTIONS ONLY IN CONNECTION WITH TAX APPEALS

WHEREAS, a number of 2021 and 2022 County and State Tax Appeals have been filed by Neptune Township property owners; and,

WHEREAS, it is the desire of the Township Committee that the Township Tax Assessor, Deputy Tax Assessor and Township Attorney sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Tax Assessor, Deputy Tax Assessor and Township Attorney be and are hereby authorized to sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that Arthur J. Lehman will act as the Township expert in defense of 2021 and 2022 Tax Court appeals; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Assessor, and the County Board of Taxation.

REAUTHORIZE CHANGE FUNDS IN VARIOUS DEPARTMENTS

WHEREAS, various departments within the Township Government accept payments and require change funds,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following change drawers are hereby reauthorized:

- Current Fund - \$775
 - Tax Collection Department - \$425
 - Municipal Clerk's Office - \$20
 - Vital Statistics/Dog Licensing - \$80
 - Construction Department - \$100
 - Municipal Court - \$100
 - Police Department - \$50

Sewer Utility - \$200

Marina Utility - \$50

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

ESTABLISH 2022 HOURLY RATES FOR PART-TIME POSITIONS

WHEREAS, there exists a number of part-time positions in the Township of Neptune, that are not covered by a collective bargaining contract, for which the Township Committee desires to establish the hourly rate for the year 2022; and,

WHEREAS, funds will be provided for the first three months of 2022 in the 2022 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes hourly rates for certain part-time positions not covered by a collective bargaining contract or agreement for the year 2022:

Title	2022 Hourly Rate
Yard Attendant	17.14
Bus Driver	18.61
Kitchen Aid	17.14
Building Inspector	35.14
Sub-Code Official	44.57
Marina Attendant	17.14
Tourism Representative	17.14
Special Law Enforcement Officer - Class 1	18.85
Special Law Enforcement Officer - Class 2	22.85
Supervising Special Law Enforcement Officer	36.00
Special Law Enforcement Officer - Class 2 (School Resource Officer)	36.90
Part-Time On Call Custodian w/o Black Seal	22.85
Part-Time On Call Custodian with Black Seal	24.00
Violations Clerk	17.14
Municipal Intern	10.00
Emergency Medical Technician	21.75
Senior Emergency Medical Technician	26.39
Property Maintenance	20.56
Customer Service Representative	17.14
Code Enforcement Inspector	18.85
Jailer	22.85
School Crossing Guard	17.14
DPW Seasonal Worker	17.14
DPW On Call Snow Plow Driver	32.00
Senior Center Part Time Kitchen Aid	17.14

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

ESTABLISH POLICY FOR SELECTING PROFESSIONAL SERVICES FROM THE ENGINEERING POOL LIST

WHEREAS, Neptune Township maintains an Engineering Pool List of engineers who are chosen for professional services when needed, and in accordance with the Public Contract Law, and based on their listing on the Engineering Pool List and expertise in the area needed by Neptune Township; and

WHEREAS, any engineer on the Engineering Pool List, which is selected for professional services on behalf of Neptune Township cannot serve or be retained by private clients in Neptune Township on services that require the attention or review of Municipal Officials, Agencies or Boards, since such dual representation of both Neptune Township and private clients would serve as a conflict of interest; and

WHEREAS, Neptune Township desires to establish a policy to address potential and actual conflicts of interest with regard to the Request for Professional Services in the area of engineering, which is the basis of this Resolution.

THEREFORE, BE IT RESOLVED, by Township Committee of the Township of Neptune, that the governing body shall continue to maintain through the Engineering Department of Neptune Township, an Engineering Pool List of qualified engineers to be used for various engineering projects sponsored by Neptune Township, but in furtherance of the policy to avoid conflicts of interest, shall require any engineer on the Engineering Pool List who is selected for services to execute a Certification concerning conflict of interest certifying that the particular engineer/engineering firm, while providing services under any contract with Neptune Township for Neptune Township, shall not be representing private clients in Neptune Township at the same time, where such representation of private clients would require action or review by Neptune Township Municipal Officials, Agencies or Boards in fulfilling the engineer's obligations for a private client; and,

BE IT FURTHER RESOLVED, that should an engineer have a conflict, it shall not be selected by Neptune Township on a municipal project while the conflict exists, and should the conflict be discovered by Neptune Township and confirmed after an engineer on the Engineering Pool List certifies that no conflict exists, then that engineer/firm shall be removed from the Engineering Pool List, and not be returned to the Engineering Pool List for a period of at least three years, with further certification of lack of conflict of interest at the time of future placement on the Engineering Pool List; and,

BE IT FURTHER RESOLVED, that the Municipal Engineer shall provide a monthly report to the governing body as to the selection of engineers for services by the Municipal Engineering Department, and the basis for such selection from the Engineering Pool List.

ESTABLISH CASH MANAGEMENT PLAN AND FINANCIAL MANAGEMENT POLICIES

WHEREAS, pursuant to Chapter 8, Laws of 2082, The Township of Neptune is required to annually adopt a Cash Management Plan and Financial Management Policies,

THEREFORE, BE IT RESOLVED by the Mayor and Committee of The Township of Neptune, a municipal Corporation of the County of Monmouth, in the State of New Jersey, that the Cash Management Plan and Financial Management Policies, dated January 1, 2022, and on file in the offices of the Municipal Clerk and Chief Financial Officer shall be adopted for the year 2022; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Auditor.

ESTABLISH 2022 SALARY FOR MUNICIPAL COURT JUDGE

WHEREAS, Robin Wernik, Municipal Court Judge, is serving a three year term and is not covered by a collective bargaining contract; and,

WHEREAS, the Township Committee desires to establish the salary for Judge for the year 2022; and,

WHEREAS, funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Municipal Court S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes the 2022 annual salary for Robin Wernik, Municipal Court Judge, as \$63,189.91; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

ESTABLISH 2022 SALARY FOR FULL-TIME EMERGENCY MEDICAL TECHNICIANS

WHEREAS, the Township's Emergency Medical Technicians and Senior Emergency Medical Technicians are not covered by a collective bargaining contract or by individual Employment Agreement; and,

WHEREAS, the Township Committee desires to establish the salary for these positions for the year 2022; and,

WHEREAS, funds will be provided for the first three months of 2022 in the 2022 Temporary Budget and funds for the balance of 2022 will be provided in the Budget for the year 2022, when finally adopted, in the appropriation entitled Emergency Medical Services S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune that the annual salaries for Emergency Medical Technicians and Senior Emergency Medical Technicians for the year 2022 be and is hereby established, effective January 1, 2022, as follows:

Emergency Medical Technician

Less than one year of full-time service - \$46,000.00

Upon date of first anniversary of service - \$47,500.00

Senior Emergency Medical Technician

Less than one year of full-time service - \$50,000.00

Upon date of first anniversary of service - \$51,500.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

AUTHORIZE AND APPOINT MEMBERS TO A PERSONNEL SUBCOMMITTEE FOR THE GOVERNING BODY

WHEREAS, the governing body of the Township of Neptune desires to create a 2022 Personnel Subcommittee with representatives from the governing body participating with liaisons to the various departments; and

WHEREAS, Committeepersons appointed to said Subcommittee shall serve in an advisory capacity and report back to the governing body as a liaison on personnel matters and make recommendations for improvements as stated more fully below; and

WHEREAS, each Subcommittee, to the extent limited by State Statute and Law, may also serve as a screening committee for personnel matters that need to be decided by the entire governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the governing body hereby authorizes a 2022 Personnel Subcommittee and members as follows:

- Mayor Nicholas Williams
- Committeeman Dr. Michael Brantley
- Stephanie Oppegard, Human Resources Director
- Gina M. LaPlaca, Business Administrator
- Appropriate Department Head
- Committee Liaison to the Department (provided that no more than two elected officials attend any meeting of the Subcommittee)

BE IT FURTHER RESOLVED, that the duties and powers of the Committeepersons on the Personnel Subcommittee shall be as follows:

1. All Committeepersons shall be subject to N.J.S.A. 40A:63-1 et seq., as amended.
2. Committeepersons shall investigate any activity relevant to the Subcommittee.
3. Committeepersons may participate and report back to the governing body on all interviews, hiring and promotion and discipline actions of the department heads or members of management under the jurisdiction of the Subcommittee.

4. Committeepersons shall serve as liaison for communications between the departments under the jurisdiction of the Subcommittee and the governing body.
6. All actions of Committeepersons are subject not only to N.J.S.A. 40A:63-1, but all other NJ Statutes, ordinances and contracts of the Township of Neptune.

AUTHORIZE THE CHIEF FINANCIAL OFFICER AND OTHER TOWNSHIP OFFICIALS TO UNDERTAKE CERTAIN ACTIONS IN CONNECTION WITH THE ISSUANCE OF A NOT TO EXCEED \$2,464,197 GENERAL IMPROVEMENT BOND ANTICIPATION NOTE

WHEREAS, the Township of Neptune, in the County of Monmouth, State of New Jersey (the "Township") is seeking to issue a not to exceed \$2,464,197 General Improvement Bond Anticipation Note (the "Note") to temporarily finance the costs of various general capital improvements in and for the Township; and

WHEREAS, the Township desires to issue the Note to the Sewer Operating Fund of the Township; and

WHEREAS, such Note shall bear interest at a rate of zero per centum (0.00%) per annum, shall be dated December 30, 2021 and shall mature on December 29, 2022; and

WHEREAS, the Township seeks to authorize the issuance of the Note to the Sewer Operating Fund of the Township.

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY as follows:

Section 1. Pursuant to and in accordance with Bond Ordinance Number 20-13 finally adopted on May 18, 2020, Bond Ordinance Number 20-19 finally adopted on August 10, 2020, Bond Ordinance Number 21-13 finally adopted on April 26, 2021, Bond Ordinance Number 21-23 finally adopted on May 24, 2021, Bond Ordinance Number 21-24 finally adopted on May 24, 2021, Bond Ordinance Number 21-29 finally adopted on June 28, 2021, Bond Ordinance Number 21-30 finally adopted on June 28, 2021, and Bond Ordinance Number 21-31 finally adopted on June 28, 2021 (collectively, the "General Improvement Bond Ordinances") (all such General Improvement Bond Ordinances having been duly adopted by the Township Committee, approved by the Mayor and published as required by law), a General Improvement Bond Anticipation Note of the Township in an aggregate principal amount not to exceed \$2,464,197 (the "Note") shall be issued for the purpose of temporarily financing the costs of various general capital improvements in and for the Township.

Section 2. The Note is authorized to be issued to the Sewer Operating Fund of the Township.

Section 3. The Note shall be dated December 30, 2021 and shall mature on December 29, 2022, shall bear interest from its date, which interest shall be at a rate of zero per centum (0.00%) per annum, and shall be in the form attached hereto as Exhibit A.

Section 4. The Note shall be subject to prepayment by the Township at any time prior to its stated date of maturity.

Section 5. The Note shall be executed by the Mayor and the Chief Financial Officer of the Township and the official seal shall be thereunto affixed, imprinted or reproduced and attested to by the Clerk of the Township. To the extent not otherwise determined by the General Improvement Bond Ordinances or this resolution, it is hereby delegated to the Chief Financial Officer of the Township the authority to determine all matters in connection with the Note issued, and the signature of the Chief Financial Officer upon the Note shall be conclusive evidence as to all such determinations. The Chief Financial Officer is also hereby authorized to sell part or all of the Note from time to time at a public or private sale and to deliver it to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from its date to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee at the meeting next succeeding the date when any sale or delivery of the Note pursuant to this resolution is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the Note so sold, the price obtained and the name of the purchaser. The Chief Financial Officer is hereby authorized and directed to deliver any certificates, documents, instruments or agreements necessary in connection with the issuance of the Note.

Section 6. The authorization, execution, and issuance of the Note and any certificates, documents, instruments or agreements related to the issuance of the Note by Township officials is hereby authorized, *nunc pro tunc*, and all prior actions taken by Township officials in connection with

such authorization, execution and issuance of the Note and any related documents and certificates are hereby ratified and confirmed, *nunc pro tunc*.

Section 7. This resolution shall take effect immediately.

The resolutions of the Consent Agenda were adopted on the following vote: Cafferty, aye; Lane, aye; Rizzo, aye; and Williams, aye.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

There were no public comments.

COMMENTS FROM THE TOWNSHIP COMMITTEE

Mr. Lane stated a couple of things for 2022 in the Senior Center. We are looking to expand our services and programming for the working seniors by offering education programming one evening a quarter. Explore expanding caregiver support and potential support groups for more common illnesses. We are hoping to expand our relationship with Hackensack Meridian and perhaps exploring some options with their residency program.

For 2022, we will continue to build our numbers and do outreach into some of our more marginalized communities (immigrant and emerging underserved) populations and continue working with Monmouth County Department to address the demand of this pandemic and look at how we prepare for future health emergencies.

Mrs. York thanked everyone for the opportunity and will do her best and if we bleed red and black its because we care. She thanked everyone involved in the winter festival and they are looking forward to doing it annually.

Mr. Cafferty stated he's been quiet but will do his best as Deputy Mayor.

Gina La Placa wished everyone a Happy New Year and stated she was grateful to serve Neptune Township.

MAYOR'S ADDRESS

Mayor Williams wished everyone a Happy New Year and stated in times like this it is hard to be optimistic, but despite all of the challenges we are facing, I am still excited for what the next twelve months hold and some of the things we plan to accomplish to keep moving Neptune forward.

Let's face it, the Covid virus has now become part of our daily lives, so without taking anything away from the seriousness of it and instead of dwelling on it, let's talk about what we will continue to do here in Neptune.

I am excited about this year because of the new leadership we have in Gina La Placa, our new Business Administrator and Gabriella Siboni, our new Municipal Clerk. We will also be hiring a new Deputy Clerk in the near future. These two women bring years of experience and are both very talented women and know they will be an asset to our team. They are replacing two Administrators who have continuously made Neptune the place it is today and a place we are proud to call home and they truly deserve the opportunity now to be among the ranks of the retired. The Committee would like to thank Vito Gadaleta, Rick Cuttrel and Pam Howard for their service to Neptune Township and wish only the best in whatever path they decide to pursue in their future endeavors.

Speaking of new, I am pleased with the progress this Committee has made regarding the decision to bring recreational cannabis to Neptune in the near future. We were the front runners with access to medical marijuana and our partnership with Zen Leaf made it easier for both local residents and other communities to take advantage of this valuable resource, Recreation Cannabis can give Neptune the opportunity to bring in new businesses for both jobs and revenue for our town, we are on the cutting edge and will hopefully be the local leaders in this country.

Of course, we are not going to forget our many long existing businesses that also call Neptune their home. We will continue to support them and to ask our residents to support them as well by shopping locally. We will also work with our County, State and Federal governments to provide the kind of aid they need to remain open and contact our State legislators to make sure they are also doing their best for our Neptune businesses when we call upon them for help.

Redevelopment has always been and will continue to be one of the priorities here in

Neptune and we will focus on attracting new redeveloped who will want to come into Neptune and start the ball rolling getting projects up running and hopefully completed,

Finally, we will continue to find the right location and be successful on building the Neptune Community Center for all Neptune Township families. Thank you fo the colleague and friend Mayor Dr. Michael Brantley for getting us started and we will do everything in our power to see it completed one day.

To my family and friends, I say, thank you for allowing me to serve as your Mayor and to all of Neptune Township, I say, Let's make 2022 a very successful year!

Thank you and may God Bless each and everyone of you.

Committeewoman York offered the Closing Prayer.

Mr. Lane offered a motion, seconded by Ms. York to adjourn. All were in favor.

Pamela D. Howard,
Deputy Municipal Clerk