



Application #: HPC \_\_\_\_\_

Application Date: 11/1/22 \_\_\_\_\_

### Historic Preservation Commission Certificate of Appropriateness Application

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> AC UNIT              | <input type="checkbox"/> GATE                         | <input checked="" type="checkbox"/> RAILINGS |
| <input checked="" type="checkbox"/> ADDITION             | <input checked="" type="checkbox"/> GENERATOR         | <input type="checkbox"/> RETAINING WALL      |
| <input type="checkbox"/> ARBOR                           | <input checked="" type="checkbox"/> GUTTERS & LEADERS | <input checked="" type="checkbox"/> ROOF     |
| <input type="checkbox"/> AWNING                          | <input type="checkbox"/> HOT TUB                      | <input type="checkbox"/> SATELLITE DISH      |
| <input type="checkbox"/> BALCONY                         | <input checked="" type="checkbox"/> LATTICE           | <input type="checkbox"/> SHED                |
| <input type="checkbox"/> CHIMNEY                         | <input checked="" type="checkbox"/> LIGHT FIXTURE     | <input type="checkbox"/> SHUTTERS            |
| <input checked="" type="checkbox"/> COLUMNS              | <input type="checkbox"/> NEW CONSTRUCTION             | <input checked="" type="checkbox"/> SIDING   |
| <input type="checkbox"/> DECK                            | <input type="checkbox"/> ORNAMENTATION                | <input type="checkbox"/> SIGN                |
| <input type="checkbox"/> DOOR REPLACEMENT                | <input type="checkbox"/> OUTDOOR SHOWER               | <input type="checkbox"/> SKYLIGHT            |
| <input type="checkbox"/> DRIVEWAY                        | <input checked="" type="checkbox"/> PAINT             | <input type="checkbox"/> SOLAR               |
| <input checked="" type="checkbox"/> EXTERIOR ALTERATIONS | <input checked="" type="checkbox"/> PATIO             | <input checked="" type="checkbox"/> STAIRS   |
| <input type="checkbox"/> FENCE                           | <input checked="" type="checkbox"/> PIERS             | <input checked="" type="checkbox"/> VENT     |
| <input type="checkbox"/> FLAGS / BANNERS                 | <input checked="" type="checkbox"/> PORCH             | <input checked="" type="checkbox"/> WALKWAY  |
| <input checked="" type="checkbox"/> FOUNDATION           | <input type="checkbox"/> PORCH FAN                    | <input checked="" type="checkbox"/> WINDOWS  |
| <input type="checkbox"/> OTHER _____                     |   |  |

**Please complete this application in its entirety.**  
Before submission of an application, the applicant is encouraged to review the Ocean Grove Historic District Architectural Design Guidelines for Residential Structures or Commercial Buildings and read the entire attached Information Sheet. The Guidelines are available online at [www.neptunetownship.org](http://www.neptunetownship.org). Please type or print legibly with ink.  
**Incomplete applications will not be accepted.**

**REQUIRED INFORMATION:** *With each application, you are required to submit color photos of the property, and, depending on the scope of work proposed, architectural plans or sketches, material samples, color samples, catalog cuts, or any other useful references for review. Once your application is scheduled for a meeting, you may be required to submit additional information or copies of your application and other submitted documents.*

**PROPERTY IDENTIFICATION** \_\_\_\_\_  
ADDRESS: 139 Inskip Avenue, Ocean Grove, NJ 07756  
BLOCK: 289 LOT: 4 QUALIFIER: HD-R1

**OWNER INFORMATION** \_\_\_\_\_  
NAME(S): Suzanne Latoraca  
ADDRESS: 139 Inskip Avenue Ocean Grove, NJ 07756  
PHONE: \_\_\_\_\_

**APPLICANT INFORMATION** \_\_\_\_\_  
Check if same as Owner  
NAME(S): Andrea Fitzpatrick, AIA COMPANY: Shore Point Architecture  
ADDRESS: 108 S Main Street, Ocean Grove, NJ 07756  
PHONE: 732-774-6900 EMAIL: abf@shorepointarch.com

APPLICANT CAPACITY – IF OTHER THAN OWNER (Check one):  
 Lessee  Agent  Architect  Contractor  Attorney  Other: \_\_\_\_\_

**PROPERTY INFORMATION**

PROPERTY TYPE (Check one):

Single Family  Multifamily: \_\_\_\_\_ Units  Commercial  Condo  Mixed Use

ARCHITECTURAL PERIOD / YEAR BUILT: 1950 ARCHITECTURAL STYLE: Other

Does your project include demolition of 15% or more of exterior of existing structure?  YES  NO

If YES: you must apply for a Demolition Permit prior to applying for a Certificate of Appropriateness.

Do you have Zoning Department approval for this project?  YES  NO  N/A

ZONING PERMIT ID# (from Zoning Permit): 558937194 DATE APPROVED: 10/28/22

Please Note: If Zoning approval is required for the work described on your application, your application will remain incomplete until Zoning approval is received. **Incomplete applications will not be accepted.**

**Describe all proposed work to be conducted on subject property below.** Be sure to include all colors and materials to be used. Attach additional pages if necessary.

(PLEASE SEE ATTACHED TEXT)

**By signing this application, the Applicant and Owner agree to the following:**

- Property site visits by Neptune Township Staff, HPC Members and HPC Professionals until the project has been deemed to be complete.
- The information herein is correct and complete to the best of your knowledge.
- The HPC or HPC Application Review Team may require additional information for your application to be considered complete.

**By signing this application, the Owner authorizes the listed Applicant to appear as their representative at a public hearing before the Commission.**

Suzanne LATORADA

OWNER NAME – Please PRINT

Suzanne Latorada

OWNER SIGNATURE

10/27/22

DATE

Andrea Fitzpatrick, AIA

APPLICANT NAME – Please PRINT

Andrea Fitzpatrick

APPLICANT SIGNATURE

11/1/22

DATE