

TOWNSHIP COMMITTEE SINE-DIE MEETING - JANUARY 1, 2016

Deputy Mayor McMillan called the meeting to order at 12:55 p.m. and requested the Clerk to call the roll. The following members were present: J. Randy Bishop; Dr. Michael Brantley; Eric J. Houghtaling; and Kevin B. McMillan. Absent: Mary Beth Jahn.

Also present at the dais were Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Richard J. Cuttrell, Municipal Clerk; and Pamela D. Howard, Deputy Municipal Clerk.

The Clerk stated, "Fire exits are located in the rear of the room and to my right, in case of fire you will be notified by bell and or public address system. If you are alerted of fire, please move to the nearest smoke-free exit.

Deputy Mayor McMillan announced that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press on December 28, 2015 and The Coaster on December 23, 2015, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notice with the Municipal Clerk.

Deputy Mayor McMillan asked for the transaction of any remaining 2015 business.

Mr. Cuttrell stated that there was no further business to be transacted for the year 2015.

Mr. Houghtaling offered a motion, seconded by Mr. Bishop, to adjourn the meeting Sine Die. All were in favor.

Richard J. Cuttrell,  
Municipal Clerk

TOWNSHIP COMMITTEE REORGANIZATION MEETING – JANUARY 1, 2016

Municipal Clerk Richard J. Cuttrell called the 2016 Reorganization Meeting of the Neptune Township Committee to order at 1:00 p.m.

The Clerk announced that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press on December 28, 2015 and The Coaster on December 23, 2015, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notices with the Municipal Clerk. In addition, the meeting agenda and resolutions are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

Pastor Paul Brown offered the Invocation. The Clerk then led the Flag Salute.

Re-elected Township Committeeman Dr. Michael Brantley was sworn into office by The Honorable Steve Fulop, Mayor of Jersey City.

Newly-elected Township Committeeman Nicholas Williams was sworn into office by his son, The Honorable Jeffrey Williams, Councilman Borough of Union Beach.

The Clerk certified that the following individuals are duly qualified by law to serve as members of the Township Committee of the Township of Neptune for the year 2016:

J. Randy Bishop	Dr. Michael Brantley	Eric J. Houghtaling (through 1/11/16)
Nicholas Williams		Kevin B. McMillan

ELECT CHAIRPERSON OF THE TOWNSHIP COMMITTEE AND MAYOR OF THE TOWNSHIP OF NEPTUNE FOR THE YEAR 2016

Mr. Bishop offered the following resolution, moved and seconded by Dr. Brantley, that it be adopted:

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kevin B. McMillan be and is hereby elected Chairperson of the Township Committee and Mayor of the Township of Neptune for the year 2016.

The resolution was adopted on the following vote: Bishop, aye; Brantley, aye; Houghtaling, aye; Williams, aye; and McMillan, aye.

The Oath of Office was administered by The Honorable Lawrence M. Lawson, Monmouth County Superior Court Assignment Judge (retired) and former Mayor of Neptune Township.

ELECT VICE-CHAIRPERSON OF THE TOWNSHIP COMMITTEE AND DEPUTY MAYOR OF THE TOWNSHIP OF NEPTUNE FOR 2016

Mr. Williams offered the following resolution, moved and seconded by Mr. Houghtaling, that it be adopted:

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Michael Brantley be and is hereby elected Vice-Chairperson of the Township Committee and Deputy Mayor of the Township of Neptune for the year 2016.

The resolution was adopted on the following vote: Bishop, aye; Brantley, aye; Houghtaling, aye; Williams, aye; and McMillan, aye.

The Oath of Office was administered by Mayor Fulop.

APPOINTMENT OF DEPARTMENTAL CHAIRPERSONS

The Mayor announced the appointments of Departmental Chairpersons for 2016:

J. RANDY BISHOP – Code, Senior Center, Tourism, Finance & MURC

DR. MICHAEL BRANTLEY – Engineering, Land Use, Health & Welfare

ERIC J. HOUGHTALING – Public Works, Library & MURC

NICHOLAS WILLIAMS – Construction, Court & Public Safety

KEVIN B. MC MILLAN – Administration, Recreation, Community Development & Economic Development

CONSENT AGENDA – PROFESSIONAL APPOINTMENTS

Dr. Brantley offered the following resolutions, moved and seconded by Mr. Bishop, that be adopted:

APPOINT TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and desires to make an appointment from the proposals received; and,

WHEREAS, funds for Township Attorney will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Gene Anthony as Township Attorney for the year 2016, effective January 1, 2016 at an annual retainer as set by resolution and a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT ACTING TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Acting Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as acting Township Attorney for the year 2016, effective January 1, 2016 at the terms as indicated in said contract on file on the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT TOWNSHIP LABOR ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Labor Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Florio, Kenny & Raval, as Township Labor Attorney for the year 2016, effective January 1, 2016 at the terms as indicated in

said contract on file on the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

#### APPOINT PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint a Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints James Butler, Jr. as Prosecutor for the year 2016, effective January 1, 2016 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

#### APPOINT ALTERNATE PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint an Alternate Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Diegnan & Brophy to serve as Alternate Prosecutor in the absence of the Public Defender for the year 2016, at a per hour compensation rate as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Court Administrator.

#### APPOINT PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint a Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Kevin Wigenton as Public Defender for the year 2016, effective January 1, 2016 at an annual salary as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

#### APPOINT ALTERNATE PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint an Alternate Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.;

and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Raymond S. Santiago to serve as Alternate Public Defender in the absence of the Public Defender for the year 2016, at a per hour compensation rate as established by Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O and Court Administrator.

APPOINT REGIONAL CONTRIBUTION AGREEMENT AND ENVIRONMENTAL/SHADE TREE COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney for the year 2016, effective January 1, 2016 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O.

APPOINT EMERGENCY MANAGEMENT COORDINATOR

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Michael J. Bascom be and is hereby appointed as Emergency Management Coordinator of the Township of Neptune for a three-year term expiring December 31, 2018; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Emergency Management.

APPOINT TRANSCRIPT REPORTER

WHEREAS, the Township of Neptune desires to appoint a Township Transcript Reporter through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Torro Reporting to serve as Transcript Reporter for all municipal boards and committees for the year 2016, at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Planning Board/Board of Adjustment Administrative Officer, H.P.C. Secretary and Assistant C.F.O.

APPOINT AUDITOR

WHEREAS, the Township of Neptune desires to appoint a Township Auditor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Fallon & Larsen, LLP as Township Auditor for the year 2016, effective January 1, 2016 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT ENGINEERING CONSULTANTS

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering and infrastructure projects that require the services of a Consulting Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of the following Consultant Engineers who will be solicited for proposals on larger and/or specialized engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2016:

- Maser Consulting
- ARH Engineers
- CME Associates
- Lewis Consulting Group
- Grant Engineering

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Business Administrator, Chief Financial Officer, and Assistant C.F.O.

APPOINT CONSULTANT FOR COMPUTER AIDED DRAFTING AND DESIGN (CADD) SERVICES

WHEREAS, the Township of Neptune desires to appoint a Consultant for Computer Aided Drafting and Design (CADD) Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Leon S. Avakian, Inc. for CADD Services, effective January 1, 2016 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

#### APPOINT HISTORIC PRESERVATION COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Attorney to the Historic Preservation Commission through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Eugene Melody as Attorney to the Historic Preservation Commission for the year 2016 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, H.P.C. Secretary and Assistant C.F.O.

#### APPOINT SPECIAL COUNSEL FOR EMERGENCY MEDICAL SERVICES ISSUES

WHEREAS, the Township of Neptune desires to appoint Special Counsel to represent the Township's interests in issues relating the Emergency Medical Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 15, 2015 and will make a selection from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Diegnan & Brophy, LLC as Special Counsel for Emergency Medical Services issues for the year 2016 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

The resolutions of the Consent Agenda were adopted on the following vote: Bishop, aye; Brantley, aye; Houghtaling, aye; Williams, aye; and McMillan, aye.

Neptune Township Municipal Court Judge Robin Wernik administered the Oath of Office to Gene Anthony.

Judge Lawson administered the Oath of Office to James Butler and Kevin Wigenton.

#### CONSENT AGENDA – CITIZEN BOARD APPOINTMENTS

Mr. Bishop offered the following resolutions, moved and seconded by Mr. Houghtaling, that they be adopted:

APPOINT MEMBER TO THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that James Mowzcan be and is hereby appointed to the Neptune Sewerage Authority for a term of five (5) years effective February 1, 2016 and expiring January 31, 2021; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township of Neptune Sewerage Authority.

APPOINT MEMBER TO THE OCEAN GROVE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Al Dawson be and is hereby appointed to the Ocean Grove Sewerage Authority for a term of five years effective February 1, 2016 and expiring January 31, 2021; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Ocean Grove Sewerage Authority.

APPOINT MEMBERS TO THE BOARD OF ADJUSTMENT

BE IT FURTHER RESOLVED, that the following persons be and are hereby appointed to the Neptune Township Board of Adjustment:

Thomas Healey and James Gilligan to four-year terms expiring December 31, 2019

Carol Rizzo as the Alternate #2 member to a two year term expiring December 31, 2017.

Dr. James Brown as the Alternate #3 member to an unexpired two year term expiring December 31, 2016.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

APPOINT MEMBERS TO THE RECREATION COMMITTEE

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Neptune Recreation Committee for the year 2016:

- |                     |                           |
|---------------------|---------------------------|
| Roger Brown         | Verita Hill               |
| Michelle Moss       | Niarra Harvey             |
| Myan Nichols-Morgan | Terry Moloughney          |
| Monica Kowalski     | Teddy Wilson              |
| Bridget James       | Robert Lane               |
| Maureen Ruotolo     | Charles "Chappy" Williams |
| Laria Hamilton      | Kevin McMillan            |
| Matt Olds           | Michael Radwanski         |

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Recreation Director.

APPOINT MEMBERS TO THE SENIOR CITIZEN ADVISORY COUNCIL

BE IT RESOLVED, that the following be and are hereby appointed members of the Neptune Township Senior Citizen Advisory Council for the year 2016:

- |                     |               |                |
|---------------------|---------------|----------------|
| Capt. Larry Fisher  | Anne Sibole   | Cynthia Moore  |
| Maureen Minnick     | Arthur Bauter | Esther Day     |
| Elizabeth Schneider | Therman Baker | June Stucky    |
| Jacqueline Catley   | Joan Keleigh  | Evelyn Bedell  |
| Thomas Collins      | Robert Hodges | Angela Germann |
| Walter Drummond     | Victor D'Anna |                |

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Senior Center Director.

APPOINT MEMBERS TO THE MUNICIPAL ALLIANCE AGAINST ALCOHOLISM AND DRUG ABUSE



BE IT RESOLVED, that the following are hereby appointed as members to the Neptune Township Municipal Alliance Against Alcoholism and Drug Abuse for a one-year term expiring December 31, 2016:

Ava Johnson	Sherry Sotnikoff
Kevin B. McMillan	John Bonney
Billy Brown	Mallory Chosak
Gail Oliver	Rick Matson
Brittany Salvatore	Capt. Larry Fisher
Jennifer Clearwaters	Laria Hamilton

BE IT FURTHER RESOLVED, that Mary Beth Jahn shall serve as Mayoral Representative to the Drug Alliance.

#### APPOINT MEMBERS TO THE FLETCHER LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Fletcher Lake Commission for the year 2016:

VACANT - Township Committee Member  
Susan Roach – Township Committee Representative  
William Mockridge - Business Administrator's Representative  
Mark Balzarano - Director of Public Works representative  
Robert Scholz - At-large member  
Carol Bernard - Alternate member

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Fletcher Lake Commission.

#### APPOINT MEMBERS TO THE WESLEY LAKE COMMISSION

BE IT RESOLVED, by the Township Committee that the following individuals are hereby appointed to the Wesley Lake Commission for a three year term expiring December 31, 2018:

Dr. Michael Brantley - Township Committee member  
Sharon Davis - Business Administrator's Representative  
Mark Balzarano - Director of Public Works representative  
Peter Longo - at-large member  
Dr. James Brown - Neptune alternate member

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Wesley Lake Commission.

#### APPOINT REPRESENTATIVES TO THE DEAL LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling be and is hereby appointed as a member and VACANT as an alternate member to the Deal Lake Commission for a one year term expiring December 31, 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Deal Lake Commission.

#### APPOINT TRUSTEES TO THE ECONOMIC DEVELOPMENT CORPORATION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointment of Carol Rizzo as a Municipal Trustee to the Economic Development Corporation for the year 2016; and,

BE IT FURTHER RESOLVED, that the Township Committee hereby appoints VACANT as the Municipal Trustee and Len Steen as the member at-large Trustee to the Economic Development Corporation for the year 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Economic Development Corporation.

APPOINT MEMBERS TO THE MUNICIPAL PARADE COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling and Randy Bishop be and are hereby appointed to serve on the Municipal Parade Committee for the year 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Joint Veterans Parade Committee and Ocean Grove Camp Meeting Association.

APPOINT MEMBERS TO THE LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Local Emergency Planning Committee for the year 2016:

- Michael Bascom - Emergency Management Coordinator/Chairman
- Michael DiLeo – Deputy Emergency Management Coordinator - Haz-Mat
- Kevin Devlin – Deputy Emergency Management Coordinator - Communications
- Donald Colarusso – Deputy Assistant Coordinator
- William Rosen - Deputy Assistant Coordinator
- David Shotwell – EMS
- George Waterman – EMS
- Doug Rowell - Fire
- James Hunt, Chief of Police
- Sharon Rowe - Secretary
- Tami R. Crader - Board of Education
- Don Frangipane – Board of Education / EOC Facility
- Vito Gadaleta – Business Administrator/Public Information Officer
- Edward Hudson - Purchasing/Resource Management
- Kevin B. McMillan, Mayor
- Nicholas Williams, Public Safety Committeeperson
- Doug Campbell - JSUMC
- Wayne Rode - Public Works
- Rosemary Gray - Shelter Management
- Roberta Grace - Public Assistance
- Richard Cuttrel – Weather
- Bernard Haney – GIS/Donations Management
- Leanne Hoffmann - Engineer
- Joseph Mauro - TNHA
- James W. Manning, Jr. - TNSA
- Stephen Vetrano, D.O. – Medical Director
- William Doolittle – Construction Official
- Tim O’Connor – Marina Supervisor
- Edward Finlay – Marina
- William Bailey – OGCMA
- Molly Berkowitz – JSUMC Trauma
- Stephanie Oppegaard – Human Resources
- Neptune Fire Chief
- Ocean Grove Fire Chief

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator and the Business Administrator.

APPOINT MEMBER TO THE BOARD OF HEALTH

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Arlene Cardinale and Teretha Jones be and is hereby appointed to the Board of Health for a three year term expiring December 31, 2018.

APPOINT MEMBERS TO THE REGION 12 WATERSHED AREA

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and they are hereby appointed as representatives to the Region 12 Watershed Area for the year 2016:

(VACANT) (Mid and South)

Shay Schembri (North)

APPOINT MEMBERS TO THE RENT LEVELING BOARD

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Rent Leveling Board for the year 2016:

Deacon Morrell Massicot  
Constance Holmes  
James Manning, Jr.  
Charles (Mal) Woolfolk  
Ruth Johnson  
VACANT – Alternate #1  
VACANT – Alternate #2

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Rent Leveling Board.

The resolutions of the Consent Agenda were adopted on the following vote: Bishop, aye; Brantley, aye; Houghtaling, aye; Williams, aye; and McMillan, aye.

MAYOR'S APPOINTMENTS TO CITIZEN BOARDS

The Mayor announced the following appointments to the Environmental/Shade Tree Commission:

Denise Salles, Richard Ambrosio and Mindi Arcoleo and Stacey Draper for three year terms.

CONFIRM MAYOR'S APPOINTMENTS TO THE ENVIRONMENTAL/SHADE TREE COMMISSION

Dr. Brantley offered the following resolution, moved and seconded by Mr. Bishop, that it be adopted:

BE IT RESOLVED, that the Township Committee confirms the Mayor's appointment of the following individuals to the Environmental/Shade Tree Commission:

Denise Salles, Richard Ambrosio and Mindi Arcoleo and Stacey Draper for three year terms expiring December 31, 2018.

VACANT as the Alternate #2 member for a two year term expiring December 31, 2017

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

The resolution was adopted on the following vote: Bishop, aye; Brantley, aye; Houghtaling, aye; Williams, aye; and McMillan, aye.

The Mayor announced the following appointments to the Planning Board:

Dyese Davis, as the Class I Member for a one year term.

Robert Lane, as the Class II member for a one year term.

Dr. Michael Brantley, as the Class III member for a one year term.

Mychal Mills, as a Class IV member for a four year term.

Keith P. Cafferty, as the Class IV Alternate #2 for a two year term.

CONFIRM MAYOR'S APPOINTMENTS TO THE PLANNING BOARD

Dr. Brantley offered the following resolution, moved and seconded by Mr. Bishop, that it be adopted:

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointments of the following persons to the Neptune Township Planning Board for the year 2016:

Dyese Davis, as the Class I Member for a one year term expiring December 31, 2016.

Robert Lane, as the Class II member for a one year term expiring December 31, 2016.

Dr. Michael Brantley, as the Class III member for a one year term expiring December 31, 2016.

Mychal Mills as a Class IV member for a four year term expiring December 31, 2019.

Keith P. Cafferty, as the Class IV Alternate #1 for a two year term expiring December 31, 2017.

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be forwarded to the Administrative Officer of the Neptune Township Planning Board.

The resolution was adopted on the following vote: Bishop, aye; Brantley, aye; Houghtaling, aye; Williams, aye; and McMillan, aye.

The Mayor announced the following appointments to the Historic Preservation Commission:

Pamela Mallete as a Class B member for a four-year term

Len Steen as a Class C member for a four-year term

Damaris Adamo as the Alternate #1 member for a one-year term

Donna Spencer as the Alternate #2 member for a one-year term

#### CONFIRM MAYOR'S APPOINTMENTS TO THE HISTORIC PRESERVATION COMMISSION

Mr. Bishop offered the following resolution, moved and seconded by Mr. Williams, that it be adopted:

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointments of the following individuals to the Historic Preservation Commission:

Pamela Mallete as a Class B member for a four-year term expiring December 31, 2019

Len Steen a Class C member for a four-year term expiring December 31, 2019

Damaris Adamo as the Alternate #1 member for a one-year term expiring December 31, 2016

Donna Spencer as the Alternate #2 member for a one-year term expiring December 31, 2016

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Historic Preservation Commission.

The resolution was adopted on the following vote: Bishop, aye; Brantley, aye; Houghtaling, aye; Williams, aye; and McMillan, aye.

The Mayor announced the following appointments to the Board of Library Trustees:

Michael Palermo for a five-year term.

Meghan Plevier as the Superintendent of School's representative for a one-year term.

Madeline King as the Mayor's representative for a term concurrent with the Mayor.

#### CONFIRM MAYOR'S APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

Mr. Houghtaling offered the following resolution, moved and seconded by Mr. Bishop, that it be adopted:

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointment of the following members to the Board of Library Trustees:

Michael Palermo for a five-year term expiring December 31, 2020.

Meghan Plevier as the Superintendent of School's representative for a one-year term expiring December 31, 2016.

Madeline King as the Mayor's representative for a term concurrent with that of the Mayor.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Library Director.

The resolution was adopted on the following vote: Bishop, aye; Brantley, aye; Houghtaling, aye; Williams, aye; and McMillan, aye.

#### CONSENT AGENDA – TOWNSHIP COMMITTEE/ADMINISTRATIVE STAFF APPOINTMENTS

Mr. Houghtaling offered the following resolutions, moved and seconded by Mr. Bishop, that they be adopted:

#### APPOINT COMMUNITY DEVELOPMENT REPRESENTATIVES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Vito Gadaleta be and is hereby appointed Community Development Representative of the Township of Neptune for the year 2016; and,

BE IT FURTHER RESOLVED, that Monique Burger is hereby appointed as the Alternate Community Development Representative; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Community Development.

#### APPOINT REPRESENTATIVE TO THE MERIDIAN HEALTH ADVISORY BOARD

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. Michael Brantley be and is hereby appointed as the Township Committee representative to the Meridian Health Advisory Board for the year 2016; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Meridian Health Advisory Board.

#### APPOINT REPRESENTATIVE TO THE MONMOUTH COUNTY TRANSPORTATION COUNCIL

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kevin McMillan be and is hereby appointed as the Neptune Township Municipal Liaison to the Monmouth County Transportation Council for the year 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Transportation Council.

#### APPOINT BOARD OF EDUCATION LIAISON

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Nicholas Williams be and is hereby appointed as the liaison between the Township of Neptune and the Neptune Township Board of Education for the year 2016.

#### DESIGNATE A PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Sandra Petersen be and is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the year 2016 in accordance with P.L. 1975 c 125 (N.J.A.C. 17:27) at the salary set by resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that funds for this purpose will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Affirmative Action Office and the Neptune Township Business Administrator.

APPOINT GOVERNING BODY SUBCOMMITTEES

WHEREAS, the governing body of the Township of Neptune desirous to appoint 2016 Subcommittees with representatives from the governing body participating with said Subcommittees as liaisons to the various departments and activities of the Township of Neptune for the benefit of the governing body and the Township of Neptune; and

WHEREAS, Committeepersons appointed to said Subcommittees shall serve in an advisory capacity and report back to the governing body as a liaison to report on departmental activities and make recommendations for improvements; and

WHEREAS, each subcommittee, to the extent limited by State Statute and Law, may also serve as a screening committee for personnel matters that need to be decided by the entire governing body.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the governing body hereby authorizes the following subcommittees and confirms appointments to the same for the year 2016:

A. Code, Senior Center, Tourism and Finance

Committeeperson J. Randy Bishop (Chairperson)  
Mayor or Deputy Mayor as requested  
Senior Center Director  
Code Enforcement Supervisor  
Chief Financial Officer  
Business Administrator

B. Engineering, Land Use, Health and Welfare

Deputy Mayor Dr. Michael Brantley (Chairperson)  
Mayor as requested  
Land Use Administrator  
Township Engineer  
Registrar of Vital Statistics  
Business Administrator

C. Public Works, Library and MURC

Committeeperson Eric J. Houghtaling (Chairperson)  
Mayor or Deputy Mayor as requested  
Public Works Director  
Library Director  
Business Administrator

D. Administration, Recreation, Community Development and Economic Development

Mayor Kevin B. McMillan (Chairperson)  
Deputy Mayor as requested  
Recreation Director  
Community Projects Coordinator  
Municipal Clerk  
Economic Development Coordinator  
Chief Financial Officer  
Business Administrator

E. Construction, Court and Public Safety

Committeeperson Nicholas Williams (Chairperson)  
Deputy Mayor as requested  
Construction Official  
Police Chief or other Police Department designee  
Police Director

Court Administrator  
Business Administrator

The resolutions of the Consent Agenda were adopted on the following vote: Bishop, aye; Brantley, aye; Houghtaling, aye; Williams, aye, and McMillan, aye..

**CONSENT AGENDA – FINANCIAL & INSURANCE MATTERS/FEE SCHEDULES/LEGAL NOTICES**

Mr. Bishop offered the following resolutions, moved and seconded by Mr. Houghtaling, that they be adopted:

**ESTABLISH SALARIES FOR PART-TIME POSITIONS NOT COVERED BY CONTRACT**

WHEREAS, there exists a number of part-time positions in the Township of Neptune that are not covered by a collective bargaining contract for which the Township Committee desires to establish salaries for 2016; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes salaries for certain stipend positions not covered by a collective bargaining contract or agreement for the year 2016:

<b><u>Position</u></b>	<b><u>2016 Salary</u></b>
Rent Leveling Board Secretary	\$ 3,183.62
Public Agency Compliance Officer	\$ 1,248.48
Shade Tree / Env Comm Secretary	\$ 1,591.81
Mercantile Officer	\$ 5,271.02
Assistant Mercantile Officer	\$ 1,689.44
Taxi Licenses	\$ 2,638.16
OEM Secretary	\$ 2,638.16
OEM Assistant / Deputy Coordinator	\$ 2,436.53
Deputy OEM Coordinator	\$ 3,953.00
OEM Coordinator	\$ 6,591.16
Parks Inspector	\$ 1,321.20
Marina Supervisor	\$ 6,119.99
Alliance Coordinator	\$ 12,042.59
Harbor Commission Secretary	\$ 1,591.81
Zoning Compliance Officer	\$ 5,306.04
Technical Asst to the Construction Official	\$ 5,306.04
2nd Sewer Operator License	\$ 3,297.17
Deputy Economic Development Coord.	\$ 4,873.07
Mayor	\$ 9,135.94
Township Committee Member	\$ 7,917.67
Medical Director	\$ 2,343.15
Land Use Administrator	\$ 5,744.32
HPC Secretary	\$ 6,757.77
Assistant Zoning Officer	\$ 3,183.62
Recycling Coordinator	\$ 1,391.24
Playground Safety Inspector	\$ 1,040.40

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

**ESTABLISH CASH MANAGEMENT PLAN**

WHEREAS, pursuant to Chapter 8, Laws of 1982, The Township of Neptune is required to adopt a Cash Management Plan, including the Designation of a Depository or Depositories,

THEREFORE, BE IT RESOLVED by the Mayor and Committee of The Township of Neptune, a municipal Corporation of the County of Monmouth, in the State of New Jersey, that the Cash Management Plan dated January 1, 2016, and on file in the offices of the Municipal Clerk and

Chief Financial Officer shall be adopted for the year 2016; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Auditor.

DESIGNATE MEETING NIGHTS FOR THE YEAR 2016

BE IT RESOLVED, that the meetings of the Township Committee of the Township of Neptune will be held on the second and fourth Monday of each month at the Neptune Municipal Complex, 2<sup>nd</sup> Floor Meeting Room, 25 Neptune Blvd., Neptune, N.J.; and,

BE IT FURTHER RESOLVED, that the Workshop portion of the meeting will begin at 6:00 p.m. and the regular portion of the meeting will immediately follow the conclusion of the workshop meeting but start no earlier than 7:00 p.m.; and,

BE IT ALSO RESOLVED, that the Township Clerk be and is hereby directed to publish the following list of dates of Township Committee meetings to be held during the year of 2016 in accordance with the requirements of R.S. 10:4-18:

January 11	July 11
January 25	July 25
February 8	August 8
February 22	August 22
March 14	September 12
March 28	September 26
April 11	October 6 (Thursday)
April 25	October 24
May 9	November 14
May 23	November 28
June 13	December 12
June 27	December 22 (Thursday)

January 1, 2017 - 12:25 P.M.  
Sine Die Meeting  
January 1, 2017 – 12:30 P.M.  
Re-Organization Meeting

This notice is given in accordance with the requirements of R.S. 10:4-18.

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby designate official newspapers for the year 2016 as follows:

1. The Coaster, Beverly Way, Neptune, New Jersey, is hereby designated as the official newspaper of the Township of Neptune.
2. The Asbury Park Press, 3601 Highway #66, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
3. It is the opinion of this body that the Asbury Park Press has the greatest likelihood of informing the public with the jurisdictional area of this body of such meeting.
4. This resolution shall take effect immediately.

ESTABLISH A GRACE PERIOD FOR TAX, SEWER AND COMMERCIAL REFUSE PAYMENTS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that in accordance with State Statute a ten (10) day grace period will be established for receipt of tax payments; and,



BE IT FURTHER RESOLVED, that a thirty (30) day grace period will be established for sewer rent which will have due dates of March 1 and September 1; and,

BE IT FURTHER RESOLVED, that a ten (10) day grace period will be established for commercial refuse collection which will have due dates of the first day of each quarter; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector.

APPROVE PETTY CASH FUNDS

WHEREAS, there exists the need for various departments to have petty cash for emergency expenditures; and,

WHEREAS, expenditures from petty cash are not to exceed \$40.00,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following departments are hereby approved to have petty cash funds in the amounts so stated:

Police	Chief James Hunt	250.00
Finance	Michael J. Bascom	200.00
Library	John Bonney	250.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Business Administrator and Auditor.

ESTABLISH THE INTEREST RATES TO BE CHARGED BY THE TAX OFFICE

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and,

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against any delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

2. Any payment received after the prescribed grace period will be charged interest in the above manner from the original due date.

3. This resolution shall be published in its entirety once in the Coaster.

4. A certified copy of this resolution shall be forwarded to the Tax Collector, Township Attorney and Township Auditor.

ESTABLISH RATE OF REIMBURSEMENT FOR USE OF A PERSONAL VEHICLE FOR OFFICIAL TOWNSHIP BUSINESS

WHEREAS, the Township of Neptune reimburses its employees for the use of their personal vehicle to attend work related conferences, seminars and classes; and,

WHEREAS, an adjustment in the rate of reimbursement per mile is needed,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a Township employee shall be reimbursed at the following rate when the use of said employee's personal vehicle has received prior authorization by the Business Administrator for official Township

business; and,

Fifty-six (56) cents per mile when a Township vehicle is not available for use.

Fifteen (15) cents per mile when a Township vehicle is available for use.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Township Department Heads.

**ESTABLISH A FEE SCHEDULE FOR REPAIR RATES PERFORMED BY THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Department of Public Works performs the repairs to abate said violation or condition if the property owner, operator or occupant, does not act to correct the violation within the three day period; and,

WHEREAS, the cost of materials, equipment and labor of the Public Works Department is placed as a lien against the property; and,

WHEREAS, the Director of Public Works has prepared a rate schedule for the use of resources of the Public Works Department for the purposes of assigning an amount to the property lien,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following shall constitute a rate schedule of the Public Works Department, and shall be effective for the year 2016:

Supervisor	70.00 per hour
Non-Supervisory Personnel	55.00 per hour
Sweeper	125.00 per hour
Loader	125.00 per hour
Commercial weight vehicles	85.00 per hour
All other vehicles	55.00 per hour
Sand	15.00 per ton
Disposal Fee	110.00 per ton
Plywood	20.00 per 4X8 sheet
Mower	25.00
Power tools	20.00
Barrier tape	20.00 per roll
All hand tools	15.00
Other hardware/salt	Cost plus 25%

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Code Enforcement Supervisor, Director of Public Works, Tax Collector/C.F.O. and Business Administrator.

**AUTHORIZE THE TAX ASSESSOR TO SIGN STIPULATIONS AND FILE CROSS APPEALS AND ASSESSOR APPEALS FOR CORRECTIONS ONLY IN CONNECTION WITH TAX APPEALS**

WHEREAS, a number of 2016 County Tax Appeals have been filed by Neptune Township property owners; and,

WHEREAS, it is the desire of the Township Committee that the Township Tax Assessor sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Tax Assessor be and is hereby authorized to sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that Arthur J. Lehman will act as the Township expert in defense of 2016 Tax Court appeals; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Tax Assessor, and the County Board of Taxation.

APPROVE TEMPORARY BUDGET

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the revenues and expenditures which constitute the 2016 Temporary Budget be and the same is hereby approved; and,

**General Temporary Budget**

Description	
General Administration S&W	75,000
General Admin OE	35,000
Municipal Clerk S&W	50,000
Municipal Clerk OE	10,000
Financial Administration S&W	90,000
Financial Admin OE	25,000
Audit Services OE	10,500
Data Processing S&W	25,000
Data Processing OE	7,500
Revenue Administration S&W	100,000
Revenue Administration OE	7,500
Tax Assessment Administration S&W	45,000
Tax Assessment Admin OE	4,000
Legal Services OE	75,000
Engineering Services S&W	75,000
Engineering Services OE	45,000
Economic Development Agencies S&W	3,000
Economic Development Agencies OE	2,000
Municipal Prosecutor S&W	10,000
Planning Board S&W	6,500
Planning Board OE	6,000
Zoning Board of Adjustment S&W	6,500
Zoning Board of Adjustment OE	4,000
Historic Preservation Comm S&W	2,500
Historic Preservation Comm OE	5,000
LAND USE ADMIN S&W	20,000
Zoning Land Use Administration OE	1,000
Community Programs S&W	11,500
Community Programs OE	2,500
Uniform Construction Code S&W	125,000
Uniform Construction Code OE	5,000
OthCode Enf Functions S&W	55,000
Oth Code Enf Functions OE	3,000
Mercantile Licensing S&W	1,700
Mercantile Licensing OE	3,500
Liability Insurance OE	275,000
Worker Compensation Insurance OE	350,000
Employee Group Insurance OE	1,000,000
Unemployment Insurance OE	10,000
Recycling Tax on Landfill Costs	15,000
Police Department S&W	2,000,000
Police Department OE	100,000
Homeland Security Police OE OE	3,000
Office of Emergency Management S&W	5,000
Office of Emergency Management OE	7,500
Aid to Volunteer Ambulance Co. OE	5,000
Homeland Security OEM OE	3,000
Municipal Prosecutor S&W	10,000
Streets & Road Maintenance S&W	300,000
Streets and Road Maintenance OE	40,000
Other Public Works Functions S&W	45,000
Other Public Works Functions OE	4,500

Solid Waste Collection S&W	250,000
Solid Waste Collection OE	5,000
Buildings and Grounds S&W	90,000
Buildings and Grounds OE	25,000
Public Works Vehicle Maintenance OE	275,000
Public Health Services S&W	30,000
Public Health Services OE	3,000
Environmental/Shade Tree Services S&W	500
Environmental/Shade Tree Services OE	2,000
Animal Control OE	20,000
Mon Cty Drug Alcohol Abuse Services OE	3,500
Recreation Services and Programs S&W	30,000
Recreation Services and Programs OE	20,000
Senior Citizens Programs S&W	50,000
Senior Citizens Programs OE	30,000
Maintenance of Parks OE	35,000
Education Municipal Library S&W	135,000
Education Municipal Library OE	175,000
Publicity & Tourism S&W	1,500
Publicity & Tourism OE	1,000
Celebration of Public Events OE	5,000
Electricity OE	85,000
Street Lighting OE	75,000
Telephone OE	35,000
Water OE	10,000
Natural Gas OE	50,000
Telecommunications Costs OE	25,000
Gasoline OE	75,000
Solid Waste Disposal OE	300,000
Statutory Expenses PERS OE	907,200
Statutory Expenses PFRS OE	1,847,250
Statutory Expenses Social Security OE	200,000
SrCitizens Title III S&W	53,500
Federal Emergency Mgt Assistance OE	2,500
DEDR Municipal Alliance S&W	3,000
DEDR Municipal Alliance OE	5,000
Clean Communities OE	5,000
Interfaith Neighbors Meal Program S&W	5,000
Neptune BOE Newsletter	2,500
Interlocal - Liability Insurance OE	45,000
Interlocal - ANSWER Team OE	2,500
Interlocal - County of Monmouth EMS S&W	1,500
Interlocal - Vehicle Maintenance OE	25,000
Municipal Court Municipal Court S&W	70,000
Municipal Court OE	5,500
Municipal Court Public Defender S&W	2,500
Capital Improvement Fd OE	50,000
Debt Service Bond Principal	0
Debt Service Payment of Notes	30,000
Debt Service Bond Interest	90,500
Debt Service Green Acres Loan Payment	35,000
Debt Service MCIA	85,000
Reserve for Uncollected Taxes	225,000
	10,666,150

**Sewer Temporary Budget**

Description	
Utility Operating S&W	150000
Utility Operating OE	160000
TNSA Annual Charge	1100000
OGSD Capacity Purchase	12000
Group Insurance	40000
Payment of Bond Principal	123000
Payment of BANs & Capital Notes	7500

Interest on Bonds	6000
MCIA Capital Lease Program	7500
PERS Contribution	8000
Social Security - FICA	11000
TOTAL	1625000

**Marina Temporary Budget**

Description	
Utility Operating S&W	17500
Utility Operating OE	65000
Capital Improvement Fund	7500
Capital Outlay	1500
Payment of BANs & Capital Notes	10500
Interest on Bonds	6000
Interest on Notes	2500
MCIA Capital Lease Program	8000
PERS Contribution	4000
Social Security - FICA	2500
TOTAL	125000

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Auditor, Chief Financial Officer and Assistant C.F.O.

**ESTABLISH 2016 HOURLY RATES FOR PART-TIME POSITIONS**

WHEREAS, there exists a number of part-time positions in the Township of Neptune, that are not covered by a collective bargaining contract, for which the Township Committee desires to establish the hourly rate for the year 2016; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes hourly rates for certain part-time positions not covered by a collective bargaining contract or agreement for the year 2016:

Title	2016 Hourly Rate
Yard Attendant	\$14.26
Bus Driver	\$15.89
Kitchen Aid	\$10.58
Building Inspector	\$30.00
Sub-Code Official	\$39.00
Marina Attendant	\$11.59
Tourism Representative	\$13.58
Special Law Enforcement Officer - Class I	\$15.61
Special Law Enforcement Officer - Class II	\$18.95
Supervising Special Law Enforcement Officer - Class II	\$22.44
Part-Time On Call Custodian Without Black Seal License	\$19.29
Part-Time On Call Custodian with Black Seal License	\$20.07
Violations Clerk	\$12.48
Municipal Intern	\$10.00
Public Safety Officer	\$15.76
Senior Public Safety Officer	\$19.14
Plumbing Sub-Code Official	\$49.13
Customer Service Rep	\$12.89

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the

Business Administrator, Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

APPOINT RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Neptune (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the Fund; and,

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and,

WHEREAS, the Fund has requested its members to appoint individuals or entities to that position,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. The Township Committee hereby appoints Ted Wardell of Brown & Brown Benefit Advisors as its local Risk Management Consultant for calendar year 2016.
2. The Mayor and Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2016 in the form attached hereto.

APPOINT STATEWIDE INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Neptune (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. Vito D. Gadaleta is hereby appointed as the Fund Commissioner for the local unit.
2. Michael J. Bascom is hereby appointed as the Alternate Fund Commissioner for the local unit
3. The Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

ESTABLISH FEE FOR REFUSE AND RECYCLING CONTAINERS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the fee for refuse (blue) and recycling (green) containers is hereby established as follows:

	<u>95 gallon</u>	<u>65 gallon</u>	<u>35 gallon</u>
Blue refuse container	\$ 60.00	\$ 50.00	\$ 40.00
Green recycling container	\$ 36.00	\$ 30.00	\$ 24.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Department of Public Works, Chief Financial Officer and Auditor.

ESTABLISH SALARIES FOR CERTAIN APPOINTED PROFESSIONALS

WHEREAS, the Municipal Judge, Municipal Prosecutor, Alternate Municipal Prosecutor, Public Defender, Alternate Public Defender and Township Attorney receive compensation and are not covered by a collective bargaining contract; and,

WHEREAS, the Township Committee desires to establish the salary for these positions for

the year 2016; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes 2016 salaries/retainers for the professionals listed below who are not covered by a collective bargaining contract or agreement:

<b>POSITION</b>	<b>2016 SALARY/RETAINER</b>
Municipal Judge	\$ 57,233.05
Municipal Prosecutor	38,056.00
Alternate Municipal Prosecutor	\$410 per session
Public Defender	20,659.00
Alternate Public Defender	\$90 per hour
Township Attorney	34,395.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

The resolutions of the Consent Agenda were adopted on the following vote: Bishop, aye; Brantley, aye; Houghtaling, aye; Williams, aye; and McMillan, aye.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Patrick Dougherty, Cedarcrest Drive, was pleased to see Jersey City Mayor Steven Fulop attend the inauguration of Mayor McMillan. He was impressed with Mayor McMillan even more than he was last year.

Dorothy Argyros, 2100 Rutherford, 2100 Rutherford Avenue, thanked the Committee for adopting the resolution against fracking. She asked the Township to please opt out of the Tax Pilot Program.

COMMENTS FROM THE TOWNSHIP COMMITTEE

Nicholas Williams read the following prepared statement:

Mayor, fellow Township Committee Members, Administration and friends I am excited today to have taken the oath of office to serve this Township, m home, my families' home. Ever since I moved to Neptune Township, I have always looked for ways to give back to the community I chose to come to.

I have watched those who served on the Township Committee many who are sitting here today lay a strong foundation for this Townships future and the future of our residents. My aim is to work hard with my colleagues to building on that foundation a brighter future for all.

Sure, we will have our challenges, but what we really will have are opportunities. Opportunities to keep investing in this Township to help stabilize property taxes, opportunities to take advantage of the great assets this Township has in each of its various neighborhoods, opportunities to better the work environment for all of our hard working Township employees and the opportunity to correct, advance and better the lives of our friends and neighbors.

I am humbled to be selected to help guide us as we pursue those opportunities. I am confident, working with my colleagues, we will maximize those opportunities. But more than anything else I pledge my best for all the residents of Neptune Township today.

In closing, I would like to acknowledge my family members who are here with us this afternoon and also assisted with my swearing in. My mother (Marie), my sister (Maryann), my daughter and son in law (Stephanie and Jason), my son and Union Beach Councilman ( Jeff and his wife Megan) and my two precious granddaughters Bridget and Teagan, Last but surely not least, my wife (Janet), my son (Christopher) and my daughter (Nikki). I thank you all for being here and being a part of this day with me.

I would like to end by saying: God bless each and every one here, and a very Happy New Year to all of you and your families.

Mr. Houghtaling wished everyone a Happy New Year. He thanked his wife for putting up with another year of Township Committee business. He thanked the Township employees for doing a wonderful job for the residents of our Township. He congratulated Mr. Williams on becoming a member of the Township Committee. He wished Mayor McMillan well and stated they were off to a much better start than when he was the Mayor the last time because it was three feet of snow outside. He stated he was sure that 2016 would be very promising.

Mr. Bishop welcomed Mr. Williams stated this was a year of opportunities and a year of change for Neptune. He stated one of our members was moving on to bigger and better things. He stated it was a year of change as they get ready for 2017 because there were a lot of new laws and things occurring especially as it relates to the hospital both the merger and the ability to potentially gain some revenue from the hospital itself. He stated he would along with his colleagues continue to invest into this Township so that they can continue to grow and look at ways to reserve so that they are ready for any financial crisis and most importantly to stabilize property taxes. He thanked everyone and wished this a Happy New Year. He also thanked Dan for supporting him.

Dr. Brantley thanked Mr. Williams for being his running mate and stated he was a great addition to the Committee. He congratulated Mr. Houghtaling and stated he would be calling him. He stated when he was first elected nine years ago he was led by two elected officials Randy Bishop and Jim Manning and they had over 11 years of elected experienced and he's learned from it. He thanked all those that put their faith in him by re-electing him and he was going to use his nine years of experience to move forward for Neptune and help accomplish the things they have in front of them. He thanked his wife for her support because she has great advise and warnings and it has helped him dearly. He recognized Frances Keel, Kyle Keel, Ronnell Keel, Jordon Dow and her friend Travis and Ron Kornegay and his wife Linda.

#### MAYOR'S ADDRESS

Mayor McMillan read the following prepared statement:

First giving honor to God, Members of the clergy family and friends good afternoon. At this time I would like to acknowledge present and past elected officials will you please stand and I would like to thank you publicly for your service for each of your respective communities. We all stand on the shoulders of your successes and challenges.

We will continue to encourage engagement with our residents and external publics as it relates to the benefit of our great town.

We will focus our efforts on upgrading our parks and recreational areas which will benefit our residents and external publics alike and are committed to have funding to make this a reality. This will manifest itself in the improvement of drainage at Loffredo Field and Sunshine Village Fields.

We will also monitor and make adjustments when necessary to our traffic calming efforts throughout Neptune which includes Midtown, Gables, West Neptune and Ocean Grove.

We will diligently work with residents in Ocean Grove on drainage and storm water management issues in addition to the tweaking of the Broadway lighting project and the North End Development.

I will try to be accessible to all areas of the town to get a birds eye view of the issues that residents are faced with on a day to day basis. I have directed Mr. Cuttrel to investigate having a summer meeting in the Grove.

We will continue to have our police be active in community events and move forward with our Green initiatives as we move forward with Sustainability NJ.

We will aggressively pursue redevelopers for the Midtown project and do everything in our power to make revitalization a reality.

I would like to welcome Nick Williams to the Township Committee. I would like to thank Randy bishop and Eric Houghtaling for their many years of service and they will be publicly acknowledged at a future date. I wish you all a Happy Healthy and Prosperous New Year.



Pastor Randy Steinman offered the Closing Prayer.

Mr. Bishop offered a motion, seconded by Mr. Houghtaling, to adjourn. All were in favor.

Richard J. Cuttrell  
Municipal Clerk