

**TOWNSHIP COMMITTEE SPECIAL WORKSHOP MEETING – FEBRUARY 22, 2016 – 1:30 P.M.**

Mayor McMillan calls the workshop meeting to order at 1:30 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Carol Rizzo	_____
Nicholas Williams	_____
Kevin B. McMillan	_____

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Richard J. Cuttrell, Municipal Clerk.

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster on February 11, 2016 and the Asbury Park Press on February 13, 2016, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

**DISCUSSION ON 2016 MUNICIPAL BUDGET, ANNUAL FINANCIAL STATEMENT AND ANNUAL DEBT STATEMENT**

Adjournment

**TOWNSHIP COMMITTEE WORKSHOP MEETING – FEBRUARY 22, 2016 – 6:00 P.M.**

Mayor McMillan calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Carol Rizzo	_____
Nicholas Williams	_____
Kevin B. McMillan	_____

Also present: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 7, 2016, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

1. Discussion – Governing Body Subcommittees.
  
  
  
  
  
  
  
  
  
  
2. Review Committee calendars/update on outstanding issues and capital items.  
- Various on-going capital improvement projects.

Res. # 16-118 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**TOWNSHIP COMMITTEE MEETING – FEBRUARY 22, 2016 – 7:00 P.M.**

Mayor McMillan calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Carol Rizzo	_____
Nicholas Williams	_____
Kevin B. McMillan	_____

Also present at the dais: Vito D. Gadaleta, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene J. Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 7, 2016 posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**APPROVAL OF MINUTES**

Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the meeting held on February 8th. (Ms. Rizzo is ineligible to vote)

**COMMENTS FROM THE DAIS**

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**RESOLUTION TO PROMOTE POLICE OFFICER TO THE RANK OF CAPTAIN**

- Public comments regarding Resolution #16-119. The public will be permitted one visit to the microphone with a limit of five minutes.

- Police Chief and Police Director will present police officer who is recommended for promotion.

Res. # 16-119 – Promote police officer to the rank of Captain in the Police Department.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

- Oath administered by Mayor McMillan

## **PUBLIC COMMENTS ON RESOLUTIONS**

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

## **ORDINANCES**

For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

**ORDINANCE NO. 16-05** – An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by adding resident handicapped on-street parking zones on New York Avenue and Abbott Avenue and removing a handicapped parking zone on Abbott Avenue - First Reading

*Explanatory Statement: This ordinance authorizes resident handicapped on-street parking zones in front of 31 New York Avenue and 27 Abbott Avenue, and authorizes the removal of a handicapped parking zone in front of 77 Abbott Avenue.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-06** – An ordinance to amend Ordinance No. 11-29 which authorized a Lease Agreement between the Township Of Neptune and the First Pentecostal Church and MURC for the use of a portion of Liberty Park as a community garden - First Reading

*Explanatory Statement: This ordinance amends an existing Lease Agreement for the community garden at Liberty Park by providing an additional 150 ft. by 100 ft. space adjacent to the existing leased space.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-07** – An ordinance to amend Volume I, Chapter II, of the Code of the Township of Neptune by adding Section 2-17 to create the Department of Emergency Medical Services - First Reading

*Explanatory Statement: This ordinance creates the Department of Emergency Medical Services by defining the authority and responsibilities of the Emergency Medical Services Manager, authorizing rules and regulations of the Department and establishing procedures for third-party payment for emergency medical services.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 16-08** – Bond Ordinance providing for Loffredo Field Improvements, by and in the Township of Neptune, in the County of Monmouth, State of New Jersey; appropriating \$600,000 therefor (including a \$250,000 Monmouth County Open Space Grant) and authorizing the issuance of \$332,500 bonds or notes of the Township to finance part of the cost thereof - First Reading

*Explanatory Statement: This ordinance appropriates \$600,000 (including a \$250,000 County Open Space Grant) for improvements to Loffredo Field, including, but not be limited to, reconstruction of the football fields, drainage improvements, a sprinkler system, and other related improvements.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

The Public Hearings on Ordinances 16-05 through 16-08 will be held on Monday, March 14, 2016.

**CONSENT AGENDA**

Res. # 16-120 – Release all surety bonds and developers escrow for improvements at Suniland Furniture (Highway 35 and Greenwood Avenue).

Res. # 16-121 – Accept the resignation of Travis Tuytjens as a part-time Public Safety Officer.

Res. # 16-122 – Employ Special Law Enforcement Officers in the Police Department on a part-time basis.

Res. # 16-123 – Authorize the closing of streets and temporary no parking in connection with the Ocean Grove Chamber of Commerce arts & crafts festivals.

Res. # 16-124 – Authorize the closing of streets and temporary no parking in connection with the Ocean Grove Chamber of Commerce flea markets.

Res. # 16-125 – Authorize the closing of streets and temporary no parking in connection with the Ocean Grove Chamber of Commerce vintage auto displays.

Res. # 16-126 – Employ part-time temporary Tourism Representatives for the 2016 summer season.

Res. # 16-127 – Authorize Township Engineering Consultant to perform engineering services for Gables Sanitary Sewer System Improvements – Phase IV.

Res. # 16-128 – Authorize the purchase of an access control system through the Middlesex Regional Education Services Commission Purchasing Program.

Res. # 16-129 – Amend Resolution #16-42 appointing Governing Body Subcommittees.

Res. # 16-130 – Amend Temporary Budget.

Res. # 16-131 – Award Façade Improvement Grant to the Grand Tavern, 1105 6<sup>th</sup> Avenue.

CONSENT AGENDA Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 16-132 – Authorize the payment of bills.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

**ADJOURNMENT**

ORDINANCE NO. 16-05

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING RESIDENT HANDICAPPED ON-STREET PARKING ZONES ON NEW YORK AVENUE AND ABBOTT AVENUE AND REMOVING A HANDICAPPED PARKING ZONE ON ABBOTT AVENUE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-21.7 – Resident Handicapped On-Street Parking, is hereby amended by adding the following:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
New York Avenue	1	West side of New York Avenue beginning 50 feet north of the northwest intersection of New York Avenue and Mt. Tabor Way
Abbott Avenue	1	North side of Abbott Avenue beginning 170 feet east of the northeast intersection of Abbott Avenue and Central Avenue

SECTION 2

Volume I, Chapter VII, Section 7-21.1 - Handicapped Parking Spaces on Public Roads - Locations Designated, is hereby amended by *deleting* the following:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Abbott Avenue	1	North side of Abbott Avenue beginning 10 feet east of the fire hydrant located in front of 77 Abbott Avenue

SECTION 3

This ordinance shall take effect upon publication in accordance with law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

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Richard J. Cuttrel,  
Municipal Clerk

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Kevin B. McMillan,  
Mayor

ORDINANCE NO. 16-06

AN ORDINANCE TO AMEND ORDINANCE NO. 11-29 WHICH AUTHORIZED A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF NEPTUNE AND THE FIRST PENTECOSTAL CHURCH AND MURC FOR THE USE OF A PORTION OF LIBERTY PARK AS A COMMUNITY GARDEN

WHEREAS, Liberty Park is a municipal park located on Monroe Avenue in Neptune Township at Block 701, Lot 20; formerly Block 231, Lot 40; and

WHEREAS, the First Pentecostal Church of Neptune Township, located at 144 Oxonia Avenue, Neptune Township, New Jersey 07753 and MURC, located at 1828 West Lake Avenue – 3<sup>rd</sup> Floor, Neptune Township, New Jersey 07753 had requested use of a portion of Liberty Park for the purposes of a “community garden” to be utilized for a maximum space of 50 ft. x 100 ft. on Block 701, Lot 20; formerly Block 231, Lot 40, on the Tax Map of the Township of Neptune; and

WHEREAS, a Lease Agreement was entered into between the aforesaid parties providing a portion of Liberty Park for purposes of a “community garden” on June 13, 2011, and approved by Ordinance 11-29 on June 13, 2011. Presently, the First Pentecostal Church of Neptune Township and MURC are requesting additional garden space that would expand the present garden area to 100 ft. x 150 ft.; and

WHEREAS, the Township of Neptune is ready, willing and able to enter into an amended Lease Agreement, a true copy of which is attached hereto and made a part hereof as Exhibit A, with the above stated parties, with the expanded garden space as set forth in Exhibit A of the Lease Agreement, which is attached hereto as Exhibit A to this Ordinance, for non-exclusive use as a “community garden” with the understanding that the garden shall be maintained by the aforesaid parties, and that the vegetables and crops grown in this garden will not be sold to the public, but will supplement the Church’s food pantry that is authorized by the Monmouth and Ocean County Food Bank.

NOW, THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey that pursuant to State Statute allowing municipalities to lease public property for public use, the governing body hereby authorizes the amended Lease Agreement aforesaid as Exhibit A between Neptune Township and the First Pentecostal Church and MURC, from that previously authorized by Ordinance No. 11-29 and entered into on June 13, 2011, now as a new expanded Lease Agreement, for the sole purpose of vegetable and crop growth in the expanded location aforesaid as long as said garden is maintained by the Church and MURC and is not sold for private profit, but to supplement the Church food pantry that serves the entire community as well as allowing other citizens to use the designated plant area as a community service; and

BE IT FURTHER ORDAINED, that the Township Committee authorizes the use of the garden expanded from the prior limited 50 ft. x 100 ft. space to the additional space of 100 ft. by 150 ft. on Block 701, Lot 20; formerly Block 231, Lot 20, and sets forth the requirements for maintenance and other important aspects of the lease arrangement in the attached Exhibit A amended Lease Agreement; and



BE IT FURTHER ORDAINED, that the Mayor and Clerk are authorized to execute the aforesaid Lease Agreement; and,

BE IT FURTHER ORDAINED, that all Ordinances or parts of Ordinances which are inconsistent herewith are repealed, but only to the extent of such inconsistency.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective immediately upon its final passage and publication as required by law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

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Richard J. Cuttrell,  
Municipal Clerk

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Kevin B. McMillan,  
Mayor

ORDINANCE NO. 16-07

AN ORDINANCE TO AMEND VOLUME I, CHAPTER II, OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY ADDING SECTION 2-17 TO CREATE THE DEPARTMENT OF EMERGENCY MEDICAL SERVICES

BE IT ORDAINED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

SECTION 1

Volume I, Chapter II of the Code of the Township of Neptune, be and is hereby amended to add Section 2-17 – DEPARTMENT OF EMERGENCY MEDICAL SERVICES, as follows:

2-17 DEPARTMENT OF EMERGENCY MEDICAL SERVICES

2-17.1 Creation of the Department.

The Department of Emergency Medical Services is hereby established. (New)

2-17.2 Manager of Emergency Medical Services.

a. *Authority of Manager.*

1. The Manager of Emergency Medical Services shall have the authority to manage and allocate the supervisors and other personnel of the Department of Emergency Medical Services.
2. The exercise of such authority shall, at all times, be subject to the review of the Administrator, and may be subject further to his or her modification.
3. The Manager is instructed, empowered and authorized to implement, alter, modify or rescind operating procedures, record-keeping procedures and equipment maintenance schedules; and such other procedures designed to achieve efficiency, reduce costs or preserve the useful life of Township rolling stock or property, subject to review by the Administrator, in his/her capacity as Chief Administrative Officer, and subject further to the Administrator's notifying the Committee with respect to any of the foregoing and receiving its consent with respect thereto.
4. The Manager of Emergency Medical Services shall have the authority to control the use, operation and allocation of all equipment of the Department.
5. The Manager of Emergency Medical Services shall have such additional authority necessary to fulfill the responsibilities delegated to him or her under this section, which responsibilities are not specifically delegated to any other official by State Statute or local ordinance.

b. *Responsibilities of the Manager.*

1. The Manager of Emergency Medical Services shall report to the Township Administrator concerning matters of operation, personnel, planning, citizen inquiries, complaints or requests for assistance and such other matters pertaining to the Department which will enable the Administrator to exercise his/her responsibilities to the Township Committee.
2. The Manager of Emergency Medical Services shall submit, at least monthly, to the Administrator and the Committee, a written report concerning operations and other matters pertinent to the Department. The monthly written reports shall include, but shall not be limited to, the status of work projects, studies, reports and other actions authorized, contracted or directed by the Committee; items concerning personnel; needs of the Department; recommendations with respect to operating or other procedures or modifications thereto; and the number and status of citizen inquiries, complaints or requests for assistance. At least annually, the Manager shall submit to the Administrator and the Committee a report summarizing the activities of the Department; recommendations with respect to all operations of the Department; and other matters of interest to the Township and the Committee.
3. The Manager shall serve as liaison to such subcommittees of the Committee or agencies or instrumentalities of other governmental units as the Committee may direct and the Manager shall report to the Administrator and the Committee matters of interest or concern to the Township and the Committee.
4. The Manager shall receive all injuries, complaints or requests for assistance pertaining to the Department from all sources and shall direct the investigation of same, ordering, where appropriate, action to satisfy said inquiries, complaints or requests in accordance with policies of the Township.
5. The Manager shall cause the preparation of all operating budget requests of the Department and its divisions in the form and within the time specified by the Chief Financial Officer.
6. The Manager shall submit to the Chief Financial Officer and governing body liaison, all capital budget requests for the following year's budget, when requested to do so by the Chief Financial Officer and/or Administrator.
7. The Manager shall develop a six-year capital plan for the Department of Emergency Medical Services, which shall be submitted to the Chief Financial Officer, Committee liaison and Administrator consisting of:
  - (a) Acquisition of real or personal property.
  - (b) Original and replacement items.
  - (c) Items funded by bonding or current tax levy.

This plan shall be submitted to the Administrator and Chief Financial Officer for approval, rejection, and/or amendment before finalization.

8. The Manager shall supervise the development of all bid and contract specifications for the purchase of services, products or property or the sale of services, products or property required by the Department or as may be directed by the Committee, in accordance with the Township Purchasing Policy.
9. The Manager shall review all bids received by the Township pertaining to the Department or as directed by the Committee.
10. The Manager shall review all proposed verbal or written contracts, purchase orders and vouchers prepared or initiated by the supervisors of the Department before submission to the Chief Financial Officer, Purchasing Agent, Committee, or other Township officials and before any obligation shall have been incurred by the Township in order to assure budgetary compliance; to satisfy himself or herself of the need for such purchase; and for such other purposes appropriate to the discharge of his/her responsibilities.

#### 2-17.3 Rules and Regulations of the Department of Emergency Medical Service

The rules and regulations regulating the Department of Emergency Medical Services of the Township of Neptune attached to this section by reference are hereby approved. The Business Administrator is authorized to attach one (1) copy of the rules and regulations to this section.

#### 2-17.4 Third-Party Payment Plan for Emergency Medical Services - Findings

- a. The New Jersey Department of Health has issued licensure for the Neptune Township Emergency Medical Services Program to be administered by the Department of Emergency Medical Services of the Township of Neptune.
- b. The Department of Emergency Medical Services has applied for a "provider number" from the Federal and State Medicare/Medicaid Program, enabling the Township to institute a third-party payment plan.
- c. Most residents have an insurance plan or Medicare/Medicaid which provides payments to relieve or to partially relieve their payment obligations.

#### 2-17.5 Plan Established; Fees; Annual Review

The Township of Neptune hereby establishes the third-party payment plan and a subscription membership plan in accordance with Healthcare Finance Administration Guidelines ("HCFA") so that taxpayers will not be responsible for co-payments.

- a. The Manager of the EMS Department ("EMS Manager") and the Chief Financial Officer of the Township of Neptune ("CFO"), in consultation with the Township Insurance Consultant, shall be responsible for the plan's billing.
- b. The fee for services is initially set as \$700 plus costs as detailed in an annual fee schedule approved by the governing body.
- c. The EMS Manager and the CFO shall annually review the plan's cost accounting records. The EMS Manager and CFO shall obtain the statewide industry average.

d. The CFO shall annually, no later than March 1 on the year following adoption of this article, adjust the fee for services as set forth herein pursuant to the recommendation of the EMS Manager and the Insurance Consultant.

e. The subscription plan shall be reviewed annually by the CFO and the subscription plan allocation shall be adjusted in the following year's budget in accordance with HCFA guidelines. The Insurance Consultant with the assistance of the CFO, shall prepare a report to be filed with the Office of the Township Clerk.

f. All fees associated with the EMS Program shall be adopted annually by resolution of the Township Committee and may be amended from time to time during the calendar year upon recommendation of the EMS Manager, Administrator and CFO.

## SECTION 2

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

## SECTION 3

This ordinance shall take effect after second reading and publication as required by law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

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Richard J. Cuttrel,  
Municipal Clerk

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Kevin B. McMillan,  
Mayor

ORDINANCE NO. 16-08

BOND ORDINANCE PROVIDING FOR LOFFREDO FIELD IMPROVEMENTS, BY AND IN THE TOWNSHIP OF NEPTUNE, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$600,000 THEREFOR (INCLUDING A \$250,000 MONMOUTH COUNTY OPEN SPACE GRANT) AND AUTHORIZING THE ISSUANCE OF \$332,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of Neptune, in the County of Monmouth, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the sum of \$600,000, said sum being inclusive of a cash down payment for said improvements required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). Such cash down payment shall be in the amount of \$267,500, consisting of an appropriation of \$17,500 in cash currently on deposit in, and available therefor from, the general capital improvement fund by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes, and an appropriation of a \$250,000 Monmouth County Open Space Grant received or expected to be received for the improvements or purposes described in Section 3 of the bond ordinance.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$600,000 appropriation not provided for by application hereunder of the cash down payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$332,500 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$332,500 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued are improvements to Loffredo Field, including, but not be limited to, reconstruction of the football fields, drainage improvements, a sprinkler system, and other related improvements, design work, preparation of plans and specifications, permits, bid documents, contract administration, work, materials, equipment, labor and appurtenances as necessary therefor or incidental thereto, all as set forth in the project documents on file in the Office of the Township Clerk.

(b) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$332,500.

(c) The estimated cost of said improvements or purposes is \$600,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the cash down payment in the amount of \$267,500 available for such improvements or purposes.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Monmouth make a contribution or grant in aid to the Township, other than the Monmouth County Open Space Grant, for the improvement and purpose authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Monmouth. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Monmouth, other than the Monmouth County Open Space Grant, shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Township may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is fifteen (15) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$332,500 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$80,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Internal Revenue Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized herein used to reimburse the Township for costs of the improvements or purposes described in Section 3 hereof, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of any bonds or notes authorized herein or another issue of debt obligations of the Township other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). The bonds or notes authorized herein to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will be issued in an amount not to exceed \$332,500. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of section 150 of the Code. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized herein is paid, or (ii) the date the improvements or purposes described in Section 3 hereof is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.



SECTION 10. The Township covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all bonds and notes issued under this bond ordinance.

SECTION 11. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

---

Richard J. Cuttrel,  
Municipal Clerk

---

Kevin B. McMillan,  
Mayor

RESOLUTION #16-118 – 2/22/16

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY  
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Potential Litigation – Hospital tax legislation/legality of taxing options

Personnel – Housing Authority appointment

Potential Litigation – Possible hearing on liquor license violations

Potential Litigation – Assignment of work to firms in engineering pool

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

RESOLUTION #16-119 - 2/22/16

PROMOTE OFFICER TO THE RANK OF CAPTAIN IN THE POLICE DEPARTMENT

WHEREAS, due the retirement of Captain Andrew Leather, the Business Administrator posted for a vacancy in the rank of Captain in the Police Department; and,

WHEREAS, the resumes that were submitted for the position were reviewed and interviews subsequently conducted by the Police Department Command Staff; and,

WHEREAS, the Chief of Police and Police Director have submitted a recommendation to promote a current Lieutenant to the rank of Captain in a process consistent with the Department's Standard Operating Procedure for promotions (Volume 2, Chapter 18), pursuant to Police Accreditation Standard 2.3.1; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Anthony Gualario be and is hereby promoted to the rank of Captain in the Police Department effective February 23, 2016; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-120 - 2/22/16

RELEASE ALL SURETY BONDS AND DEVELOPERS ESCROW FOR IMPROVEMENTS  
AT SUNILAND FURNITURE (HIGHWAY 35 AND GREENWOOD AVENUE)

WHEREAS, Abbas Osman Family Trust filed a maintenance bond written by Bond Safeguard Insurance Company in the amount of \$3,400.00, guaranteeing the maintenance of site improvements for two years at the project known as Suniland Furniture, located at State Highway 35 and Greenwood Avenue; and,

WHEREAS, the two year maintenance period has expired and the Township Engineer has conducted an inspection; and,

WHEREAS, on February 18, 2016, the Township Engineer certified that all bonded site work has been completed and said maintenance bond may be released,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the release of the maintenance bond as stated herein; and,

BE IT FURTHER RESOLVED, that all remaining balances of the cash performance guarantee account and inspection escrow account be and are hereby authorized to be refunded; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Developer and Township Engineer.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-121 - 2/22/16

ACCEPT THE RESIGNATION OF TRAVIS TUYTJENS AS A  
PART-TIME PUBLIC SAFETY OFFICER

WHEREAS, the Township Committee has received notification from Travis Tuytjens resigning as a part-time Public Safety Officer effective February 6, 2016,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Travis Tuytjens as a part-time Public Safety Officer is hereby accepted effective February 6, 2016; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Human Resources Director and Emergency Medical Services Manager.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-122 - 2/22/16

EMPLOY SPECIAL LAW ENFORCEMENT OFFICERS  
IN THE POLICE DEPARTMENT ON A PART-TIME BASIS

WHEREAS, there is a need for additional Special Law Enforcement Officers in the Police Department on a part-time hourly basis; and,

WHEREAS, the positions were duly posted and applicants have been interviewed; and,

WHEREAS, the Chief of Police and Police Director have made their recommendations; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Lorenzo Pettway be and is hereby employed as a part-time Special Law Enforcement Officer – Class I, and Daniel Davison be and is hereby employed as a part-time Special Law Enforcement Officer – Class II, effective February 29, 2016, and to perform such other duties as prescribed by the Chief of Police, contingent upon successful completion of a background investigation and medical evaluation, at an hourly rate as established by prior resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O., and Human Resources.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-123 - 2/22/16

AUTHORIZE THE CLOSING OF STREETS AND TEMPORARY NO PARKING  
IN CONNECTION WITH THE OCEAN GROVE CHAMBER OF COMMERCE  
ARTS & CRAFTS FESTIVALS

WHEREAS, the Ocean Grove Chamber of Commerce has scheduled a Spring Fling Arts & Crafts Festival on May 14, 2016 and a Fall Harvest Festival and Craft Show on October 8, 2016; and,

WHEREAS, it is necessary to close portions of Main Avenue and Pilgrim Pathway and designate no parking during the event; and,

WHEREAS, the Police Department has reviewed and approved this closure,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby designates temporary street closures and no parking on the following streets:

Saturday, May 14, 2016 & Saturday October 8, 2016 - 7:00 A.M. to 6:00 P.M.

- 1) Main Avenue from New York Avenue to Central Avenue
- 2) Pilgrim Pathway from Heck Avenue to Pitman Avenue

BE IT FURTHER RESOLVED, that the Department of Public Works shall provide barricades at the intersections of Main and New York; Main and Central and Pitman Avenue and Pilgrim Pathway; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Sgt. Zarro, Director of Public Works, Ocean Grove Fire Inspector, and Ocean Grove Chamber of Commerce.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-124 - 2/22/16

AUTHORIZE THE CLOSING OF STREETS IN CONNECTION WITH THE  
OCEAN GROVE CHAMBER OF COMMERCE FLEA MARKETS

WHEREAS, the Ocean Grove Chamber of Commerce has scheduled two annual flea markets for Saturday, June 4, 2016 and Saturday, September 10, 2016, on Ocean Pathway in Ocean Grove; and,

WHEREAS, it is necessary to designate no parking areas and close certain streets prior to and during the events; and,

WHEREAS, the Police Department has reviewed and approved these closures,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby designates temporary no parking on the following streets:

- 1) Both sides of west bound and east bound Ocean Pathway from 9:00 P.M. on Friday, June 3, 2016 until 6:00 P.M. on Saturday, June 4, 2016 and from 9:00 P.M. on Friday, September 9, 2016 until 6:00 P.M. on Saturday, September 10, 2016.
- 2) Both sides of Beach Avenue between east bound and west bound Ocean Pathway from 9:00 P.M. on Friday, June 3, 2016 until 6:00 P.M. on Saturday, June 4, 2016 and from 9:00 P.M. on Friday, September 9, 2016 until 6:00 P.M. on Saturday, September 10, 2016.
- 3) Both sides of Central Avenue between McClintock Avenue and the west bound side of Ocean Pathway from 9:00 P.M. on Friday, June 3, 2016 until 6:00 P.M. on Saturday, June 4, 2016 and from 9:00 P.M. on Friday, September 9, 2016 until 6:00 P.M. on Saturday, September 10, 2016.
- 4) South bound side of Ocean Avenue between west bound Ocean Pathway and east bound Ocean Pathway from 9:00 P.M. on Friday, June 3, 2016 until 6:00 P.M. on Saturday, June 4, 2016 and from 9:00 P.M. on Friday, September 9, 2016 until 6:00 P.M. on Saturday, September 10, 2016.

BE IT FURTHER RESOLVED, that both sides of Ocean Pathway as stated in Section 1 and Beach Avenue as stated in Section 2 will also be closed to vehicular traffic from 5:00 A.M. to 6:00 P.M. on Saturday, June 4, 2016 and Saturday, September 10, 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Sgt. Zarro, Director of Public Works, Ocean Grove Fire Official and Ocean Grove Chamber of Commerce.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK



RESOLUTION #16-125 - 2/22/16

AUTHORIZE THE CLOSING OF STREETS IN CONNECTION WITH THE  
OCEAN GROVE CHAMBER OF COMMERCE VINTAGE AUTO DISPLAYS

WHEREAS, the Ocean Grove Chamber of Commerce has scheduled two vintage auto displays for Saturday, May 21, 2016 and Saturday, September 17, 2016, on Main Avenue in Ocean Grove; and,

WHEREAS, it is necessary to designate temporary no parking and close two blocks of Main Avenue and two blocks of Pilgrim Pathway prior to and during the events; and,

WHEREAS, the Police Department has reviewed and approved these closures,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby designates temporary closure and posting of temporary no parking on Main Avenue between New York Avenue and Central Avenue and Pilgrim Pathway between Heck Avenue and Olin Street from 7:00 A.M. to 6:00 P.M. on Saturday, May 21, 2016 and Saturday, September 17, 2016; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Sgt. Zarro, Director of Public Works, Ocean Grove Fire Inspector, and Ocean Grove Chamber of Commerce.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-126 - 2/22/16

EMPLOY PART-TIME TEMPORARY TOURISM REPRESENTATIVES  
FOR THE 2016 SUMMER SEASON

WHEREAS, there is a need to employ four part-time temporary Tourism Representatives to operate the Tourism Bureau for the 2016 Summer Season; and,

WHEREAS, the four representatives who worked in 2015 have expressed an interest in returning in this capacity; and,

WHEREAS, funds will be provided for the first three months of 2016 in the 2016 Temporary Budget and funds for the balance of 2016 will be provided in the Budget for the year 2016, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Catherine Goslee, Carol Bernard, Danielle Daly and Jacqueline Lyon be and are hereby employed as part-time temporary Tourism Representatives in the Tourism Bureau not to exceed an average of 25 hours per week per employee or an average of 40 hours per week in total staffing beginning April 18, 2016 and ending October 1, 2016, at an hourly salary as established by prior Resolution of the Township Committee; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tourism Bureau, Chief Financial Officer, Assistant C.F.O., and Human Resource Director.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-127 - 2/22/16

AUTHORIZE TOWNSHIP ENGINEERING CONSULTANT TO PERFORM  
ENGINEERING SERVICES FOR GABLES SANITARY SEWER SYSTEM  
IMPROVEMENTS – PHASE IV

WHEREAS, the Township of Neptune desires to initiate Phase IV of Gables Sanitary Sewer System Improvements; and,

WHEREAS, it is necessary for a Township Engineer Consultant to perform professional engineering services including preparation of design, plans, specifications, permitting, and construction management in connection with this project; and,

WHEREAS, although PS&S is not in the 2016 engineering pool, PS&S provided these services for Phase III of said project and can revise the existing Phase III design, plans and specifications for Phase IV at a cost savings to the Township; and,

WHEREAS, PS&S has submitted a proposal for this work to the Township Engineer; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 15-36, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes PS&S to perform the services as stated herein as Township Engineering Consultant at an amount not to exceed \$14,000.00 for design, specifications, permitting and bid services; and an amount not to exceed \$25,000.00 for construction management services; said proposal on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Township Engineer.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-128 - 2/22/16

AUTHORIZE THE PURCHASE OF AN ACCESS CONTROL SYSTEM THROUGH THE MIDDLESEX REGIONAL EDUCATION SERVICES COMMISSION PURCHASING PROGRAM

WHEREAS, the Township Committee wishes to authorize the purchase of an access control system for the Municipal Marina building utilizing pricing through the Middlesex Regional Education Services Commission Cooperative Purchasing Program; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, the Township of Neptune, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use procurement methods by entering into a nationally or state recognized cooperative agreement; and;

WHEREAS, the Middlesex Regional Education Services Commission Cooperative Purchasing Program is recognized purchasing cooperative and has awarded Contract No. 12/13-56 to Open Systems for this item; and,

WHEREAS, the Purchasing Agent and Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the amount of the purchase of this equipment shall not exceed \$25,591.00; and,

WHEREAS, funds for this purpose are available from Ordinance No. 15-33 (\$10,191.00) and the 2016 Marina Utility budget when adopted (\$15,400.00) and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township of Neptune Committee of the Township of Neptune that the purchase of an access control system for the Municipal Marina Building be and is hereby authorized through Open Systems, an approved vendor through the Middlesex Regional Education Services Commission Cooperative Purchasing Program – Contract No. 12/13-56, at an amount not to exceed \$25,591.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Harbor Master, Township Engineer, Assistant C.F.O., and Auditor.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

# Tabled

RESOLUTION #16-129 – 2/22/16

## AMEND RESOLUTION #16-42 APPOINTING GOVERNING BODY SUBCOMMITTEES

WHEREAS, the governing body of the Township of Neptune is desirous to appoint 2016 Subcommittees with representatives from the governing body participating with said Subcommittees as liaisons to the various departments and activities of the Township of Neptune for the benefit of the governing body and the Township of Neptune; and

WHEREAS, this Resolution shall amend Resolution #16-42; approved on January 1, 2016; and

WHEREAS, Committeepersons appointed to said Subcommittees shall serve in an advisory capacity and report back to the governing body as a liaison to report on departmental activities and make recommendations for improvements as stated more fully below; and

WHEREAS, each Subcommittee, to the extent limited by State Statute and Law, may also serve as a screening committee for personnel matters that need to be decided by the entire governing body.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the governing body hereby authorizes the following Subcommittees and confirms appointments to the same for the year 2016:

A. Code, Senior Center, Tourism and Finance

Committeeperson J. Randy Bishop (Chairperson)  
Mayor or Deputy Mayor as requested  
Senior Center Director  
Code Enforcement Supervisor  
Chief Financial Officer  
Business Administrator

B. Engineering, Land Use, Health and Welfare

Deputy Mayor Dr. Michael Brantley (Chairperson)  
Mayor  
Land Use Administrator  
Township Engineer  
Registrar of Vital Statistics  
Business Administrator

C. Public Works, Library and MURC

Committeeperson Carol Rizzo (Chairperson)  
Mayor or Deputy Mayor as requested  
Public Works Director  
Library Director  
Business Administrator

D. Administration, Recreation, Community Development and Economic Development

Mayor Kevin B. McMillan (Chairperson)  
Deputy Mayor  
Recreation Director  
Community Projects Coordinator  
Municipal Clerk  
Economic Development Coordinator  
Chief Financial Officer  
Business Administrator

E. Construction, Court and Public Safety

Committeeperson Nicholas Williams (Chairperson)  
Deputy Mayor  
Construction Official  
Police Chief or other Police Department designee  
Police Director  
Court Administrator  
Business Administrator

BE IT FURTHER RESOLVED, that the duties and powers of the Committeepersons on Subcommittees shall be as follows:

1. All Committeepersons on Subcommittees shall be subject to N.J.S.A. 40A:63-1 *et seq.*, as amended.
2. Committeepersons on Subcommittees shall investigate any activity relevant to the Committeeperson's Subcommittee.
3. Committeepersons shall participate and report back to the governing body on all interviews, hiring and promotion and discipline actions of department heads or members of management under the jurisdiction of the Subcommittee.
4. Committeepersons shall participate, assist in formulation and report to the governing body on all policies, budgets, proposed rules and regulations relevant to the Subcommittee and departments under the jurisdiction of the Subcommittee.
5. Committeepersons shall serve as liaison for communications between the departments under the jurisdiction of the Subcommittees and the governing body.
6. All actions of Committeepersons are subject not only to N.J.S.A. 40A:63-1, but all other NJ Statutes, ordinances and contracts of the Township of Neptune.

RESOLUTION #16-130 - 2/22/16

AMEND TEMPORARY BUDGET

WHEREAS, on January 1, 2016, the Township Committee adopted a Temporary Budget for the year 2016; and,

WHEREAS, there is a need to amend said Temporary Budget to add appropriations for Emergency Medical Services Salary & Wages and Other Expenses as well as Outside Appropriation – Snow Removal,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the 2016 Temporary Budget, adopted January 1, 2016 be and is hereby amended to add the following appropriations

Emergency Medical Services S&W	\$ 20,000.00
Emergency Medical Services O.E.	\$ 20,000.00
Outside Appropriation – Snow Removal	\$120,000.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK

RESOLUTION #16-131 - 2/22/16

AWARD FAÇADE IMPROVEMENT GRANT  
TO THE GRAND TAVERN, 1105 6TH AVENUE

WHEREAS, the Township Committee created a Façade Improvement Loan/Grant Program by adoption of Ordinance 00-3; and,

WHEREAS, on February 17, 2016, the Façade Review Committee approved an application filed by Foxybella, LLC d/b/a The Grand Tavern, 1105 6<sup>th</sup> Avenue, Neptune for a grant up to a maximum of \$5,000 of eligible costs; and,

WHEREAS, the Township Committee desires to authorize the award of said loan/grant as approved by the Façade Review Committee; and,

WHEREAS, funds will be provided from the U.D.A.G. Reciprocal Loan Account and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that up to \$5,000 in grant funding on eligible costs be and is hereby awarded under the Façade Improvement Loan/Grant Program for the business known as Foxybella, LLC d/b/a The Grand Tavern, 1105 6<sup>th</sup> Avenue, pursuant to the application approved by the Façade Review Committee on February 17, 2016; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Grant Coordinator.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK



RESOLUTION #16-132 – 2/22/16

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	\$6,513,396.65
FEDERAL & STATE GRANT FUND	1,228.75
TRUST FUND	41,707.01
GENERAL CAPITAL FUND	2,935.00
SEWER OPERATING FUND	2,919.93
MARINA OPERATING FUND	174.79
MARINA CAPITAL FUND	12,903.75
DOG TRUST	118.20
UDAG TRUST	250.00
LIBRARY TRUST	1,628.54
BILL LIST TOTAL	\$6,577,262.62

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION

I HERBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY THE  
TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 02/22/16



RICHARD J. CUTTRELL, MUNICIPAL CLERK