

MINUTES OF THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF THE TOWNSHIP OF NEPTUNE

January 19, 2021

CALL TO ORDER

The meeting was called to order at 5:01 pm by Teretha Jones.

ROLL CALL

The following were in attendance:-Dyese Davis-Bridget James-Teretha Jones-Connie King-Fred Mayo- Meghan Plevier -John Bonney and Amani Neptune.

Oaths of Office, per NJ Citizen Act of 2009 for Bridget James, Meghan Plevier and Fred Mayo.

The pledge was given by Ms Teretha. Jones and recited by Ms. James. Ms. Plevier and Mr. Mayo and the appropriate paperwork signed by the above individuals.

Election of new officers.

It was decided that Ms. Teretha James would remain as President of the Library Board, Meghan Plevier and Fred Mayo would also retain their positions as Board Vice President and Treasurer respectively. A motion was Bridget James to approve and seconded by Dyese Davis. The motion was passed.

APPROVAL OF MINUTES

Teretha Jones called for an approval of the October 20, 2020 minutes. Dyese Davis made a motion to approve the motion, Connie King seconded the motion. The motion was passed.

TREASURER'S REPORT

The report was read by John Bonney. Financial report and Action on Bills.

- \$1467.58 was paid on December 7 and \$0.00 paid out of the Trust on December 21,2020
- Carried over funds from 2020.

Mr. Bonney shared with the Board that the Library ended the year once again with a surplus dollar amount under his tenure.

Motion to accept the Treasurer's Report made by Connie King and seconded by Meghan Plevier. The motion was passed.

Committee Reports:

- Personnel- Nothing to report
- Budget-Nothing to Report.
- Building-Nothing to Report.
- Policies-Nothing to report
- Outreach-

Ms. Plevier spoke briefly of her and John's collaboration in getting **SORA** (a student reading app) up and running in the schools. **SORA** allows the student to access the library's digital library of books and customizes the digital collection by age and grade.

Old Business: Nothing new to report.

New Business

- **Resolution #R1-21** Naming Contracted Vendors of Books and Library Materials.

These are the vendors we primarily do business with and have had a successful relationship with for many years.

A motion to approved made by Dyese Davis and it was seconded by Bridget James. The Resolution was passed.

- **Resolution #R2-19** Naming Contracted Computer Consultant

Continued contractual relationship with Shore Systems.

A motion to approve was made by Meghan Plevier and it was seconded by Fred Mayo. The Resolution was passed.

- **Website.**

Discussion about the **need** to upgrade the Library website and several options were presented by Mr. Bonney. It was decided to table a decision until the next meeting when the questions that were presented to Mr. Bonney were answered by the library staff and the vendors involved and then shared with the Board.

- **Hours and Days of Operation.**

With the pandemic ongoing the need to reach those who cannot utilize the current curbside hours it was decided the library would now offer Saturday hours 9-5, effective February 6, 2021 being the first Saturday.

- **Delivery.**

Discussion about staff delivering books to members at their homes. Exposure, liability and other concerns make it not a safe time right now.

The bookmobile was mentioned but the spike in Covid-19 lessens the ability to utilize it for our staff and members for a while.

Trustee Comments

The library may not open any time soon contingent on Covid-19, the mutant strain and the effectiveness and distribution of the vaccination.

Public Comments

Ms. Jones recognized and thanked our Deputy Mayor Nicholas Williams for coming to Board meeting. The Deputy Mayor thanked the Board for the invitation.

Recognition of the staff and the great job that they are doing was mentioned by Ms Teretha Jones.

Adjournment

Ms. Jones put out a call to close of the meeting at 6:05 pm, Connie King made the motion and it was seconded by Bridget James. The motion was passed.

