

TOWNSHIP COMMITTEE WORKSHOP MEETING – JUNE 15, 2020 – 6:00 P.M.

Mayor Lane calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

ROLL CALL

PRESENT/ABSENT

Dr. Michael Brantley
Kevin B. McMillan
Carol Rizzo
Nicholas Williams
Robert Lane

Also present: Vito D. Gadaleta, Business Administrator; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 3, 2020, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Discussion – Ordinance No. 20-14

2. Review Committee calendars.

Res. # 20-199 – Authorize an Executive Session as authorized by the Open Public Meetings Act (if necessary).

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

RESOLUTION #20-199 – 6/15/20

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

No items as of Friday, June 12th

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

TOWNSHIP COMMITTEE MEETING – JUNE 15, 2020 – 7:00 P.M.

This is a Virtual Meeting. Video and audio access to the meeting is via townhallstreams.com/towns/neptune_nj. When an agenda item is reached that allows for public comment, comments will be taken via text to 908-415-3680.

Mayor Lane calls the meeting to order and asks the Clerk to call the roll:

ROLL CALL

PRESENT/ABSENT

Dr. Michael Brantley
Kevin B. McMillan
Carol Rizzo
Nicholas Williams
Robert Lane, Jr.

Also present at the dais: Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; and Richard J. Cuttrel, Municipal Clerk.

Silent Prayer and Flag Salute

Mayor Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on June 4, 2020 which included a notice of virtual meeting with web access instructions, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

APPROVAL OF MINUTES – Motion offered by _____, seconded by _____, to approve the minutes of the meeting held on May 18th.

COMMENTS FROM THE DAIS - Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

PUBLIC HEARING ON COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

- Presentation of project being recommended
- Public comments on the Community Development Block Grant application via text to 908-415-3680. Comments will be accepted when the Mayor opens this portion of the meeting for public comment.

Res. # 20-200 – Authorize the submission of a project to the County of Monmouth for funding under the FY2021 Community Development Block Grant Program.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

PUBLIC COMMENTS ON RESOLUTIONS - Public comments regarding resolutions presented on this agenda may be submitted via text to 908-415-3680. Comments will be accepted when the Mayor opens this portion of the meeting for public comment.

ORDINANCES - For each ordinance with a public hearing, the public may comment via text to 908-415-3680 when the Mayor opens the public hearing.

ORDINANCE NO. 20-14 – An ordinance to amend Volume I, Chapter XII of the Code of the Township of Neptune by adding Section 12-7 entitled "Additions to Property Maintenance Code – Exterior of Premises and Structures - Final Reading

Explanatory Statement: This ordinance amends the property maintenance code by clarifying and adding regulations regarding the maintenance of the exterior of property and structures.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

ORDINANCE NO. 20-15 – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by converting an existing handicapped zone to a resident only handicapped zone on Embury Avenue - First Reading

Explanatory Statement: This ordinance authorizes the conversion an existing handicapped parking zone in front of 24 Embury Avenue to a resident only handicapped parking zone.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

ORDINANCE NO. 20-16 – An ordinance to amending the Land Development Ordinance of the Township of Neptune by amending Section 415.11 entitled "Mobile Home Parks". - First Reading

Explanatory Statement: This ordinance amends the Land Use Ordinance to make it consistent with recent State Regulatory Amendments to the Uniform Construction Code that have discontinued its status as a State Administrative Agency for manufactured homes under the jurisdiction of Housing and Urban Development.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

The Public Hearings on Ordinances 20-15 and 20-16 will be held at the next Township Committee meeting on Monday, July 13th.

CONSENT AGENDA

Res. #20-201 – Authorize Change Order #2 to the contract for engineering services for the 11th Avenue sanitary sewer rehabilitation project.

Res. #20-202 – Accept the resignation of Beth Miller as a member of the Environmental/Shade Tree Commission.

Res. #20-203 – Authorize execution of New Jersey Department of Transportation Utility Opening Permit Application in connection with the Neptune Estates subdivision.

Res. #20-204 – Reclassify employee to the position of Jailor in the Police Department.

Res. #20-205 – Authorize Revocable License Agreement with Dvash Properties, LLC for property located at Block 515, Lot 15; 109 Ridge Avenue.

Res. #20-206 – Authorize Revocable License Agreement with James Rhem and Tyesha L. Rhem for property located at Block 2401, Lot 8; 12 Sunnyfield Terrace.

Res. #20-207 – Employ temporary seasonal personnel in the Department of Public Works.

Res. #20-208 – Authorize a reduction in the performance guarantee filed by Neptune Developers, LLC for site improvements at the former S.S. Adams Building (509 Memorial Drive).

Res. #20-209 – Reclassify Special Law Enforcement Officer in the Police Department from Class II to Class I.

Res. #20-210 – Temporarily suspend enforcement of certain provisions of Chapter 3: "Police Regulations" & Chapter 4: "Business and Licensing Regulations" & Chapter 13: "Streets and Sidewalks" & Chapter 23: "Parks and Recreational Facilities" & the Township Land Use Ordinance to provide local businesses within the Township with expanded capacity and additional space to practice proper social distancing during the covid-19 crisis and township's recovery therefrom.

Res. #20-211 – Accept the resignation of Catherine Goslee as a Tourism Representative.

Res. #20-212 – Employ part-time temporary Tourism Representative for the 2020 summer season.

Res. #20-213 – Employ part-time Code Enforcement Inspector for the 2020 summer season.

Res. #20-214 – Place lien on various properties.

Res. #20-215 – Authorize Change Order #1 in connection with renovations to the Police Department offices.

Res. #20-216 – Authorize the purchase of Microsoft Outlook licensing software through the State Cooperative Purchasing Program.

Res. #20-217 – Extend contract of Centerra Integrated Services to provide fleet management and maintenance.

Res. #20-218 – Authorize a Cooperative Pricing Agreement between the Township of Neptune and the Savvik Buying Group Cooperative.

Res. #20-219 – Authorize the purchase of four Lucas chest compression systems through the Savvik Buying Group Cooperative.

Res. #20-220 – Authorize the purchase of refuse/recycling containers through the Sourcewell National Purchasing Cooperative.

Res. #20-221 – Authorize the purchase of protective clothing and equipment for the Office of Emergency Management through the State Cooperative Purchasing Program.

Res. #20-222 – Authorize the cancellation of a mortgage in connection with a Façade Improvement Program Loan issued to Blanco Brothers for the commercial property located at 712 Route 35.

Res. #20-223 – Authorize Township Engineering Consultant to perform engineering services for improvements to Embury Avenue and Ridge Avenue.

Res. #20-224 – Authorize an amendment to the 2020 municipal budget to realize monies from the United States Department of Justice.

Res. #20-225 – Authorize the purchase of a decontamination system and solution for the Police Department through the Houston-Galveston Area Council Purchasing Program.

Res. #20-226 – Authorize the purchase of computer servers for the Public Works/OEM Building through the State Cooperative Purchasing Program.

CONSENT AGENDA Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-227 – Extend offer of employment for the position of Driver in the Department of Public Works.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-228 – Authorize the payment of bills.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township by submitting questions via email to 908-415-3680. Comments will be accepted when the Mayor opens this portion of the meeting for public comment.

ADJOURNMENT – NEXT REGULAR MEETING WILL BE HELD ON JULY 13, 2020

TABLED – NOT ADOPTED

AN ORDINANCE TO AMEND VOLUME I, CHAPTER XII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING SECTION 12-7 ENTITLED "ADDITIONS TO PROPERTY MAINTENANCE CODE – EXTERIOR OF PREMISES AND STRUCTURES"

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1.

Volume I, Chapter XII, Section 12-7 entitled "Additions to Property Maintenance Code – Exterior Premises and Structures" shall be added as follows:

12-7 Additions to Property Maintenance Code – Exterior of Premises and Structures

12-7.1 Maintenance of Exterior of Premises and Structures.

a. The exterior of the premises and all structures thereon shall be kept free of all nuisances and any hazards to the safety of occupants, pedestrians, and other persons utilizing the premises, and free of unsanitary conditions, and any of the foregoing shall be promptly removed and abated by the owner or operator. It shall be the duty of the owner or operator to keep the premises free of hazards which include but are not limited to the following:

1. Refuse. Brush, weeds, broken glass, stumps, roots, growths, filth, garbage, trash, refuse and debris.
2. Natural Growth. Dead and dying trees and limbs or other natural growth which, by reason of rotting or deteriorating conditions or storm damage, constitute a hazard to persons in the vicinity thereof. Trees shall be kept pruned and trimmed to prevent such conditions.
3. Overhangs. Loose and overhanging objects and accumulations of ice and snow which, by reason of location above ground level, constitute a danger of their falling on persons in the vicinity thereof. It shall be unlawful to permit the branches or limbs of any trees or shrubbery to grow or extend in any of the streets within the territorial limits of the Township of Neptune, at a height of less than eight feet from the surface of any such streets, and any limb or branch the whole or any part of which may be lower than eight feet from the surface of any such street shall be and the same is hereby declared to be a nuisance and unlawful. If such limbs or branches shall not be removed within the time period specified, after service of the notice as provided for in the Code, than the Township Administrator, by its duly authorized agents, may abate said nuisances. The cost and expense paid and incurred by the township shall be added to the tax or taxes on the lot or lots of land in front of

which said limbs or branches have been removed or cut, to be collected according to law, and shall be a lien upon such lands until paid.

4. **Ground Surface Hazards.** Holes, excavations, breaks, projections, obstructions on paths, walks, driveways, parking lots, and parking areas, and other parts of the premises which are accessible to and used by persons on the premises. All such holes and excavations shall be filled and repaired, walks and steps replaced and other conditions removed where necessary to eliminate hazards or unsanitary conditions with reasonable dispatch upon their discovery.
5. **Recurring Accumulations of Storm water.** Adequate run-off drains shall be provided and maintained to eliminate any such recurrent or excessive accumulation of storm water to minimize soil erosion.
6. **Sources of Infestation.** Sources of infestation shall be eliminated.
7. **Foundation Walls.** Foundation walls shall be kept structurally sound, free from defects and damage and capable of bearing imposed loads safely.
8. **Chimneys, Flues and Vents.** Chimneys and all flue and vent attachments thereto shall be maintained structurally sound, free from defects, and so maintained as to capably perform at all times the functions for which they were designed. Chimneys, flues, gas vents or other draft-producing equipment shall provide sufficient draft to develop the rated output of the connected equipment and shall be structurally safe, durable, smoke tight, and capable of withstanding the action of the flue gases.
9. **Porches, Landings, Balconies, Stairs and Fire Escapes.** Porches, landings, balconies, stairs and fire escapes shall be provided with banisters or railings property designed and maintained to minimize the hazards of falling, and they shall be kept structurally sound, in good repair, and free from defects.
10. **Accumulation of Leaves.** Any substantial accumulation of fallen leaves as determined by the Township Official on a developed property that exists should be removed within ten (10) days notice, weather permitting, as to not create a hazard to the public. Examples of public hazard include but not limited to piles of leaves near structures, dormant piles of leaves, or piles of leaves on walking surfaces.

b. The exterior of the premises and condition of accessory structures shall be maintained so that the appearance of the premises and all buildings thereon shall reflect a level of maintenance in keeping with the standards of the neighborhood, and such that the appearance of the premises and structures shall not constitute a blighting factor for adjoining property owners, nor an element leading to the progressive deterioration and downgrading of the neighborhood with accompanying diminution of property values including the following:

1. **Landscaping.** Premises shall be kept landscaped to prevent erosion, and lawns, hedges and bushes shall be kept trimmed and free from becoming overgrown and unsightly where exposed to public view and where they constitute a blighting factor depreciating adjoining property.

2. Signs and Billboards. All permanent signs and billboards exposed to public view permitted by reason of other regulations or as a lawful nonconforming use shall be maintained in good repair. Any signs which have excessively weathered or faded or upon which the paint has excessively peeled or cracked shall, with their supporting members, be removed forthwith.

3. Windows. All windows exposed to public view shall be kept clean and free of marks or foreign substances except when necessary in the course of changing displays.

4. Awnings and Marquees. Any awning or marquee and its accompanying structural members which extend over any street, sidewalk, or other portion of the premises shall be maintained in good repair and shall not constitute a nuisance or a safety hazard. In the event such awnings, canopies or marquees are not properly maintained in accordance with the foregoing, they shall, together with their supporting members, be removed forthwith. In the event the awnings or marquees are made of cloth, plastic, or of similar materials, the cloth or plastic where exposed to public view shall be maintained in good condition and shall not show evidence of excessive weathering, discoloration, ripping, tearing, or other holes. Nothing herein shall be construed to authorize any encroachment on streets, sidewalks, or other parts of the public domain.

c. General Maintenance. The exterior of every structure or accessory structure not inherently resistant to decay, including fences, shall be maintained in good repair and all surfaces thereof shall be kept painted or otherwise provided with a protective coating sufficient to prevent structural deterioration and to maintain appearance. Such structures shall be maintained free of broken glass, loose shingles, crumbling stone or brick, excessive peeling paint, or other conditions reflective of deterioration or inadequate maintenance to the end that the property itself may be preserved, safety and fire hazards eliminated, and adjoining properties and the neighborhood protected from blighting influences.

d. Structural Soundness. The exterior of every structure or accessory structure, including fences, signs, and store fronts, shall be maintained in good repair and all surfaces thereof shall be kept painted or otherwise provided with a protective coating sufficient to prevent structural deterioration and to maintain appearance. All surfaces shall be maintained free of broken glass, loose shingles, crumbling stone or brick, excessive peeling paint, or other conditions reflective of deterioration or inadequate maintenance to the end that the property itself may be preserved and safety and fire hazards eliminated.

SECTION 2

This Ordinance shall become effective immediately upon its final passage and publication as required by law.

SECTION 3

All Ordinances or parts of Ordinances which are inconsistent herewith are repealed, but

only to the extent of such inconsistency.

APPROVED ON FIRST READING:

May 18, 2020

APPROVED, PASSED, AND ADOPTED:

TABLED – NOT ADOPTED

Richard J. Cuttrell,
Municipal Clerk

Robert Lane, Jr.
Mayor

ORDINANCE NO. 20-15

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY CONVERTING AN EXISTING HANDICAPPED ZONE TO A RESIDENT ONLY HANDICAPPED ZONE ON EMBURY AVENUE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by adding the following:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Embury Avenue	1	South side of Embury Avenue beginning 102 feet west of the southwest intersection of Embury Avenue and Beach Avenue

SECTION 2

This ordinance shall take effect upon publication in accordance with law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrel,
Municipal Clerk

Robert Lane, Jr.,
Mayor

ORDINANCE NO. 20-16

AN ORDINANCE AMENDING THE LAND DEVELOPMENT ORDINANCE
OF THE TOWNSHIP OF NEPTUNE BY AMENDING SECTION 415.11,
ENTITLED "MOBILE HOME PARKS"

WHEREAS, Neptune Township's Land Development Ordinance has recognized the existing mobile home parks in the L-1 Zone District and has considered such parks as a Conditional Use with regulations in Section 415.11 of the Neptune Township Land Use Ordinance; and

WHEREAS, recent State Regulatory Amendments to the Uniform Construction Code (UCC) have discontinued its status as a State Administrative Agency for manufactured homes under the jurisdiction of Housing and Urban Development (HUD), requiring amendments to the local Ordinances concerning regulation of manufactured homes under the jurisdiction of HUD.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Neptune in the County of Monmouth in the State of New Jersey that the Land Development Ordinance, Volume II Article IV, Section 415.11, entitled, "Mobile Home Parks" is hereby amended as follows:

§415.11 – Mobile Home Parks.

- G. In accordance with N.J.A.C. 5:23-2.2, manufactured homes constructed and installed under 24 CFR Parts 3280 and 3285, respectively, are not under the jurisdiction of the Uniform Construction Code (UCC) but under the jurisdiction of HUD and therefore, Neptune Township shall not require a valid Certificate of Occupancy prior to installation of manufactured homes/mobile homes in Neptune, and the Federal Government shall retain jurisdiction and responsibility for the oversight of the installation of mobile homes as well as gas and electrical connections to said homes and inspections therein, and it will not be involved in the issuance of permits for any utility connections of newly installed mobile homes, and Neptune Township's local enforcing agency under the UCC shall continue to retain jurisdiction over the relocation or rehabilitation of existing manufactured/mobile homes. Moreover, the local enforcing agency shall continue to be responsible for the requirements of structural, fire and sanitary safety, zoning and other municipal codes, as long as such regulations are not in conflict with Federal jurisdiction.

All Ordinances or parts of Ordinances that are inconsistent herewith are repealed, but only to the extent of such inconsistency.

The amended Ordinance shall become effective immediately upon its passage and the publication as required by law.

APPROVED ON FIRST READING:

APPROVED, PASSED AND ADOPTED:

ATTEST:

Richard J. Cuttrell
Municipal Clerk

Robert Lane, Jr.
Mayor

RESOLUTION #20-200 - 6/15/20

AUTHORIZE THE SUBMISSION OF A PROJECT TO THE COUNTY OF MONMOUTH FOR FUNDING UNDER THE FY2021 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the Township seeks to receive funding for an infrastructure project through the Community Development Block Grant Program; and,

WHEREAS, the Township has fulfilled the notice requirements of the required public hearing and conducted a public hearing at the June 15, 2020 Township Committee meeting,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes submission of the project entitled Upgrades and Modernization to Hydraulic Elevator at the Neptune Municipal Complex for funding under the FY2021 Community Development Block Grant Program; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Community Development Representative and Director of Engineering & Planning.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-201 - 6/15/20

AUTHORIZE CHANGE ORDER #2 TO THE CONTRACT FOR ENGINEERING SERVICES
FOR THE 11TH AVENUE SANITARY SEWER REHABILITATION PROJECT

WHEREAS, on December 11, 2017, the Township Committee adopted Resolution #17-478 which authorized CME Associates to perform engineering services in connection with the replacement of approximately 1,800 linear feet of sanitary sewer lines under 11th Avenue at an amount not exceed \$68,170.00; and,

WHEREAS, on January 28, 2019, the Township Committee adopted Resolution #19-94 which approved Change Order #1 resulting in an additional appropriation of \$6,420.00 which revised the total contract amount to \$74,590.00; and,

WHEREAS, a change to the contract has been experienced as a result of construction oversight of additional test pits, and additional sewer lines and curbing on 11th Avenue and Ridge Avenue; and,

WHEREAS, this change has been approved by the Township Engineer; and,

WHEREAS, funds for this purpose are available in the 2020 Sewer Utility budget in the appropriation entitled Professional Services and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Change Order #2 in the contract with CME Associations in connection with the 11th Avenue sanitary sewer rehabilitation project resulting in a net increase of \$24,814.00 revising the total contract amount to \$99,404.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Contractor, Chief Financial Officer; Assistant C.F.O. and Township Engineer.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-202 - 6/15/20

ACCEPT THE RESIGNATION OF BETH MILLER AS A
MEMBER OF THE ENVIRONMENTAL/SHADE TREE COMMISSION

WHEREAS, the Township Committee has received a letter from Beth Miller resigning as a member of the Environmental/Shade Tree Commission effective May 29, 2020,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Beth Miller as a member of the Environmental/Shade Tree Commission is hereby accepted effective May 29, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-203 - 6/15/20

AUTHORIZE EXECUTION OF NEW JERSEY DEPARTMENT OF TRANSPORTATION
UTILITY OPENING PERMIT APPLICATION IN CONNECTION WITH
NEPTUNE ESTATES SUBDIVISION

WHEREAS, the Developer of the Neptune Medical Office Building requires a New Jersey Department of Transportation Utility Opening Permit to make a utility connection under State Highway 33; and,

WHEREAS, State Highway Road Opening Permits are executed by the municipality; and,

WHEREAS, the Developer will be responsible for all fees in connection with obtaining said permit,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Municipal Clerk is hereby authorized to execute a New Jersey Department of Transportation Utility Opening Permit Application to allow for the installation of a sanitary sewer connection under State Highways 33 to service the Neptune Estates Subdivision; and.

BE IT FURTHER RESOLVED, that a certified copy of this resolution along with the executed application be forwarded to the State Department of Transportation.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-204 - 6/15/20

RECLASSIFY EMPLOYEE TO THE POSITION OF JAILOR
IN THE POLICE DEPARTMENT

WHEREAS, there is a vacancy in the position of Jailor in the Police Department; and,

WHEREAS, a current Customer Service Representative in the Code/Construction Department, who formerly held the title of Jailor, has expressed interest in returning to the position; and,

WHEREAS, the Human Resources Director and Chief of Police have recommended that this employee be reclassified to the position of Jailer; and,

WHEREAS, funds will be provided in the 2020 municipal budget in the appropriation entitled Police S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kristen Narciso be and is hereby reclassified to the position of Jailor in the Police Department at an annual salary of \$40,197.84 effective June 22, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Construction Official, Chief of Police, Chief Financial Officer, Assistant C.F.O., Human Resources Director, and AFSCME Local #1844.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-205 – 6/15/20

AUTHORIZE REVOCABLE LICENSE AGREEMENT WITH DVASH PROPERTIES, LLC,
FOR PROPERTY LOCATED AT BLOCK 515, LOT 15; 109 RIDGE AVENUE,
NEPTUNE TOWNSHIP

WHEREAS, DVASH PROPERTIES, LLC, its successors and assigns, with property located at 109 Ridge Avenue, Neptune Township, New Jersey, and more specifically identified as Block 515, Lot 15, on the tax map of the Township of Neptune have requested a Revocable License Agreement be entered into between Neptune Township, and DVASH PROPERTIES, LLC, its successors and assigns, in Neptune Township concerning encroachment upon a Municipal Right-of-Way; and

WHEREAS, DVASH PROPERTIES, LLC, is seeking a license to provide and to maintain a retaining wall within the Municipal Right-of-Way, located on the Ridge Avenue side of the subject property, which the property owner intends to continue use of, subject to removal should the controlling authority have reasonable cause to believe that such an encroachment need to be removed from the aforesaid Municipal Right-of-Way, and subject to a Revocable License Agreement,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes a Revocable License Agreement with DVASH PROPERTIES, LLC, its successors and assigns, with property located at 109 Ridge Avenue, Neptune Township, New Jersey, and more specifically identified as Block 515, Lot 15, Neptune Township, New Jersey, a true copy of said proposed Agreement being on file in the Office of the Municipal Clerk, subject to the conditions of the Agreement and prior review of the Township Engineer and approval of this Agreement as a minor encroachment, with a one-time payment to the Township of Neptune of \$150.00 for preparation of the Revocable License Agreement for a minor encroachment, plus costs of recording of said Revocable License Agreement in the Clerk's Office of Monmouth County, paid to the Law Office of Gene J. Anthony, Esq., and subject to all other requirements in the aforesaid Revocable License Agreement; and,

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute the Agreement, and return to the Township Attorney for recording.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-206 – 6/15/20

AUTHORIZE REVOCABLE LICENSE AGREEMENT WITH JAMES RHEM AND
TYESHA L. RHEM, FOR PROPERTY LOCATED AT BLOCK 2401, LOT 8;
12 SUNNYFIELD TERRACE, NEPTUNE TOWNSHIP

WHEREAS, James Rhem and Tyesha L. Rhem, their successors and assigns, with property located at 12 Sunnyfield Terrace, Neptune Township, New Jersey, and more specifically identified as Block 2401, Lot 8, on the tax map of the Township of Neptune have requested a Revocable License Agreement be entered into between Neptune Township, and James Rhem and Tyesha L. Rhem, their successors and assigns, in Neptune Township concerning encroachments upon a Municipal Drainage Easement; and

WHEREAS, James Rhem and Tyesha L. Rhem, Inc. are seeking a license to provide and to maintain a cement pad, overhang of a shed and porch or recreational area within the Municipal Drainage Easement, which the property owners intend to continue use of, subject to removal should the controlling authority have reasonable cause to believe that such encroachments need to be removed from the aforesaid Municipal Drainage Easement, and subject to a Revocable License Agreement,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes a Revocable License Agreement with James Rhem and Tyesha L. Rhem, their successors and assigns, with property located at 12 Sunnyfield Terrace, Neptune Township, New Jersey, and more specifically identified as Block 2401, Lot 8, Neptune Township, New Jersey, a true copy of said proposed Agreement being on file in the Office of the Municipal Clerk, subject to the conditions of the Agreement and prior review of the Township Engineer and approval of this Agreement as a minor encroachment, with a one-time payment to the Township of Neptune of \$150.00 for preparation of the Revocable License Agreement for a minor encroachment, plus costs of recording of said Revocable License Agreement in the Clerk's Office of Monmouth County, paid to the Law Office of Gene J. Anthony, Esq., and subject to all other requirements in the aforesaid Revocable License Agreement; and,

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute the Agreement, and return to the Township Attorney for recording.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-208 - 6/15/20

AUTHORIZE A REDUCTION IN THE PERFORMANCE GUARANTEE FILED BY NEPTUNE DEVELOPERS, LLC FOR SITE IMPROVEMENTS AT THE FORMER S.S. ADAMS BUILDING (509 MEMORIAL DRIVE)

WHEREAS, on August 1, 2018, Neptune Developers, LLC, posted Letter of Credit #8001688966 issued by Columbia Bank in the amount of \$106,484.76 guaranteeing site improvements at the former S.S. Adams building, 509 Memorial Drive (Block 413, Lot 4); and,

WHEREAS, at the request of the Developer, the Township Engineer has inspected the site improvements and has recommended a 70% reduction in the performance guarantees which is the maximum amount of reduction permitted under the Municipal Land Use Law; and,

WHEREAS, the Developer will be notified to post an amended Letter of Credit reducing the amount from \$106,484.76 to \$31,945.43 and the Municipal Clerk will accept said Rider when posted; and,

WHEREAS, the cash portion of the performance guarantee will also be reduced by 70%,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a reduction in the Letter of Credit posted by Neptune Developers, LLC for site improvements at the former S.S. Adams building, 509 Memorial Drive (Block 413, Lot 4) be and is hereby approved to the reduced amount of \$31,945.43 and an amended Letter of Credit submitted to affect said reduction shall be accepted by the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that the proportionate 70% amount of cash portion of the performance guarantee in the amount of \$8,282.15 shall be refunded to the Developer; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Township Engineer and the Developer.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-207 - 6/15/20

EMPLOY TEMPORARY SEASONAL PERSONNEL
IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Township has a need to employ seasonal workers in the Department of Public Works for the summer season; and,

WHEREAS, the Director of Public Works and Human Resources Director have forwarded their recommendation; and,

WHEREAS, funds for this purpose are available in the 2020 Municipal Budget in the appropriation entitled Solid Waste Collection S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Jordan McLaughlin and Nicholas Acevedo be and are hereby employed in the Department of Public Works as temporary seasonal employees to perform various tasks within the Department, from May 15, 2020 to August 31, 2020, not to exceed forty (40) hours per week, at a salary of \$15.00 per hour with no health benefits; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Human Resources Director and the Director of Public Works.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-209 - 6/15/20

RECLASSIFY SPECIAL LAW ENFORCEMENT OFFICER
IN THE POLICE DEPARTMENT FROM CLASS II TO CLASS I

WHEREAS, Kylee Jazikoff was employed as a Special Law Enforcement Officer – Class II on November 25, 2019; and,

WHEREAS, the Chief of Police and Human Resources Director have recommended she be reclassified to the position of Special Law Enforcement Officer – Class I; and,

WHEREAS, funds will be provided in the 2020 municipal budget in the appropriation entitled Police S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kylee Jazikoff be and is hereby reclassified to the position of Special Law Enforcement Officer – Class I in the Police Department at an hourly rate of \$17.85 effective June 15, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-210 - 6/15/20

TEMPORARILY SUSPEND ENFORCEMENT OF CERTAIN PROVISIONS OF CHAPTER 3: "POLICE REGULATIONS" & CHAPTER 4: "BUSINESS AND LICENSING REGULATIONS" & CHAPTER 13: "STREETS AND SIDEWALKS" & CHAPTER 23: "PARKS AND RECREATIONAL FACILITIES" & THE TOWNSHIP LAND USE ORDINANCE TO PROVIDE LOCAL BUSINESSES WITHIN THE TOWNSHIP WITH EXPANDED CAPACITY AND ADDITIONAL SPACE TO PRACTICE PROPER SOCIAL DISTANCING DURING THE COVID-19 CRISIS AND TOWNSHIP'S RECOVERY THEREFROM

WHEREAS, the Governor of the State of New Jersey has issued Executive Orders imposing restrictions upon the operation of businesses within the entire State of New Jersey during the COVID-19 pandemic crisis; and

WHEREAS, the Mayor and Emergency Management Coordinator of the Township of Neptune have likewise proclaimed that a local state of emergency within Neptune in response to the COVID-19 pandemic crisis; and

WHEREAS, although the COVID-19 pandemic crisis and state of emergency continues at present, Federal, State, County and other authorities are beginning to lift certain restrictions, and discuss the possibility of lifting other restrictions in the near future; and

WHEREAS, in preparation for the lifting of restrictions on businesses within the State of New Jersey, the Mayor and Township Committee of the Township of Neptune (the "Township") believe it prudent for the Township to assist Neptune businesses in re-opening and to provide maximum opportunities for social distancing as said businesses do so; and

WHEREAS, the Township finds that the temporary suspension of enforcement of certain regulations within the Township, simultaneously and in accordance with the Governor's lifting of state-wide restrictions and the guidelines arising therefrom, will provide businesses with expanded space to operate for the protection of business owners, employees, customers, and Township residents during what is likely to be an uncertain time;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Neptune as follows:

(1) Nothing herein shall be construed or interpreted inconsistently with or in violation of any Executive Order issued by the Governor of the State of New Jersey, or any other law, rule, regulation, guideline, directive, or notice from any authority to which the Township is subject or would otherwise be bound or guided.

(2) Upon the lifting of restrictions upon restaurants/businesses, and in accordance with any guidelines issued by Federal, State, County and other authorities, restaurants/businesses with an active mercantile license and having a physical location within the Township may temporarily expand their existing operations through the use of outdoor space(s) owned by the business, including, but not limited to, backyards, side yards, parking lots, and patios, to provide additional space for proper social distancing during the re-opening of said businesses. This shall not include operating on the Township right-of-way.

(3) Upon the lifting of restrictions upon restaurants/businesses, and in accordance with any guidelines issued by Federal, State, County and other authorities, restaurants/businesses with an active mercantile license and having a physical location within the Township may temporarily expand their existing operations through the cooperative use or combination(s) of their existing space and operations for purposes that enhance social distancing, including, but not limited to, one business allowing another to use unneeded space on its premises or two businesses cooperating to dedicate pick-up and drop-off space for customers.

(4) Upon the lifting of restrictions upon restaurants/businesses, and in accordance with any guidelines issued by Federal, State, County and other authorities, Township may temporarily close off portions of a municipal right-of-way or cart-way, subject to providing adequate pedestrian passage, to permit restaurants/businesses with an active mercantile license and having a physical location within the Township to temporarily expand their existing operations for purposes that enhance social distancing.

(5) Upon the lifting of restrictions upon restaurants/businesses, and in accordance with any guidelines issued by Federal, State, County and other authorities, restaurants/businesses with an active mercantile license and having a physical location within the Township may temporarily expand their existing operations into existing or adjacent indoor space(s) that may be vacant or otherwise prohibited from such use(s) for non-life hazard and non-safety reasons under the Township Code.

(6) Upon the lifting of restrictions upon restaurants/businesses, and in accordance with any guidelines issued by Federal, State, County and other authorities, the Township shall temporarily make all Township-owned outdoor spaces available to businesses with an active mercantile license and a physical location within the Township to utilize, including, but not limited to, educational or enrichment programs, recreational groups, health and wellness classes, and children's camps, for purposes that enhance social distancing.

(7) Upon the lifting of restrictions upon restaurants/businesses, and in accordance with any guidelines issued from Federal, State, County and other authorities, the Township shall temporarily permit restaurants/businesses with an active mercantile license and a physical location within the Township to display additional signage and advertisements in furtherance of the purposes set forth herein.

(8) Any restaurant/business with an active mercantile license and a physical location within the Township may seek approval for the use(s) and/or operation(s) described hereinabove through the process described for the submission of a Special Events Permit Application under Section 4-19 of the Township Code, and all provisions of said Section shall be applicable thereto, except that:

(a) Under Section 4-19.3 thereof, the initial decision on such application(s) shall be determined by Business Administrator, in consultation with the Zoning Officer, Code Enforcement Officer, or Chief of Police, as may be applicable.

(b) Under Section 4-19.6 thereof, the Zoning Officer, Code Enforcement Officer, and Chief of Police are hereby granted the concurrent power to revoke any such permit.

(9) Approved outdoor areas for restaurants/businesses shall be permitted to operate until 10:00 p.m. daily. No patrons are permitted to remain in the outdoor area for any reason after 10:00 p.m.

(10) BYOB of beer, wine and malt beverages shall be permissible in the outdoor restaurant area. For establishments with an alcohol beverage consumption license, the establishment must apply for the COVID-19 outdoor expansion permit through the ABC's on-line licensing system and receive approval from the Chief of Police and Municipal Clerk.

(11) The Mayor and Township Committee hereby instruct and direct the Township's Zoning Officer, Code Enforcement Officer, and Chief of Police to interpret and construe any and all applicable provisions and conditions of Chapter 3: "Police Regulations" and Chapter 4: "Business & Licensing Regulations" and Chapter 13: "Streets and Sidewalks" and Chapter 23: "Parks and Recreational facilities" and the Township Land Use Ordinance to further the purposes set forth in this Resolution, provided that nothing herein shall be construed to limit the aforementioned Officers' lawful jurisdiction(s) or interfere with the aforementioned Officers' duties and responsibilities according to law.

(12) This Resolution shall take effect immediately for the purposes of receiving applications in anticipation of the re-opening of restaurants/businesses, provided, however, that no permits shall be issued and no modified business operations shall commence hereunder until such time as authorized by Federal, State, County and other applicable authorities. Any permit issued through the provisions of this resolution shall expire on May 1, 2021, unless rescinded by separate resolution, and any signage, improvements, tables, and chairs added as a result of this permit must be immediately removed.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Business Administrator, Emergency Management Coordinator, Zoning Officer, Code Enforcement Officer, Chief of Police, and as many Neptune businesses as is feasible for the Township Clerk.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-211 – 6/15/20

ACCEPT THE RESIGNATION OF CATHERINE GOSLEE
AS A TOURISM REPRESENTATIVE

WHEREAS, the Human Resources Director has received an email from Catherine Goslee resigning as a Tourism Representative effective March 14, 2020,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Catherine Goslee as an Tourism Representative is hereby accepted effective March 14, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-212 - 6/15/20

EMPLOY PART-TIME TEMPORARY TOURISM REPRESENTATIVE
FOR THE 2020 SUMMER SEASON

WHEREAS, due to the resignation of Catherine Goslee, there is a need to employ a part-time temporary Tourism Representative to operate the Tourism Bureau for the 2020 Summer Season; and,

WHEREAS, the position was advertised, interviews conducted, and a recommendation made by the Human Resources Director; and,

WHEREAS, funds for this purpose will be provided in the 2020 municipal budget, in the appropriation entitled Publicity & Tourism S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Erna VanderBerg be and is hereby employed as a part-time temporary Tourism Representative in the Tourism Bureau not to exceed 25 hours per week (with a maximum of 40 hours per week for the entire staff) effective immediately and ending October 1, 2020, at an hourly rate of \$16.23; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tourism Bureau, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

4

RESOLUTION #20-213 - 6/15/20

EMPLOY PART-TIME CODE ENFORCEMENT INSPECTOR
FOR THE 2020 SUMMER SEASON

WHEREAS, the Township Committee desires to employ a part-time Code Enforcement Inspector to assist with enforcement of short-term rental restrictions and other related guidelines imposed as a result of the covid-19 pandemic; and,

WHEREAS, the position was advertised, interviews conducted, and a recommendation made by the Human Resources Director; and,

WHEREAS, funds for this purpose will be provided in the 2020 municipal budget, in the appropriation entitled Code Enforcement S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Lydia Clancy be and is hereby employed as a part-time temporary Code Enforcement Inspector not to exceed 20 hours per week effective immediately and ending September 7, 2020, at an hourly rate of \$17.85; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of Code, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-214 - 6/15/20

PLACE LIEN ON VARIOUS PROPERTIES

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Code Enforcement Supervisor determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Code Enforcement Supervisor has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and

WHEREAS, the Code Enforcement Supervisor has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
509/16	18 Fisher Avenue	415.00
515/19	1309 11 th Avenue	522.50
509/15	16 Fisher Avenue	522.50
504/16	45 Ridge Avenue	522.50

BE IT FURTHER RESOLVED, that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-215 - 6/15/20

AUTHORIZE CHANGE ORDER #1 IN CONNECTION WITH
RENOVATIONS TO THE POLICE DEPARTMENT OFFICES

WHEREAS, on March 23, 2020, a contract was awarded to Murray Paving and Concrete through the Educational Services Commission of New Jersey Purchasing Program in the amount of \$175,000.00 in connection with renovations to the Police Department offices; and,

WHEREAS, changes to the contract have been experienced as a result of additional painting in various hallways, offices, and conference rooms as well as additional epoxy work on concrete block walls; and,

WHEREAS, these changes have been approved by the Purchasing Agent and Chief of Police; and,

WHEREAS, funds for this purpose are available in Ordinance No. 19-39, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute Change Order #1 in the contract with Murray Paving and Concrete through the Educational Services Commission of New Jersey Purchasing Program in connection with renovations to the Police Department offices resulting in a net increase of \$15,285.95 revising the total contract amount to \$190,285.95; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Contractor, Chief Financial Officer; Assistant C.F.O. and Chief of Police.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

4

RESOLUTION #20-216 - 6/15/20

AUTHORIZE THE PURCHASE OF MICROSOFT OUTLOOK LICENSING SOFTWARE THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Management Information Systems Department wishes to purchase Microsoft Outlook 2019 Licensing Software for various Township departments through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, SHI International Corp. has been awarded New Jersey State Contract No. 89851 for Microsoft Outlook Licensing Software; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of this item shall not exceed \$22,575.00; and,

WHEREAS, funds for this purpose are available in the 2020 municipal budget in the appropriation entitled Telecommunications Costs O.E. and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the purchase of Microsoft Outlook 2019 Licensing Software for various Township departments from SHI International Corp. through the New Jersey Cooperative Purchasing Program at an amount not to exceed \$22,575.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the MIS Director, Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-217 - 6/15/20

EXTEND CONTRACT OF CENTERRA INTEGRATED SERVICES TO PROVIDE
FLEET MANAGEMENT AND MAINTENANCE

WHEREAS, the Township has a contract with Centerra Integrated Services to provide fleet management and maintenance services to the Township through June 30, 2020; and,

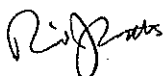
WHEREAS, the Township Committee desires to extend this contract for a period of one year from July 1, 2020 through June 30, 2021 pursuant to N.J.S.A. 40A:11-15(7); and,

WHEREAS, funds will be provided in the 2020 municipal budget, in the appropriation entitled Vehicle Maintenance O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes a one (1) year extension of the current contract with Centerra Integrated Services to provide fleet management and maintenance to the Township of Neptune from June 1, 2020 through June 30, 2021 at an annual amount of \$952,594.060 which represents an increase of 3% from the 2019 amount pursuant to the current index rate calculation, plus costs for additional vehicles and equipment; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to Centerra Integrated Services, Director of Public Works, Chief Financial Officer, Assistant C.F.O.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-218 - 6/15/20

AUTHORIZE A COOPERATIVE PRICING AGREEMENT BETWEEN
THE TOWNSHIP OF NEPTUNE AND THE SAVVIK BUYING GROUP COOPERATIVE

WHEREAS, N.J.S.A. 52:34-6.2(b)(3) authorizes any contracting unit to purchase goods, or to contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state; and

WHEREAS, the Savvik Buying Group Cooperative, as the Lead Agency, has offered voluntary participation in a National Government Cooperative Pricing System for the provision of goods and services; and

WHEREAS, the Qualified Purchasing Agent and the Township Administrator have recommended to the Township Committee that the Township participate in this Cooperative Pricing System for the provision of goods and services; and

WHEREAS, based on such recommendations the Township Committee has determined that said participation offers lower prices and is in the best interests of the citizens of the Township,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Neptune, Monmouth County, New Jersey as follows:

1. This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Neptune and the Savvik Buying Group Cooperative.
2. Pursuant to the provisions of N.J.S.A. 52:34-6.2(b)(3), the Mayor is hereby authorized to execute and the Municipal Clerk to attest, on behalf of the Township a Cooperative Pricing Agreement between the Township of Neptune and the Savvik Buying Group Cooperative.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-219 - 6/15/20

AUTHORIZE THE PURCHASE OF FOUR LUCAS CHEST COMPRESSION SYSTEMS
THROUGH THE SAVVIK BUYING GROUP COOPERATIVE

WHEREAS, the EMS Director has recommended the purchase of four (4) Lucas Chest Compression Systems for the EMS Department; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, the Township of Neptune is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use procurement methods by entering into a nationally recognized cooperative agreement; and,

WHEREAS, the Savvik Buying Group Cooperative has a nationally recognized cooperative agreement and has awarded Contract No. 2018-11 to Stryker Medical for this equipment; and,

WHEREAS, the Purchasing Agent and Chief Financial Officer recommend the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of this equipment shall not exceed \$68,000.00; and,

WHEREAS, funds for this purpose are available in Ordinance 20-13 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township of Committee of the Township of Neptune that the purchase of four (4) Lucas Chest Compression Systems for the EMS Department be and is hereby authorized through Stryker Medical at an amount not to exceed a total of \$68,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, EMS Director, Assistant C.F.O., and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-220 - 6/15/20

AUTHORIZE THE PURCHASE OF REFUSE/RECYCLING CONTAINERS THROUGH THE SOURCEWELL NATIONAL PURCHASING COOPERATIVE

WHEREAS, the Public Works Director has recommended the purchase of additional refuse/recycling containers; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, the Township of Neptune is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use procurement methods by entering into a nationally recognized cooperative agreement; and;

WHEREAS, the Sourcewell National Purchasing Cooperative has a nationally recognized cooperative agreement and has awarded Contract No. 041217-SFR to Schaefer Systems International, Inc.; and,

WHEREAS, the Purchasing Agent and Chief Financial Officer recommend the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of this equipment shall not exceed \$18,000.00; and,

WHEREAS, funds for this purpose are available in the 2020 municipal budget through the Recycling Tonnage Grant and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of refuse/recycling containers be and is hereby authorized through Schaefer Systems International, Inc. at an amount not to exceed \$18,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Public Works Director, Assistant C.F.O., and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-221 – 6/15/20

AUTHORIZE THE PURCHASE OF PROTECTIVE CLOTHING AND EQUIPMENT
FOR THE OFFICE OF EMERGENCY MANAGEMENT THROUGH
THE STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Director of the Office of Emergency Management has recommended the purchase of Scott protective clothing and equipment for Office of Emergency Management personnel through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Firefighter One has been awarded New Jersey State Contract No. 17-FLEET-00819 for this equipment; and,

WHEREAS, the Purchasing Agent recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of the equipment shall not exceed \$21,186.00; and,

WHEREAS, funds for this purpose are available from Ordinance No. 19-21 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of Scott protective clothing and equipment for Office of Emergency Management personnel through Firefighter One/New Jersey Cooperative Purchasing Program Contract No. 17-FLEET-00819 be and is hereby authorized at an amount not to exceed \$21,186.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, O.E.M. Coordinator, Assistant C.F.O. and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-222 - 6/15/20

AUTHORIZE THE CANCELLATION OF A MORTGAGE IN CONNECTION WITH A FAÇADE IMPROVEMENT PROGRAM LOAN ISSUED TO BLANCO BROTHERS FOR THE COMMERCIAL PROPERTY LOCATED AT 712 ROUTE 35

WHEREAS, the Township of Neptune holds a mortgage dated November 19, 2014 in connection with a Façade Improvement Program Loan issued to Blanco Brothers for the commercial property located at 712 Route 35; and,

WHEREAS, the loan has been paid in full and the façade has been maintained for the required five year period; and;

WHEREAS, the Township desires to cancel said mortgage in accordance with the terms of the mortgage note,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and they are hereby authorized to execute a cancellation of mortgage in connection with the Façade Improvement Program Loan issued to Blanco Brothers at 712 Route 35; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Secretary to the Economic Development Corporation.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-223 - 6/15/20

AUTHORIZE TOWNSHIP ENGINEERING CONSULTANT TO PERFORM
ENGINEERING SERVICES FOR IMPROVEMENTS TO EMBURY AVENUE
AND RIDGE AVENUE

WHEREAS, the Township of Neptune desires to initiate a project to make roadway, drainage, and pedestrian improvements to Embury Avenue and Ridge Avenue; and,

WHEREAS, it is necessary for a Township Engineer Consultant to perform professional engineering services including preparation of plans and specifications, surveying, permitting, bidding and construction management in connection with this project; and,

WHEREAS, the Township Engineer solicited proposals for said services from each engineering firm in the 2020 engineering pool; and,

WHEREAS, CME Associates submitted the lowest quote and has experience in this type of work; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 19-38, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes CME Associates to perform the services as stated herein as Township Engineering Consultant, said proposal on file in the Office of the Municipal Clerk, at an amount not to exceed \$49,380.00 for improvements to Embury Avenue and Ridge Avenue; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Township Engineer.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-224 – 6/15/20

AUTHORIZE AN AMENDMENT TO THE 2020 MUNICIPAL BUDGET TO REALIZE
MONIES FROM THE UNITED STATES DEPARTMENT OF JUSTICE

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2020 in the sum of \$53,410.00 which is now available from a United States Department of Justice – BJA FY20 Coronavirus Emergency Supplemental Funding Program in the amount of \$53,410.00; and,

BE IT FURTHER RESOLVED that the like sum of \$53,410.00 is hereby appropriated under the caption of BJA FY20 Coronavirus Emergency Supplemental Funding Program; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from the United States Department of Justice, Office of Justice Programs - BJA FY20 Coronavirus Emergency Supplemental Funding Program in the amount of \$53,410.00; and,

BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Brantley: aye
McMillan: aye
Rizzo: aye
Williams: aye
Lane: aye

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 6/15/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-225 - 6/15/20

AUTHORIZE THE PURCHASE OF A DECONTAMINATION SYSTEM AND SOLUTION FOR
THE POLICE DEPARTMENT THROUGH THE HOUSTON-GALVESTON AREA COUNCIL
PURCHASING PROGRAM

WHEREAS, the Police Department has requested the purchase of, and received a grant for, a decontamination system utilizing pricing through the Houston-Galveston Area Council Purchasing Program; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, the Township of Neptune, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use procurement methods by entering into a nationally recognized cooperative agreement; and;

WHEREAS, the Houston-Galveston Area Council has a nationally recognized cooperative agreement and has awarded Contract No. EP11-17 to AeroClave, LLC for this equipment; and,

WHEREAS, the Purchasing Agent and Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost to purchase this equipment shall not exceed \$53,410.00; and,

WHEREAS, funds for this purpose are available in the 2020 municipal budget through a U.S. Department of Justice FY20 Coronavirus Emergency Supplement Funding Program grant and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of a decontamination system and solution for the Police Department be and is hereby authorized through AeroClave, LLC/Houston-Galveston Area Council Purchasing Program at an amount not to exceed \$53,410.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Chief of Police and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-226 - 6/15/20

AUTHORIZE THE PURCHASE OF COMPUTER SERVERS FOR THE PUBLIC WORKS/
OEM BUILDING THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Management Information Systems Department has recommended the purchase of three PowerEdge computer servers for the new Public Works/OEM facility through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Dell, LLP has been awarded New Jersey State Contract No. 89967 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of this equipment shall not exceed \$30,240.18; and,

WHEREAS, funds for this purpose are available in Ordinance No. 19-21 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the purchase of three (3) PowerEdge computer servers for the new Public Works/OEM facility from Dell, LLP/New Jersey Cooperative Purchasing Program at an total amount not to exceed \$30,240.18; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the MIS Director, Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-227 - 6/15/20

EXTEND OFFER OF EMPLOYMENT FOR THE POSITION OF DRIVER
IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, there is a vacancy in the position of Driver in the Public Works Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Public Works Director have made their recommendation to hire a current part-time seasonal employee; and,

WHEREAS, funds will be provided in the 2020 municipal budget, in the appropriation entitled Solid Waste S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an offer of employment be and is hereby extended to Michael Kee for the position of Class A Driver in the Department of Public Works on a probationary basis for a period of not less than 90 days and not exceeding one year, contingent upon favorable results of the required pre-employment testing, effective June 16, 2020, at an annual salary of \$32,200.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Chief Financial Officer, Assistant C.F.O., AFSCME Local #2792, and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-228 – 6/15/20

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	2,835,942.48
GRANT FUND	53,495.16
TRUST FUND	50,985.47
GENERAL CAPITAL FUND	1,050,890.54
SEWER OPERATING FUND	173,315.39
SEWER CAPITAL FUND	404,506.20
MARINA OPERATING FUND	28,972.83
DOG TRUST	12.60
LIBRARY TRUST	2,678.17
BILL LIST TOTAL	\$4,600,798.84

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON June 15, 2020



Richard J. Cuttrell, Municipal Clerk