

**TOWNSHIP COMMITTEE SINE-DIE MEETING - JANUARY 1, 2018 - 11:55 A.M.**

Mayor Brantley calls the meeting to order and requests the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
Robert Lane, Jr.	_____
Kevin B. McMillan	_____
Carol Rizzo	_____
Nicholas Williams	_____
Dr. Michael Brantley	_____

Also present at the dais:

Vito D. Gadaleta, Business Administrator; Richard J. Cuttrell, Municipal Clerk; Gene Anthony, Township Attorney, and Pamela D. Howard, Deputy Municipal Clerk.

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of fire, you will be notified by fire alarm and/or public address system, then move to the nearest smoke-free exit".

Mayor Brantley announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press on January 5, 2017 and The Coaster on January 12, 2017, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notice with the Municipal Clerk.

**REMAINING BUSINESS FOR 2017**

Mayor Brantley calls for the transaction of any remaining business for the year of 2017.

The Clerk replies that there is no further business to be transacted.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to Adjourn Sine Die.

**2018 REORGANIZATION MEETING – JANUARY 1, 2018**  
**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE**

**CALL TO ORDER** - The Municipal Clerk calls the 2018 Township Committee Reorganization Meeting to order at 12:00 p.m.

**NOTICE REQUIREMENTS**

The Clerk announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press on January 5, 2017 and in the Coaster on January 12, 2017, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda and resolutions are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**INVOCATION** – Reverend Edmond Lee, Mt. Carmel Baptist Church

**FLAG SALUTE**

**OATH OF OFFICE – ELECTED TOWNSHIP COMMITTEE MEMBER**

Re-elected Township Committeeman Kevin B. McMillan will be sworn into office by The Honorable Vin Gopal, Senator-Elect, New Jersey 11<sup>th</sup> Legislative District.

**MEMBERS QUALIFIED TO SERVE**

The Clerk certifies that the following individuals are duly qualified by law to serve as members of the Township Committee of the Township of Neptune for the year 2018:

Dr. Michael Brantley

Robert Lane, Jr.

Kevin B. McMillan

Carol Rizzo

Nicholas Williams

**ELECTION OF MAYOR**

Res. # 18-1 - Elect Chairperson and Mayor of the Township Committee of the Township of Neptune for the year 2018.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_.

Oath of Office administered by Senator-Elect Gopal

**ELECTION OF DEPUTY MAYOR**

Res. # 18-2 - Elect Vice-Chairperson and Deputy Mayor of the Township Committee of the Township of Neptune for the year 2018.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_.

Oath of Office administered by Senator Elect Gopal

**PRESENTATION**

The Mayor will make a presentation to Dr. Michael Brantley who served as Mayor in 2017.

**APPOINTMENT OF DEPARTMENTAL CHAIRPERSONS**

The Mayor will announce the appointments of Departmental Chairpersons for 2018:

- DR. MICHAEL BRANTLEY – Public Works, Engineering, and Land Use
- ROBERT LANE, JR. – Construction, Recreation, Senior Center, Tourism, and MURC
- KEVIN B. MC MILLAN – Library, Economic Development, OEM, and Community Development
- CAROL RIZZO – Finance, Code Enforcement, EMS, and Economic Development
- NICHOLAS WILLIAMS – Administration, Court, and Marina

**CONSENT AGENDA – PROFESSIONAL APPOINTMENTS**

- Res. # 18-3 - Appoint Township Attorney.
- Res. # 18-4 - Appoint Acting Township Attorney.
- Res. # 18-5 - Appoint Labor Attorney.
- Res. # 18-6 - Appoint Prosecutor.
- Res. # 18-7 - Appoint Public Defender.
- Res. # 18-8 - Appoint Regional Contribution Agreement and Environmental/Shade Tree Comm. Attorney.
- Res. # 18-9 – Appoint Bond Counsel
- Res. # 18-10 – Appoint Transcript Reporter.
- Res. # 18-11 - Appoint Auditor.
- Res. # 18-12 - Appoint Engineering Consultants.
- Res. # 18-13 – Appoint consultant for Computer Aided Drafting and Design (CADD) Services
- Res. # 18-14 - Appoint Historic Preservation Commission Attorney.
- Res. # 18-15 – Appoint Special Counsel for Emergency Medical Services issues.
- Res. # 18-16 – Appoint Public Relations and Marketing Consultant.

*Vote on Consent Agenda – Professional Appointments*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_.

Oath of Office for professional appointees will be administered by The Honorable Lawrence M. Lawson, Monmouth County Superior Court Assignment Judge (retired) and former Mayor of Neptune Township.

**CONSENT AGENDA – CITIZEN BOARD APPOINTMENTS**

Res. # 18-17 - Appoint member to the Township of Neptune Sewerage Authority.

Res. # 18-18 - Appoint member to the Ocean Grove Sewerage Authority.

Res. # 18-19 - Appoint members to the Board of Adjustment.

Res. # 18-20 - Appoint members to the Recreation Committee.

Res. # 18-21 - Appoint members to the Senior Citizens Advisory Council.

Res. # 18-22 - Appoint members to the Municipal Alliance Against Alcoholism and Drug Abuse.

Res. # 18-23 - Appoint members to the Fletcher Lake Commission.

Res. # 18-24 - Appoint member to the Deal Lake Commission.

Res. # 18-25 - Appoint Trustees to the Economic Development Corporation.

Res. # 18-26 - Appoint members to the Parade/Municipal Special Events Committee.

Res. # 18-27 - Appoint members to the Local Emergency Planning Committee.

Res. # 18-28 - Appoint members to the Rent Leveling Board.

*Vote on Consent Agenda - Citizen Board Appointments*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_.

**MAYOR’S APPOINTMENTS TO CITIZEN BOARDS**

**The Mayor announces the following appointments to the Environmental/Shade Tree Commission:**

**Beth Miller & Joseph W. Halifko, III three year terms.  
Michael Pullano, as the Alternate #2 member for a two year term.**

Res. # 18-29 - Confirm Mayor's appointments to the Environmental/Shade Tree Commission.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_.

**The Mayor announces the following appointments to the Planning Board:**

**Dr. Michael Brantley, as the Class I Member for a one year term.  
John Bonney, as the Class II member for a one year term.  
Robert Lane, Jr., as the Class III member for a one year term.  
Richard Ambrosio and Rev. Paul Brown, as Class IV members for a four year term.  
Linda Kornegay, as the Class IV Alternate #2 for a two year term.**

Res. # 18-30 - Confirm Mayor's appointments to the Planning Board.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_.

**The Mayor announces the following appointments to the Historic Preservation Commission:**

**Deborah Osepchek as a Class B member for a four-year term  
Lucinda Heinlein as a Class C member for a four-year term  
Donna Spencer as the Alternate #1 member for a one-year term  
James McNamara as the Alternate #2 member for a one-year term**

Res. # 18-31 - Confirm Mayor's appointments to the Historic Preservation Commission.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_.

**The Mayor announces the following appointments to the Board of Library Trustees:**

**Maureen Pampaloni for a five-year term.  
Meghan Plevier as the Superintendent of School's representative for a one-year term.  
Fred Mayo as the Mayor's representative for a term concurrent with the Mayor.**

Res. # 18-32 - Confirm Mayor's appointments to Board of Library Trustees.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_.

**CONSENT AGENDA – TOWNSHIP COMMITTEE/ADMINISTRATIVE STAFF APPOINTMENTS**

Res. # 18-33 - Appoint Community Development representatives.

Res. # 18-34 – Appoint representative to Meridian Health Advisory Board.

Res. # 18-35 - Appoint Municipal Liaison to the Monmouth County Transportation Council.

Res. # 18-36 - Appoint Board of Education Liaison.

Res. # 18-37 – Designate Public Agency Compliance Officer.

Res. # 18-38 – Appoint representative to the Monmouth County Tax Advisory Board.

Res. # 18-39 – Appoint members to the Police Committee.

Res. # 18-40 – Appoint municipal representatives to Sustainable New Jersey.

*Vote on Consent Agenda - Township Committee/Administrative Staff Appointments*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_.

**CONSENT AGENDA – FINANCIAL & ADMINISTRATIVE MATTERS/FEE SCHEDULES/LEGAL NOTICES**

Res. # 18-41 - Approve 2018 Temporary Budget.

Res. # 18-42 – Designate meeting dates for 2018.

Res. # 18-43 – Designate official newspapers.

Res. # 18-44 - Establish a grace period for tax, sewer and commercial refuse payments.

Res. # 18-45 - Approve Petty Cash Funds.

Res. # 18-46 - Establish the interest rates to be charged by the tax office.

Res. # 18-47 - Establish rate of reimbursement for use of a personal vehicle for official Township business.

Res. # 18-48 - Establish a fee schedule for repair rates performed by the Department of Public Works.

Res. # 18-49 - Authorize the Tax Assessor to sign stipulations and file cross appeals and assessor appeals for corrections only in connection with tax appeals.

Res. # 18-50 – Establish 2018 hourly rates for part-time positions.

Res. # 18-51 – Appoint Risk Management Consultant.

Res. # 18-52 – Appoint Garden State Municipal Joint Insurance Fund Commissioner.

Res. # 18-53 – Establish 2018 salary for Municipal Judge.

Res. # 18-54 – Establish policy for selecting professional services from engineering pool list.

Res. # 18-55 - Establish Cash Management Plan.

*Vote on Consent Agenda - Financial & Administrative Matters/Fee Schedules/Legal Notices*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Brantley, \_\_\_\_\_; Lane, \_\_\_\_\_; McMillan, \_\_\_\_\_; Rizzo, \_\_\_\_\_; Williams, \_\_\_\_\_.

#### **PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

#### **COMMENTS FROM THE TOWNSHIP COMMITTEE**

#### **MAYOR'S ADDRESS**

**CLOSING PRAYER** – Pastor Randy Steinman, Redeemer Lutheran Church

**ADJOURNMENT** – Please join the Township Committee in the Rotunda on the main floor for light refreshments.



RESOLUTION #18-2 - 1/1/18

ELECT VICE-CHAIRPERSON OF THE TOWNSHIP COMMITTEE  
AND DEPUTY MAYOR OF THE TOWNSHIP OF NEPTUNE FOR 2018

BE IT RESOLVED, by the Township Committee of the Township of Neptune that  
                                 be and is hereby elected Vice-Chairperson of the Township Committee and  
Deputy Mayor of the Township of Neptune for the year 2018.



RESOLUTION #18-3 - 1/1/18

APPOINT TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$355,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Gene Anthony as Township Attorney for the year 2018, effective January 1, 2018 at an annual retainer of \$35,783.73 and a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

RESOLUTION #18-4 - 1/1/18

APPOINT ACTING TOWNSHIP ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Acting Township Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$5,500.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Acting Township Attorney for the year 2018, effective January 1, 2018 at an hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #18-5 - 1/1/18

APPOINT TOWNSHIP LABOR ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Labor Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and desires to make an appointment from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$200,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Grace Marmero & Associates as Township Labor Attorney for the year 2018, effective January 1, 2018 at an hourly rate of \$160.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #18-6 - 1/1/18

APPOINT PROSECUTOR

WHEREAS, the Township of Neptune desires to appoint a Prosecutor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Municipal Court S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints James Butler, Jr. as Prosecutor for the year 2018, effective January 1, 2018 at an annual salary of \$39,593.46; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Court Administrator, and Assistant C.F.O.

RESOLUTION #18-7 - 1/1/18

APPOINT PUBLIC DEFENDER

WHEREAS, the Township of Neptune desires to appoint a Public Defender through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Public Defender S&W and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby appoints Kevin Wigenton as Public Defender for the year 2018, effective January 1, 2018 at an annual salary of \$21,493.62; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Court Administrator and Assistant C.F.O.

RESOLUTION #18-8 - 1/1/18

APPOINT REGIONAL CONTRIBUTION AGREEMENT AND ENVIRONMENTAL/  
SHADE TREE COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint a Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$9,500.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Michael Celli as Township Regional Contribution Agreement and Environmental/Shade Tree Commission Attorney for the year 2018, at a hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Environmental/Shade Tree Commission, and Assistant C.F.O.

RESOLUTION #18-9 - 1/1/18

APPOINT BOND COUNSEL

WHEREAS, the Township of Neptune desires to appoint a Township Bond Counsel through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$28,000.00 Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriations entitled Financial Administration, O.E.; Sewer Utility; and various bond ordinances, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Wilentz, Goldman & Spitzer, as Township Bond Counsel for the year 2018, effective January 1, 2018 at an hourly rate of \$160.00 and at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer and Assistant C.F.O.

RESOLUTION #18-10 - 1/1/18

APPOINT TRANSCRIPT REPORTER

WHEREAS, the Township of Neptune desires to appoint a Township Transcript Reporter through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and will make selections from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$10,000.00 Funds will be provided various Developer's Escrow Accounts and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Torro Reporting to serve as Transcript Reporter for all municipal boards and committees for the year 2018, at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Planning Board/Board of Adjustment Administrative Officer, H.P.C. Secretary and Assistant C.F.O.



RESOLUTION #18-11 - 1/1/18

APPOINT AUDITOR

WHEREAS, the Township of Neptune desires to appoint a Township Auditor through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$77,000.00 Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Financial Administration O.E.; Audit Services O.E.; Municipal Court, O.E.; Library, O.E.; Sewer Utility, O.E. and Marina Utility, O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Fallon & Larsen, LLP as Township Auditor for the year 2018, effective January 1, 2018 at an hourly rate of \$145.00 and at a fee schedule for specific services as detailed in a contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #18-12 - 1/1/18

APPOINT CONSULTING ENGINEERS

WHEREAS, the Township of Neptune has appointed its in-house Director of Engineering and Planning as Township Engineer; and,

WHEREAS, from time to time there are larger and more specialized engineering and infrastructure projects that require the services of a Consulting Engineer as determined by the Township Engineer;

WHEREAS the Township desires to appoint a pool of Consulting Engineers, who can provide proposals for engineering services on specific Township projects, through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and will make selections from the proposals received; and,

WHEREAS, funds will be provided for this purpose by Resolution at the time engineering services are awarded for a specific project,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of the following Consultant Engineers who will be solicited for proposals on larger and/or specialized engineering projects beyond the scope of the Township Engineer and in-house staff for the year 2018:

ARH Engineers  
CME Associates  
T&M Associates  
Prestige Engineering

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Director of Engineering and Planning, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #18-13 - 1/1/18

APPOINT CONSULTANT FOR COMPUTER AIDED  
DRAFTING AND DESIGN (CADD) SERVICES

WHEREAS, the Township of Neptune desires to appoint a Consultant for Computer Aided Drafting and Design (CADD) Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$7,500.00 Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Engineering O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes to appoint and engage the services of CME Associates for Computer Aided Drafting and Design Services for year 2018, at the terms as indicated in said contract on file in the Office of the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #18-14 - 1/1/18

APPOINT HISTORIC PRESERVATION COMMISSION ATTORNEY

WHEREAS, the Township of Neptune desires to appoint an Attorney to the Historic Preservation Commission through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$20,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Historic Preservation Commission O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Eugene Melody as Attorney to the Historic Preservation Commission for the year 2018 at an hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, H.P.C. Secretary and Assistant C.F.O.

RESOLUTION #18-15 - 1/1/18

APPOINT SPECIAL COUNSEL FOR EMERGENCY MEDICAL SERVICES ISSUES

WHEREAS, the Township of Neptune desires to appoint Special Counsel to represent the Township's interests in issues relating the Emergency Medical Services through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and will make a selection from the proposals received; and,

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation for this contract will be \$3,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Legal O.E., and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Eric Brophy as Special Counsel for Emergency Medical Services issues for the year 2018, effective January 1, 2018, at an hourly rate of \$130.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #18-16 - 1/1/18

APPOINT PUBLIC RELATIONS AND MARKETING CONSULTANT

WHEREAS, the Township of Neptune desires to appoint a Public Relations Consultant through the fair and open bidding process pursuant to the provisions of N.J.S.A. 19:44A-1, et seq.; and,

WHEREAS, the Township accepted Requests for Proposals for said position on December 7, 2017 and desires to make an appointment from the proposals received; and,

WHEREAS, funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Publicity & Tourism, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a contract to engage the services of Lenox Consulting as Public Relations Consultant for the year 2018, effective January 1, 2018, at an annual amount not to exceed \$42,000.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

RESOLUTION #18-17 - 1/1/18

APPOINT MEMBER TO THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Harry Devine be and is hereby appointed to the Neptune Sewerage Authority for a term of five (5) years effective February 1, 2018 and expiring January 31, 2023; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Township of Neptune Sewerage Authority.

RESOLUTION #18-18 - 1/1/18

APPOINT MEMBER TO THE OCEAN GROVE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Nancy Clarke be and is hereby appointed to the Ocean Grove Sewerage Authority for a term of five years effective February 1, 2018 and expiring January 31, 2023; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Ocean Grove Sewerage Authority.



RESOLUTION #18-19 - 1/1/18

APPOINT MEMBERS TO THE BOARD OF ADJUSTMENT

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be and are hereby appointed to the Neptune Township Board of Adjustment:

Frances Keel and Barbara Bascom to a four-year term expiring December 31, 2021

Dr. James Brown as the Alternate #1 member to an unexpired two year term expiring December 31, 2018

Theopolis Stewart as the Alternate #2 member to a two year term expiring December 31, 2019

Naomi Riley as the Alternate #3 member to an unexpired two year term expiring December 31, 2018

Michael Pullano as the Alternate #4 member to a two year term expiring December 31, 2019

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Board of Adjustment Administrative Officer.

RESOLUTION #18-20 - 1/1/18

APPOINT MEMBERS TO THE RECREATION COMMITTEE

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Neptune Recreation Committee for the year 2018:

Margot Wright	Verita Hill
Michelle Moss	Niarra Harvey
Jeff Narciso	Terry Moloughney
Monica Kowalski	Nadine Kleiberg
Bridget James	Robert Lane
Maureen Ruotolo	Laria Hamilton
Kevin McMillan	Matt Olds
Michael Radwanski	

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Recreation Director.

RESOLUTION #18-21 - 1/1/18

APPOINT MEMBERS TO THE SENIOR CITIZEN ADVISORY COUNCIL

BE IT RESOLVED, that the following be and are hereby appointed members of the Neptune Township Senior Citizen Advisory Council for the year 2018:

Acting Deputy Chief Larry Fisher	Cynthia Moore
Maureen Minnick	Arthur Bauter
Elizabeth Schneider	Anne Alling
Joan Keleigh	Richard Kuchen
Robert Hodges	Angela Germann
Serena Norall	Joseph Kraft
Esther Day	June Stucky
Walter Drummond	Michele D'Amato
Anne Sibole (member emeritus)	

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Senior Center Director.

RESOLUTION #18-22 - 1/1/18

APPOINT MEMBERS TO THE MUNICIPAL ALLIANCE  
AGAINST ALCOHOLISM AND DRUG ABUSE

BE IT RESOLVED, that the following are hereby appointed as members to the Neptune Township Municipal Alliance Against Alcoholism and Drug Abuse for a one-year term expiring December 31, 2018:

Ava Johnson  
Kevin B. McMillan  
Billy Brown  
Liza DeJesus  
Brent Landers  
Shawanda Beale

Sherry Sotnikoff  
John Bonney  
Rick Matson  
Patricia Hannah  
Acting Deputy Chief Larry Fisher  
Laria Hamilton

BE IT FURTHER RESOLVED, that Kevin B. McMillan shall serve as Mayoral Representative to the Drug Alliance.

RESOLUTION #18-23 - 1/1/18

APPOINT MEMBERS TO THE FLETCHER LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Fletcher Lake Commission for the year 2018:

Nicholas Williams - Township Committee Member  
Susan Roach – Township Committee Representative  
Lauren Rizzo - Business Administrator's Representative  
Mark Balzarano - Director of Public Works representative  
Robert Scholz - At-large member  
John Kneute - Alternate member

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Fletcher Lake Commission.

RESOLUTION #18-24 - 1/1/18

APPOINT REPRESENTATIVE TO THE DEAL LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Eric Houghtaling be and is hereby appointed as a member to the Deal Lake Commission for a one year term expiring December 31, 2018; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Deal Lake Commission.

RESOLUTION #18-25 - 1/1/18

APPOINT TRUSTEES TO THE ECONOMIC DEVELOPMENT CORPORATION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's designee of Reverend Edmund Lee to the Economic Development Corporation for the year 2018; and,

BE IT FURTHER RESOLVED, that the Township Committee hereby appoints Carol Rizzo and Kevin McMillan as Municipal Trustees to the Economic Development Corporation for the year 2018; and,

BE IT FURTHER RESOLVED, that the Township Committee hereby appoints Len Steen as the Neptune Business Community Trustee to the Economic Development Corporation for a three year term expiring December 31, 2020; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Economic Development Corporation.

RESOLUTION #18-26 - 1/1/18

APPOINT MEMBERS TO THE PARADE/MUNICIPAL SPECIAL EVENTS COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Robert Lane, Assemblyman Eric Houghtaling, and Roberta Grace be and are hereby appointed to serve on the Parade/Municipal Special Events Committee for the year 2018; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Joint Veterans Parade Committee.



RESOLUTION #18-27 - 1/1/18

APPOINT MEMBERS TO THE LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby appointed to the Local Emergency Planning Committee for the year 2018:

Michael Bascom - Emergency Management Coordinator/Chairman  
Michael DiLeo – Deputy Emergency Management Coordinator - Haz-Mat  
Kevin Devlin – Deputy Emergency Management Coordinator - Communications  
Donald Colarusso – Deputy Assistant Coordinator  
William Rosen - Deputy Assistant Coordinator  
David Shotwell – EMS  
George Waterman – EMS  
Doug Rowell - Fire  
James Hunt, Chief of Police  
Sharon Rowe - Secretary  
Tami R. Crader - Board of Education  
Don Frangipane – Board of Education / EOC Facility  
Vito Gadaleta – Business Administrator/Public Information Officer  
Edward Hudson - Purchasing/Resource Management  
Nicholas Williams - Mayor  
Dr. Michael Brantley - Police Committee  
Barry Colicelli – Police Committee  
Doug Campbell - JSUMC  
Mark Balzarano - Public Works  
Brian Butch - Shelter Management  
Richard Cuttrell – Weather  
Bernard Haney – GIS/Donations Management  
Leanne Hoffmann - Engineer  
Joseph Mauro - TNHA  
James W. Manning, Jr. - TNSA  
Stephen Vetrano, D.O. – Medical Director  
William Doolittle – Construction Official  
Edward Finlay – Marina  
Jeffrey Force – OGCMA  
Molly Berkowitz – JSUMC Trauma  
Stephanie Oppegaard – Human Resources  
Neptune Fire Chief  
Ocean Grove Fire Chief

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Emergency Management Coordinator and the Business Administrator.

RESOLUTION #18-28 - 1/1/18

APPOINT MEMBERS TO THE RENT LEVELING BOARD

BE IT RESOLVED, that the following persons be and they are hereby appointed members of the Rent Leveling Board for the year 2018:

Deacon Morrell Massicot  
Constance Holmes  
James Manning, Jr.  
Catherine McAphee  
Ruth Johnson  
Jeff Klein – Alternate #1  
Naomi Riley – Alternate #2

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Rent Leveling Board.

RESOLUTION #18-29 - 1/1/18

CONFIRM MAYOR'S APPOINTMENTS TO THE  
ENVIRONMENTAL/SHADE TREE COMMISSION

BE IT RESOLVED, that the Township Committee confirms the Mayor's appointment of the following individuals to the Environmental/Shade Tree Commission:

Beth Miller and Joseph W. Halifko, III for three year terms expiring December 31, 2020.

Michael Pullano as the Alternate #2 member for a two year term expiring December 31, 2019.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Environmental/Shade Tree Commission.

RESOLUTION #18-30 - 1/1/18

CONFIRM MAYOR'S APPOINTMENTS TO THE PLANNING BOARD

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointments of the following persons to the Neptune Township Planning Board for the year 2018:

Dr. Michael Brantley, as the Class I Member for a one year term expiring December 31, 2018.

John Bonney, as the Class II member for a one year term expiring December 31, 2018.

Robert Lane, Jr., as the Class III member for a one year term expiring December 31, 2018.

Richard Ambrosio, as a Class IV member (Environmental Commission representative) for a four year term expiring December 31, 2021.

Rev. Paul Brown as a Class IV member for a four year term expiring December 31, 2021.

Linda Kornegay, as the Class IV Alternate #2 for a two year term expiring December 31, 2019.

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be forwarded to the Administrative Officer of the Neptune Township Planning Board.

RESOLUTION #18-31 - 1/1/18

CONFIRM MAYOR'S APPOINTMENTS TO  
THE HISTORIC PRESERVATION COMMISSION

BE IT RESOLVED, that the Township Committee hereby consents to the Mayor's appointments of the following individuals to the Historic Preservation Commission:

Deborah Osepchuk as a Class B member for a four-year term expiring December 31, 2021

Lucinda Heinlein as a Class C member for a four-year term expiring December 31, 2021

Donna Spencer as the Alternate #1 member for a one-year term expiring December 31,  
2018

James McNamara as the Alternate #2 member for a one-year term expiring December 31,  
2018

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary of the Historic Preservation Commission.

RESOLUTION #18-32 - 1/1/18

CONFIRM MAYOR'S APPOINTMENT TO THE BOARD OF LIBRARY TRUSTEES

BE IT RESOLVED, that the Township Committee hereby confirms the Mayor's appointment of the following members to the Board of Library Trustees:

Maureen Pampaloni for a five-year term expiring December 31, 2022

Meghan Plevier as the Superintendent of School's representative for a one-year term expiring December 31, 2018.

Fred Mayo as the Mayor's representative for a term concurrent with that of the Mayor.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Library Director.

RESOLUTION #18-33 - 1/1/18

APPOINT COMMUNITY DEVELOPMENT REPRESENTATIVE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Vito Gadaleta be and is hereby appointed Community Development Representative of the Township of Neptune for the year 2018; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Office of Community Development.

RESOLUTION #18-34 - 1/1/18

APPOINT REPRESENTATIVE TO THE MERIDIAN HEALTH ADVISORY BOARD

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Carol Rizzo be and is hereby appointed as the Township Committee representative to the Meridian Health Advisory Board for the year 2018; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Meridian Health Advisory Board.



RESOLUTION #18-35 - 1/1/18

APPOINT REPRESENTATIVE TO THE  
MONMOUTH COUNTY TRANSPORTATION COUNCIL

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Kevin McMillan be and is hereby appointed as the Neptune Township Municipal Liaison to the Monmouth County Transportation Council for the year 2018; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Monmouth County Transportation Council.

RESOLUTION #18-36 - 1/1/18

APPOINT BOARD OF EDUCATION LIAISON

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Nicholas Williams be and is hereby appointed as the liaison between the Township of Neptune and the Neptune Township Board of Education for the year 2018.

RESOLUTION #18-37 - 1/1/18

DESIGNATE A PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Sandra Petersen be and is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the year 2018 in accordance with P.L. 1985 c 125 (N.J.A.C. 18:28); and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the State Affirmative Action Office and the Neptune Township Business Administrator.

RESOLUTION #18-38 - 1/1/18

APPOINT REPRESENTATIVE TO THE MONMOUTH COUNTY TAX ADVISORY BOARD

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Carol Rizzo be and is hereby appointed as the Township Committee representative to the Monmouth County Tax Advisory Board for the year 2018; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Monmouth County Board of Taxation.

RESOLUTION #18-39 - 1/1/18

APPOINT MEMBERS TO THE POLICE COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Barry Colicelli, Dr. Michael Brantley, and Nicholas Williams be and are hereby appointed to the Neptune Township Police Committee for the year 2018; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Police Committee.

RESOLUTION #18-40 - 1/1/18

APPOINT MUNICIPAL REPRESENTATIVES TO SUSTAINABLE NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Nicholas Williams and Kevin McMillan be and are hereby appointed as Municipal Representatives to Sustainable New Jersey for the year 2018; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Sustainable New Jersey.

RESOLUTION #18-41 - 1/1/18

APPROVE TEMPORARY BUDGET

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the revenues and expenditures which constitute the 2018 Temporary Budget be and the same is hereby approved; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Auditor, Chief Financial Officer and Assistant C.F.O.

## Budget Journal Entry 0

Dated 12/28/2017

## Temporary Budget

		DEBITS	CREDITS
01-201-20-100-010	General Administration S&W		55,000.00
01-201-20-100-020	General Admin OE		25,000.00
01-201-20-110-010	Mayor and Committee S&W		15,000.00
01-201-20-110-020	Mayor and Committee OE		0.00
01-201-20-120-010	Municipal Clerk S&W		55,350.00
01-201-20-120-020	Municipal Clerk OE		8,000.00
01-201-20-130-010	Financial Administration S&W		110,000.00
01-201-20-130-020	Financial Admin OE		25,500.00
01-201-20-135-020	Audit Services OE		5,000.00
01-201-20-140-010	MIS S&W		35,000.00
01-201-20-140-020	MIS OE		7,500.00
01-201-20-145-010	Revenue Administration S&W		95,000.00
01-201-20-145-020	Revenue Administration OE		8,500.00
01-201-20-150-010	Tax Assessment Administration S&W		55,000.00
01-201-20-150-020	Tax Assessment Admin OE		3,000.00
01-201-20-155-010	Legal Services S&W		0.00
01-201-20-155-020	Legal Services OE		155,000.00
01-201-20-165-010	Engineering Services S&W		62,500.00
01-201-20-165-020	Engineering Services OE		25,000.00
01-201-20-170-010	Economic Development Agencies S&W		1,000.00
01-201-20-170-020	Economic Development Agencies OE		750.00
01-201-21-180-010	Planning Board S&W		13,000.00
01-201-21-180-020	Planning Board OE		4,000.00
01-201-21-185-010	Zoning Board of Adjustment S&W		0.00
01-201-21-185-020	Zoning Board of Adjustment OE		3,000.00
01-201-21-186-010	Historic Preservation Comm S&W		1,850.00
01-201-21-186-020	Historic Preservation Comm OE		6,500.00
01-201-21-188-010	LAND USE ADMIN S&W		25,000.00
01-201-21-188-020	Zoning Land Use Administration OE		1,000.00
01-201-22-195-010	Uniform Construction Code S&W		135,000.00
01-201-22-195-020	Uniform Construction Code OE		6,000.00
01-201-22-200-010	OthCode Enf Functions S&W		60,000.00
01-201-22-200-020	Oth Code Enf Functions OE		3,000.00
01-201-22-205-010	Mercantile Licensing S&W		2,000.00
01-201-22-205-020	Mercantile Licensing OE		3,000.00
01-201-23-210-020	Liability Insurance OE		175,000.00
01-201-23-215-020	Worker Compensation Insurance OE		150,000.00
01-201-23-220-020	Employee Group Insurance OE		1,000,000.00
01-201-23-221-100	Health Benefit Waiver		2,500.00
01-201-23-225-020	Unemployment Insurance OE		5,000.00
01-201-24-465-020	Recycling Tax on Landfill Costs		15,000.00
01-201-25-240-010	Police Department S&W		2,500,000.00
01-201-25-240-020	Police Department OE		75,000.00
01-201-25-241-020	Homeland Security Police OE OE		2,000.00
01-201-25-250-010	Police Dispatch 911 S&W		0.00
01-201-25-250-020	Police Dispatch 911 OE		17,500.00
01-201-25-252-010	Office of Emergency Management S&W		6,000.00
01-201-25-252-020	Office of Emergency Management OE		7,500.00
01-201-25-253-010	EMS S&W		85,000.00
01-201-25-253-020	EMS OE		15,000.00
01-201-25-260-020	Aid to Volunteer Ambulance Co. OE		10,000.00
01-201-25-261-020	Homeland Security OEM OE		2,000.00
01-201-25-275-010	Municipal Prosecutor S&W		10,500.00
01-201-26-290-010	Streets & Road Maintenance S&W		185,000.00
01-201-26-290-020	Streets and Road Maintenance OE		50,000.00
01-201-26-295-020	National Emergency Grant (Mon Cty)		0.00
01-201-26-300-010	Other Public Works Functions S&W		55,000.00
01-201-26-300-020	Other Public Works Functions OE		5,000.00
01-201-26-305-010	Solid Waste Collection S&W		250,000.00



01-201-26-305-020	Solid Waste Collection	OE	5,000.00
01-201-26-310-010	Buildings and Grounds	S&W	100,000.00
01-201-26-310-020	Buildings and Grounds	OE	30,000.00
01-201-26-315-020	Public Works Vehicle Maintenance	OE	325,000.00
01-201-27-330-010	Public Health Services	S&W	31,000.00
01-201-27-330-020	Public Health Services	OE	2,000.00
01-201-27-335-010	Environmental/Shade Tree Services	S&W	450.00
01-201-27-335-020	Environmental/Shade Tree Services	OE	1,000.00
01-201-27-340-020	Animal Control	OE	10,000.00
01-201-27-346-020	Mon Cty Drug Alcohol Abuse Services	OE	3,500.00
01-201-28-370-010	Recreation Services and Programs	S&W	45,000.00
01-201-28-370-020	Recreation Services and Programs	OE	10,500.00
01-201-28-372-010	Senior Citizens Programs	S&W	95,000.00
01-201-28-372-020	Senior Citizens Programs	OE	25,000.00
01-201-28-375-020	Maintenance of Parks	OE	40,000.00
01-201-29-390-010	Education Municipal Library	S&W	100,000.00
01-201-29-390-020	Education Municipal Library	OE	150,000.00
01-201-29-392-020	Education Museum	OE	0.00
01-201-30-411-010	Shade Tree	S&W	0.00
01-201-30-411-020	Shade Tree	OE	0.00
01-201-30-412-010	Publicity & Tourism	S&W	3,500.00
01-201-30-412-020	Publicity & Tourism	OE	5,000.00
01-201-30-420-020	Celebration of Public Events	OE	2,500.00
01-201-31-430-020	Electricity	OE	50,000.00
01-201-31-435-020	Street Lighting	OE	50,000.00
01-201-31-440-020	Telephone	OE	45,000.00
01-201-31-445-020	Water	OE	12,500.00
01-201-31-446-020	Natural Gas	OE	35,000.00
01-201-31-450-020	Telecommunications Costs	OE	20,000.00
01-201-31-460-020	Gasoline	OE	75,000.00
01-201-32-465-020	Solid Waste Disposal	OE	325,000.00
01-201-36-471-020	Statutory Expenses	PERS OE	950,000.00
01-201-36-472-020	Statutory Expenses	Social Security OE	185,000.00
01-201-36-475-020	Statutory Expenses	PFRS OE	2,000,000.00
01-201-36-476-020	Statutory Expenses	PAF	0.00
01-201-36-477-020	Statutory Expense - DCRP		1,000.00
01-201-41-700-010	SrCitizens Title III	S&W	25,000.00
01-201-41-700-020	Sr Citizens Title III	OE	0.00
01-201-41-701-020	Recycling Tonage Grant	OE	7,500.00
01-201-41-702-010	HOME Neighborhood Preservation	S&W	0.00
01-201-41-702-020	HOME Neighborhood Preservation	OE	0.00
01-201-41-703-020	ANSWER Team Spec Leg	OE	0.00
01-201-41-704-020	2016 Pedestrian Safety Education/Enforcem		0.00
01-201-41-705-010	2018 Pedestrian Safety Enforcement		0.00
01-201-41-705-020	2018 Pedestrian Safety Enforcement		1,000.00
01-201-41-706-010	DCA- Neighborhood Housing Rehab	S&W	0.00
01-201-41-706-020	DCA- Neighborhood Housing Rehab	OE	0.00
01-201-41-707-020	NJ Clean Vessel Act		0.00
01-201-41-708-020	Federal Emergency Mgt Assistance	OE	2,500.00
01-201-41-709-020			0.00
01-201-41-710-010	DEDR Municipal Alliance	S&W	0.00
01-201-41-710-020	DEDR Municipal Alliance	OE	0.00
01-201-41-711-010	MUNICIPAL ALLIANCE GRANT	S&W	0.00
01-201-41-711-020	MUNICIPAL ALLIANCE GRANT		10,000.00
01-201-41-712-020	Supplemental Fire Services	OE	2,000.00
01-201-41-713-020	Drunk Driving Enforcement	OE	2,500.00
01-201-41-714-020	2014 Emerg Mgmnt Assistance/Performance		0.00
01-201-41-715-020	Alcohol Education Rehab	OE	1,000.00
01-201-41-716-020	Over the Limit Under Arrest	OE	0.00
01-201-41-717-020	2015 DRIVE SOBER/GET PULLED OVER		0.00
01-201-41-718-010	NJEDA/NJDEP Site Remediation	S&W	0.00
01-201-41-718-020	NJEDA/NJDEP Site Remediation	OE	0.00
01-201-41-719-020	HDSRF - Shark River Mun Marina	OE	0.00
01-201-41-720-010	Local Law EnforceBlk	S&W	0.00
01-201-41-720-020	Local Law Enforce Blk	OE	0.00
01-201-41-721-020	COPS IN SHOPS SUMMER SHORE INITITAVE '16		1,000.00
01-201-41-722-010	2017-18 Cops in Shops	S&W	0.00
01-201-41-722-020	Cops in Shops	OE	2,500.00
01-201-41-723-020	Fed Bulletproof Vest	OE	0.00
01-201-41-724-020	2014 BULLETPROOF VEST PARTNERSHIP		0.00

01-201-41-725-020	Clean Communities OE	20,000.00
01-201-41-726-020	BODY ARMOR REPLACEMENT FUND - FY15	0.00
01-201-41-727-020	Municipal Public Access Planning	0.00
01-201-41-728-020	OPERATION CLEAN SHORES OE	0.00
01-201-41-729-020	15 Bulletproof Vest - USDOJ JAG	0.00
01-201-41-730-020	2017 Bulletproof Vest - USDOJ JAG	2,500.00
01-201-41-731-020	USEPA - BROWNSFIELD PETROLEUM ASSESSMENT	0.00
01-201-41-732-020	USEPA - BROWNSFIELD HAZARDOUS ASSESSMENT	0.00
01-201-41-733-020	SLCHIP Housing Inspection Grant	2,500.00
01-201-41-734-020	NJ Body Armor Replacement Fund OE	2,500.00
01-201-41-735-020	Click it or Ticket 2017- Seat Mobil	2,000.00
01-201-41-736-020	Sandy/Environ Resources Inv	0.00
01-201-41-737-020	Sandy/Commun Resiliency North Island	0.00
01-201-41-738-020	Sandy/Parks, Rec, Open Space Master Plan	0.00
01-201-41-739-020	Sandy/Commun Resiliency SRH	0.00
01-201-41-740-020	Statewide Insurance Safety	2,000.00
01-201-41-741-020	Post Sandy Planning Asst Grant	0.00
01-201-41-742-020	Summer Food Service Program OE	0.00
01-201-41-743-010	Interfaith Neighbors Meal Program S&W	7,500.00
01-201-41-743-020	Interfaith Neighbors Meal Program OE	0.00
01-201-41-744-010	U.C.CCommunity Director S&W	0.00
01-201-41-744-020	Sandy/Ord to Reduce Flood Risk	0.00
01-201-41-745-020	ACHIEVE GRANT	0.00
01-201-41-746-020	NJ GREEN COMMUNITIES GRANT	0.00
01-201-41-747-020	HMGP - Energy Allocation Init Generator	0.00
01-201-41-748-020	'13 Edward Byrne Memorial	0.00
01-201-41-749-020	NJDL&PS Highway Traffic Safety Grant	0.00
01-201-41-751-020	NJBPU Microgrid Feasibility Study Incent	10,000.00
01-201-41-752-020	FY15 Edward Byrne Justice Assist Grant	0.00
01-201-41-753-020	Mon Cty Homeland Security ALPR System	0.00
01-201-41-754-020	NJDOT Youth Corps - Urban Gateway Prgrm	0.00
01-201-41-755-020	Click It or Ticket 2015	0.00
01-201-41-756-020	14 Body Armor Replacement Fund	0.00
01-201-41-757-020	Mon Cty Investment Bd Youth Initiative	0.00
01-201-41-758-020	2013 BODY ARMOR	0.00
01-201-41-759-020	2015 Drive Sober-Year End Holiday Crackd	0.00
01-201-41-760-020	HMEP TRAINING	5,000.00
01-201-41-761-020	HMEP PLANNING	0.00
01-201-41-763-020	FY 12 Edward Byrne Memorial Justice Asst	0.00
01-201-41-764-020	2014 USDOJ - JAG ASST GRANT	0.00
01-201-41-765-020	Post Sandy Planning - Community Facility	0.00
01-201-41-766-020	Post Sandy Planning - Strategic Recovery	0.00
01-201-41-767-020	Post Sandy Planning - Land Dev Ord	0.00
01-201-41-768-020	Arthritis Intervention in Parks/Rec	0.00
01-201-41-769-020	Distracted Driving Crackdown	1,500.00
01-201-41-770-020	SLAHEOP Program OE	0.00
01-201-41-771-020	Enhanced 911 General Assist OE	0.00
01-201-41-772-020	Enhanced 911 Equipment OE	0.00
01-201-41-773-020	DCA Smart Future Planning OE	0.00
01-201-41-774-020	CTV Franchise Agreement OE	0.00
01-201-41-775-011	National Emergency Grant S&W	0.00
01-201-41-776-020	NJDOT Safe Routes to School Grant	0.00
01-201-41-777-020	Click It or Ticket OE	0.00
01-201-41-778-020	HMEP - ANNUAL PLANNING	0.00
01-201-41-779-020	16 Bulletproof Vest	0.00
01-201-41-780-020	HMEP Pass-Thru Grant OE	0.00
01-201-41-781-020	17 Drive Sober/Get Pulled Over	1,500.00
01-201-41-783-010	Divof Hwy Traffic Safety - You DDL S&W	0.00
01-201-41-784-020	2005 Ed Byrne Mem Justice Assist OE	0.00
01-201-41-785-020	USDOJ COPS HIRING PROGRAM GRANT	0.00
01-201-41-786-010	DOJ Cops in schools program S&W	0.00
01-201-41-787-010	Neptune BOE Cops in Schools S&W	0.00
01-201-41-787-020	'12 State Body Armor Replacement Fund	0.00
01-201-41-788-020	Smart Growth Planning AP OE	0.00
01-201-41-789-020	Smart Growth Com School Planning OE	0.00
01-201-41-790-020	Special Leg Grant Project ANCHOR OE	0.00
01-201-41-791-020	Copsmore 2000 OE	0.00
01-201-41-792-020	Copsmore02 OE	0.00
01-201-41-793-020	FFY12 Urban Areas Security Initiative	0.00
01-201-41-794-020	FY16-Edward Byrne JAG	0.00

01-201-41-795-020	FY16-State Body Armor Replacement Fund	0.00
01-201-41-796-020	Secure Our Schools Act OE	0.00
01-201-41-797-020	NJDOT I Boat OE	0.00
01-201-41-798-020	Homeland Security OE	0.00
01-201-41-799-020	Exercise Improvement Action OE	0.00
01-201-41-800-020	HMEP Grant - Scene Training	0.00
01-201-41-801-020		0.00
01-201-41-898-020	Matching Funds for Grants OE	0.00
01-201-41-899-020	Matching Funds for Grants OE	5,000.00
01-201-42-100-020	Neptune BOE Newsletter	2,500.00
01-201-42-150-020	Interlocal - County Assessment Program	1,500.00
01-201-42-210-020	Interlocal - Liability Insurance OE	25,000.00
01-201-42-220-020	Interlocal - Employee Grp Insurance OE	0.00
01-201-42-240-010	Interlocal - Police Department S&W	2,500.00
01-201-42-240-020	Interlocal - Police Department OE	25,000.00
01-201-42-245-020	Interlocal - CAN System OE	1,500.00
01-201-42-247-020	Interlocal - ANSWER Team OE	2,000.00
01-201-42-250-020	Interlocal - Police Dispatch 911 OE	15,000.00
01-201-42-251-020	Interlocal - Emergency Responder Reply	0.00
01-201-42-253-010	Interlocal - County of Monmouth EMS S&W	1,500.00
01-201-42-253-020	Interlocal - County of Monmouth EMS OE	0.00
01-201-42-254-020	Interlocal - BOE Alt. Renewable Energy	0.00
01-201-42-255-020	Interlocal - Mon Cty Communications	0.00
01-201-42-256-010	Prisoner Processing S & W	2,500.00
01-201-42-262-010	Interlocal - Public Safety Program S&W	0.00
01-201-42-315-020	Interlocal - Vehicle Maintenance OE	25,000.00
01-201-42-340-010	Interlocal - Animal Control S&W	0.00
01-201-42-340-020	Interlocal - Animal Control OE	0.00
01-201-42-787-010	Interlocal - Nep BOE Cops in Schools S&W	0.00
01-201-42-788-020	Interlocal - Smart Growth Planning OE	0.00
01-201-43-490-010	Municipal Court Municipal Court S&W	85,000.00
01-201-43-490-020	Municipal Court OE	6,000.00
01-201-43-495-010	Municipal Court Public Defender S&W	5,250.00
01-201-43-495-020	Municipal Court Public Defender OE	0.00
01-201-44-999-020	Capital Improvement Fd OE	20,000.00
01-201-45-920-020	Debt Service Bond Principal	10,000.00
01-201-45-925-020	Debt Service Payment of Notes	35,000.00
..0	Debt Service Bond Interest	50,000.00
01-201-45-935-010		0.00
01-201-45-935-020	Debt Service Note Interest	12,500.00
01-201-45-940-020	Debt Service Green Acres Loan Payment	32,500.00
01-201-45-945-020	Debt Service MCIA	65,000.00
01-201-46-871-020	Deferred Charges Overexpenditures	0.00
01-201-46-872-020	Deferred Charges Overexpenditure CY	0.00
01-201-46-873-020	Deferred Charges Deficit Open Space	0.00
01-201-46-875-020	Deferred Charges SPC EMERGENCY 5 YEARS	200,000.00
01-201-46-876-020	Assmt. Trust Amount to be Raised by Tax	0.00
01-201-46-877-020	Asmt. Trust Amount to be Raised by Tax	0.00
01-201-46-886-020	Deferred Charges Emergency Authorizatio	0.00
01-201-50-899-020	Reserve for Uncollected Taxes	250,000.00
01-104-04-200	CURRENT YEAR TAXES RECEIVABLE	11,358,650.00
		-----
TOTAL		11,358,650.0011,358,650.00

## Budget Journal Entry 0

Dated 12/28/2017

Temporary Budget

		DEBITS	CREDITS
07-201-55-501-010	Utility Operating S&W		150,000.00
07-201-55-501-020	Utility Operating OE		175,000.00
07-201-55-505-020	TNSA Annual Charge		1,000,000.00
07-201-55-506-020	OGSD Capacity Purchase		0.00
07-201-55-507-020	Group Insurance		35,000.00
07-201-55-511-020	Capital Improvement Fund		25,000.00
07-201-55-512-020	Capital Outlay		25,000.00
07-201-55-520-020	Payment of Bond Principal		5,000.00
07-201-55-521-020	Payment of BANS & Capital Notes		0.00
07-201-55-522-020	Interest on Bonds		5,000.00
07-201-55-523-020	Interest on Notes		0.00
07-201-55-525-020	MCIA Capital Lease Program		6,500.00
07-201-55-526-020	NJ ENVIRONMENTAL INFRASTRUCTURE TRUST		21,500.00
07-201-55-533-020	Utility Deferred Charge		0.00
07-201-55-540-020	PERS Contribution		10,000.00
07-201-55-541-020	Social Security - FICA		7,500.00
07-201-55-542-020	Unemployment Comp Ins		0.00
07-201-55-575-020	Deferred Charges SPC EMERGENCY 5 YEARS		1,000.00
07-192-08-505-9001	Sewer Rent - Current	1,466,500.00	
		-----	
TOTAL		1,466,500.00	1,466,500.00

## Budget Journal Entry 0

Dated 12/28/2017

Temporary Budget

	DEBITS	CREDITS
09-201-55-501-010 Utility Operating S&W		25,000.00
09-201-55-501-020 Utility Operating OE		20,000.00
09-201-55-509-020 Disaster Assist - Restoration of Mar Fac		0.00
09-201-55-511-020 Capital Improvement Fund		3,000.00
09-201-55-512-020 Capital Outlay		2,500.00
09-201-55-520-020 Payment of Bond Principal		7,500.00
09-201-55-521-020 Payment of BANS & Capital Notes		3,000.00
09-201-55-522-020 Interest on Bonds		6,000.00
09-201-55-523-020 Interest on Notes		3,000.00
09-201-55-525-020 MCIA Capital Lease Program		8,500.00
09-201-55-532-020 Expenditure W/O Appropriation		0.00
09-201-55-533-020 Utility Deferred Charge		0.00
09-201-55-540-020 PERS Contribution		1,000.00
09-201-55-541-020 Social Security - FICA		1,500.00
09-201-55-542-020 Unemployment Comp Ins		0.00
09-201-55-570-020 I-BOAT Grant		0.00
09-201-55-575-020 Deferred Charges SPC EMERGENCY 5 YEARS		1,000.00
09-192-08-410-4100 Rents and Receivables	82,000.00	
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TOTAL	82,000.00	82,000.00

RESOLUTION #18-42 - 1/1/18

DESIGNATE MEETING NIGHTS FOR THE YEAR 2018

BE IT RESOLVED, that the meetings of the Township Committee of the Township of Neptune will be held on the second and fourth Monday of each month at the Neptune Municipal Complex, 2<sup>nd</sup> Floor Meeting Room, 25 Neptune Blvd., Neptune, N.J.; and,

BE IT FURTHER RESOLVED, that the Workshop portion of the meeting will begin at 6:00 p.m. and the regular portion of the meeting will immediately follow the conclusion of the workshop meeting but start no earlier than 7:00 p.m.; and,

BE IT ALSO RESOLVED, that the Township Clerk be and is hereby directed to publish the following list of dates of Township Committee meetings to be held during the year of 2018 in accordance with the requirements of R.S. 10:4-18:

January 8	July 9
January 22	July 23
February 12	August 13
February 26	August 27
March 12	September 10
March 26	September 24
April 9	October 4 (Thursday)
April 23	October 22
May 14	November 8 (Thursday)
May 24 (Thursday)	November 26
June 11	December 10
June 25	December 20 (Thursday)

January 1, 2019 - 11:55 A.M.  
Sine Die Meeting  
January 1, 2019 – 12:00 P.M.  
Re-Organization Meeting

This notice is given in accordance with the requirements of R.S. 10:4-18.

Dated: January 1, 2018

RESOLUTION #18-43 - 1/1/18

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune does hereby designate official newspapers for the year 2018 as follows:

1. The Coaster, Beverly Way, Neptune, New Jersey, is hereby designated as the official newspaper of the Township of Neptune.
2. The Asbury Park Press, 3601 Highway #66, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
3. It is the opinion of this body that the Asbury Park Press has the greatest likelihood of informing the public with the jurisdictional area of this body of such meeting.
4. This resolution shall take effect immediately.

RESOLUTION #18-44 - 1/1/18

ESTABLISH A GRACE PERIOD FOR TAX, SEWER  
AND COMMERCIAL REFUSE PAYMENTS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that in accordance with State Statute a ten (10) day grace period will be established for receipt of tax payments; and,

BE IT FURTHER RESOLVED, that a thirty (30) day grace period will be established for sewer rent which will have due dates of March 1 and September 1; and,

BE IT FURTHER RESOLVED, that a ten (10) day grace period will be established for commercial refuse collection which will have due dates of the first day of each quarter; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector.



RESOLUTION #18-45 - 1/1/18

APPROVE PETTY CASH FUNDS

WHEREAS, there exists the need for various departments to have petty cash for emergency expenditures; and,

WHEREAS, expenditures from petty cash are not to exceed \$40.00,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following departments are hereby approved to have petty cash funds in the amounts so stated:

Police	Chief James Hunt	250.00
Finance	Michael J. Bascom	200.00
Library	John Bonney	250.00

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Business Administrator and Auditor.

RESOLUTION #18-46 - 1/1/18

ESTABLISH THE INTEREST RATES TO BE CHARGED BY THE TAX OFFICE

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and,

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against any delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

1. Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Any payment received after the prescribed grace period will be charged interest in the above manner from the original due date.
3. This resolution shall be published in its entirety once in the Coaster.
4. A certified copy of this resolution shall be forwarded to the Tax Collector, Township Attorney and Township Auditor.

RESOLUTION #18-47 - 1/1/18

ESTABLISH RATE OF REIMBURSEMENT FOR USE OF A PERSONAL VEHICLE  
FOR OFFICIAL TOWNSHIP BUSINESS

WHEREAS, the Township of Neptune reimburses its employees for the use of their personal vehicle to attend work related conferences, seminars and classes; and,

WHEREAS, an adjustment in the rate of reimbursement per mile is needed,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a Township employee shall be reimbursed at the following rate when the use of said employee's personal vehicle has received prior authorization by the Business Administrator for official Township business; and,

Fifty-five (55) cents per mile when a Township vehicle is not available for use.

Fifteen (15) cents per mile when a Township vehicle is available for use.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Township Department Heads.

RESOLUTION #18-48 - 1/1/18

ESTABLISH A FEE SCHEDULE FOR REPAIR RATES PERFORMED  
BY THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Department of Public Works performs the repairs to abate said violation or condition if the property owner, operator or occupant, does not act to correct the violation within the three day period; and,

WHEREAS, the cost of materials, equipment and labor of the Public Works Department is placed as a lien against the property; and,

WHEREAS, the Director of Public Works has prepared a rate schedule for the use of resources of the Public Works Department for the purposes of assigning an amount to the property lien,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following shall constitute a rate schedule of the Public Works Department, and shall be effective for the year 2018:

Supervisor	70.00 per hour
Non-Supervisory Personnel	55.00 per hour
Sweeper	125.00 per hour
Loader	125.00 per hour
Commercial weight vehicles	85.00 per hour
All other vehicles	55.00 per hour
Sand	25.00 per ton
Disposal Fee	110.00 per ton
Plywood	25.00 per 4X8 sheet
Mower	25.00
Power tools	20.00
Barrier tape	20.00 per roll
All hand tools	15.00
Other hardware/salt	Cost plus 25%

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Code Enforcement Supervisor, Director of Public Works, Tax Collector/C.F.O. and Business Administrator.

RESOLUTION #18-49 - 1/1/18

AUTHORIZE THE EXECUTION OF STIPULATIONS AND FILING OF CROSS APPEALS  
AND ASSESSOR APPEALS FOR CORRECTIONS ONLY  
IN CONNECTION WITH TAX APPEALS

WHEREAS, a number of 2017 and 2018 County and State Tax Appeals have been filed by Neptune Township property owners; and,

WHEREAS, it is the desire of the Township Committee that the Township Tax Assessor, Deputy Tax Assessor and Township Attorney sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that the Tax Assessor, Deputy Tax Assessor and Township Attorney be and are hereby authorized to sign stipulations, file cross appeals and Assessor's appeals, for corrections only, where necessary on behalf of the Township of Neptune; and,

BE IT FURTHER RESOLVED, that Arthur J. Lehman will act as the Township expert in defense of 2017 and 2018 Tax Court appeals; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Assessor, and the County Board of Taxation.

RESOLUTION #18-50 - 1/1/18

ESTABLISH 2018 HOURLY RATES FOR PART-TIME POSITIONS

WHEREAS, there exists a number of part-time positions in the Township of Neptune, that are not covered by a collective bargaining contract, for which the Township Committee desires to establish the hourly rate for the year 2018; and,

WHEREAS, funds will be provided for the first three months of 2018 in the 2018 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes hourly rates for certain part-time positions not covered by a collective bargaining contract or agreement for the year 2018:

Title	2018 Hourly Rate
Yard Attendant	15.38
Bus Driver	16.70
Kitchen Aid	15.38
Building Inspector	31.52
Sub-Code Official	39.98
Marina Attendant	15.38
Tourism Representative	15.38
Special Law Enforcement Officer - Class 1	16.91
Special Law Enforcement Officer - Class 2	20.50
Supervising Special Law Enforcement Officer	24.60
Special Law Enforcement Officer - Class 2 (School Resource Officer)	27.68
Part-Time On Call Custodian w/o Black Seal	20.50
Part-Time On Call Custodian with Black Seal	21.53
Violations Clerk	15.38
Municipal Intern	10.00
Public Safety Officer	17.43
Senior Public Safety Officer	21.01
Property Maintenance	18.45
Customer Service Representative	15.38
Code Enforcement Inspector	16.91
Jailer	20.50
School Crossing Guard	15.38

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

RESOLUTION #18-51 - 1/1/18

APPOINT RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Neptune (hereinafter "Municipality") is a member of the Garden State Municipal Joint Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and,

WHEREAS, participating members are required to appoint a Risk Management Consultant; and,

WHEREAS, the Municipality has complied with relevant law with regard to the appointment of a Risk Management Consultant; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. The Township Committee hereby appoints Ted Wardell of Brown & Brown Benefit Advisors as its local Risk Management Consultant for the year 2018, subject to right of termination pursuant to Risk Management Contract.

2. The Mayor and Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement.

I, Richard J. Cuttrell, Clerk of the Township of Neptune, County of Monmouth, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the governing body of the Township of Neptune, in the County of Monmouth, New Jersey, on January 1, 2018.

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Richard J. Cuttrell, Clerk

RESOLUTION #18-52 - 1/1/18

APPOINT GARDEN STATE MUNICIPAL JOINT INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Neptune (hereinafter "Municipality") is a member of the Garden State Municipal Joint Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36; and,

WHEREAS, the Fund requires participating members to appoint a Fund Commissioner,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, in the County of Monmouth, and State of New Jersey, as follows:

1. Stephanie Oppegaard is hereby appointed as the Fund Commissioner for the Municipality.
2. Michael J. Bascom is hereby appointed as the Alternate Fund Commissioner for the Municipality.
3. The Municipality's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Garden State Municipal Joint Insurance Fund.



RESOLUTION #18-53 - 1/1/18

ESTABLISH SALARY FOR MUNICIPAL JUDGE

WHEREAS, Robin Wernik, Municipal Judge, is serving a three year term and is not covered by a collective bargaining contract; and,

WHEREAS, the Township Committee desires to establish the salary for Judge for the year 2018; and,

WHEREAS, funds will be provided for the first three months of 2018 in the 2018 Temporary Budget and funds for the balance of 2018 will be provided in the Budget for the year 2018, when finally adopted, in the appropriation entitled Municipal Court S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes the 2018 annual salary for Robin Wernik, Municipal Judge, as \$59,545.26; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

RESOLUTION #18-54 – 1/1/18

ESTABLISH POLICY FOR SELECTING PROFESSIONAL SERVICES  
FROM THE ENGINEERING POOL LIST

WHEREAS, Neptune Township maintains an Engineering Pool List of engineers who are chosen for professional services when needed, and in accordance with the Public Contract Law, and based on their listing on the Engineering Pool List and expertise in the area needed by Neptune Township; and

WHEREAS, any engineer on the Engineering Pool List, which is selected for professional services on behalf of Neptune Township cannot serve or be retained by private clients in Neptune Township on services that require the attention or review of Municipal Officials, Agencies or Boards, since such dual representation of both Neptune Township and private clients would serve as a conflict of interest; and

WHEREAS, Neptune Township desires to establish a policy to address potential and actual conflicts of interest with regard to the Request for Professional Services in the area of engineering, which is the basis of this Resolution.

THEREFORE, BE IT RESOLVED, by Township Committee of the Township of Neptune, that the governing body shall continue to maintain through the Engineering Department of Neptune Township, an Engineering Pool List of qualified engineers to be used for various engineering projects sponsored by Neptune Township, but in furtherance of the policy to avoid conflicts of interest, shall require any engineer on the Engineering Pool List who is selected for services to execute a Certification concerning conflict of interest certifying that the particular engineer/engineering firm, while providing services under any contract with Neptune Township for Neptune Township, shall not be representing private clients in Neptune Township at the same time, where such representation of private clients would require action or review by Neptune Township Municipal Officials, Agencies or Boards in fulfilling the engineer's obligations for a private client; and,

BE IT FURTHER RESOLVED, that should an engineer have a conflict, it shall not be selected by Neptune Township on a municipal project while the conflict exists, and should the conflict be discovered by Neptune Township and confirmed after an engineer on the Engineering Pool List certifies that no conflict exists, then that engineer/firm shall be removed from the Engineering Pool List, and not be returned to the Engineering Pool List for a period of at least three years, with further certification of lack of conflict of interest at the time of future placement on the Engineering Pool List; and,

BE IT FURTHER RESOLVED, that the Municipal Engineer shall provide a monthly report to the governing body as to the selection of engineers for services by the Municipal Engineering Department, and the basis for such selection from the Engineering Pool List.

RESOLUTION #18-55 - 1/1/18

ESTABLISH CASH MANAGEMENT PLAN

WHEREAS, pursuant to Chapter 8, Laws of 1982, The Township of Neptune is required to adopt a Cash Management Plan, including the Designation of a Depository or Depositories,

THEREFORE, BE IT RESOLVED by the Mayor and Committee of The Township of Neptune, a municipal Corporation of the County of Monmouth, in the State of New Jersey, that the Cash Management Plan dated January 1, 2018, and on file in the offices of the Municipal Clerk and Chief Financial Officer shall be adopted for the year 2018; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer and Auditor.