

**TOWNSHIP COMMITTEE WORKSHOP MEETING – MARCH 14, 2016 – 6:00 P.M.**

Mayor McMillan calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Carol Rizzo	_____
Nicholas Williams	_____
Kevin B. McMillan	_____

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 7, 2016, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

1. Discussion – Neptune Day September 17<sup>th</sup>
  
2. Discussion – Road Program.
  
3. Review Committee calendars/update on outstanding issues and capital items.  
- Various on-going capital improvement projects.

Res. # 16-133 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**TOWNSHIP COMMITTEE MEETING – MARCH 14, 2016 – 7:00 P.M.**

Mayor McMillan calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Carol Rizzo	_____
Nicholas Williams	_____
Kevin B. McMillan	_____

Also present at the dais: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene J. Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 7, 2016 posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**APPROVAL OF MINUTES**

Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the special and regular meetings held on February 22nd.

**PRESENTATION**

The Township Committee will be presented with a New Jersey Parks & Recreation Association award for Veteran's Memorial Park.

**REPORT OF THE CLERK**

The Clerk states that the following reports and communications are on file in the Clerk's office:

Letter from the International Association of Emergency Managers notifying the Township that Michael Bascom has received the Certified Emergency Manager designation for another five year period.

Letters from Norm & Marty Huseland and Joel Scranton commending the Public Works Department for expeditiously removing bulk items placed curb side and for snow removal efforts.

**COMMENTS FROM THE DAIS**

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**PUBLIC COMMENTS ON RESOLUTIONS**

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

**ORDINANCES**

For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

**ORDINANCE NO. 16-05** – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by adding resident handicapped on-street parking zones on New York Avenue and Abbott Avenue and removing a handicapped parking zone on Abbott Avenue - Final Reading

*Explanatory Statement: This ordinance authorizes resident handicapped on-street parking zones in front of 31 New York Avenue and 27 Abbott Avenue, and authorizes the removal of a handicapped parking zone in front of 77 Abbott Avenue.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-06** – An ordinance to amend Ordinance No. 11-29 which authorized a Lease Agreement between the Township Of Neptune and the First Pentecostal Church and MURC for the use of a portion of Liberty Park as a community garden - Final Reading

*Explanatory Statement: This ordinance amends an existing Lease Agreement for the community garden at Liberty Park by providing an additional 150 ft. by 100 ft. space adjacent to the existing leased space.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-07** – An ordinance to amend Volume I, Chapter II, of the Code of the Township of Neptune by adding Section 2-17 to create the Department of Emergency Medical Services - Final Reading

*Explanatory Statement: This ordinance creates the Department of Emergency Medical Services by defining the authority and responsibilities of the Emergency Medical Services Manager, authorizing rules and regulations of the Department and establishing procedures for third-party payment for emergency medical services.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-08** – Bond Ordinance providing for Loffredo Field Improvements, by and in the Township of Neptune, in the County of Monmouth, State of New Jersey; appropriating \$600,000 therefor (including a \$250,000 Monmouth County Open Space Grant) and authorizing the issuance of \$332,500 bonds or notes of the Township to finance part of the cost thereof - Final Reading

*Explanatory Statement: This ordinance appropriates \$600,000 (including a \$250,000 County Open Space Grant) for improvements to Loffredo Field, including, but not be limited to, reconstruction of the football fields, drainage improvements, a sprinkler system, and other related improvements.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-09** – An ordinance to exceed the municipal budget appropriation limits and establish a cap bank for purposes of introducing the 2016 municipal budget - First Reading

*Explanatory Statement: This ordinance permits the introduction of the annual municipal budget with a maximum appropriations increase of 3.5%. This ordinance does not change or negate the 2% tax levy cap.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-10** – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by adding a resident handicapped on-street parking zones on Lawrence Avenue and Surf Avenue - First Reading

*Explanatory Statement: This ordinance authorizes resident handicapped on-street parking zones adjacent to 148 Broadway and in front of 16 Surf Avenue.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-11** – An ordinance authorizing a Deed of Easement for utility purposes with Jersey Shore University Medical Center, Block 1201, portion of Lot 3, as shown on the tax map of the Township of Neptune - First Reading

*Explanatory Statement: This ordinance authorizes a permanent 10 foot wide utility easement conveyed to Hope Tower from Neptune Township for purposes of installing, repairing and maintaining an underground communication/security conduits/cables system between the hospital and the Neptune Township Police Department.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

The Public Hearings on Ordinances 16-09, 16-10 and 16-11 will be held on Monday, March 28<sup>th</sup>.

### **CONSENT AGENDA**

Res. # 16-134 – Authorize the cancellation of the unexpended balance of various ordinances.

Res. # 16-135 – Grant Social Affair Permit to New Jersey Parks & Recreation Association.

Res. # 16-136 – Appoint member to the Neptune Housing Authority.

Res. # 16-137 – Authorize the execution of an Interlocal Service Agreement with the Borough of Neptune City for brush disposal.

Res. # 16-138 – Employ Special Law Enforcement Officer in the Police Department on a part-time basis.

Res. # 16-139 – Accept a maintenance guarantee and release a performance bond filed by O’Hagan Nurseries for site improvements at Royal Pizza & Kebob (702 Highway 35).

Res. # 16-140 – Grant Social Affair Permit to American Legion Auxiliary Unit 266.

Res. # 16-141 – Authorize appropriation for annual World Changes initiative.

Res. # 16-142 – Waive municipal portion of construction permit fees and dumpster fees for World Changers rehabilitation projects.

Res. # 16-143 – Appoint Public Relations and Marketing Consultant.

Res. # 16-144 – Authorize use of Volunteer Park for Shark River Hills Property Owners Association Community Block Party.

Res. # 16-145 – Appoint alternate member to the Board of Adjustment.

Res. # 16-146 – Accept performance guarantee filed by New Jersey American Water Company for site improvements at the Jumping Brook Water Treatment facility.

Res. # 16-147 – Authorize the execution of an agreement with JSAS Health Care, Inc. for adult substance abuse services to Township residents.

Res. # 16-148 – Authorize the refund of sewer rent (7 Douglas Drive).

Res. # 16-149 – Authorize the refund of taxes as a result of an overpayment.

Res. # 16-150 – Authorize the cancellation of taxes as a result of the granting of a totally disabled veterans exemption (10 Rhodes Terrace).

Res. # 16-151 – Authorize the cancellation of sewer rent.

Res. # 16-152 – Authorize the refund of commercial refuse collection fee (1301 Highway 35 South).

Res. # 16-153 – Authorize Change Order #1 in connection with the reconstruction of the Ocean Grove Boardwalk – North End.

Res. # 16-154 – Authorize the transfer of 2015 budget appropriation reserves.

Res. # 16-155 – Extend contract for maintenance of Township grounds.

Res. # 16-156 – Authorize the purchase of a pick-up truck through the State Cooperative Purchasing Program.

Res. # 16-157 – Terminate Philip Seidle.

Res. # 16-158 – Employ Public Safety Officers on a part-time basis.

Res. # 16-159 – Employ Customer Service Representative on a part-time basis.

Res. # 16-160 – Appoint alternate members to the Rent Leveling Board.

Res. # 16-161 – Reclassify Bus Drivers in the Department of Senior Services.

CONSENT AGENDA Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 16-162 – Introduce 2016 Municipal Budget. (Public Hearing will be Monday, April 11<sup>th</sup>)

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 16-163 – Award bid for upgrades to Municipal Complex Fire Alarm System.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**The Mayor will make the following appointment to the Housing Authority:**

**Carol Foster for a five year term expiring March 31, 2021.**

Res. # 16-164 – Confirm Mayor’s appointment to the Housing Authority.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 16-165 – Authorize the payment of bills.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

**ADJOURNMENT**

ORDINANCE NO. 16-09

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND ESTABLISH A CAP BANK FOR PURPOSES OF INTRODUCING THE 2016 MUNICIPAL BUDGET

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Neptune in the County of Monmouth finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$1,106,364.46 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Neptune, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Township of Neptune shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$1,106,364.46, and that the CY 2016 municipal budget for the Township of Neptune be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Vote on Adoption:

Bishop:

Brantley:

Rizzo:

Williams:

McMillan:

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

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Richard J. Cuttrel,  
Municipal Clerk

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Kevin B. McMillan,  
Mayor



ORDINANCE NO. 16-10

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING RESIDENT HANDICAPPED ON-STREET PARKING ZONES ON LAWRENCE AVENUE AND SURF AVENUE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by adding the following:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Lawrence Avenue	1	East side of Lawrence Avenue beginning 25 feet south of the southeast intersection of Lawrence Avenue and Broadway
Surf Avenue	1	South side of Surf Avenue beginning 40 feet east of the southeast intersection of Surf Avenue and Beach Avenue

SECTION 2

This ordinance shall take effect upon publication in accordance with law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

\_\_\_\_\_  
Richard J. Cuttrell,  
Municipal Clerk

\_\_\_\_\_  
Kevin B. McMillan,  
Mayor

ORDINANCE NO. 16-11

AN ORDINANCE AUTHORIZING A DEED OF EASEMENT FOR UTILITY PURPOSES WITH JERSEY SHORE UNIVERSITY MEDICAL CENTER, BLOCK 1201, PORTION OF LOT 3, AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF NEPTUNE

WHEREAS, Jersey Shore University Medical Center made an application to the Planning Board of the Township of Neptune for site plan approval related to the construction of a site known as Hope Tower, which required a permanent 10 foot wide utility easement conveyed to Hope Tower from Neptune Township for purposes of installing, repairing and maintaining an underground communication/security conduits/cables system between the hospital and the Neptune Township Police Department; and

WHEREAS, the Grantee has prepared a Deed of Easement aforesaid, which was reviewed by the Township Attorney, a true copy of which is attached hereto and made a part hereof as Exhibit "A".

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that pursuant to State Statute allowing municipalities to accept, seek and provide property for public use, the Township hereby authorizes and accepts and approves a Deed of Easement for utility purposes on Block 1201, a portion of Lot 3, as shown on the official tax map of the Township of Neptune between Jersey Shore University Medical Center and Neptune Township for purposes of providing communications/security lines between the hospital and the Neptune Township Police Department, as set forth more fully in Exhibit A attached hereto, which the Township Committee approves and is willing to provide to Jersey Shore University Medical Center; and

BE IT FURTHER ORDAINED, that all ordinances or parts of Ordinances which are inconsistent herewith are repealed, but only to the extent of such inconsistency; and

BE IT FURTHER ORDAINED, that this ordinance shall take effect immediately upon final passage and publication as provided by law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

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Richard J. Cuttrell,  
Municipal Clerk

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Kevin B. McMillan,  
Mayor

RESOLUTION #16-133 – 3/14/16

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY  
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Potential Litigation – Solar Panel Permit Actions

Potential Litigation – Municipal encroachments

Potential Litigation – Residential Site Improvement Standards application

Personnel – Appointments to Board of Adjustment and Rent Leveling Board

Personnel - Recommendations for employee hirings

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

RESOLUTION #16-134 – 3/14/16

AUTHORIZE THE CANCELLATION OF THE UNEXPENDED BALANCE  
OF VARIOUS ORDINANCES

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed or no longer required; and,

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Surplus, and unused debt authorizations may be canceled,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the following unexpended and dedicated balances of General Capital Appropriations be canceled:

GENERAL:

ORDINANCE 01-14	\$ 2,375.00
ORDINANCE 03-17/05-03	\$ 2,761.53
ORDINANCE 05-24	\$ 9,968.68
ORDINANCE 08-41	\$ 9,715.45
ORDINANCE 09-34	\$ 15.00
ORDINANCE 09-36	\$ 199.28
ORDINANCE 10-10	\$ 500.08
ORDINANCE 11-19	\$ 165.25
ORDINANCE 11-24	\$ 274.35
ORDINANCE 12-07	\$ 40.91
ORDINANCE 12-15	\$ 0.03

SEWER:

ORDINANCE 98-35	\$ 18.01
ORDINANCE 99-51/00-17	\$ 21.41
ORDINANCE 01-25	\$ 1,108.51
ORDINANCE 06-35	\$ 1,817.00

BE IT FURTHER RESOLVED; that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Auditor and Bond Counsel.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-135 - 3/14/16

GRANT SOCIAL AFFAIR PERMIT TO  
NEW JERSEY PARKS & RECREATION ASSOCIATION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Municipal Clerk, Business Administrator, and Chief of Police be and are hereby authorized to approve the application of the New Jersey Parks & Recreation Association for a social affair permit at the Shark River Municipal Marina, 149 South Riverside Drive, on May 6, 2016 from 12:00 P.M. to 4:00 P.M.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-136 - 3/14/16

APPOINT MEMBER TO THE NEPTUNE TOWNSHIP HOUSING AUTHORITY

BE IT FURTHER RESOLVED, that the Township Committee hereby appoints Eileen Holly to the Neptune Township Housing Authority for a five year term expiring March 31, 2021; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Neptune Township Housing Authority.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-137 – 3/14/16

AUTHORIZE THE EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT  
WITH THE BOROUGH OF NEPTUNE CITY FOR BRUSH DISPOSAL

WHEREAS, the Township of Neptune and Borough of Neptune City find it necessary to continue the agreement for disposal of brush collected by the Borough at the Neptune Township Public Works Yard for ultimate disposal and recycling by the Township through a contracted third party; and,

WHEREAS, the Township of Neptune and the Borough of Neptune City desire to enter into an Interlocal Service Agreement pursuant to N.J.S.A. 40:8A-1 et seq. to serve the best interests of residents in both municipalities by enjoying the benefits of economies of scale through this arrangement; and,

WHEREAS, the Borough will agree to transport brush collected from Borough residents to the Township Public Works Yard and pay the Township at a rate of \$10.56 per cubic yard; and,

WHEREAS, this Interlocal Service Agreement shall be effective on the date of the signing of said Agreement through December 31, 2017,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of an Interlocal Services Agreement with the Borough of Neptune City, a copy of which is on file in the Office of the Municipal Clerk, providing for the disposal of the Borough's brush at the Township Public Works Yard at a rate of \$10.56 per cubic yard; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Grants Coordinator, Assistant C.F.O., Public Works Director and the Borough of Neptune City.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-138 - 3/14/16

EMPLOY SPECIAL LAW ENFORCEMENT OFFICER  
IN THE POLICE DEPARTMENT ON A PART-TIME BASIS

WHEREAS, there is a need for a Special Law Enforcement Officer – Class I in the Police Department on a part-time hourly basis; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Chief of Police and Police Director has made a recommendation; and,

WHEREAS, funds will be provided for the first four months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Jeffrey Moore be and is hereby employed as a part-time Special Law Enforcement Officer - Class I, and to perform such other duties as prescribed by the Chief of Police, contingent upon successful completion of a background investigation and medical evaluation, and effective upon successful completion of the Special Law Enforcement Officer – Class I training at the Monmouth County Police Academy at an hourly rate as established by prior resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O., and Human Resources.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK



RESOLUTION #16-139 - 3/14/16

ACCEPT A MAINTENANCE GUARANTEE AND RELEASE A PERFORMANCE BOND FILED  
BY O'HAGAN NURSERIES FOR SITE IMPROVEMENTS AT  
ROYAL PIZZA & KEBOB (702 HIGHWAY 35)

WHEREAS, on September 23, 2013, the Township Committee adopted a resolution which accepted performance bond 71441923 in the amount of \$24,480.00 filed by June Applegate d/b/a O'Hagan Nurseries written by Western Surety Company guaranteeing site improvements at Royal Pizza & Kebob, 702 Highway 35 (Block 231, Lots 36-38); and,

WHEREAS, said performance bond was subsequently reduced and is currently in the amount of \$7,344.00; and,

WHEREAS, the Township Engineer has certified that all site improvements have been completed in a satisfactory manner as of February 8, 2016 and said performance bond can be released; and,

WHEREAS, O'Hagan Nurseries has filed Maintenance Bond #71441923, in the amount of \$3,673.00, written by Western Surety Company guaranteeing said site improvements for a period of two years,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Maintenance Guarantee as stated above be and is hereby accepted and the performance bond is authorized to be released; and,

BE IT FURTHER RESOLVED, that the cash portion of the performance guarantee and inspection fee escrow deposited with the Township be and is hereby authorized to be refunded (with \$200.00 being retained for final inspection at the end of the maintenance period; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Developer and Township Engineer.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-140 - 3/14/16

GRANT SOCIAL AFFAIR PERMIT TO  
AMERICAN LEGION AUXILIARY UNIT 266

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Municipal Clerk and Chief of Police be and are hereby authorized to approve the application of American Legion Auxiliary Unit 266 for a social affair permit at the Frederick Dempsey American Legion Post 266, 240 Drummond Avenue, on March 26, 2016 from 7:00 P.M. to 12:00 A.M.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-141 - 3/14/16

AUTHORIZE APPROPRIATION FOR ANNUAL WORLD CHANGERS INITIATIVE

WHEREAS, World Changers will again be visiting the Township to undertake an urban development program by making minor repairs to various residential homes and assisting our residents in cleaning their properties; and,

WHEREAS, there is the need to purchase building supplies and materials to utilize in this program; and,

WHEREAS, funds are available for this purpose in the U.D.A.G. Trust Fund and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes up to \$30,000.00 from the U.D.A.G. Trust Fund for the purchase of building materials and supplies in connection with the 2016 World Changers urban development initiative to repair various residential homes in the Township; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant Chief Financial Officer and Community Programs Coordinator.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-142 – 3/14/16

WAIVE MUNICIPAL PORTION OF CONSTRUCTION PERMIT FEES AND  
DUMPSTER FEES FOR WORLD CHANGERS REHABILITATION PROJECTS

WHEREAS, this summer, World Changers will again be performing roof rehabilitation projects that require construction permits and dumpsters; and,

WHEREAS, World Changers is a non-profit volunteer organization providing home improvement projects at various locations throughout the Township; and,

WHEREAS, the Township Committee desires to authorize a waiver of the construction permit and dumpster fees associated with these projects,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby waives the municipal portion of the construction fee permits and all dumpster fees for repairs being performed by World Changers for the reasons as stated herein; and,

BE IT FURTHER RESOLVED, that this resolution does not waive the requirement to obtain applicable construction permits and the performance of construction inspections; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Construction Official and Community Programs Coordinator.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-143 - 3/14/16

APPOINT PUBLIC RELATIONS AND MARKETING CONSULTANT

WHEREAS, the Township of Neptune desires to appoint a Public Relations Consultant through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on January 20, 2016 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Millennium Strategies as Public Relations Consultant for the year 2016, effective March 15, 2016 at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-144 – 3/14/16

AUTHORIZE USE OF VOLUNTEER PARK FOR SHARK RIVER HILLS  
PROPERTY OWNERS ASSOCIATION COMMUNITY BLOCK PARTY

WHEREAS, the Shark River Hills Property Owners Association has requested the use of Volunteer Park on South Riverside Drive for a Community Block Party on Saturday, August 20, 2016; and,

WHEREAS, the Township desires to grant approval to conduct this community event,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby approves the use of Volunteer Park on South Riverside Drive to the Shark River Hills Property Owners Association Community Block Party on August 20, 2016 from 4:00 P.M. to 7:00 P.M.; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Sgt. Zarro, and Police Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-145 - 3/14/16

APPOINT ALTERNATE MEMBER TO THE BOARD OF ADJUSTMENT

WHEREAS, due to the appointment of Carol Rizzo to the Township Committee, there is a vacancy in the Alternate #2 position on the Board of Adjustment,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Dr. James Brown (currently the Alternate #3 member) be and is hereby appointed to the Board of Adjustment as the Alternate #2 member to an unexpired two year term expiring December 31, 2017; and,

BE IT FURTHER RESOLVED, that Christina Schuetz be and is hereby appointed to the Board of Adjustment as the Alternate #3 member to a unexpired two year term expiring December 31, 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-146 - 3/14/16

ACCEPT PERFORMANCE GUARANTEE FILED BY NEW JERSEY AMERICAN  
WATER COMPANY FOR SITE IMPROVEMENTS AT THE  
JUMPING BROOK WATER TREATMENT FACILITY

WHEREAS, New Jersey American Water Company has filed performance bond 106395498, written by Travelers Casualty and Surety Company of America in the amount of \$8,640.00, guaranteeing site improvements at the Jumping Brook water treatment facility (Block 7013, Lot 14; and,

WHEREAS, the required 10% cash surety and inspection fee escrow have been posted; and,

WHEREAS, the acceptance of this Performance Guarantee does not authorize the issuance of any licenses or permits by the Construction Department but serves as certification to the Planning Board/Board of Adjustment that compliance with the Land Development Ordinance of the Township of Neptune has been met;

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Performance Guarantee as stated above be and is hereby accepted; and,

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Township Engineer, Planning Board Administrative Officer, and Construction Official.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK



RESOLUTION #16-147 - 3/14/16

AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH JSAS HEALTH CARE, INC. FOR ADULT SUBSTANCE ABUSE SERVICES TO TOWNSHIP RESIDENTS

WHEREAS, JSAS Health Care, Inc. is a non-profit corporation, licensed and approved by the New Jersey Department of Health to provide ambulatory care services to substance abusers of all ages, on-site at its principal offices at 685 Neptune Blvd., Suite 101, Neptune, New Jersey or off-site in an approved and confidential setting, and,

WHEREAS, the Township desires to make available to its residents, a full range of substance abuse services, at no "out of pocket" cost to any individual resident and the Township will make available up to fourteen thousand dollars (\$14,000) in 2016 budgeted funds to pay for these services; and,

WHEREAS, JSAS Health Care, Inc. agrees to continue providing its services if the amount of the Township appropriation is exhausted; and,

WHEREAS, funds for this purpose will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute an agreement with JSAS Health Care, Inc., to provide substance abuse services to Township residents for the year of 2016 at an amount not to exceed \$14,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution and the agreement be forwarded to the Drug Alliance Coordinator, JSAS Health Care, Chief Financial Officer, and Assistant C.F.O.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-148 – 3/14/16

AUTHORIZE THE REFUND OF SEWER RENT (7 DOUGLAS DRIVE)

WHEREAS, the properties listed below reflect overpayments; and,

WHEREAS, they have furnished the necessary documentation and have requested a refund,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, that the Tax Collector be and hereby is authorized to refund the Sewer Rent as stated herein:

<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
3705/45	Martin	7 Douglas Drive	2015	473.65

BE IT FURTHER RESOLVED, That a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-149 - 3/14/16

AUTHORIZE THE REFUND OF TAXES  
AS A RESULT OF AN OVERPAYMENT

WHEREAS, the properties listed below reflect overpayments; and,

WHEREAS, they have furnished the necessary documentation and have requested a refund;  
and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune,  
County of Monmouth, State of New Jersey, that the Tax Collector be and is hereby authorized to  
refund the taxes as stated herein; and,

<b>BLOCK</b>	<b>LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
2301	28	Young	10 Rhodes Terrace	2016	1,237.65
3705	45	Martin	7 Douglas Drive	2015	5,212.40

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax  
Collector, Assistant C.F.O. and Auditor.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-150 – 3/14/16

AUTHORIZE THE CANCELLATION OF TAXES AS A RESULT OF THE  
GRANTING OF A TOTALLY DISABLED VETERANS EXEMPTION  
(10 RHODES TERRACE)

WHEREAS, the property known as Block 2301, Lot 28, with an address of 10 Rhodes Terrace is eligible for a Totally Disabled Veteran Exemption as of December 14, 2015; and,

WHEREAS, the property should be tax exempt effective December 14, 2015; and,

WHEREAS, the Township Committee of the Township of Neptune desires to cancel and refund taxes assessed against this property's owner of record in accordance with N.J.S.A. 54:4-3.32 as of December 14, 2015; and,

WHEREAS, the amounts to be cancelled and refunded are as follows:

<b>YEAR</b>	<b>AMOUNT TO CANCEL</b>	<b>AMOUNT TO REFUND</b>
2015	\$ 229.84	\$ 229.84

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and hereby is authorized to cancel and refund taxes as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-151 - 3/14/16

AUTHORIZE THE CANCELLATION OF SEWER RENT

WHEREAS, the Tax Collector has requested the cancellation of sewer rent to the properties listed below,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to cancel Sewer Rent as stated herein; and,

<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
3601/24	Jumping Brook County Club	210 Jumping Brook Rd	2016	12,755.00

**REASON:** Per property inspection

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<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
3805/4	Montessori Properties, Inc.	3504 Asbury Ave	2016	33.20

**REASON:** Provided enrollment

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<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
10000/17.01	Hamilton Fire Company	10 Jumping Brook Rd	2016	1,380.00

**REASON:** Both old block and lot and new block and lot billed

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<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
1201/1 & 1X	Meridian Hospitals Corp	1945 Corlies Ave	2016	384,593.20

**REASON:** Billed tax exempt and taxable portion for tax exempt lot

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<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
803/1	Archan, Inc.	2000 Route 66	2016	5,008.50

**REASON:** Provided water bills

<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
3902/1	TDK-Lambda Americas Inc	500 Essex Road	2016	920.00

**REASON:** Per property inspection

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<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
1201/2	Modern Health Realty Corp	81 Davis Ave	2016	460.00

**REASON:** Property renovations

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<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
5212/16	Teresa McCall	527 S. Riverside Dr	2016	460.00

**REASON:** Inspection correction

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<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
3701/9	Savillero Properties, LLC	3443 Route 66	2016	74.70

**REASON:** Enrollment

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<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
5306/15	Kenneth J & Sharon Henn	115 Fairview Place	2016	460.00

**REASON:** Sewer disconnected to raise house

-----

<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
3701/10	Kongan, Inc. NJ Sub Chap S	3455 Route 66	2016	2,760.00

**REASON:** Per property inspection

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<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
1203/3C202	Omni Suites, LLC	1900 Corlies Ave	2016	460.00

**REASON:** Units 202 & 203 are now billed as separate units

<b>BLOCK/LOT</b>	<b>ASSESSED TO</b>	<b>ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>
802/36	Savita, LLC	706 Highway 35	2016	6,555.00

**REASON:** Billed as an apartment, not a motel

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-152 – 3/14/16

AUTHORIZE THE REFUND OF COMMERCIAL REFUSE COLLECTION  
(1301 HIGHWAY 35 SOUTH)

WHEREAS, on March 1, 2016, Monroe & Susan Boyce prepaid for Commercial Refuse collection for the property located at 1301 Highway 35 South; and,

WHEREAS, the property owner has requested that the contract be cancelled and a refund issued; and,

WHEREAS, the Tax Collector has requested that the prepaid Commercial Refuse collection fee in the amount of \$208.00 be cancelled and a refund for same issued; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and is hereby authorized to cancel and refund the Commercial Refuse Fees in the amount of \$208.00 as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector, Refuse Supervisor, Assistant C.F.O. and Auditor.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK



RESOLUTION #16-153 - 3/14/16

AUTHORIZE CHANGE ORDER #1 IN CONNECTION WITH THE  
RECONSTRUCTION OF THE OCEAN GROVE BOARDWALK – NORTH END

WHEREAS, a contract was awarded to Bird Construction in the amount of \$622,739.00 in connection with the Reconstruction of the Ocean Grove Boardwalk – North End; and,

WHEREAS, changes to the contract have been experienced as a result of installing 410 linear feet of pedestrian walkway within the adjacent parking lot for pedestrian access and the discovery of a previous stone jetty under the damaged boardwalk which has necessitated the need to develop alternate anchor methods for the new boardwalk; and,

WHEREAS, this change has been approved by the Township Engineer; and,

WHEREAS, funds for this purpose are available in Ordinance No. 14-09, as amended by Ordinance No. 14-43, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute Change Order #1 in the contract with Bird Construction in connection with the Reconstruction of the Ocean Grove Boardwalk – North End resulting in a net increase of \$72,942.58 revising the total contract amount to \$695,681.60; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Contractor, Chief Financial Officer; Assistant C.F.O., and Township Engineer.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #15-154 - 3/14/16

AUTHORIZE THE TRANSFER OF 2015 BUDGET APPROPRIATION RESERVES

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of previous year appropriations during the first three months of the fiscal year; and,

WHEREAS, the Chief Financial Officer has recommended that the following appropriation transfers be authorized;

**TO:**

Legal O.E.	23,000.00
Group Insurance O.E.	5,000.00
Vehicle Maintenance O.E.	14,000.00
Solid Waste Disposal O.E.	10,000.00

**FROM:**

Streets and Roads O.E.	20,000.00
Street Lighting O.E.	7,000.00
Gasoline & Diesel O.E.	25,000.00

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the 2015 Budget Appropriation Reserves be transferred as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-155 - 3/14/16

EXTEND CONTRACT FOR MAINTENANCE OF TOWNSHIP GROUNDS

WHEREAS, on April 22, 2013, the Township Committee adopted Resolution #13-236, which awarded a contract to GreenLeaf Landscape Systems & Services, Inc. on their lowest responsible bid of \$353,298.00 (\$117,766 annually) for maintenance and fertilizer of municipal grounds for a period of three years; and,

WHEREAS, in accordance with N.J.S.A. 40A:11-15, the Purchasing Agent recommends that the award be extended for an additional two years based on the Local Public Contracts Law index rate of 0%; and,

WHEREAS, funds will be provided for the first four months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and funds in subsequent years will be subsequent year's budgets, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the contract awarded to GreenLeaf Landscape Systems & Services, Inc. for maintenance and fertilizer of municipal grounds be and is hereby extended for an additional two years at no change in the annual amount of \$117,766.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Public Works Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-156 - 3/14/16

AUTHORIZE THE PURCHASE OF A PICK-UP TRUCK THROUGH THE STATE  
COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Township Committee wishes to purchase one Ford F-150 pick-up truck for the Police Department through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Winner Ford has been awarded New Jersey State Contract No. A88757 for 2016 Ford F150 4WD pick-up trucks; and,

WHEREAS, the Chief Financial Officer and Purchasing Agent recommend the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost to purchase this equipment shall not exceed \$27,414.00; and,

WHEREAS, funds for this purpose are available from Ordinance No. 15-33 and Clean Communities Program grant funds and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of one (1) 2016 Ford F150 4WD pick-up truck through the New Jersey Cooperative Purchasing Program be and is hereby authorized at an amount not exceed \$27,414.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-157 - 3/14/16

TERMINATE PHILIP SEIDLE

WHEREAS, Philip Seidle, a Sergeant in the Police Department, was suspended without pay on June 16, 2015; and,

WHEREAS, Philip Seidle pled guilty to aggravated manslaughter and endangering the welfare of a child on March 10, 2016,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Philip Seidle be and is hereby terminated effective March 15, 2016; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O. and F.O.P Local #19.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-158 - 3/14/16

EMPLOY PUBLIC SAFETY OFFICERS ON A PART-TIME BASIS

WHEREAS, there is a need for additional Public Safety Officers on a part-time hourly basis;  
and,

WHEREAS, the positions were duly posted and applicants have been interviewed; and,

WHEREAS, the EMS Manager and Human Resources Director have made their  
recommendations; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary  
Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when  
finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune  
that the following individuals be and are hereby employed as part-time Public Safety Officers,  
effective March 15, 2016, contingent upon successful completion of a background investigation and  
medical evaluation, at an hourly rate of \$15.76:

Rachel Mitzelman  
Stephanie Leather

Army Private Diamond Hammond  
Army Specialist Stephen Wisner

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the EMS  
Manager, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-159 - 3/14/16

EMPLOY CUSTOMER SERVICE REPRESENTATIVE ON A PART-TIME BASIS

WHEREAS, there is a need for a part-time Customer Service Representative in the Vital Statistics Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Registrar and Human Resources Director have made their recommendation; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Khareen Raisin be and is hereby employed as a part-time Customer Service Representative in the Vital Statistics Department, effective March 15, 2016, contingent upon successful completion of a medical evaluation, at an hourly rate of \$12.89; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Registrar, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-160 - 3/14/16

APPOINT ALTERNATE MEMBER TO THE RENT LEVELING BOARD

WHEREAS, there is a vacancy in the Alternate #1 position on the Rent Leveling Board,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Cathy McAfee be and is hereby appointed to the Rent Leveling Board as the Alternate #1 member to an unexpired one year term expiring December 31, 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Rent Leveling Board.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK



RESOLUTION #16-161 - 3/14/16

RECLASSIFY BUS DRIVERS IN THE DEPARTMENT OF SENIOR SERVICES

WHEREAS, there is a vacancy in the position of Transportation Coordinator in the Department of Senior Services; and,

WHEREAS, the position was duly posted and applicants interviewed; and,

WHEREAS, the Business Administrator and Human Resources Director have made their recommendation to reclassify an current full-time Bus Driver to the position of Transportation Coordinator and reclassify a current part-time Bus Driver to fill the resulting vacancy in the position of full-time Bus Driver; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that current employees in the Department of Senior Services be and are hereby reclassified effective March 16, 2016 as follows:

1) John Lalanas to the position of full-time Transportation Coordinator at an annual salary of \$37,207.00.

2) Linda Dietz to the position of full-time Bus Driver at an annual salary of \$30,600.00.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Acting Senior Center Director, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-162 - 3/14/16

INTRODUCE 2016 MUNICIPAL BUDGET

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2016; and,

BE IT FURTHER RESOLVED, that said Budget be published in The Coaster in the issue of March 24, 2016,

General Appropriations

Appropriations within "CAPS"	33,012,925.00
Appropriations excluded from "CAPS"	7,933,071.75
Reserve for Uncollected Taxes	2,090,000.00
Total General Appropriations	43,035,996.75

General Revenues

Anticipated Revenues Other Than Current Property Tax	14,043,464.17
Local Tax for Municipal Purposes	27,773,513.58
Minimum Library Tax	1,219,019.00
Total General Revenues	43,035,996.75

Notice is hereby given that the Budget and Tax Resolution was approved by the Township Committee of the Township of Neptune, County of Monmouth, on March 14, 2016. A hearing on the Budget and Tax Resolution will be held at the Neptune Township Municipal Complex, Township Meeting Room, 2<sup>nd</sup> Floor, 25 Neptune Blvd., Neptune NJ on April 11, 2016 at 7:00 P.M. at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-163 - 3/14/16

AWARD BID FOR UPGRADES TO MUNICIPAL COMPLEX FIRE ALARM SYSTEM

WHEREAS, on February 25, 2016, the Township Engineer received bids for the award of a contract for upgrades to the Municipal Complex fire alarm system; and,

WHEREAS, said bids were reviewed by the Township Engineer who have recommended that the bid be awarded to the lowest bid submitted by Allied Fire & Safety Equipment; and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 15-38 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a contract be awarded to Allied Fire & Safety Equipment on their lowest responsible bid of \$136,500.00 for upgrades to the Municipal Complex fire alarm system; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Township Engineer, and Building Maintenance Department.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-164 - 3/14/16

CONFIRM MAYOR'S APPOINTMENT TO THE HOUSING AUTHORITY

BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby confirms the Mayor's appointment of Carol Foster to the Neptune Township Housing Authority for a five year term expiring March 31, 2021; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Neptune Township Housing Authority.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-165 – 3/14/16

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	\$1,192,248.88
FEDERAL & STATE GRANT FUND	25,257.50
TRUST FUND	75,095.62
GENERAL CAPITAL FUND	105,519.77
SEWER OPERATING FUND	29,776.90
SEWER CAPITAL FUND	3,598.04
MARINA OPERATING FUND	9,786.42
MARINA CAPITAL FUND	521,269.33
DOG TRUST	547.00
UDAG TRUST	50,000.00
LIBRARY TRUST	1,688.12
BILL LIST TOTAL	\$2,014,787.58

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 03/14/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK