

# OCEAN GROVE BOARD OF FIRE COMMISSIONERS

## MINUTES

March 2, 2021

This meeting was held by conference call. The toll free call in number was 888-3463659, the participant code is 403690. Public comment during the appropriate portion of the meeting was via email to [fire8883463659@gmail.com](mailto:fire8883463659@gmail.com)

### OPENING

Meeting called to order at 7:30 pm by Chairman Commissioner McEwan

Following the flag salute, the clerk announced as follows:

This meeting is held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2020 issue of the Coaster and the Asbury Park Press. Consistent with Governor's Executive Order 107 and published guidance from the New Jersey Division of Community Affairs, notice that Board meetings subsequent to the Order would be held by conference call, along with the participant call in number and email contact was published in the Coaster.

#### Roll Call:

Present	Commissioner Robert McEwan, Chairman
Present	Commissioner Paul Bagdanov
Absent	Commissioner Scott Jarmer
Present	Commissioner Edwin Deuchar
Present	Commissioner Matthew Gannon

### MINUTES of LAST MEETING

Approve the minutes of the February 11, 2021 meeting, with a correction regarding action on communications,

Motion by:	Comm. Deuchar
Second by:	Comm. Gannon
Vote:	unanimously approved

### COMMUNICATIONS

1. Request from R. Thorne to attend instructor class at Middletown Fire Academy

### **ACTION ON COMMUNICATIONS**

1. Motion by Comm.Bagdanov, Second by Comm. Gannon, the Board will reimburse any officer fee for attending the Middletown Fire Academy fire instructor course upon proof of successful completion. Unanimously approved.

### **TREASURER'S REPORT**

The bill list was unanimously approved and the treasurer's report accepted following the motion of Comm. Bagdanov and Second of Comm. Deuchar.

### **OLD BUSINESS**

Sign on the Eagle Firehouse is being replaced by Rex Signs.

### **NEW BUSINESS**

Resolution 2021-03-01

A resolution setting the Board of Commissioner meeting dates for April and May 2021.

The Board of Commissioners will meet on April 8, 2021 and May 11, 2021 at 7:30 pm via conference call by toll free call in number is 888-3463659, with the participant code of 403690. The May 11 meeting will be the annual reorganization meeting. The clerk is directed to publish the meeting dates and participant information.

Offered by: Comm Gannon

Second by: Comm. Deuchar

Roll Call:	Commissioner Robert McEwan, Chairman	yes
	Commissioner Paul Bagdanov	yes
	Commissioner Scott Jarmer	absent
	Commissioner Edwin Deuchar	yes
	Commissioner Matthew Gannon	yes

## **FIRE OFFICIAL AND CHIEF'S REPORT**

Chief: 33 alarms to date, smoke house drill schedule

Official: report attached

Clerk: fit testing will resume in late March at the OEM building

## **PUBLIC HEARING**

The floor was opened for comment. Upon checking the advertised email account, it was noted that no email had been received. Sufficient time for comment having passed, the chairman requested a motion for adjournment.

## **ADJOURNMENT**

Motion to adjourn

Offered by: Comm Deuchar

Second by: Comm. Bagdanov

Motion passed unanimously

From: **Ted Duda** <[surf4lifeog@gmail.com](mailto:surf4lifeog@gmail.com)>

Date: Thu, Feb 11, 2021 at 2:25 PM

Subject: Fwd: Advance class questions  
To: Bob McEwan <[Mcewanrs98@gmail.com](mailto:Mcewanrs98@gmail.com)>

This is class I was telling you about from Randy.

----- Forwarded message -----

From: **Randy Thorne** <[randythorne5470@gmail.com](mailto:randythorne5470@gmail.com)>  
Date: Sun, Feb 7, 2021, 1:06 PM  
Subject: Fwd: Advance class questions  
To: [surf4lifeog@gmail.com](mailto:surf4lifeog@gmail.com) <[surf4lifeog@gmail.com](mailto:surf4lifeog@gmail.com)>

Some of our courses can be delivered for your agency offsite at a location of your choosing. Our staff can customize courses to meet the training needs of any organization.

### WINTER/SPRING 2020 SEMESTER COURSE SCHEDULE

[Click here](#) to download a copy. Instruction begins at 1900 hours on weeknights and 0800 hours on weekends unless otherwise specified. All students are required to park in the main lot, located just inside the main gate. Confirmation notices are sent via email. Please complete a Student Registration Form in its entirety. Submit forms early to ensure enrollment.

**NOTE-**Prerequisites apply to most courses.

Course Number	Course	No. of hours	Dates	Days
<a href="#">20-1001-01</a>	Firefighter 1 (ENROLLMENT CLOSED)	180	FEB 19 - JUN 13	TUE, THU, SAT
<a href="#">20-1504-07</a>	NFA Incident Safety Officer		MAR 2, 4, 10 & 11	MON,WED, TUE,WED
<a href="#">20-1219-05</a>	Wheelchair Accessible and Handicap Mobility Vehicle Rescue	5	MAR 7 0900-1400	SAT
<a href="#">20-1604-06</a>	Surviving the Burn - Firefighter Burn Injuries	3	MAR 12	THU
<a href="#">20-1501-02</a>	Fire and Emergency Service Instructor Level 1	40	MAR 14,15,21, 22, 25 & 26	SAT, SUN, WED, THU
<a href="#">20-1801-04</a>	AHA Basic Life Support CPR/AED (Healthcare Provider)	4	APR 26 0900	SUN
<a href="#">20-1003-03</a>	NJ Basic Fire Police	9	MAY 18, 20 & 21	MON, WED, THU
	Traffic Incident Management Course	3	MAY 19	
	Drill Ground Instructor		TBD	TBD
	MTFD Cascade Operator		TBD	TBD
	Basic Pump Operations		TBD	TBD

arding the website, please email [webmaster@middletownfireacademy.com](mailto:webmaster@middletownfireacademy.com).  
 ayed on these pages are property of the Middletown Township Fire Department Training Academy  
 Middletown, N.J.  
 etown Township Fire Department Training Academy 1974-2020

Resolution 2021-03-01

A resolution setting the Board of Commissioner meeting dates for April and May 2021.

Whereas the New Jersey Governor's Executive Order No. 211 directed delay of the Fire District election to April 20, 2021, and extended the terms of the incumbent commissioners until such time as their successor is duly sworn in; and

Whereas the schedule of Board meetings for the year is determined by resolution at the March meeting, which has been the reorganization meeting following a February Fire District election, and

Whereas, reorganization cannot take place until a meeting following the election and investiture of elected commissioners,

Now therefore, the Board of Commissioners will meet on April 8, 2021 and May 11, 2021 at 7:30 pm via conference call by toll free call in number is 888-3463659, with the participant code of 403690, and with public comment by email:

[fire8883463659@gmail.com](mailto:fire8883463659@gmail.com)

Furthermore, the May 11 meeting will be the annual reorganization meeting.

The clerk is directed to publish notice consistent with this resolution.

Offered by:

Second by:

Roll Call: Commissioner Robert McEwan, Chairman  
Commissioner Paul Bagdanov  
Commissioner Scott Jarmer  
Commissioner Edwin Deuchar  
Commissioner Matthew Gannon

**BILL LIST - MARCH 2021**

<b>CHECK</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
5152	Scott Liddick	Payroll	\$1,757.04
5153	Scott Liddick	Payroll	\$1,739.70
5154	Richard J. Cuttrell	Payroll	\$908.00
5155	David Shotwell, Jr.	Payroll	\$705.38
5156	Scott Liddick	Payroll - Storm Duty	\$1,046.73
5157	Ted Duda	Payroll - Storm Duty	\$360.38
5158	Mark Liddick	Payroll - Storm Duty	\$232.12
5159	Ian Beveridge	Payroll - Storm Duty	\$378.73
5160	Benjamin Benfer	Payroll - Storm Duty	\$232.12
5161	Gerrold Moore	Payroll - Storm Duty	\$232.12
5162	Randy Thorne	Payroll - Storm Duty	\$232.12
5163	Sloane Murray	Payroll - Storm Duty	\$232.12
5164	Josh Hansen	Payroll - Storm Duty	\$146.60
5165	Raymond Dilello	Payroll - Storm Duty	\$146.60
5166	Eagle Hook & Ladder Co.	Building maintenance	\$800.00
5167	Washington Fire Company	Building maintenance	\$800.00
5168	Stokes Fire Co.	Building maintenance	\$800.00
5169	NJAWC	Hydrants/water	
5170	NJNG	Natural gas	\$1,858.73
5171	Optimum	Internet/phone	
5172	Verizon	Phones	
5173	The Equitable	Payroll - Deferred Comp	\$100.00
5174	NJFSPC	Payroll	\$433.33
5175	NJFSPC	Payroll	\$450.67
5176	FIS On-Site Service	Siren repair - Chief vehicle	\$810.00
5177	Township of Neptune	Fuel	\$420.98
5178	All Hands Fire Equipment	Gear	\$263.00
5179	NFPA	Dues	\$175.00
5180	Prudential Retirement	Pension Payments	\$95.27
5181	RZ Termite & Pest Control	Monthly pest control Dec & Jan	\$200.00
5182	Sprint	Cell phone charges	\$276.22
5183	Staples	Office supplies	\$258.83
5184	Quickconnect.com	Teleconferencing services	\$5.69
5185	New Jersey Fire Equipment Co.	Hydro test	\$140.00
5186	NJ Assn of Fire Districts	Annual dues	\$300.00
5187	Cross Over Networks	IT monthly payment	\$214.00
5188	TJ's Pizza	Storm duty	\$119.00
5189	James T. Hundley	Legal services	\$525.00
5190	Fire Security Technologies	Fire alarm repairs	\$635.00
5191	Vic's Restaurant	Refreshments - Dept drills	\$303.10
5192	The Coaster	Legal ad	\$24.92
Dir. Debit	PFRS	Annual Employer Appropriation	\$41,035.00
Dir. Debit	PERS	Annual Employer Appropriation	\$16,985.00
Dir. Debit	Internal Revenue Service	Payroll taxes	\$3,084.89
Dir. Debit	NJSHBP	Health Benefits	\$6,540.09
Dir. Debit	PERS/PERS Life Ins.	Pension Payments	\$151.20
	<b>BILL LIST</b>		<b>\$86,154.68</b>

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS  
MONTHLY BUDGET STATEMENT - AS OF FEBRUARY 28, 2021**

<u>REVENUES</u>	<u>2021 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$156,000.00	\$156,000.00	\$0.00
STATE FEES	\$10,000.00	\$0.00	\$10,000.00
LOCAL FEES	\$15,000.00	\$0.00	\$15,000.00
STATE FIRE GRANT	\$6,251.00	\$0.00	\$6,251.00
INTEREST EARNED	\$100.00	\$8.71	\$91.29
AMOUNT RAISED BY TAX	\$764,269.00	\$66,264.28	\$698,004.72
<b>TOTAL REVENUES</b>	<b>\$951,620.00</b>	<b>\$222,272.99</b>	<b>\$729,347.01</b>
UNANTICIPATED REVENUES		\$400.00	
<u>APPROPRIATIONS</u>	<u>2021 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
COMMISSIONERS Salary/Benefits	\$61,400.00	\$8,994.66	\$52,405.34
SALARIES	\$227,440.00	\$65,428.25	\$162,011.75
Administration	\$31,340.00	\$6,364.06	\$24,975.94
Operations	\$171,100.00	\$47,236.29	\$123,863.71
Uniform Fire Safety	\$25,000.00	\$11,827.90	\$13,172.10
BENEFITS	\$107,620.00	\$2,378.28	\$105,241.72
Administration	\$6,436.00	\$591.50	\$5,844.50
Operations	\$101,184.00	\$1,786.78	\$99,397.22
HYDRANT RENTAL	\$39,000.00	\$3,189.12	\$35,810.88
INSURANCE	\$80,000.00	\$200.00	\$79,800.00
PROFESSIONAL SERVICES	\$33,000.00	\$0.00	\$33,000.00
ADVERTISING	\$1,500.00	\$0.00	\$1,500.00
ELECTION	\$2,500.00	\$0.00	\$2,500.00
DUES & EDUCATION	\$6,000.00	\$275.00	\$5,725.00
SUPPLIES	\$150,000.00	\$2,059.69	\$147,940.31
UTILITIES	\$30,000.00	\$3,670.41	\$26,329.59
OFFICE SUPPLIES	\$7,000.00	\$200.00	\$6,800.00
MAINTENANCE & REPAIRS	\$105,000.00	\$11,332.68	\$93,667.32
TRAINING	\$12,000.00	\$0.00	\$12,000.00
COMMUNICATIONS	\$22,000.00	\$2,615.72	\$19,384.28
UNIFORM FIRE - OTHER EXP.	\$21,000.00	\$2,431.32	\$18,568.68
DEBT SERVICE	\$46,160.00	\$2,580.00	\$43,580.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$951,620.00</b>	<b>\$105,355.13</b>	<b>\$846,264.87</b>
2020 APPROPRIATION RESERVES	\$228,258.88	\$29,473.70	\$198,785.18
<u>CASH ON HAND</u>			
PNC MONEY MARKET	\$341,828.27		
CENTRAL JERSEY CHECKING	\$267,370.33		
TOTAL	\$609,198.60		
		<b>\$544,876.60</b>	
GENERAL FUND		<b>\$64,322.00</b>	
CAPITAL RESERVE FUND			