

Minutes of Workshop Meeting

March 1, 2022

The workshop meeting began with a flag salute at 6:30 PM.

- 1) The Chairman reviewed the Agenda for the meeting that will begin at 7:30 pm.
- 2) Chief Benfer and Aaron Campbell presented the SPILLMAN SYSTEM to the Board
Presentation by Aaron Campbell using tablet computer

The following workshop items were introduced by Commissioner Moses-Day

- 3) Discussion of a resolution by the Board to consolidate the officers and fire companies.
Individual companies are responsible for company level officers, the Board only appoints Chief officers as the departmental officers. Initiative consolidation of officers and companies should come from the companies.
- 4) Persons interested in being the departmental Training Officer to organized drills
This is in progress
- 5) Training for the Fire Police – *proposals/prices on the below items for the next workshop or a future meeting.*
 - a) Changes in classroom training
 - b) TIMS class
 - c) Refresher FP class
- 6) Table Cloth – *Comm. McEwan will follow up*
- 7) Recruitment Signs – *Comm McEwan will follow up*
- 8) Class A Uniforms – *this is typically handled at the company level*
- 9) Dept committee for new applications to handle investigative function – *also a company function*

The workshop concluded at 7:20 PM

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

MINUTES

March 1, 2022

OPENING

730: PM Meeting called to order

Following the Flag Salute, the Clerk announced the meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been advertised in the March 4, 2021, and May 8, 2021 issues of The Coaster.

Roll Call:	Commissioner Robert McEwan	present
	Commissioner Paul Bagdanov	present
	Commissioner Matthew Gannon	present
	Commissioner Scott Jarmer	present
	Commissioner Lori Moses-Day	present

UNFINISHED BUSINESS OF THE OUTGOING BOARD

Motion to adjourn the Board sine die

Offered by: Comm. Jarmer

Second by: Comm. Gannon

Voting

Roll Call:	Commissioner Robert McEwan	yes
	Commissioner Paul Bagdanov	yes
	Commissioner Matthew Gannon	yes
	Commissioner Scott Jarmer	yes
	Commissioner Lori Moses-Day	yes

ELECTION REPORT

The Clerk reports the district election was held on February 19, 2022

One candidate filed a petition to appear on the ballot;

Following the count of votes received at the polling place and the mail votes received by the Monmouth County Clerk,

Mathew Gannon received 110 votes.

The budget passed with 105 votes in favor and 13 against.

INVESTITURE

Matthew Gannon was sworn to the office of Commissioner of Neptune Township Fire District No. 2, the Ocean Grove Fire District by the clerk.

REORGANIZATION

On the motion of Commissioner Bagdanov and second of Commissioner Moses-Day, and approval of the entire Board, Commissioner Robert McEwan was selected to act as temporary Chairman.

Commissioner McEwan was nominated by Comm. Jarmer with second by Comm. Bagdanov for the office of Chairman for the next year.

Vote: a unanimous board agreed

Comm. Jarmer was nominated for Secretary of the Board of Fire Commissioners by Comm. Bagdanov with second by Comm. Gannon.

Vote: a unanimous board agreed

Comm. Bagdanov was nominated for the office of Treasurer of the Board of Fire Commissioners by Comm Jarmer, seconded by Gomm Gannon.

Vote: a unanimous board agreed

RESOLUTIONS for ORGANIZATION

Resolution 2022-3-01

A RESOLUTION TO ESTABLISH STAFF POSITIONS

Offered by: Comm. Bagdanov

Second by: Comm. Jarmer

Roll Call:	Commissioner Robert McEwan	yes
	Commissioner Paul Bagdanov	yes
	Commissioner Matthew Gannon	yes
	Commissioner Scott Jarmer	yes
	Commissioner Lori Moses-Day	yes

Resolution 2022-3-2

TO ESTABLISH SCHEDULE OF MEETINGS

from June 2021 through March 2022 and the Fire District Election

Offered by: Comm. Bagdanov Second by: Comm. Gannon

Roll Call: Commissioner Robert McEwan yes
 Commissioner Paul Bagdanov yes
 Commissioner Matthew Gannon yes
 Commissioner Scott Jarmer yes
 Commissioner Lori Moses-Day yes

Resolution #2022-3-3

TO APPOINT PROFESSIONALS

(auditor & attorney)

Offered by: Comm. Jarmer Second by: Comm. Gannon

Roll Call: Commissioner Robert McEwan yes
 Commissioner Paul Bagdanov yes
 Commissioner Matthew Gannon yes
 Commissioner Scott Jarmer yes
 Commissioner Lori Moses-Day yes

Resolution #2022-3-4

DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS

Offered by: Comm. Bagdanov

Second by: Comm. Gannon

Roll Call: Commissioner Robert McEwan yes
 Commissioner Paul Bagdanov yes
 Commissioner Matthew Gannon yes
 Commissioner Scott Jarmer yes
 Commissioner Lori Moses-Day yes

Resolution #2022-3-5

TO DESIGNATE OFFICIAL NEWSPAPERS

for legal notices for the Board

Offered by: Comm. Bagdanov

Second by: Comm. Gannon

Roll Call: Commissioner Robert McEwan yes
 Commissioner Paul Bagdanov yes
 Commissioner Matthew Gannon yes
 Commissioner Scott Jarmer yes
 Commissioner Lori Moses-Day yes

DESIGNATE INDIVIDUAL COMMISSIONERS TO SUPERVISE SPECIFIC AREAS
of the Neptune Township Fire District #2 (Ocean Grove Fire District).

FACILITIES: Commissioner Matthew Gannon

ADMINISTRATION & FINANCE: Commissioner Paul Bagdanov

PERSONNEL: Commissioner Moses-Day

APPARATUS: Commissioner Scott Jarmer

Offered by: Comm. Jarmer

Second by: Comm. Bagdanov

Roll Call:	Commissioner Robert McEwan	yes
	Commissioner Paul Bagdanov	yes
	Commissioner Matthew Gannon	yes
	Commissioner Scott Jarmer	yes
	Commissioner Lori Moses-Day	yes

Motion to resume the regular meeting agenda

Offered by: Comm. Bagdanov

Second by: Comm. Gannon

Roll Call:	Commissioner Robert McEwan	yes
	Commissioner Paul Bagdanov	yes
	Commissioner Matthew Gannon	yes
	Commissioner Scott Jarmer	yes
	Commissioner Lori Moses-Day	yes

MINUTES OF LAST MEETING

Motion to approve minutes of February 11, 2022 meeting.

Offered by: Comm. Jarmer

Second by: Comm. Gannon

Roll Call:	Commissioner Robert McEwan	yes
	Commissioner Paul Bagdanov	yes
	Commissioner Matthew Gannon	yes
	Commissioner Scott Jarmer	yes
	Commissioner Lori Moses-Day	yes

COMMUNICATIONS

1. NONE

ACTION ON COMMUNICATIONS

None

TREASURER'S REPORT

Motion to approve the bill list and accept the Treasurer's Report

Offered by: Comm. Bagdanov

Second by: Comm. Moses-Day

Roll Call:	Commissioner Robert McEwan	yes
	Commissioner Paul Bagdanov	yes
	Commissioner Matthew Gannon	yes
	Commissioner Scott Jarmer	yes
	Commissioner Lori Moses-Day	yes

OLD BUSINESS

The Stokes side bathroom renovation is nearly complete, masonry work on the apron at Eagle Firehouse and Olin St will begin shortly.

NEW BUSINESS

none

REPORTS

Fire Official: written report submitted

Fire Chief: verbal report, 56 alarms year to date; commented regarding recent CO alarm; requested first aid kit for chief's response vehicle

PUBLIC HEARING

Dave Matteo inquired as to the Board's plans to replace the van and a proposal submitted by the Fire Police for a replacement vehicle; Daniel Van Orden spoke sharing his opinion regarding the current vehicle.

ADJOURNMENT

Offered by: Comm. Jarmer

Second by: Comm. Gannon

Unanimously approved.

RESOLUTION #2022-03-01
A RESOLUTION TO ESTABLISH STAFF POSITIONS

BE IT RESOLVED, That the following designated staff positions are approved and assigned as shown:

Scott Liddick	Fire Official
David M. Shotwell Jr.	Fire District Clerk
Debra Latshaw	Financial Officer
James Hundley	Attorney
Vincent J. Alvino	Auditor
Rev. Richard Twidle	Chaplain
Rev. Richard Hendrickson	Chaplain

Offered by: Comm. Paul Bagdanov

Second by: Comm. Scott Jarmer

Voting

Yes	No	Abstain	Absent	
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Jarmer
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Moses-Day
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION NO. 2022-03-02
A RESOLUTION TO ESTABLISH SCHEDULE OF MEETINGS

BE IT RESOLVED, That pursuant to the Open Public Meetings Act, the Board of Fire Commissioners, Fire District No. 2, (Ocean Grove Fire District) Neptune, N.J. adopts the following schedule of meetings for the balance of the year 2022-2023, said meetings to be held at the Ocean Grove Fire Headquarters, 50 Olin Street, Ocean Grove, on the dates listed at 7:30 P.M., unless otherwise indicated. * Workshop meetings will be held at 6:30 pm before the April, June, August, October, and December meetings.

Thursday April 14, 2022 *	Thursday November 10, 2022
Thursday May 12, 2022	Thursday December 8, 2022 *
Thursday June 9, 2022 *	Thursday January 12, 2023
Thursday August 11, 2022	Thursday February 9, 2023
Thursday September 8, 2022	Tuesday March 7, 2023
Thursday October 13, 2022 *	

Fire District Election
 Saturday, February 18, 2023, 2 p.m – 9 p.m.

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is hereby authorized to publish this resolution in accordance with the Open Public Meetings Act.

Offered by: Comm. Paul Bagdanov Second by: Comm. Matthew Gannon

Voting

Yes	No	Abstain	Absent	
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Jarmer
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Moses-Day
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION NO. 2022-03-03
A RESOLUTION TO APPOINT PROFESSIONALS

WHEREAS, There exists a need by the Board of Fire Commissioners for various professional services including legal and audit; and,

WHEREAS, These appointments are being made without competitive bidding because the appointments involve members of recognized professions, licensed and regulated by law, pursuant to NJSA 40A:11-5;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Fire Commissioners of the Fire District No. 2 (Ocean Grove Fire District) Neptune, N.J, that the Chairman and Clerk be and they are hereby authorized and directed to engage the services of:

Vincent J. Alvino	Auditor
James Hundley	Attorney

BE IT FURTHER RESOLVED, That these appointments are being made pending submission and approval of service contracts; and,

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is authorized and directed to publish this resolution in accordance with NJSA 40A:11-1.

Offered by: Comm. Scott Jarmer Second by: Comm. Matthew Gannon

Voting

Yes	No	Abstain	Absent	
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Jarmer
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Moses-Day
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION #2022-03-04

A RESOLUTION TO DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS

BE IT RESOLVED, that the Kearny Bank and PNC Bank are hereby designated as the depository for the Neptune Fire District No.2 (Ocean Grove Fire District) funds; and,

BE IT FURTHER RESOLVED, that Kearny Bank is hereby authorized to make payment from the funds on deposit in said institutions to the credit of Neptune Fire District No. 2 (Ocean Grove Fire District) in the following accounts: General and Payroll, upon and according to the checks drawn bearing three signatures from any three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

BE IT FURTHER RESOLVED, that the Board of Fire Commissioners' safe deposit box shall also require three signatures from three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

Offered by: Comm. Paul Bagdanov

Second by: Comm. Scott Jarmer

Voting

Yes	No	Abstain	Absent	
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Jarmer
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Moses-Day
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION #2022-03-05
A RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Asbury Park Press and the Coaster be designated as the official newspapers for the insertion of legal notices for the Board of Fire Commissioners, Fire District No.2, (Ocean Grove Fire District) Neptune, NJ.

Offered by: Comm. Paul Bagdanov

Second by: Comm. Matthew Gannon

Voting

Yes	No	Abstain	Absent	
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Jarmer
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Moses-Day
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION #2022-03-06
A RESOLUTION
TO DESIGNATE INDIVIDUAL COMMISSIONERS
TO SUPERVISE SPECIFIC AREAS

BE IT RESOLVED, the following areas shall fall under the supervision of the indicated Commissioners:

FACILITIES: Commissioner Matthew Gannon
 ADMINISTRATION & FINANCE: Commissioner Paul Bagdanov
 PERSONNEL: Commissioner Lori Moses-Day
 APPARATUS: Commissioner Scott Jarmer

Offered by: Comm. Scott Jarmer Second by: Comm. Paul Bagdanov

Voting

Yes	No	Abstain	Absent	
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Jarmer
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Moses-Day
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Gannon
X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan