

TOWNSHIP COMMITTEE WORKSHOP MEETING – FEBRUARY 10, 2020 – 6:00 P.M.

Mayor Lane calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

ROLL CALL

PRESENT/ABSENT

Dr. Michael Brantley
Kevin B. McMillan
Carol Rizzo
Nicholas Williams
Robert Lane, Jr.

Also present: Vito D. Gadaleta, Business Administrator; Gene Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Mayor Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 3, 2020, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Discussion – Community Rating System Software Shared Service Pilot Program.

2. Discussion – Hospitality tax.

3. Review Committee calendars.

Res. # 20-100 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

RESOLUTION #20-100 – 2/10/20

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

No items as of Friday afternoon

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

TOWNSHIP COMMITTEE MEETING – FEBRUARY 10, 2020 – 7:00 P.M.

Mayor Lane calls the meeting to order and asks the Clerk to call the roll:

ROLL CALL

PRESENT/ABSENT

Dr. Michael Brantley
Kevin B. McMillan
Carol Rizzo
Nicholas Williams
Robert Lane, Jr.

Also present at the dais: Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; and Richard J. Cuttrel, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 3, 2020 posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

APPROVAL OF MINUTES – Motion offered by _____, seconded by _____, to approve the minutes of the meeting held on January 27, 2020.

RESOLUTION TO PROMOTE POLICE OFFICERS TO THE RANK OF SERGEANT

- Public comments regarding Resolution #20-101 only. The public will be permitted one visit to the microphone with a limit of five minutes.

- Police Chief James Hunt will present police officers who are recommended for promotion to the rank of Sergeant.

Res. #20-101 – Promote police officers in the Police Department to the rank of Sergeant.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

- Oaths administered by Mayor Lane

COMMENTS FROM THE DAIS - Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

REPORT OF THE BUSINESS ADMINISTRATOR - Comments from the Business Administrator on capital projects and matters of public interest.

PUBLIC COMMENTS ON RESOLUTIONS - Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES - For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

ORDINANCE NO. 20-02 – An ordinance to amend Volume I, Chapter II of the Code of the Township of Neptune by amending the fee for the Summer Recreation Program - First Reading

Explanatory Statement: This ordinance sets the fee for the Summer Recreation Program at \$350 for the first child and \$315 for each child thereafter.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

ORDINANCE NO. 20-03 – An ordinance authorizing transfer and acceptance of title to Block 605, Lot 45; 1614 West Lake Avenue, Neptune Township to the Township of Neptune - First Reading

Explanatory Statement: This ordinance authorizes the purchase of 1614 West Lake Avenue (located in the West Lake Avenue Redevelopment Zone) by the Township for \$185,000.00.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

ORDINANCE NO. 20-04 – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by converting an existing handicapped parking zone to a resident only handicapped parking zone on Central Avenue and removing a handicapped parking zone on Clark Avenue - First Reading

Explanatory Statement: This ordinance authorizes the conversion of an existing handicapped parking stall in front of 40 Central Avenue to a resident only handicapped zone and authorizes the removal of an existing handicapped parking zone in front of 132 Clark Avenue.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

The Public Hearings on Ordinances 20-02, 20-03 and 20-04 will be held on Monday, February 24, 2020

CONSENT AGENDA

Res. #20-102 – Appoint Alternate Prosecutor.

Res. #20-103 – Appoint Alternate Public Defender.

Res. #20-104 – Authorize municipal partnership with the County of Monmouth for NJ Department of Community Affairs Challenge Grant Community Rating System (CRS) Management Software Shared Service Pilot Program.

Res. #20-105 – Appoint Financial Advisor.

Res. #20-106 – Release soil stabilization bond and road opening bond posted by Sunhill Construction Corp. for 705 Ridge Avenue.

Res. #20-107 – Authorize the execution of a Shared Service Agreement with the County of Monmouth to provide emergency dispatch services to the Township.

Res. #20-108 – Confirm the sale of Township owned undersized property located at Block 503, Lot 23 (1207 Embury Avenue) to adjoining property owner.

Res. #20-109 – Authorize Change Order #1 (final) in connection with the Heck Avenue sewer rehabilitation project.

Res. #20-110 – Authorize change drawer in the Senior Center and amend approved amount of change drawers in the Police Department.

Res. #20-111 – Authorize Township Engineering Consultant to perform engineering services for Gables Sanitary Sewer System Improvements – Phase V.

Res. #20-112 – Authorize the refund of taxes as a result of an overpayment.

Res. #20-113 – Appoint member to the Municipal Alliance to Prevent Substance Misuse Committee.

Res. #20-114 – Re-employ Driver in the Department of Public Works.

Res. #20-115 – Authorize contract for the purchase of 1718 West Lake Avenue (Block 611, Lot 38).

CONSENT AGENDA Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-116 – Reclassify Acting Deputy Chief of Police Larry Fisher to the rank of Deputy Chief of Police.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-117 – Commemorate the centennial of the ratification of the 19th amendment.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-118 – Authorize the purchase of a Freightliner dump truck through the Houston-Galveston Area Council Purchasing Program.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-119 – Authorize the purchase of a street sweeper through the Educational Services Commission of New Jersey Purchasing Program.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-120 – Award bid for Shark River Municipal Marina sidewalk improvements.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-121 – Authorize the payment of bills.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

ADJOURNMENT

ORDINANCE NO. 20-02

AN ORDINANCE TO AMEND VOLUME I, CHAPTER II OF THE
CODE OF THE TOWNSHIP OF NEPTUNE BY AMENDING THE
FEE FOR THE SUMMER RECREATION PROGRAM

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter II, Section 2-13.4 – Recreation Program Fees - is hereby amended by adding the following:

<i>Activity</i>	<i>Fee</i>
Summer Recreation Program	\$350.00 for first child \$315.00 for each sibling in the same family Half-Price Scholarship Program as administered by Recreation Department

SECTION 2. This ordinance shall take effect upon publication in accordance with law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Robert Lane, Jr.,
Mayor

ORDINANCE NO. 20-03

AN ORDINANCE AUTHORIZING TRANSFER AND ACCEPTANCE OF TITLE TO BLOCK 605, LOT 45; 1614 WEST LAKE AVENUE, NEPTUNE TOWNSHIP TO THE TOWNSHIP OF NEPTUNE

WHEREAS, by Resolution of Authorization approved by the Township Committee on January 27, 2020, the Township of Neptune was authorized to enter into a Contract of Sale with Jenna A. Crawford-Hundley; Alexis Crawford; Alwyn Crawford and Winifred Crawford for the purchase of property located at 1614 West Lake Avenue (Block 605, Lot 45) in the Township of Neptune, in consideration for \$185,000.00, with the intent of redeveloping the aforesaid property along with other properties in the West Lake Area; and

WHEREAS, it was the intent of the Resolution of January 27, 2020, that the parties enter into the aforesaid Contract of Sale, subject the procurement of an appropriate Title Search and Title Policy providing for the transfer of clear title, the procurement of a survey of the subject property and the inspection of the property to the satisfaction of the Township, and a determination by the Township through all means available that clear title can be transferred without disabling encumbrances.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Neptune, County of Monmouth and the State of New Jersey that pursuant to State Statute allowing municipalities to accept and purchase property, the Township hereby authorizes the transfer and acceptance of the Deed to 1614 West Lake Avenue (Block 605, Lot 45), Neptune Township, New Jersey, subject to a determination through a Title Search and Title Policy of clear title, no disabling encumbrances as a result of a survey obtained of the property and inspections of the property, that clear and unencumbered property and title can be transferred to the Township of Neptune, as set forth above.

BE IT FURTHER ORDAINED, that the Township Attorney is hereby authorized to prepare or review a Deed of Transfer on behalf of the Township, obtain its execution and record the same in the Clerk's Office of Monmouth County, and that the Mayor and Clerk are hereby authorized to execute the Contract of Sale and all other necessary documents of transfer, subject to all conditions and contingencies aforesaid.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective immediately upon its final passage and publication as required by law.

BE IT FURTHER ORDAINED, that all Ordinances or parts of Ordinances which are inconsistent herewith are repealed, but only to the extent of such inconsistency.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Robert Lane, Jr.,
Mayor

ORDINANCE NO. 02-04

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY CONVERTING AN EXISTING HANDICAPPED PARKING ZONE TO A RESIDENT ONLY HANDICAPPED PARKING ZONE ON CENTRAL AVENUE AND REMOVING A HANDICAPPED PARKING ZONE ON CLARK AVENUE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by adding the following:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Central Avenue	1	East side of Central Avenue beginning 25 feet north of the northeast intersection of Central Avenue and Olin Street

SECTION 2

Volume I, Chapter VII, Section 7-21.1 – Handicapped Parking on Street, is hereby amended by *removing* the following:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Clark Avenue	1	South side of Clark Avenue 100 feet east of the intersection of Clark Avenue and Benson Avenue
Central Avenue	1	Location as described in Section 1

SECTION 3

This ordinance shall take effect upon publication in accordance with law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Robert Lane, Jr.
Mayor

RESOLUTION #20-101 - 2/10/20

PROMOTE OFFICERS IN THE POLICE DEPARTMENT
TO THE RANK OF SERGEANT

WHEREAS, the Business Administrator posted for a vacancy in the rank of Sergeant in the Police Department; and,

WHEREAS, the resumes that were submitted for the position were reviewed and interviews subsequently conducted; and,

WHEREAS, the Chief of Police has submitted a recommendation to promote four (4) police officers to the rank of Sergeant consistent with the Department's Standard Operating Procedure for promotions (Volume 2, Chapter 18), pursuant to Police Accreditation Standard 2.3.1; and,

WHEREAS, funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Police S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following police officers are hereby promoted to the rank of Sergeant in the Police Department effective February 11, 2020:

P.O. James MacConchie
Det. Nicholas Taylor
Det. Eric Chunn
Det. Kaan Williams

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-102 - 2/10/20

APPOINT ALTERNATE PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint an Alternate Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and will make a selection from the proposals received; and,

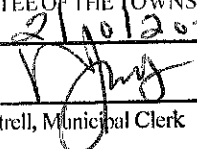
WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation for this contract will be \$2,500.00, said amount subject to unforeseen absences or conflicts with the Prosecutor. Funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Municipal Court S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Pasquale Menna to serve as Alternate Prosecutor in the absence of the Public Defender for the year 2020, at a compensation rate of \$410.00 per session; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Court Administrator.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-103 – 2/10/20

APPOINT ALTERNATE PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint an Alternate Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 20:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 5, 2019 and will make a selection from the proposals received; and,

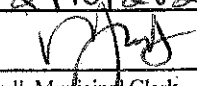
WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation for this contract will be \$2,500.00, said amount subject to unforeseen absences or conflicts with the Public Defender. Funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Municipal Court S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Ronald J. Troppoli to serve as Alternate Public Defender in the absence of the Public Defender for the year 2020, at a rate of \$90.00 per hour; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Court Administrator.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrel, Municipal Clerk

RESOLUTION #20-104 - 2/10/20

AUTHORIZE MUNICIPAL PARTNERSHIP WITH THE COUNTY OF MONMOUTH FOR NJ
DEPARTMENT OF COMMUNITY AFFAIRS CHALLENGE GRANT COMMUNITY RATING
SYSTEM (CRS) MANAGEMENT SOFTWARE SHARED SERVICE PILOT PROGRAM

WHEREAS, the New Jersey Department of Community Affairs' (DCA) Division of Local Government Services (DLGS) works with counties and municipalities to streamline government operations and reduce cost and property taxes; and,

WHEREAS, DCA offers communities opportunities to apply for Local Efficiency Achievement Programs (LEAP) Challenge Grants to achieve this goal; and,

WHEREAS, New Jersey counties, municipalities, school districts, authorities, and fire districts are eligible to receive LEAP Implementation Grant funding to support a variety of costs related to investigating, developing, and undertaking a pioneering shared service project; and,

WHEREAS, the County of Monmouth, as the project lead, is interested in applying for a LEAP program grant to develop and/or procure a Community Rating System (CRS) management software for use by the County's municipal partners that participate in the National Flood Insurance Program's (NFIP) CRS program; and,

WHEREAS, the CRS program provides discounts to flood insurance policy holders in our community located in special flood hazard areas, improves our resiliency to future flooding, and protects the health, safety, and welfare of our residents; and,

WHEREAS, the County would like to offer a CRS management software as a shared service to municipalities to streamline the extensive CRS documentation and administrative process that many CRS communities find burdensome, costly, time consuming, and sometimes prohibitive to their full participation in the CRS program; and,

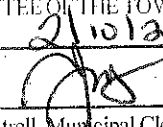
WHEREAS, the County seeks to provide this type of software as a shared services pilot program, free of charge to municipalities for the first year and at a discounted rate in subsequent years; and,

WHEREAS, municipalities interested in partnering with the County on this LEAP Challenge Grant proposal must submit a conforming resolution to the County that memorializes the municipality's commitment to completion of the proposed project,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that Neptune Township shall be recognized as a joint applicant with Monmouth County for the purposes of submitting a LEAP Challenge Grant for the procurement and/or development of a Community Rating System (CRS) management software in establishing a new shared service pilot program that will benefit our community; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution to be forwarded to the Business Administrator.

OFFICE OF THE TOWNSHIP CLERK
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-105 - 2/10/20

APPOINT FINANCIAL ADVISOR

WHEREAS, the Township of Neptune desires to appoint a Financial Advisor to provide management advice on fiscal matters, continuing disclosure services, and assistance in the issuance of municipal debt as necessary; and,

WHEREAS, NW Financial Group, LLC, the Township's current Financial Advisor, has submitted a contract for professional services; and,

WHEREAS, the cost of these services will be less than \$15,000.00; and,

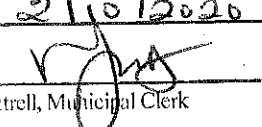
WHEREAS, funds will be provided in the appropriate ordinances for which municipal debt will be issued and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of NW Financial Group, LLC as Financial Advisor for the year 2020 at the terms as indicated in contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-106 - 2/10/20

RELEASE SOIL STABILIZATION BOND AND ROAD OPENING BOND POSTED BY
SUNHILL CONSTRUCTION CORP. FOR 705 RIDGE AVENUE

WHEREAS, on December 23, 2013, Sunhill Construction Corp. posted a Soil Stabilization Bond in the form of cash in the amount of \$1,311.00 guaranteeing site stabilization at 705 Ridge Avenue (formerly Block 206, Lot 12.03); and,

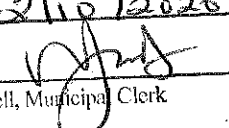
WHEREAS, on November 18, 2013, Sunhill Construction Corp. also posted a Road Opening Bond in the form of cash in the amount of \$4,000.00 guaranteeing the maintenance of the road opening at the same address; and,

WHEREAS, the five year period on the road opening bond has passed and the Township Engineer certified that grass seed has grown and all site stabilization has been completed,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the release of the Soil Stabilization Bond, Road Opening Bond, and remaining balance of inspection fees posted for 705 Ridge Avenue as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Developer, Township Engineer, and Construction Official.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-107 - 2/10/20

AUTHORIZE THE EXECUTION OF A SHARED SERVICE AGREEMENT
WITH THE COUNTY OF MONMOUTH TO PROVIDE
EMERGENCY DISPATCH SERVICES TO THE TOWNSHIP

WHEREAS, the Township of Neptune, mindful of its duty and responsibility to protect and maintain the public health, safety and welfare of its inhabitants, has determined that its best interests would be served by joining the County of Monmouth Emergency Telecommunications System to provide emergency dispatch services for all Township emergency agencies; and,

WHEREAS, the Township of Neptune and the County of Monmouth desire to enter into a Shared Service Agreement pursuant to N.J.S.A. 40:8A-1 et seq. for the Township and County to cooperatively participate in this project; and,

WHEREAS, the County shall provide all calls to the Township by call relay, transfer, or direct emergency dispatch in accordance with the Township's participation plan; and,


WHEREAS, the County will provide direct emergency dispatch services for police, fire, emergency management and emergency medical services for the Township,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a Shared Service Agreement with the County of Monmouth, a copy of which is on file in the Office of the Municipal Clerk, providing for the County to provide emergency dispatch services to the Township commencing January 1, 2020 and continuing for a period of three years at an annual fee to the Township of \$422,901.00 in 2020 with a 1.5% increase in 2021 and a 1.5% increase in 2022; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Chief of Police, and the Monmouth County Sheriff's Department.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttroll, Municipal Clerk

RESOLUTION #20-108 - 2/10/20

CONFIRM THE SALE OF TOWNSHIP OWNED UNDERSIZED PROPERTY LOCATED AT BLOCK 503, LOT 23, 1207 EMBURY AVENUE TO ADJOINING PROPERTY OWNER

WHEREAS, as authorized by Ordinance No. 19-08, the Township of Neptune conducted a public sale of non-conforming Township owned property at 1207 Embury Avenue to adjoining property owners only on February 5, 2020; and,

WHEREAS, said property was sold to the only bidder at the minimum bid established by Ordinance No. 19-08

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the sale of the following property be and is hereby confirmed:

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>PURCHASER</u>	<u>AMOUNT</u>
503/23	1207 Embury Ave.	Inti Concepts, LLC	\$23,300.00

BE IT FURTHER RESOLVED, by the Township Committee and Township of Neptune that the Mayor and Clerk are hereby authorized to execute a Deed conveying each property and Affidavit of Title on behalf of the Township of Neptune, County of Monmouth, a municipal body corporate of the State of New Jersey.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township Attorney and Tax Assessor.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-109 - 2/10/20

AUTHORIZE CHANGE ORDER #1 (FINAL) IN CONNECTION WITH THE
HECK AVENUE SEWER REHABILITATION PROJECT

WHEREAS, on December 20, 2018, the Township Committee adopted Resolution #18-427 which awarded a bid to Pioneer Pipe Contractors, Inc. in the amount of \$935,030.00 in connection with the Heck Avenue Sewer Rehabilitation Project; and,

WHEREAS, a change to the contract has been experienced as a result of final as-built quantities at project close-out; and,

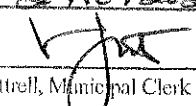
WHEREAS, this change has been approved by the Township Engineer,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute Change Order #1 (final) in the contract with Pioneer Pipe Contractors, Inc. in connection with the Heck Avenue Sewer Rehabilitation Project resulting in a net decrease of \$104,400.34 revising the total contract amount to \$830,629.66; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Contractor, Chief Financial Officer; Assistant C.F.O. and Township Engineer.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-110 - 2/10/20

AUTHORIZE CHANGE DRAWER IN THE SENIOR CENTER AND AMEND APPROVED
AMOUNT OF CHANGE DRAWERS IN THE POLICE DEPARTMENT

WHEREAS, by adoption of Resolution #20-54 on January 1, 2020, the Township Committee authorized change drawers in various departments; and,

WHEREAS, the Director of Senior Services has requested a change drawer in the amount of \$50.00; and,

WHEREAS, the Chief of Police has requested that the authorized amount for change drawers in the Police Department be reduced from \$50.00 to \$30.00,

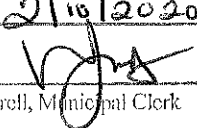
THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a change drawer in the amount of \$50.00 be and is hereby authorized to the Senior Center; and,

BE IT FURTHER RESOLVED, that the previously authorized change drawers in the Police Department be and are hereby reduced from \$50.00 to \$30.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrel, Municipal Clerk

RESOLUTION #20-111 - 2/10/20

AUTHORIZE TOWNSHIP ENGINEERING CONSULTANT TO PERFORM
ENGINEERING SERVICES FOR GABLES SANITARY SEWER SYSTEM
IMPROVEMENTS – PHASE V

WHEREAS, the Township of Neptune desires to initiate Phase V of Gables Sanitary Sewer System Improvements which includes Fordham Road, Eton Way, and Oxford Way; and,

WHEREAS, it is necessary for a Township Engineer Consultant to perform professional engineering services including preparation of plans and specifications, surveying, permitting, bidding and construction management in connection with this project; and,

WHEREAS, the Township Engineer solicited proposals for said services from each engineering firm in the 2020 engineering pool; and,

WHEREAS, CME Associates submitted the lowest quote and has experienced in this type of work; and,


WHEREAS, funds for this purpose will be provided in Ordinance No. 19-32, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes CME Associates to perform the services as stated herein as Township Engineering Consultant, said proposal on file in the Office of the Municipal Clerk, at an amount not to exceed \$79,890.00 for Phase V of Gables Sanitary Sewer System Improvements which includes Fordham Road, Eton Way, and Oxford Way; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Township Engineer.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cattrell, Municipal Clerk

RESOLUTION #20-112 - 2/10/20

AUTHORIZE THE REFUND OF TAXES
AS A RESULT OF AN OVERPAYMENT

WHEREAS, the properties listed below reflect overpayments; and,

WHEREAS, they have furnished the necessary documentation and have requested a refund;
and,

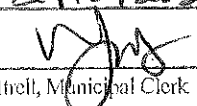
THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune,
County of Monmouth, State of New Jersey, that the Tax Collector be and is hereby authorized to
refund the taxes as stated herein; and,

BLOCK	LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
1002	10	Wiley	1921 Greenwood Ave	2019	81.35
808	4	Cannon	1704 Monroe Ave	2019	124.11
5407	16	Callahan	133 Clinton Place	2019	1,948.19

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax
Collector, Assistant C.F.O. and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrel, Municipal Clerk

RESOLUTION #20-113 - 2/10/20

APPOINT MEMBER TO THE MUNICIPAL ALLIANCE
TO PREVENT SUBSTANCE MISUSE COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Hugh Wallace be and is hereby appointed as a member of the Neptune Township Municipal Alliance to Prevent Substance Misuse Committee for the year 2020; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Municipal Alliance Coordinator.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-114 - 2/10/20

RE-EMPLOY DRIVER IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Louis Rochelle, Jr. resigned as a Driver in the Public Works Department effective January 23, 2020; and,

WHEREAS, he has requested to return to employment with the Township in the same title; and,

WHEREAS, the Human Resources Director and Public Works Director have made their recommendation to re-employ Louis Rochelle, Jr. at the same salary that he was earning at the time of his resignation; and,


WHEREAS, funds will be provided for the first three months of 2020 in the 2020 Temporary Budget and funds for the balance of 2020 will be provided in the Budget for the year 2020, when finally adopted, in the appropriation entitled Sewer Utility S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Louis Rochelle, Jr. be and is hereby re-employed as a Driver in the Department of Public Works effective February 11, 2020, at the same annual salary of \$38,290.56 that he was earning at the time of his resignation but considered a new hire as it relates to anniversary date, benefits, and paid time off; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Chief Financial Officer, Assistant C.F.O., AFSCME Local #2792, and Human Resources Director.

CERTIFICATION

HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrel, Municipal Clerk

RESOLUTION #20-115 – 2/10/20

AUTHORIZE CONTRACT FOR THE PURCHASE OF 1718 WEST LAKE AVENUE
(BLOCK 611, LOT 38)

WHEREAS, West Lake Avenue consists of a Redevelopment Area, and the property presently owned by Mt. Carmel Baptist Church, located at 1718 West Lake Avenue (Block 611, Lot 38), is important with regard to the redevelopment of the area; and,

WHEREAS, as a result of negotiations between the Township Administrator and the property owner, and based on prior review by the Tax Assessor, it is the recommendation of the Township Administrator that the Township should enter into a contract to purchase the property at 1718 West Lake Avenue, Block 611, Lot 38, owned by Mt. Carmel Baptist Church, at a purchase price of \$340,000.00; and,

WHEREAS, funds for this purpose are available in Ordinance No. 17-22, and the Chief Financial Officer has so certified in writing,

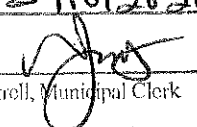
NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, hereby authorizes the Township Attorney to negotiate and to draft or review a contract to purchase the property located at 1718 West Lake Avenue (Block 611, Lot 38) owned by Mt. Carmel Baptist Church for a purchase price not to exceed \$340,000.00 for execution by the Mayor and Clerk; and,

BE IT FURTHER RESOLVED, that if the contract negotiations and execution are successful and the Township desires to obtain title to the subject property, the governing body shall approve of said transfer by separate Ordinance; and,

BE IT FURTHER RESOLVES, that a certified copy of this resolution be forwarded to the Township Attorney.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-116 - 2/10/20

RECLASSIFY ACTING DEPUTY CHIEF OF POLICE LARRY FISHER
TO THE RANK OF DEPUTY CHIEF OF POLICE

WHEREAS, on December 21, 2017, the Township Committee adopted Resolution #17-485 which promoted Larry Fisher to the rank of Acting Deputy Chief of Police; and,

WHEREAS, the Police Committee desires to appoint a Deputy Chief of Police; and,

WHEREAS, resumes were submitted for the position and interviews subsequently conducted by the Police Committee; and,

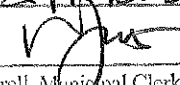
WHEREAS, the Police Committee has submitted a recommendation to reclassify Acting Deputy Chief Larry Fisher to the rank of Deputy Chief of Police in a process consistent with the Department's Standard Operating Procedure for promotions pursuant to Police Accreditation Standard 2.3.1; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Acting Deputy Chief Larry Fisher be and is hereby reclassified to the rank of Deputy Chief of Police effective immediately at no change in annual salary; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Police Committee Chairman, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-117 - 2/10/20

COMMEMORATE THE CENTENNIAL OF THE RATIFICATION OF THE 19TH AMENDMENT

WHEREAS, the year Two Thousand and Twenty marks the 100th Anniversary of the ratification of the 19th Amendment of the United States Constitution; and

WHEREAS, women fought for the right to vote for more than a century and persevered in the face of resistance; and

WHEREAS, many New Jersey women advocated for the right to vote; and

WHEREAS, Monmouth County was the home to many suffragists both male and female, and suffrage rallies and events occurred within Monmouth County's borders; and

WHEREAS, February 9, 2020 will mark the centennial of the New Jersey ratification of the 19th Amendment; and

WHEREAS, August 26, 2020 will mark the nationwide centennial of the 19th Amendment officially becoming part of the United States Constitution, after the required number of states had ratified; and

WHEREAS, daughters, granddaughters, and great-granddaughters of the women who fought so hard to vote have been making their voices heard at the polls for nearly 100 years; and

WHEREAS, women are running for office and currently in elected office in large numbers in Monmouth County, follow in the footsteps of these great suffragists; and

WHEREAS, there are currently over 200,000 women registered to vote in Monmouth County, New Jersey; and

WHEREAS, all government entities on the local, state and national level should commemorate and recognize this historic milestone and reaffirm its commitment to empowering and uplifting the voices of women.

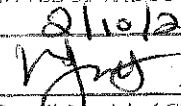
NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, do hereby

(1) celebrate and recognize the 100th Anniversary of the passage and ratification of the 19th Amendment to the United States Constitution providing for women's suffrage; and

(2) honor the role of the ratification of the 19th Amendment in promoting the core values of our democracy as set forth in the Constitution of the United States; and

(3) reaffirm our desire to continue strengthening democratic participation and to inspire future generations to cherish and preserve the historic precedent established by the 19th Amendment.

CERTIFICATION
I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cutrone, Municipal Clerk

RESOLUTION #20-118 - 2/10/20

AUTHORIZE THE PURCHASE OF A FREIGHTLINER DUMP TRUCK
THROUGH THE HOUSTON-GALVESTON AREA COUNCIL PURCHASING PROGRAM

WHEREAS, the Public Works Director wishes to authorize the purchase of a 2020 Freightliner 108SD SRA dump truck utilizing pricing through the Houston-Galveston Area Council Purchasing Program; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, the Township of Neptune, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use procurement methods by entering into a nationally recognized cooperative agreement; and;

WHEREAS, the Houston-Galveston Area Council has a nationally recognized cooperative agreement and has awarded Contract No. HT06-18 to Houston Freightliner, Inc. for this equipment; and,

WHEREAS, the Purchasing Agent and Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost to purchase this equipment shall not exceed \$184,583.00; and,

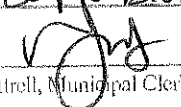
WHEREAS, funds for this purpose are available from Ordinance No. 19-21 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of a 2020 Freightliner 108SD SRA dump truck for the Public Works Department be and is hereby authorized through the Houston-Galveston Area Council Purchasing Program Contract No. HT06-18, Houston Freightliner Inc., at an amount not to exceed \$184,583.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Assistant C.F.O., Director of Public Works and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-119 - 2/10/20

AUTHORIZE THE PURCHASE OF A STREET SWEEPER THROUGH THE
EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY PURCHASING PROGRAM

WHEREAS, the Public Works Director wishes to authorize the purchase of an Elgin Broom Badger street sweeper utilizing pricing through the Educational Services Commission of New Jersey Purchasing Program; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, the Educational Services Commission of New Jersey Purchasing Program has awarded Contract ESCNJ 17/18-30 to W.E. Timmerman Co., Inc. for this equipment; and,

WHEREAS, the Purchasing Agent and Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost to purchase this equipment shall not exceed \$232,120.67; and,

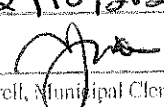
WHEREAS, funds for this purpose are available from Ordinance No. 19-21 and the Clean Communities grant and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of an Elgin Broom Badger street sweeper for the Public Works Department be and is hereby authorized through the Educational Services Commission of New Jersey Purchasing Program Contract ESCNJ 17/18-30, W.E. Timmerman Co., Inc. at an amount not to exceed \$232,120.67; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Assistant C.F.O., Director of Public Works and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cutbell, Municipal Clerk

RESOLUTION #20-120 - 2/10/20

AWARD BID FOR SHARK RIVER MUNICIPAL MARINA SIDEWALK IMPROVEMENTS

WHEREAS, on January 29, 2020, the Township Engineering Consultant received bids for the award of a contract for Shark River Municipal Marina sidewalk improvements; and,

WHEREAS, said bids were reviewed by the Township Engineer, Engineering Consultant, and Township Attorney who have recommended that the bid be awarded to the lowest bid submitted by Seacoast Construction, Inc.; and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

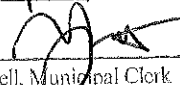
WHEREAS, funds for this purpose will be provided in Ordinances No. 15-37, 17-21 and 18-19, as amended by 19-10, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a contract be awarded to Seacoast Construction, Inc. on their lowest responsible bid of \$258,050.41 (which includes the Green Acres base bid of \$205,265.69, and the Neptune base bid plus Alternate A bid of \$52,784.72) for Shark River Municipal Marina sidewalk improvements; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Township Attorney, Harbor Master, and Township Engineer.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-121 – 2/10/20

AUTHORIZE THE PAYMENT OF BILLS

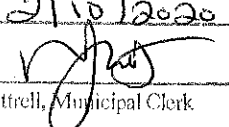
BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	439,627.11
TRUST FUND	27,647.62
GENERAL CAPITAL FUND	7,350.00
SEWER OPERATING FUND	31,916.39
SEWER CAPITAL FUND	60,546.20
MARINA OPERATING FUND	353.60
MARINA CAPITAL FUND	2,500.00
BILL LIST TOTAL	\$569,940.92

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 2/10/2020


Richard J. Cuttrel, Municipal Clerk