

TOWNSHIP COMMITTEE WORKSHOP MEETING – JANUARY 11, 2016 – 6:00 P.M.

Mayor McMillan calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Eric J. Houghtaling	_____
Nicholas Williams	_____
Kevin B. McMillan	_____

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 7, 2016, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Discussion – Jim Markey to provide update on JCP&L upgrades.
2. Discussion – Community Rating System Program for Public Information. (PW)
3. Discussion – Green Team.
4. Review Committee calendars/update on outstanding issues and capital items.
- Various on-going capital improvement projects.

Res. # 16-59 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: _____ Seconded by: _____

Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; Williams, _____; McMillan, _____.

TOWNSHIP COMMITTEE MEETING – JANUARY 11, 2016 – 7:00 P.M.

Mayor McMillan calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Eric J. Houghtaling	_____
Nicholas Williams	_____
Kevin B. McMillan	_____

Also present at the dais: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene J. Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 7, 2016 posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

PRESENTATION – ERIC J. HOUGHTALING

The Mayor will make a presentation to Committeeman Eric Houghtaling in appreciation of his service as a member of the Neptune Township Committee since January 1, 2011 and as Mayor of Neptune Township in 2013. On January 12, 2016, Mr. Houghtaling will be sworn into office as a member of the New Jersey State Assembly; therefore, in accordance with State Statute, he will relinquish his position as a Township Committee member.

REPORT OF THE CLERK

The Clerk states that the following reports and communications are on file in the Clerk's office:

Senior Beacon for January.

Tax Collector's monthly statements for October, November and December.

Copies of thank you letters to the Senior Center staff from Martha & Bill Crowell, Angela & George Germann and Ralph Lanza.

COMMENTS FROM THE DAIS

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

PUBLIC COMMENTS ON RESOLUTIONS

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES

For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

ORDINANCE NO. 16-01 – An ordinance to amend Volume I, Chapter VII, Section 7-11 of the Code of the Township of Neptune by establishing stop intersections at Mayfair Lane and Stamford Drive and Chadwell Court and Stamford Drive - First Reading

Explanatory Statement: This ordinance will establish stop signs on Mayfair Lane at Stamford Drive and on Chadwell Court at Stamford Drive.

Offered by: _____ Seconded by: _____

Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; Williams, _____; McMillan, _____.

The Public Hearing on Ordinance 06-01 will be held on Monday January 25, 2016.

CONSENT AGENDA

Res. # 16-60 – Accept the resignation of Jahiad Postell as a Driver in the Department of Public Works.

Res. # 16-61 – Authorize emergency repairs to Wesley Lake retaining wall.

Res. # 16-62 – Authorize participation in the New Jersey State Health Benefits Program for certain retirees in accordance with the provisions of Chapter 48.

Res. # 16-63 – Accept the resignation of Suzanne Morales as a Violations Clerk in the Municipal Court.

Res. # 16-64 – Approve the transfer of Taxi Medallion License No. 014.

Res. # 16-65 – Award bid for bulk waste disposal.

Res. # 16-66 – Award bid for removal of brush.

Res. # 16-67 – Award bid for removal of leaves.

Res. # 16-68 – Accept the resignation of Owen Rosenthal as a Special Law Enforcement Officer – Class II.

Res. # 16-69 – Place lien on various properties.

Res. # 16-70 – Accept a grant from the Hazardous Discharge Site Remediation Fund Public Entity Program through the New Jersey Economic Development Authority and the Department of Environmental Protection (former Chidnese Property – 1825 West Lake Avenue).

Res. # 16-71 – Accept a grant from the Hazardous Discharge Site Remediation Fund Public Entity Program through the New Jersey Economic Development Authority and the Department of Environmental Protection (Shark River Municipal Marina – 149 South Riverside Drive).

Res. # 16-72 – Authorize submission of a FY15 Emergency Management Assistance/Emergency Management Performance Grant application.

Res. # 16-73 – Authorize execution of a Treatment Works Application for the JSUMC HOPE Tower.

Res. # 16-74 – Authorize the temporary closing of streets in connection with a benefit 5km at Volunteer Park.

Res. # 16-75 – Authorize the submission of grant applications to the New Jersey Department of Law & Public Safety for hazardous materials emergency preparedness training and planning.

Res. # 16-76 – Place lien on 522 South Riverside Drive due to costs associated with the demolition of a structure.

Res. # 16-77 – Authorize employment of on-call part-time Construction Department inspectors.

Res. # 16-78 – Authorize the execution of an agreement with the Ocean Grove Citizens Patrol for maintenance of vehicles.

Res. # 16-79 – Authorize the execution of stipulations and filing of cross appeals and assessor appeals for corrections only in connection with tax appeals.

CONSENT AGENDA Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; Williams, _____; McMillan, _____.

Res. # 16-80 – Determine need from the Township of Neptune Winding Ridge Family Ventures, LLC Winding Ridge Apartments.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; Williams, _____; McMillan, _____.

Res. # 16-81 – Authorize the payment of bills.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Brantley, _____; Houghtaling, _____; Williams, _____; McMillan, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

ADJOURNMENT

ORDINANCE NO. 16-01

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII, SECTION 7-11 OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ESTABLISHING STOP INTERSECTIONS AT MAYFAIR LANE AND STAMFORD DRIVE AND CHADWELL COURT AND STAMFORD DRIVE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-11 – STOP INTERSECTIONS - is hereby amended to add the following:

<u>Intersection</u>	<u>Stop Sign On:</u>
Stamford Drive and Mayfair Lane	Mayfair Lane
Stamford Drive and Chadwell Court	Chadwell Court

SECTION 2

This ordinance shall become effective immediately upon its adoption and publication according to law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Kevin B. McMillan,
Mayor

RESOLUTION #16-59 – 1/11/16

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Personnel – Harbor Commission

Potential Litigation – Boiler project bids

Contract negotiations – Affordable Housing Alliance abatement

Personnel – Acting Senior Center Director

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

RESOLUTION #16-60 - 1/11/16

ACCEPT THE RESIGNATION OF JAHIAH POSTELL AS A
DRIVER IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Township Committee has received a letter from Jahiad Postell resigning as a Driver in the Department of Public Works effective December 29, 2015,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Jahaid Postell as a Driver in the Department of Public Works is hereby accepted effective December 29, 2015; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Human Resources Director and Director of Public Works.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #15-61 - 1/11/16

AUTHORIZE EMERGENCY REPAIRS TO WESLEY LAKE RETAINING WALL

WHEREAS, upon inspection by the Township Engineer, it was determined that the western section of the Wesley Lake retaining wall has been compromised and is not sufficient to retain the earth and sidewalk along the Lake Avenue right-of-way; and,

WHEREAS, the Township Engineer determined that an emergency existed and immediate repairs were necessary and,

WHEREAS, Leon S. Avakian, Inc. has provided a temporary shoring detail that will work to retain the earth and infrastructure until a permanent fix can be made; and,

WHEREAS, the Engineering Department received a quote from Precise Construction to respond and make the necessary repairs; and,

WHEREAS, funds will be provided in Ordinance No. 12-17 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby declares that emergency conditions exist as the result of the failure of the western section of the Wesley Lake retaining wall; and,

BE IT FURTHER RESOLVED, that based upon the recommendation of the Township Engineer, Precise Construction is hereby authorized to make the necessary repairs at an amount not to exceed \$18,700.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Township Engineer and Director of Public Works.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-62 - 1/11/16

AUTHORIZE PARTICIPATION IN THE NEW JERSEY STATE HEALTH BENEFITS PROGRAM
FOR CERTAIN RETIREES IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 48

BE IT RESOLVED, by the Township Committee of the Township of Neptune as follows:

1. The Township of Neptune hereby elects to adopt the provisions of N.J.S.A. 52:14-17.38 and adhere to the rules and regulations promulgated by the State Health Benefits Commission and/or School Employees' Health Benefits Commission to implement the provisions of that law.
2. This resolution affects employees as shown on the attached Chapter 48 Resolution Addendum. It is effective on the 1st day of February, 2016.
3. We are aware that adoption of this resolution does not free us of the obligation to pay for post-retirement medical benefits of retirees or employees who qualified for those payments under any Chapter 88 Resolution or Chapter 48 Resolution adopted previously by this governing body.
4. We agree that this Resolution will remain in effect until properly amended or revoked with the SHBP and/or SEHBP. We recognize that, while we remain in the SHBP and/or SEHBP, we are responsible for providing the payment for post-retirement medical coverage as listed in the attached Chapter 48 Resolution Amendment for all employees who qualify for this coverage which this Resolution is in force.
5. We understand that we are required to provide the Division of Pensions and Benefits complete copies of all contracts, ordinances, and resolutions that detail post-retirement medical payment obligations we undertake. We also recognize that we may be required to provide the Division with information needed to carry out the terms of this Resolution.

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Committee of the Township of Neptune on the 11th day of January, 2016.

Richard J. Cuttrell, Municipal Clerk
Township of Neptune
25 Neptune Blvd.
Neptune, NJ 07753
732-988-5200

RESOLUTION #16-63 - 1/11/16

ACCEPT THE RESIGNATION OF SUZANNE MORALES AS A
VIOLATIONS CLERK IN THE MUNICIPAL COURT

WHEREAS, the Township Committee has received a letter from Suzanne Morales resigning as a Violations Clerk in the Municipal Court effective December 28, 2015,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Suzanne Morales as a Violations Clerk in the Municipal Court is hereby accepted effective December 28, 2015; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Human Resources and Court Administrator.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-64 - 1/11/16

APPROVE THE TRANSFER OF TAXI MEDALLION LICENSE NO. 014

WHEREAS, Ihab Elwam is the owner of Neptune Township Taxi Medallion No. 014; and,

WHEREAS, he has notified the Taxi License Coordinator of the intent to sell and transfer ownership of said medallion to Mian Jameel; and,

WHEREAS, the Taxi License Coordinator has certified that all requirements of transfer have been satisfied,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that approval is hereby granted for the transfer of Taxi Medallion License No. 014 to Mian Jameel; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Taxi License Coordinator and Municipal Clerk.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-65 - 1/11/16

AWARD BID FOR BULK WASTE DISPOSAL

WHEREAS, on December 17, 2015, the Purchasing Agent received bids for the award of a contract for bulk waste removal services; and,

WHEREAS, said bids were reviewed by the Purchasing Agent who has recommended that the bid be awarded to the lowest bid submitted by Mazza & Sons, Inc.; and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a contract be awarded to Mazza & Sons, Inc. for bulk waste removal services for two years based on their lowest responsible bid of \$78.00 per ton in 2016 and \$79.00 per ton in 2017; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Director of Public Works.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-66 - 1/11/16

AWARD BID FOR REMOVAL OF BRUSH

WHEREAS, on December 17, 2015, the Purchasing Agent received bids for the award of a contract for removal of brush; and,

WHEREAS, said bids were reviewed by the Purchasing Agent who has recommended that the bid be awarded to the lowest bid submitted by Mazza Mulch, Inc.; and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a contract be awarded to Mazza Mulch, Inc. for removal of brush from the Public Works Yard for two years based on their lowest responsible bid of \$3.49 per cubic yard in 2016 and \$3.74 per cubic yard in 2017; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Director of Public Works.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-67 - 1/11/16

AWARD BID FOR REMOVAL OF LEAVES

WHEREAS, on December 17, 2015, the Purchasing Agent received bids for the award of a contract for removal of leaves; and,

WHEREAS, said bids were reviewed by the Purchasing Agent who has recommended that the bid be awarded to the lowest bid submitted by Britton Industries, Inc.; and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a contract be awarded to Britton Industries, Inc. for removal of leaves for two years based on their lowest responsible bid of \$5.99 per cubic yard in 2016 and \$5.99 per cubic yard in 2017; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Director of Public Works.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-68 - 1/11/16

ACCEPT THE RESIGNATION OF OWEN ROSENTHAL AS A
SPECIAL LAW ENFORCEMENT OFFICER – CLASS II

WHEREAS, the Township Committee has received a letter from Owen Rosenthal resigning as a Special Law Enforcement Officer – Class II effective December 28, 2015,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Owen Rosenthal as a Special Law Enforcement Officer – Class II is hereby accepted effective December 28, 2015; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Human Resources Director and Chief of Police.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-69 - 1/11/16

PLACE LIEN ON VARIOUS PROPERTIES

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Code Enforcement Supervisor determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Code Enforcement Supervisor has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and

WHEREAS, the Code Enforcement Supervisor has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
713/17	505 Fisher Place	3,476.66
5608/10	Concourse West	1,987.50
503/22	1205 Embury Avenue	230.00
714/25	1706 Summerfield Avenue	2,600.00

BE IT FURTHER RESOLVED, that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-70 - 1/11/16

ACCEPT A GRANT FROM THE HAZARDOUS DISCHARGE SITE REMEDIATION FUND
PUBLIC ENTITY PROGRAM THROUGH THE NEW JERSEY ECONOMIC DEVELOPMENT
AUTHORITY AND THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
(FORMER CHIDNESE PROPERTY – 1825 WEST LAKE AVENUE)

WHEREAS, the Township of Neptune has applied for and has been awarded a grant in the amount of \$39,327.00 from the Hazardous Discharge Site Remediation Fund Municipal Grant Program through the Department of Environmental Protection and the New Jersey Economic Development Authority for Remedial Action at the former Chidnese property at 1825 West Lake Avenue,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the above referenced grant is hereby accepted and the Mayor is hereby authorized to execute grant documents as an authorized representative thereunder, as the representative for the Township of Neptune; and,

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the New Jersey Economic Development Authority, the Chief Financial Officer, and Administrative Assistant to the C.F.O.

Date Adopted by Committee: January 11, 2016

(seal)

Attest:

Kevin B. McMillan, Mayor

Richard J. Cuttrel, Clerk

RESOLUTION #16-71 - 1/11/16

ACCEPT A GRANT FROM THE HAZARDOUS DISCHARGE SITE REMEDIATION FUND
PUBLIC ENTITY PROGRAM THROUGH THE NEW JERSEY ECONOMIC DEVELOPMENT
AUTHORITY AND THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
(SHARK RIVER MUNICIPAL MARINA – 149 SOUTH RIVERSIDE DRIVE)

WHEREAS, the Township of Neptune has applied for and has been awarded a grant in the amount of \$169,435.00 from the Hazardous Discharge Site Remediation Fund Municipal Grant Program through the Department of Environmental Protection and the New Jersey Economic Development Authority to conduct Remedial Action at the Shark River Municipal Marina property at 149 South Riverside Drive,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the above referenced grant is hereby accepted and the Mayor is hereby authorized to execute grant documents as an authorized representative thereunder, as the representative for the Township of Neptune; and,

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the New Jersey Economic Development Authority, the Chief Financial Officer, and Administrative Assistant to the C.F.O.

Date Adopted by Committee: January 11, 2016

(seal)

Attest:

Kevin B. McMillan, Mayor

Richard J. Cuttrel, Clerk

RESOLUTION #16-72 - 1/11/16

AUTHORIZE SUBMISSION OF A FY15 EMERGENCY MANAGEMENT ASSISTANCE/EMERGENCY MANAGEMENT PERFORMANCE GRANT APPLICATION

WHEREAS, the State of New Jersey is offering FY15 Emergency Management Performance Grants through the New Jersey State Police; and,

WHEREAS, the Emergency Management Coordinator recommends that a grant application be submitted for funding in support of day-to-day Office of Emergency Management operations,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the submission of the above referenced grant application is hereby authorized and the Mayor and Chief Financial Officer are hereby authorized to execute grant documents, as needed, as representatives of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Emergency Management Coordinator, Chief Financial Officer, and Administrative Assistant to the C.F.O.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-73 - 1/11/16

AUTHORIZE EXECUTION OF A TREATMENT WORKS APPLICATION FOR
THE JSUMC HOPE TOWER

WHEREAS, Jersey Shore University Medical Center has submitted a Treatment Works Application to construct approximately 304 linear feet of eight inch sewer line to service the HOPE Tower with a proposed flow of 29,985 gallons per day; and,

WHEREAS, the Township Engineer has reviewed said application and has certified that available capacity exists,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the Clerk to execute the Treatment Works Application Statement of Consent for the sanitary sewer extension to service the Jersey Shore University Medical Center HOPE Tower; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to TNSA along with the executed Treatment Works Application.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-74 – 1/11/16

AUTHORIZE THE TEMPORARY CLOSING OF STREETS IN CONNECTION WITH
A BENEFIT 5K RUN AT VOLUNTEER PARK

WHEREAS, Recovery Along the River Foundation, Inc. has scheduled a benefit 5K Run/Walk on Sunday, May 1, 2016 at Volunteer Park on South Riverside Drive; and,

WHEREAS, it is necessary to temporarily close streets and designate no parking on the streets bordering South Riverside Drive, the Marina and Volunteer Park during the event; and,

WHEREAS, the Police Department has reviewed and approved these closures,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby designates the temporary closure and posting of temporary no parking on the following streets on May 1, 2016 from 9:00 A.M. to 12:00 P.M. for the 5K Run/Walk:

South Riverside Drive between Park Place and Marvin Court
Clinton Place between South Riverside Drive and Valley Road
Valley Road between Clinton Place and Park Place
Park Place between Valley Road and South Riverside Drive
Vernon Avenue, Tremont Drive, Benton Place, Cliffwood Drive, Sylvan Drive, The Plaza,
Milford Road, Prospect Avenue, Highland Avenue, Melrose Avenue, Hillcrest Avenue,
Fairview Place, Beverly Way and Riverview Court at South Riverside Drive

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Sgt. Zarro, Director of Public Works, Fire Inspector and Business Administrator.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-75 – 1/11/16

AUTHORIZE THE SUBMISSION OF GRANT APPLICATIONS TO THE NEW JERSEY
DEPARTMENT OF LAW & PUBLIC SAFETY FOR HAZARDOUS MATERIALS
EMERGENCY PREPAREDNESS TRAINING AND PLANNING

WHEREAS, the New Jersey Department of Law & Safety, Division of State Police offer sub grants to municipalities for Hazardous Materials Emergency Preparedness (HMEP) training and drills; and,

WHEREAS, the Emergency Management Coordinator recommends that the Township submit funding applications for hazardous materials response training and a hazardous materials incident drill,

THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Neptune that the Emergency Management Coordinator be and is hereby authorized to submit grant applications to the New Jersey Department of Law & Safety, Division of State Police, for a FY15 HMEP Training Subgrant for HazMat Response Training in the amount of \$26,000.00 and a FY15 HMEP Planning Subgrant for a HazMat incident drill in the amount of \$26,900.00, and,

BE IT FINALLY RESOLVED, that a copy of this resolution be forwarded to the O.E.M. Coordinator and Grant Coordinator.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-76 – 1/11/16

PLACE LIEN ON 522 SOUTH RIVERSIDE DRIVE DUE TO COSTS
ASSOCIATED WITH DEMOLITION OF A STRUCTURE

WHEREAS, the Construction Official has determined that the condition of the fire damaged structure at 522 South Riverside Drive is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless demolished; and,

WHEREAS, the Construction Official has ordered the owners of said property to demolish the structure and they have failed to do so; and,

WHEREAS, the Construction has obtained a quote for demolition and the structure has been demolished at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place a lien of \$14,750.00 against 522 South Riverside Drive for costs associated with the demolition of the fire damaged structure; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Deputy Tax Collector.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-77 - 1/11/16

AUTHORIZE EMPLOYMENT OF ON-CALL PART-TIME
CONSTRUCTION DEPARTMENT INSPECTORS

WHEREAS, due to periodic instances of heavy workload and/or vacation time taken by full-time Construction Department staff, it is necessary to authorize on-call part-time licensed individuals to serve as a Building, Plumbing or Electrical Inspector to ensure uninterrupted processing of construction permits; and,

WHEREAS, the Construction Official recommends the employment of licensed individuals to serve in this capacity; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the employment of the following individuals to serve as on-call part-time Inspectors in the Construction Department, as determined by the Construction Official, at an hourly rate of \$30.00:

Edward Aras – Building Inspector
James Kaiser – Electrical Inspector
Patrick Duggan – Plumbing Inspector

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Construction Official, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-78 - 1/11/16

AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH THE
OCEAN GROVE CITIZENS PATROL FOR MAINTENANCE OF VEHICLES

WHEREAS, the Township of Neptune has a contract with Centerra Integrated Services to provide vehicle maintenance to Township vehicles; and,

WHEREAS, the Ocean Grove Citizens Patrol is a non-profit corporation of the State of New Jersey and provides a municipal service to the Township of Neptune; and,

WHEREAS, the Township of Neptune desires to enter into an Agreement with the Ocean Grove Citizens Patrol to receive vehicle maintenance services through Centerra Integrated Services at the Township's Public Works Yard; and,

WHEREAS, the Ocean Grove Citizens Patrol will agree to pay the Township's contracted hourly rate for service plus \$10.00 per hour for administrative costs,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of an Agreement with the Ocean Grove Citizens Patrol, for a period of one year with an option to automatically renew in each of the next five years, effective January 1, 2016, which provides that the Ocean Grove Citizens patrol will pay the Township for vehicle maintenance services provided by Centerra Integrated Services; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Administrative Assistant to the C.F.O.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-79 - 1/11/16

AUTHORIZE THE EXECUTION OF STIPULATIONS AND FILING OF CROSS APPEALS
AND ASSESSOR APPEALS FOR CORRECTIONS ONLY
IN CONNECTION WITH TAX APPEALS

WHEREAS, a number of 2016 County Tax Appeals have been filed by Neptune Township property owners; and,

WHEREAS, it is the desire of the Township Committee that the Township Tax Assessor, Deputy Tax Assessor and Township Attorney sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Tax Assessor, Deputy Tax Assessor and Township Attorney be and are hereby authorized to sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that Arthur J. Lehman will act as the Township expert in defense of 2016 Tax Court appeals; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Assessor, and the County Board of Taxation.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-80 – 1/11/16

DETERMINE NEED FROM THE TOWNSHIP OF NEPTUNE
WINDING RIDGE FAMILY VENTURES, LLC
WINDING RIDGE APARTMENTS

WHEREAS, Winding Ridge Family Ventures, LLC (hereinafter referred to as the "Sponsor") a partnership between the Affordable Housing Alliance and The Alpert Group proposes to rehabilitate 99 units of affordable housing for families with low & moderate incomes (hereinafter referred to as the "Project") pursuant to the provisions of the New Jersey Housing and Mortgage Finance Agency Law of 1983, as amended (N.J.S.A. 55:14K-1 et seq.), the rules promulgated thereunder at N.J.A.C. 5:80-1.1 et seq., and all applicable guidelines promulgated thereunder (the foregoing hereinafter collectively referred to as the "HMFA Requirements") within the Township of Neptune (hereinafter referred to as the "Municipality") on a site described as Block 3052, Lot 10, C01 through C99 as shown on the Official Assessment Map of the Township of Neptune, Monmouth County; and

WHEREAS, the Project will be subject to the HMFA Requirements and the mortgage and other loan documents executed between the Sponsor and the New Jersey Housing and Mortgage Finance Agency (hereinafter referred to as the "Agency"); and

WHEREAS, the Project will or may be subject to requirements of the New Jersey Department of Community Affairs (hereinafter referred to as the "Department of Community Affairs"), Neighborhood Preservation Balanced Housing Program in accordance with N.J.S.A. 52:27D-320 and applicable rules promulgated thereunder at N.J.A.C. 5:43-1.1 et seq., and the mortgage and other loan documents executed between the Sponsor and the Commissioner of the Department of Community Affairs; and

WHEREAS, pursuant to the HMFA Requirements, the governing body of the Municipality hereby determines that there is a need for this housing project in the Municipality.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Neptune (the "Township Committee") that:

- (1) The Township Committee finds and determines that Winding Ridge Apartments, the 99-unit family housing Project proposed by the Sponsor meets or will meet an existing housing need;
- (2) The Township Committee finds and determines that Winding Ridge Apartments, the 99-unit family housing Project proposed by the Sponsor, meets all or part of the municipality's low and moderate income housing obligation;
- (3) The Township Committee does hereby adopt the within Resolution and makes the determination and findings herein contained by virtue of, pursuant to, and in conformity with the provisions of the HMFA Law to enable the Agency to process the Sponsor's application for Agency funding to finance the Project.

Dated: 1/11/16

CERTIFICATION
I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-81 – 1/11/16

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	\$237,453.85
FEDERAL & STATE GRANT FUND	42,253.00
GENERAL CAPITAL FUND	44,950.00
SEWER OPERATING FUND	1,765.09
SEWER CAPITAL FUND	27,116.60
MARINA CAPITAL FUND	325,036.03
BILL LIST TOTAL	\$678,574.57

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 01/11/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK