

TOWNSHIP COMMITTEE WORKSHOP MEETING – SEPTEMBER 14, 2020 – 6:00 P.M.

This is a Virtual Meeting. Video and audio access to the meeting is via townhallstreams.com/towns/neptune_nj.

Mayor Lane calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

ROLL CALL

PRESENT/ABSENT

Dr. Michael Brantley
Kevin B. McMillan
Carol Rizzo
Nicholas Williams
Robert Lane, Jr.

Also present: Vito D. Gadaleta, Business Administrator; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on September 3, 2020, which included a notice of virtual meeting with web access instructions, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Meeting schedule for balance of 2020. The following is suggested:

October 1st (Thursday)
October 26th
November 16th
December 7th
December 21st
2. Discussion – Police ordinance.
3. Discussion – Outdoor dining.
4. Review Committee calendars.

Res. # 20-286 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: _____ Seconded by: _____

Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

NOT ADOPTED

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
Personnel – Discussion regarding employee
Personnel – Recommendation for Assistant C.F.O. position
3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.
4. This Resolution shall take effect immediately.

TOWNSHIP COMMITTEE MEETING – SEPTEMBER 14, 2020 – 7:00 P.M.

This is a Virtual Meeting. Video and audio access to the meeting is via townhallstreams.com/towns/neptune_nj. When an agenda item is reached that allows for public comment, comments will be taken via text to 908-415-3680.

Mayor Lane calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
Dr. Michael Brantley	_____
Kevin B. McMillan	_____
Carol Rizzo	_____
Nicholas Williams	_____
Robert Lane, Jr.	_____

Also present at the dais: Gene Anthony, Township Attorney; Vito D. Gadaleta, Business Administrator; and Richard J. Cuttrel, Municipal Clerk.

Silent Prayer and Flag Salute

Mayor Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on September 3, 2020 which included a notice of virtual meeting with web access instructions, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org.

APPROVAL OF MINUTES – Motion offered by _____, seconded by _____, to approve the minutes of the meetings held on August 10th and August 25th.

COMMENTS FROM THE DAIS - Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

PUBLIC HEARING – APPLICATION TO MONMOUTH COUNTY MUNICIPAL OPEN SPACE PROGRAM

The Township Engineer will make a presentation followed by a Public Hearing regarding the Township’s proposed application to the Monmouth County Municipal Open Space Program for “Improvements to Sunshine Village Complex”.

Res. # 20-287 – Authorize application to the Monmouth County Municipal Open Space Program.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

PUBLIC COMMENTS ON RESOLUTIONS - Public comments regarding resolutions presented on this agenda may be submitted via text to 908-415-3680. Comments will be accepted when the Mayor opens this portion of the meeting for public comment.

ORDINANCES - For each ordinance with a public hearing, the public may comment via text to 908-415-3680 when the Mayor opens the public hearing.

ORDINANCE NO. 20-25 – An ordinance to amend the Land Development Ordinance of the Township of Neptune by rezoning properties currently in the C-4 Route 66E Commercial Zone or C-7 Route 35 Commercial zone to B-1 Town Commercial Zone - Final Reading

Explanatory Statement: This ordinance rezones commercial properties on Route 35 currently zoned as either C-4 or C-7 to the zoning designation of B-1 Town Commercial.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

ORDINANCE NO. 20-26 – An ordinance to amend Section 404.01 of the Land Development Ordinance of the Township of Neptune by amending the permitted, conditional, and accessory uses in the B-1 Town Commercial Zone - Final Reading

Explanatory Statement: This ordinance fully amends the permitted, conditional, and accessory uses in the B-1 Town Commercial Zone.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

ORDINANCE NO. 20-27 – An ordinance amending Ordinance No. 16-46 entitled “An ordinance creating and setting the salary range for new job titles and amending the salary ranges for all other existing job titles of the Township of Neptune” by creating the positions of M.I.S. Manager and Paramedic - Final Reading

Explanatory Statement: This ordinance creates the positions of M.I.S. Manager and Paramedic and establishes a salary range of \$56,000 to \$65,000 and \$46,000.00 to \$60,000 respectively.

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

ORDINANCE NO. 20-28 – An ordinance to amend, revise, and supplement Volume I, Chapter II, Section 2-10 of the Code of the Township of Neptune entitled “Police Department” - First Reading

Explanatory Statement: This ordinance fully amends the Police Department section of the Township Code including, but not limited to, defining the structure of the Department, composition and responsibilities of the Police Committee, appointment of officers, and addition of Class III officers.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

The Public Hearing on Ordinance 20-28 will be held at the next Township Committee meeting on Thursday, October 1st.

CONSENT AGENDA

Res. #20-288 – Authorize submission of a Strategic Plan for the Neptune Township Municipal Alliance grant.

Res. #20-289 – Release road opening bond posted for 1121 Heck Avenue.

Res. #20-290 – Approve the transfer of Taxi Medallion License No. 032.

Res. #20-291 – Accept the resignation of Brian Turner from the position of Emergency Medical Technician.

Res. #20-292 – Reappoint Special Law Enforcement Officers in the Police Department on a part-time basis.

Res. #20-293 – Designate 2021 floating holiday.

Res. #20-294 – Accept the resignation of Chanel Ellison from the position of Bookkeeper in the Tax Collection Department.

Res. #20-295 – Accept the resignation of Patrick Burns from the position of Emergency Medical Technician.

Res. #20-296 – Authorize additional architectural services in connection with Public Works facility renovations.

Res. #20-297 – Authorize the endorsement of Tax Sale Certificate affecting Block 602, Lot 14 (1509 West Lake Avenue).

Res. #20-298 – Place lien on various properties.

Res. #20-299 – Increase bid and quotation thresholds pursuant to state regulation.

Res. #20-300 – Authorize renewal of liquor licenses for the 2020-2021 licensing year.

Res. #20-301 – Renew liquor license held by VPK, Inc. t/a Alpha Liquors for the 2020-2021 licensing year.

Res. #20-302 – Reclassify employee to the position of Bookkeeper in the Tax Collection Department.

Res. #20-303 – Reclassify employee to the position of Customer Service Representative in the Code/Construction Department.

Res. #20-304 – Authorize the purchase of air purifiers for all municipal facilities.

Res. #20-305 – Reclassify employee to the position of Special Projects Coordinator in the Administration Department.

Res. #20-306 – Accept the resignation of Kristie Dickert from the position of Historic Preservation Commission Secretary.

Res. #20-307 – Authorize payment to temporary Historic Preservation Commission Administrative Officer.

Res. #20-308 – Authorize purchase an office container for the Office of Emergency Management and located at the Public Works Yard.

Res. #20-309 – Authorize the purchase of computer equipment for the Public Works/OEM Building through the State Cooperative Purchasing Program.

Res. #20-310 – Authorize the purchase of a trailer mounted generator for the Office of Emergency Management through the State Cooperative Purchasing Program.

Res. #20-311 – Authorize the purchase and installation of a subgrinder for the Pennsylvania Avenue Sewer Pumping Station through the North Jersey Wastewater Cooperative Purchasing Program.

Res. #20-312 – Authorize the purchase of various protection equipment and covid supplies through the Educational Services Commission of New Jersey Purchasing Program.

Res. #20-313 – Authorize Change Order #2 in connection with construction of the Public Works/OEM facility.

CONSENT AGENDA Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-314– Appoint members to the Police Committee.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-315 – Authorize the execution of an extension of the Employment Agreement between the Township of Neptune and the Business Administrator.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-316 – Authorize the purchase of office furniture and accessories for the Public Works/OEM facility through the State Cooperative Purchasing Program.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-317 – Extend Offer of Employment for the position of Assistant Chief Financial Officer in the Finance Department.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

Res. #20-318 – Authorize the payment of bills.

Offered by: _____ Seconded by: _____
Vote: Brantley, _____; McMillan, _____; Rizzo, _____; Williams, _____; Lane, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township by submitting questions via email to 908-415-3680. Comments will be accepted when the Mayor opens this portion of the meeting for public comment.

ADJOURNMENT

ORDINANCE NO. 20-25

AN ORDINANCE TO AMEND THE LAND DEVELOPMENT
ORDINANCE OF THE TOWNSHIP OF NEPTUNE BY
REZONING PROPERTIES CURRENTLY IN THE C-4 ROUTE
66E COMMERCIAL ZONE OR C-7 ROUTE 35 COMMERCIAL
ZONE TO B-1 TOWN COMMERCIAL ZONE

WHEREAS, properties known and designated on the Tax Map of Neptune Township as Block 701, Lots 25 and 26; Block 805, Lots 8, 9 and 10; Block 806, Lot 6; Block 807, Lots 8, 9, 10 and 11 and Block 808 Lots 5, 6, 7 and 8; are currently zoned C-4 Route 66E Commercial, and

WHEREAS, properties known as Block 1001, Lots 1, 2 and 3; Block 1002 Lots 1, 2 and 16; Block 1003 Lots 1 and 3; Block 1004 Lots 1 and 2; Block 507 Lots 1, 2, 3 and 4; Block 506 Lots 1, 2, 3, 11, 15, 16, 17 and 18; Block 613 Lots 5, 6, 7, 8, 9 and 10; Block 612 Lots 10, 11, 12 and 13; Block 401 Lots 7, 8, 9, 10, 11 and 12; Block 409, Lots 13, 14, 15, 16, 17, 18 and 19; Block 410, Lots 14, 15, 16 and 18; Block 417, Lots 16 and 17; Block 407, Lots 1 and 25; Block 411, Lots 1 and 20 and Block 416, Lot 1, are zoned C-7 Route 35 Commercial, and

WHEREAS, the above referenced properties all front along the Route 35 Corridor, and

WHEREAS, the rezoning of these properties to the B-1 Town Commercial Zone will allow for a more consistent land use along the Route 35 Corridor, and

WHEREAS, the proposed changes in zoning are generally consistent with many of the goals and objectives of former and current Township Master Plan documents. By way of example, the 2011 Comprehensive Master Plan recommends to evaluate the opportunity to consolidate commercial zoning districts along the Route 33, Route 35 and Route 66 corridors,

THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Land Development Ordinance is hereby amended as follows:

SECTION 1 - PROPERTIES REZONED FROM C-4 OR C-7 TO B-1

The "Zoning Map" of the Township of Neptune is hereby supplemented and amended to reflect the rezoning of the abovementioned properties to the B-1 Zone.

SECTION 2 - REPEALER

The remainder of all other sections and subsections of the aforementioned ordinance not specifically amended by this Ordinance shall remain in full force and effect.

SECTION 3 - INCONSISTENT ORDINANCES

All other Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistency.

SECTION 4 - SEVERABILITY

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 5 - EFFECTIVE DATE

This Ordinance shall take effect upon its passage and publication according to law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Robert Lane, Jr.,
Mayor

ORDINANCE NO. 20-26

AN ORDINANCE TO AMEND SECTION 404.01 OF THE LAND DEVELOPMENT ORDINANCE OF THE TOWNSHIP OF NEPTUNE BY AMENDING THE PERMITTED, CONDITIONAL, AND ACCESSORY USES IN THE B-1 TOWN COMMERCIAL ZONE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Land Development Ordinance of the Township of Neptune is amended as follows:

SECTION 1 – Section 404.01 – B-1 Town Commercial is fully amended as follows:

§ 404.01 B-1 – Town Commercial

- A. Purpose. The B-1 Zone District intends to serve the needs of specific surrounding residential neighborhoods by providing for retail sale and service uses. The need to complement and preserve the character of the surrounding residential neighborhoods is paramount.
- B. Permitted uses.
1. Furniture and Home Furnishings stores (NAICS 442)
 2. Electronics and Appliance stores (NAICS 443)
 3. Musical instrument Stores, Sporting Goods, Hobby and Book Stores (NAICS 451)
 4. Food and Beverage Stores (NAICS 445)
 5. Health and Personal Care Stores (NAICS 446)
 6. Clothing and Clothing Accessories Stores (NAICS 448)
 7. General Merchandise Stores (NAICS 452)
 8. Miscellaneous Store Retailers (NAICS 453)
 9. Credit Intermediation and Related Activities (NAICS 522)
 10. Securities, Commodity Contracts, and Other Financial Investments and related Activities (NAICS 523)
 11. Insurance Carriers and Related Activities (NAICS 524)
 12. Real Estate (NAICS 531)

13. Rental and Leasing Services (NAICS 532)
14. Educational Services (NAICS 611)
15. Ambulatory Health Care Services (NAICS 621)
16. Social Assistance (NAICS 624, except Vocational Rehab Services, Community 6242)
17. Performing Arts and Related Industries (NAICS 711, 7112)
18. Food Services and Drinking Places (NAICS 722 except Drive Thru Food Services)
19. Personal Laundry services (NAICS 812, except 81293 parking lots and garages)
20. Repair and Maintenance (NAICS 811, except all Automotive Repair and Maintenance and NAICS 8111)
21. Administrative and Support Services (NAICS 561 except Landscape Services, Outdoor storage of goods and services is prohibited)
22. Professional, Scientific and Technical Services (NAICS 541)
23. Funeral homes

C. Conditional uses.

1. Convenience Store with Gas
2. Public Utility Facility
3. Electricity regulating substations
4. Places of Worship
5. Building Material and Garden Equipment and Supplies Dealers (NAICS 444)
6. Mixed Use (residential over retail)

D. Accessory uses.

1. Uses customarily incidental and accessory to a principal permitted use
2. Outdoor Dining Facility associated with a permitted principal use
3. Parking for principal use

Bulk regulations. See Schedule B-1.

Conditions for Mixed Use (residential over retail)

1. No residential uses shall be permitted on the ground floor
2. A vegetative buffer and fencing shall be provided along the eastern boundary of the site no less than 15 feet.
3. Parking shall not be in Route 35 front yard area
4. Maximum front yard setback from Route 35: 20 feet
5. Minimum front yard setback from Bangs Avenue: 20 feet
6. Minimum front yard setback from Monroe Avenue: 20 feet
7. Minimum building setback from residential lot line: 40 feet
8. Maximum percent building coverage: 35%
9. Maximum impervious coverage: 80%
10. Maximum Building Height: 42 feet

SECTION 2 - REPEALER

The remainder of all other sections and subsections of the aforementioned ordinance not specifically amended by this Ordinance shall remain in full force and effect.

SECTION 3 - INCONSISTENT ORDINANCES

All other Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistency.

SECTION 4 - SEVERABILITY

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 5 - EFFECTIVE DATE

This Ordinance shall take effect upon its passage and publication according to law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Robert Lane, Jr.,
Mayor

ORDINANCE NO. 20-27

AN ORDINANCE AMENDING ORDINANCE NO. 16-46 ENTITLED "AN ORDINANCE CREATING AND SETTING THE SALARY RANGE FOR NEW JOB TITLES AND AMENDING THE SALARY RANGES FOR ALL OTHER EXISTING JOB TITLES OF THE TOWNSHIP OF NEPTUNE" BY CREATING THE POSITIONS OF M.I.S. MANAGER AND PARAMEDIC

BE IT ORDAINED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, as follows:

SECTION 1

Ordinance No. 16-46 be and is hereby amended as follows:

- A. The job titles of M.I.S. Manager and Paramedic are hereby created and the salary ranges for said job titles are established in Section 2 below.
- B. The job description for said job titles are on file in the Human Resources Department.

SECTION 2

The salary range for MIS Manager and Paramedic are hereby established as follows:

<u>TITLE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
M.I.S. Manager	\$ 56,000.00	\$ 65,000.00
Paramedic	\$ 46,000.00	\$ 60,000.00

SECTION 3

The salary for each position named above shall be established within the aforesaid ranges by adoption of a contract with employees of AFSCME Local 1844 or by Resolution of the Township Committee.

SECTION 4

This ordinance shall be effective upon publication in accordance with law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Robert Lane, Jr.,
Mayor

ORDINANCE NO. 20-28

AN ORDINANCE TO AMEND, REVISE, AND SUPPLEMENT
VOLUME I, CHAPTER II, SECTION 2-10 OF THE CODE OF THE
TOWNSHIP OF NEPTUNE ENTITLED "POLICE DEPARTMENT"

BE IT ORDAINED by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey that Section 2-10 of the Township Code of the Township of Neptune, entitled, "Police Department" is hereby amended, revised and/or supplemented as follows:

§2-10.1 Department Established.

There is hereby created in and for the Township of Neptune Police Department, which shall consist of such employees and officers as shall be deemed necessary by the Township Committee and may include a Police Chief in accordance with N.J.S.A. 40A:14-118. The Township Committee shall, from time to time, determine the number of employees and officers of the Police Department together with their compensation. The structure of the Police Department will include, at a maximum, of seventy-eight (78) sworn law enforcement officers, who shall consist of a maximum of one (1) Police Chief; one (1) Deputy Police Chief; three (3) Captains, seven (7) Lieutenants, fourteen (14) Sergeants and fifty-two (52) Police Officers. The Township Committee shall also appoint, from amongst its members, a Police Committee composed of up to five (5) members, but, at a minimum, two (2) Township Committeepersons and the Township Administrator shall be members. The remaining two (2) possible members shall be non-employee residents of the Township of Neptune, appointed at the discretion of the Township Committee, subject to the language below. One (1) of the Township Committeepersons shall be designated as the Chairperson of the Police Committee by the Police Committee members. The Township Administrator shall be a non-voting, but participating member. In the event of a tie amongst the Police Committee as to any action of members of the Police Committee, the matter shall be referred to the entire Township Committee for their review and consideration. The Township Committee will endeavor, within six (6) months of the adoption of the Ordinance, to fill one (1) or more of the remaining Police Committee membership, other than the two (2) Committeepersons and the Township Administrator.

§2-10.2 Designation of Appropriate Authority.

In accordance with the provisions of N.J.S.A. 40A:14-118 and all rules, regulations and Court decisions as to same, the Police Committee is hereby designated as the Appropriate Authority, subject to the ultimate and final approval of its actions/recommendations by the Township Committee.

§2-10.3 Responsibilities of Police Department, Police Committee and Chief of Police.

- a. Police Department: The Police Department shall preserve the public peace; protect life and property; detect, arrest and prosecute offenders of the laws of New Jersey and the ordinances of the Township of Neptune; direct and control traffic; provide attendance and protection during emergencies; provide appearances in court; cooperate with all other law enforcement agencies; provide training for the efficiency of its members and officers.

b. Police Committee:

1. The Police Committee shall report to the Township Committee and shall be responsible to review the performance of the Police Department and report such to the Township Committee. It shall serve as the administrative and oversight body of the Police Department. It shall review and recommend to the Township Committee for its approval all proposed and promulgated rules and regulations for the government of the Police Department and for the discipline of its employees. The Police Committee's duties include, but are not limited to:
 - (a) Establishing the procedures to be followed by the Chief of Police and other subordinate officers for the purchase of equipment and supplies. Such procedures may include the requirement that the Police Committee review all expenditures with regard to the equipment and supplies and recommend actions as to same by the Township Committee.
 - (b) The Police Department and Chief Financial Officer shall keep a record of all business transacted by the Police Department and recommend approval of all bills for the expenses of the Police Department to the Township Committee after review and approval of the Police Committee.
 - (c) The Police Department shall keep and maintain accurate records and submit an annual report to the Township Committee, on or before January 31, which shall assess the operations of the Police Department, and its personnel, equipment and property.
 - (d) The Police Department shall keep and maintain all records, reports, documents and other data required to be kept and maintained by the Federal and/or State government, with the Police Committee's right of review to the extent allowed by law, after a decision of the majority of the Police Committee at a meeting of same to conduct such review.
 - (e) The Police Department shall keep and maintain a record of all appointments, dismissals, removals, resignations and deaths of officers and other department employees as they take place, with such other information as may be necessary, with the Police Committee's right of review to the extent allowed by law, after a decision of the majority of the Police Committee at a meeting of same to conduct such review.
 - (f) The Police Department and Chief Financial Officer shall develop the annual budget for the Police Department, in conjunction with the Police Committee. The budget approval shall be done by the Township Committee. Review of all expenditures prior to same occurring shall be reviewed by the Police Committee and Chief Financial officer with final approval by the Township Committee.
 - (g) The Police Chief shall analyze crime trends and statistics to ensure that the Police Department makes the best use of available funds, personnel, equipment and supplies, with the Police Committee's right of review to the

extent allowed by law after a decision of the majority of the Police Committee at a meeting of same to conduct such review.

- (h) The Police Committee and the Police Chief shall jointly evaluate the effectiveness of work program and procedures of all organizational components within the Police Department and developing effective work methods for subordinates.
 - (i) The Police Committee, in conjunction with the Police Chief or designee, shall undertake special studies pertaining to police functions and promoting close coordination of planning efforts.
 - (j) The Police Committee, in conjunction with the Police Chief or designee, shall establish and maintain helpful and cooperative relations with civic and business organizations, schools, and court offices, and with other groups and public authorities and other jurisdictions, and with others interested in the maintenance of law and order.
2. The Chief of Police or highest ranking sworn law enforcement officer in the absence of the Chief shall report directly to the Police Committee and the Police Committee shall receive weekly or other periodic reports, as designated by the Police Committee, from the Chief of Police or highest ranking sworn law enforcement officer in the absence of the Chief.
 3. The Police Committee shall also be responsible for ensuring that all Police Officers and employees are compensated in accordance with State and Federal Wage and Hour requirements.
 4. A. The Police Committee shall be appointed by the Township Committee. The members of the Police Committee shall serve for a term of two (2) years from the date of their appointment, except as set forth herein. The Township Administrator shall serve for the time he/she serves as Township Administrator and only the Township Administrator can replace the Township Administrator on the Police Committee.

B. Any member of the Police Committee, other than the Township Administrator, can be removed by the Township Committee, if the member fails to attend three (3) consecutive meetings of the Police Committee without being excused by a majority of the members of the Police Committee and when the absence is not due to a legitimate documented illness.

C. Any member of the Police Committee, other than the Township Administrator, may be removed by the Township Committee for cause, after a public hearing if the member being removed requests such or after a private hearing if no such public hearing is requested. A vote of three (3) Township Committee members to remove is required.
 5. In addition to the two (2) members of the Township Committee appointed to the Police Committee, the Township Administrator and the other members of the Police Committee, the Township Committee may also authorize on its own, or after the Police Committee requests same, any professional needed to

accomplish its duties, including the Township Labor Counsel, the Township Attorney, the Township Chief Financial Officer or any other consultant or professional necessary to assist the Police Committee in its functions.

c. Chief of Police:

1. If a Police Chief is appointed, he/she shall exercise any and all of the rights, authorities, powers and responsibilities reserved solely to the Chief of Police pursuant to N.J.S.A. 40A:14-118.
2. If a Police Chief is not appointed, any and all of the rights, authorities, powers and responsibilities reserved solely to the Chief of Police, pursuant to N.J.S.A. 40A:14-118, shall be delegated to a Chief Law Enforcement Officer, which shall be highest ranking sworn law enforcement officer in the Department.

§ 2-10.4. Appointment of Officers and Probationary Period.

a. No person shall be appointed as a member of the Neptune Township Police Department unless he/she:

- (1) is a citizen of the United States;
- (2) is not less than twenty-one (21) years of age or older than thirty-five (35) years of age, except under certain circumstances provided by law;
- (3) shall have graduated from high school or possess a General Equivalency Degree (GED);
- (4) shall possess an associate's degree or sixty (60) college/university credits from an accredited college/university or be honorably discharged from active duty services in any branch of the U.S. military;
- (5) is sound in body and of good health sufficient to satisfy the Board of Trustees of the Police and Firemen's Retirement System (PFRS) as to his/her eligibility for membership in the retirement system;
- (6) is able to at least read, write and speak the English language well and intelligently;
- (7) is of good moral character and has not been convicted of any criminal offense involving moral turpitude;
- (8) shall have successfully passed the police officer's entry level written, and if part of same, physical examination administered by the New Jersey State Association of Chiefs of Police and currently on a valid active list. This requirement may be issued by the Township if the candidate successfully completed a New Jersey Police Training Commission (PTC) approved basic training course for police officers or has successfully completed a PTC approved training course for Special Law Enforcement Officer Class II (SLEO II) at the Monmouth County Police Academy and is eligible for a waiver of training under PTC guidelines.

- (9) successfully passes a physical examination and a psychological examination as part of a conditional offer of employment.
- b. No police officer shall be entitled to a permanent employment as a police officer in the Neptune Township Police Department unless said police officer has successfully completed a period of one (1) year after successful completion of either: (1) employment with the Neptune Township Police Department, if already having successfully completed a police training course (not a special law enforcement course); or, (2) a police training course at a school approved and authorized by the Police Training Commission (PTC) and Department of Law and Public Safety of the State of New Jersey. As to §b(2) herein, if the police training course is not taken by the police officer at the start of his/her retention by the Department, the probationary period shall be extended so that one (1) year of probation shall follow the successful completion of the training course. Once the one (1) year probationary period is completed, the Township Committee shall determine whether or not to make the probationary officer permanent. Up to and through the expiration of said probationary period, the Township Committee may terminate the police officer's employment with the Township Police Department at any time without cause by a resolution of the Township Committee.

§ 2-10.5. Excess Duty During State of Emergency.

- a. Whenever an emergency exists, as provided by Statute or as declared by the Mayor, the Chief of Police is hereby authorized to summon and keep on duty any member of the Police Department for such a period of time in excess of ordinary duty hours which, in the sole discretion of the Chief of Police, is necessary to adequately perform the duties of the Police Department and to preserve public safety and welfare in the Township.
- b. Members of the Police Department shall be compensated for time on duty in excess of their regular hours of duty at the same rate per hour as they are paid for regular duty. This additional compensation shall be in lieu of any compensatory time off and in addition to the regular salary paid to members of the Police Department.

§ 2-10.6. Special Police Officers.

- a. The position of Special Police Officer in the Neptune Township Police Department is hereby established.
- b. The Mayor, subject to the approval by resolution of the Township Committee, shall appoint Special Police Officers for a term not exceeding one (1) year and shall not revoke such appointments without cause or hearing, unless the appointment is for four (4) months or less. Such Special Police Officers shall carry out their duties and responsibilities under the direct supervision of the Chief of Police and their powers, rights and duties shall be specifically defined by the Chief of Police, pursuant to the statutory duties of a Special Law Enforcement Officer and within the scope of their training as determined by the Police Training Commission. These powers, rights and duties, however, shall immediately cease at the expiration of the term for which they were appointed, or upon revocation of their appointment. The resolution approving appointment of Special Police Officers shall designate the rate of pay if any.

- c. No person shall be appointed as a Special Police Officer unless he or she is a citizen of the United States and of the State of New Jersey; is able to read, write, and speak the English language well and intelligently and has a high school diploma or equivalent; is physically qualified and of good moral character, shall not have been convicted of any crime/offense; and, has successfully undergone the same psychological testing that is required of all full-time police officers in the Township. Every such Special Police Officer shall be fingerprinted and his fingerprints shall be filed with the Division of the State Police and Federal Bureau of Investigation. Reports shall be made by the Chief of Police to the Township Committee in writing concerning the eligibility and qualifications of any person proposed to be appointed a Special Police Officer.
- d. *Class One Officers (Class I)*. Class I Officers shall be authorized to perform routine traffic detail, spectator control and similar duties. Class I Officers shall have the power to issue summonses for disorderly persons and petty disorderly persons offenses, violations of municipal ordinances and violations of Title 39 of the Revised Statutes. The use of a firearm by an Officer of this class shall be strictly prohibited and no Class I Officer shall be assigned any duties which may require the carrying or use of a firearm.
- e. *Class Two Officers (Class II)*. Class II Officers shall be authorized to exercise full powers and duties similar to those of a permanent, regularly appointed full-time police officer. The use of a firearm by an officer of this class may be authorized only after the officer has been fully certified as successfully completing training as prescribed by the commission. Class II Officers are not authorized to carry an off duty weapon.
- f. *Class Three Officers (Class III)*.
 - (1) Class III Officers shall be authorized to exercise full powers and duties similar to those of a permanent, regularly appointed full-time police officer while providing security at a public or non-public school or a county college on the school or college premises during hours when the public or non-public school or county college is normally in session or when it is occupied by public or non-public school or county college students or their teachers or professors. While on duty in the jurisdiction of employment, an officer may respond to offenses or emergencies off school or college grounds if they occur in the officer's presence while traveling to a school facility or county college, but an officer shall not otherwise be dispatched or dedicated to any assignment off school or college property.
 - (2) In order to be appointed as a Class III Officer, the person must be: a retired law enforcement officer in good standing who is less than sixty-five (65) years of age whose retirement does not include a retirement resulting from injury or incapacity or the officer's return to work does not violate Federal or State law or regulation as to a return to work; has served as a duly qualified, fully trained, full time officer in any law enforcement position eligible for participation in PFRS or in any Federal or bi-state law enforcement agency or as a member of the State Police and was separated from that prior service in good standing; is physically capable of performing the functions of the position, determined in accordance with PTC guidelines; possess a NJ PTC Basic Police Officer certification or a NJ State Police Academy Certification or other proof of basic police training approved by the PTC; has completed the training course for safe school resource officers developed pursuant to N.J.S.A. 52:17B-71.8a; and, is hired in a part-time capacity.

- (3) The use of a firearm by a Class III Officer shall be authorized pursuant to the provisions of N.J.S.A. 40A:14-146.14b. A Class III Officer shall not be authorized to carry a firearm while off duty unless the officer complies with the requirements of subsection I of N.J.S.A. 2C:39-6 authorizing a retired law enforcement officer to carry a handgun.

§ 2-10.7. Employment of School Crossing Guards.

- a. Pursuant to N.J.S.A. 40A:9-154.1, the Township Committee shall have the power, by resolution, to employ Police Officers or any other authorized personnel to act as School Crossing Guards.
- b. Such Adult School Crossing Guards shall receive compensation as established by resolution of the Township Committee.

§ 2-10.8. Establishing the Rules and Regulations of the Police Department.

The Police Committee, as the "Appropriate Authority" shall, from time to time as may be necessary, adopt and amend the rules and regulations for the government and discipline of the Police Department and employees thereof subject to approval of the Township Committee. Said rules and regulations may fix and provide for the enforcement of such rules and regulations and the enforcement of penalties for the violation of such rules and regulations. All employees of the Police Department shall be subject to such rules and regulations and penalties.

§ 2-10.9. Disciplinary Actions.

Discipline of employees and police officers will be imposed consistent with New Jersey State statutes and the Rules and Regulations of the Neptune Township Police Department. Employees may be subject to discipline for violating laws, statutes, ordinances, rules and regulations and written directives. Disciplinary hearings shall be conducted by the Township Administrator or designee.

§ 2-10.10. County Mutual Aid Agreement.

- a. Participation by the Township of Neptune in a County-wide compact which shall be known as "The Monmouth County Mutual Aid Agreement" is hereby authorized.
- b. This subsection is created pursuant to N.J.S.A. 40:48-1(6) and N.J.S.A. 40A:14-156.1 and is adopted as a reciprocal agreement with all municipalities participating in the County-wide mutual aid compact. Pursuant to this agreement, the Township of Neptune shall render assistance to any participating municipality by providing members of the Neptune Township Police Department, upon request, to help preserve the public peace and order.
- c. The municipality requesting assistance shall compensate the officers at an agreed-upon rate by forwarding payment to the municipality, which will then compensate those officers who rendered assistance.
- d. In the event that an officer is injured while rendering assistance, the municipality providing assistance shall be primarily responsible for any costs as a result of the injury.

Nothing in the Agreement shall serve as a bar to the municipality providing assistance from seeking indemnification from the municipality receiving assistance.

- e. This subsection is separate and distinct from any mutual aid agreements previously entered into between the Township of Neptune and any other municipalities and shall remain in full force and effect until specifically repealed by an affirmative act of the governing body.

NOW, THEREFORE, BE IT FURTHER ORDAINED that:

1. Any ordinance that is inconsistent with the provisions of this Ordinance shall be repealed as to their inconsistencies only.
2. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such section, subsection, sentence, clause, phrase or portion shall be deemed a separate distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.
3. This Ordinance shall take effect after final adoption and publication in accordance with law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Robert Lane, Jr.,
Mayor

RESOLUTION #20-287 - 9/14/20

AUTHORIZE APPLICATION TO THE MONMOUTH COUNTY
MUNICIPAL OPEN SPACE PROGRAM

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and,

WHEREAS, the Governing Body of the Township of Neptune desires to obtain County Open Space Trust Funds in the amount of \$250,000.00 to fund the project known as "Improvements to Sunshine Village Complex" located at 10 Pine Drive, also known as Block 1807, Lot 2; and,

WHEREAS, the total cost of the project including all matching funds is \$324,610.00; and,

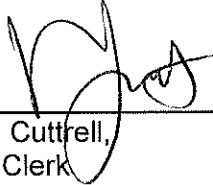
WHEREAS, the Township of Neptune is the owner of and controls the project site,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune as follows:

1. Michael J. Bascom, Chief Financial Officer, or his successor, is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above named municipality; and
2. The Township of Neptune is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Michael J. Bascom, Chief Financial Officer, or his successor, is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately.

CERTIFICATION

I, Richard J. Cuttrell, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Township of Neptune at a meeting held on the 14th day of September, 2020. In Witness Whereof, I have hereunder set my hand and official seal of the municipality this 14th day of September, 2020.



Richard J. Cuttrell,
Municipal Clerk

RESOLUTION #20-288 – 9/14/20

AUTHORIZE SUBMISSION OF A STRATEGIC PLAN FOR THE
NEPTUNE TOWNSHIP MUNICIPAL ALLIANCE GRANT

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and,

WHEREAS, the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Neptune Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Neptune Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth; and,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Neptune Township Committee does hereby authorize submission of a strategic plan for the Neptune Township Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR	\$ 10,350.00
Cash Match	\$ 2,587.50
In-Kind	\$ 7,762.50

2. The Neptune Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Robert Lane, Jr., Mayor

CERTIFICATION

I, Richard J. Cuttrell, Municipal Clerk of the Township of Neptune, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Neptune Township Committee on this 14th day of September, 2020.

Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-289 - 9/14/20

RELEASE ROAD OPENING BOND POSTED FOR 1121 HECK AVENUE

WHEREAS, Miss Boss Construction, Inc, posted a Road Opening Bond in the form of cash in the amount of \$4,000.00 guaranteeing roadway restoration at 1121 Heck Avenue; and,

WHEREAS, on August 13, 2020, the Township Engineer certified that the road opening was restored and the entire roadway has since been repaved via the Township Road Program,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the release of the Road Opening Bond for 1121 Heck Avenue as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Township Engineer.

CERTIFICATION

**HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020**



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-290 - 9/14/20

APPROVE THE TRANSFER OF TAXI MEDALLION LICENSE NO. 032

WHEREAS, Gurkiran Kaur is the owner of Neptune Township Taxi Medallion No. 032; and,

WHEREAS, she has notified the Taxi License Coordinator of the intent to sell and transfer ownership of said medallion to Tawfik Abdellatif of Global Taxi, LLC; and,

WHEREAS, the Taxi License Coordinator has certified that all requirements of transfer have been satisfied,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that approval is hereby granted for the transfer of Taxi Medallion License No. 032 to Tawfik Abdellatif of Global Taxi, LLC; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Taxi License Coordinator and Municipal Clerk.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-291 – 9/14/20

ACCEPT THE RESIGNATION OF BRIAN TURNER FROM THE POSITION
OF EMERGENCY MEDICAL TECHNICIAN

WHEREAS, the EMS Director has received a letter from Brian Turner resigning from the position of Emergency Medical Technician effective August 29, 2020,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Brian Turner from the position of Emergency Medical Technician in the EMS Department is hereby accepted effective August 29, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, EMS Director, Assistant C.F.O., and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-292 – 9/14/20

REAPPOINT SPECIAL LAW ENFORCEMENT OFFICERS
IN THE POLICE DEPARTMENT ON A PART-TIME BASIS

WHEREAS, in accordance with state regulations, it is required that existing Special Law Enforcement Officers (SLEO) be reappointed on an annual basis; and,

WHEREAS, the Chief of Police has made his recommendation on the reappointment of existing Special Law Enforcement Officers; and,

WHEREAS, funds will be provided in the 2020 municipal budget in the appropriation entitled Police S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby reappointed as part-time Special Law Enforcement Officers and to perform such other duties as prescribed by the Chief of Police, for the period September 1, 2020 through August 31, 2021, at an hourly rate as established by prior resolution of the Township Committee:

SLEO Class I – Jacob Hartranft, Ryan Gallagher, Seamus McAnne, Connor McGhee, and Kylee Jazikoff

SLEO Class II – John Mattia, Charles Theodora, Marcus Neal, Vincent Zenna, Jaheem Woods, Bryan Jones, Tiffany Brahn, Noah DeFazio, John Flanagan, Cadell Kennedy, Michael Montenegro, Brooke Tartis, Michael Bonanno, and Ryan Santos.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-293 - 9/14/20

DESIGNATE 2021 FLOATING HOLIDAY

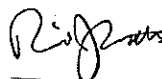
WHEREAS, Article XII, Section J, of the current contract between AFSCME and the Township provides for a floating holiday that is set upon mutual agreement of AFSCME and the Township Administrator by July 1st of the previous year; and,

WHEREAS, the Township Administrator and AFSCME have discussed that the 2021 floating holiday benefit be used on Friday, July 2, 2021,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the 2021 floating holiday benefit will be utilized by Township employees on Friday, July 2, 2021, all employees will be off-duty for that day, with the exception of Police Officers, EMTs, custodial staff and library staff; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Department Heads and both AFSCME bargaining units.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-294 – 9/14/20

ACCEPT THE RESIGNATION OF CHANEL ELLISON FROM THE POSITION
OF BOOKKEEPER IN THE TAX COLLECTION DEPARTMENT

WHEREAS, the Tax Collector has received a letter from Chanel Ellison resigning from the position of Bookkeeper in the Tax Collection Department effective August 31, 2020,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Chanel Ellison from the position of Bookkeeper in the Tax Collection Department is hereby accepted effective August 31, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Tax Collector, Assistant C.F.O., and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-295 – 9/14/20

ACCEPT THE RESIGNATION OF PATRICK BURNS FROM THE POSITION
OF EMERGENCY MEDICAL TECHNICIAN

WHEREAS, the EMS Director has received a letter from Patrick Burns resigning from the position of Emergency Medical Technician effective August 18, 2020,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Patrick Burns from the position of Emergency Medical Technician in the EMS Department is hereby accepted effective August 18, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, EMS Director, Assistant C.F.O., and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-296 - 9/14/20

AUTHORIZE ADDITIONAL ARCHITECTURAL SERVICES
IN CONNECTION WITH PUBLIC WORKS FACILITY RENOVATIONS

WHEREAS, on May 22, 2017, a contract was awarded to Netta Architects in the amount of \$238,800.00, amended on December 11, 2017 to the amount of \$258,200.00, further amended on October 10, 2019 to the amount of \$355,200.00, in connection with architectural services for renovations to the Township's Public Works Facility; and,

WHEREAS, the Township desires to add design changes to include building permit updates for universal power supply additions, fire alarm integration for the kitchen, and electrical integration for the emergency generator; and,

WHEREAS, these changes has been approved by the Township Engineer; and,

WHEREAS, funds for this purpose are available in Ordinance No. 16-27 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune hereby authorizes additional services in the contract with Netta Architects in connection with renovations to the Public Works Facility for additional architectural services and bid cycle due to a change in design and scope of the overall project resulting in an additional appropriation of \$13,300.00 which revises the total contract amount to \$368,500.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Contractor, Chief Financial Officer, Assistant C.F.O. and Township Engineer.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-297 - 9/14/20

AUTHORIZE THE ENDORSEMENT OF THE TAX SALE CERTIFICATE
AFFECTING BLOCK 602, LOT 14 (1509 WEST LAKE AVENUE)

WHEREAS, all the taxes, costs and interest have been paid on the Tax Title Lien Certificate affecting the property listed below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and they are hereby authorized to endorse for cancellation the Tax Title Lien Certificate affecting Block 6022, Lot 14 (1509 West Lake Avenue); and,

BE IT FURTHER RESOLVED, that a copy of this resolution and the endorsed Tax Sale Certificate be forwarded to the Tax Collector.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-298 - 9/14/20

PLACE LIEN ON VARIOUS PROPERTIES

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Code Enforcement Supervisor determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Code Enforcement Supervisor has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and

WHEREAS, the Code Enforcement Supervisor has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
504/16	45 Ridge Avenue	783.20
505/6	1602 Heck Avenue	1,657.50
5002/12	405 Moore Road	750.00
607/24	418 Fisher Avenue	522.50
270/9	103 Franklin Avenue	847.50

BE IT FURTHER RESOLVED, that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-299 - 9/14/20

INCREASE BID AND QUOTATION THRESHOLDS PURSUANT TO STATE REGULATION

WHEREAS, pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b), the State Treasurer has exercised his authority to adjust the bid thresholds for awarding contracts by various contracting units; and,

WHEREAS, the Township of Neptune has appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b) and therefore can increase the maximum bid threshold from \$40,000 to \$44,000 and the maximum quotation threshold to 15% of the bid threshold, or \$6,600,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the maximum bid threshold is hereby established at \$44,000 and the maximum quotation threshold is hereby established at \$6,600 in connection with purchases and contracts by the Township of Neptune in accordance with action taken by the State Treasurer pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b); and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-300 – 9/14/20

AUTHORIZE RENEWAL OF LIQUOR LICENSES
FOR THE 2020-2021 LICENSING YEAR

WHEREAS, the following liquor licensees have completed the on-line Alcoholic Beverage Control renewal application, paid the required state and local fees, been reviewed by the Neptune Township Police Department, and has been issued a New Jersey State Sales Tax Clearance Certificate by the State Division of Taxation; and,

WHEREAS, due to the on-going pandemic, the State of New Jersey extended the expiration date of the 2019-2020 licensing period from June 30, 2020 to September 30, 2020,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses, and Club Licenses in the Township of Neptune be and are hereby renewed for the period July 1, 2020 to June 30, 2021:

PLENARY RETAIL CONSUMPTION LICENSES

<u>STATE NUMBER</u>	<u>NAME</u>	<u>ADDRESS</u>
1334-33-008-019	MJS Enterprises Neptune LLC t/a Simko's Grill	1311 Route 35
1334-33-010-007	Jumping Brook Spirits, Inc. t/a Jumping Brook Spirits	3701 Route 33
1334-33-011-003	35 Brew Inc., t/a Headliner	1401 Route 35
1334-33-012-016	Chatham 1110 Liquor, LLC	3548 Route 66
1334-33-013-004	Mom's Kitchen, Inc. t/a Il Posto	1129 5th Avenue
1334-33-018-013	Clones, LLC t/a "Clancy's"	25 South Main Street
1334-32-020-007	Chens Group, Inc. t/a Sunsets	302 South Concourse
1334-33-021-005	Ayles Corp., t/a "Shore Lanes"	701 Route 35
1334-33-023-009	Neptune Ale House, LLC t/a MJ's	3295 Route 66
1334-33-024-004	Foxybella, LLC t/a The Grand Tavern	1105 6 th Avenue
1334-32-025-011	Ferrinella, LLC t/a Delvetto's	3701 Route 33
1334-36-038-001	Longwood Hospitality, LLC t/a Hampton Inn & Suites	4 McNamara Way

PLENARY RETAIL DISTRIBUTION LICENSES

1334-44-001-004	Karan NJ Inc. t/a "Rick's Wines & Liquors Store"	2832 West Bangs Ave
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CLUB LICENSES

1334-31-027-001	Frederick Dempsey Post No. 266 American Legion	240 Drummond Avenue
1334-31-032-001	Neptune Township American Legion Post #346	21 Gully Road
1334-31-035-001	Lodge 128 BPOE of the USA, Inc.	3409 West Bangs Ave.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed electronically with the Division of Alcoholic Beverage Control and in the file of each Licensee in the Office of the Municipal Clerk.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14 , 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-301 - 9/14/20

RENEW LIQUOR LICENSE HELD BY VPK, INC. T/A ALPHA LIQUORS
FOR THE 2020-2021 LICENSING YEAR

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Plenary Retail Distribution Liquor License known as 1334-44-022-002 be renewed to VPK, Inc. t/a Alpha Liquors, located at 1515 West Lake Avenue for the 2020-2021 licensing year under the following condition (continued from the prior licensing period):

Hours of operation will be limited to no later than 10:00 p.m. on any day of the week

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Division of Alcoholic Beverage Control, Chief of Police, and the License Holder.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14 , 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-302 - 9/14/20

RECLASSIFY EMPLOYEE TO THE POSITION OF BOOKKEEPER
IN THE TAX COLLECTION DEPARTMENT

WHEREAS, due to the resignation of Chanel Ellison, there is a vacancy in the position of Bookkeeper in the Tax Collection Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Tax Collector have made a recommendation to reclassify an existing full-time Customer Service Representative to said position; and,

WHEREAS, funds will be provided for in the 2020 Municipal Budget in the appropriation entitled Revenue Administration S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Lisa Mansfield be and is hereby reclassified to the position of Bookkeeper in the Tax Collection Department at an annual salary of \$30,000.00 effective September 15, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Deputy Tax Collector, Chief Financial Officer, Assistant C.F.O., Human Resources Director, and AFSCME Local #1844.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

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RESOLUTION #20-303 - 9/14/20

RECLASSIFY EMPLOYEE TO THE POSITION OF CUSTOMER SERVICE REPRESENTATIVE IN THE CODE/CONSTRUCTION DEPARTMENT

WHEREAS, due to the reclassification of Lisa Mansfield, there is a vacancy in the position of Customer Service Representative in the Code/Construction Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Construction Official have made a recommendation to reclassify an existing part-time Code Enforcement Inspector to said position; and,

WHEREAS, funds will be provided for in the 2020 Municipal Budget in the appropriation entitled Construction Official S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Lydia Clancy be and is hereby reclassified to the position of Customer Service Representative in the Code/Construction Department at an annual salary of \$27,300.00 effective September 8, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Constuction Official, Chief Financial Officer, Assistant C.F.O., Human Resources Director, and AFSCME Local #1844.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-304 - 9/14/20

AUTHORIZE THE PURCHASE OF AIR PURIFIERS
FOR ALL MUNICIPAL FACILITIES

WHEREAS, the Business Administrator and Purchasing Agent solicited quotes for the purchase of medical grade air purifiers for all municipal work facilities; and,

WHEREAS, the cost of said item is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, said quotes were reviewed by the Business Administrator and the Purchasing Agent who have recommended that the low quote be accepted in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 20-13, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of seventy (70) iVA1000 medical grade UV air purifiers be and is hereby authorized through VironAire, Inc. pursuant to their quote of \$553.91 per unit plus shipping for a total cost of \$43,820.70; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Business Administrator.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-305 - 9/14/20

RECLASSIFY EMPLOYEE TO THE POSITION OF SPECIAL PROJECTS COORDINATOR
IN THE ADMINISTRATION DEPARTMENT

WHEREAS, there is a vacancy in the position of Special Projects Coordinator in the Administration Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Business Administrator have made a recommendation to reclassify an existing Records Clerk to said position; and,

WHEREAS, funds will be provided for in the 2020 Municipal Budget in the appropriation entitled Administration S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Alison Walby be and is hereby reclassified to the position of Special Projects Coordinator in the Administration Department at an annual salary of \$35,000.00 effective September 8, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Human Resources Director, and AFSCME Local #1844.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-306 – 9/14/20

ACCEPT THE RESIGNATION OF KRISTIE DICKERT FROM THE POSITION
OF HISTORIC PRESERVATION COMMISSION SECRETARY

WHEREAS, the Business Administrator has received correspondence from Kristie Dickert resigning from the position of Historic Preservation Commission Secretary effective September 8, 2020,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation of Kristie Dickert from the position of Historic Preservation Commission Secretary is hereby accepted effective September 8, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Land Use Administrator, Assistant C.F.O., and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-307 - 9/14/20

AUTHORIZE PAYMENT TO TEMPORARY HISTORIC PRESERVATION COMMISSION
ADMINISTRATIVE OFFICER

WHEREAS, Dawn Crozier resigned as Administrative Officer to the Historic Preservation Commission on August 7, 2020; and,

WHEREAS, Kristie Dickert served in this title in a temporary capacity from August 7, 2020 through September 8, 2020; and,

WHEREAS, the Human Resources Director and Business Administrator recommend compensating Kristie Dickert for serving in that capacity on a temporary basis; and,

WHEREAS, funds will be provided for in the 2020 Municipal Budget in the appropriation entitled Historic Preservation Commission S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that payment be and is hereby authorized to Kristie Dickert for serving in the capacity of temporary Historic Preservation Commission Administrative Officer at an annual salary of \$7,500.00 prorated for the period from August 7, 2020 through September 8, 2020; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Land Use Administrator, Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-308 - 9/14/20

AUTHORIZE PURCHASE OF AN OFFICE CONTAINER FOR THE
OFFICE OF EMERGENCY MANAGEMENT AND LOCATED
AT THE PUBLIC WORKS YARD

WHEREAS, the Purchasing Agent solicited quotes for the purchase of a 40' x 8' office container delivered for placement at the Public Works Yard and for use by the Office of Emergency Management; and,

WHEREAS, the cost of said item is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, said quotes were reviewed by the Purchasing Agent who have recommended that the low quote be accepted in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 19-21, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase and delivery of a 40' by 8' office container be and is hereby authorized through Williams Scotsman, Inc. pursuant to their quote of \$18,361.73; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and O.E.M. Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-309 - 9/14/20

AUTHORIZE THE PURCHASE OF COMPUTER EQUIPMENT FOR THE PUBLIC WORKS/
OEM BUILDING THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Management Information Systems Department has recommended the purchase of computers, monitors, and accessories for the new Public Works/OEM facility through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Dell, Inc. has been awarded New Jersey State Contract No. 19-TELE-00656 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of this equipment shall not exceed \$20,000.00; and,

WHEREAS, funds for this purpose are available in Ordinance No. 19-21 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the purchase of computers, monitors, and accessories for the new Public Works/OEM facility from Dell, Inc./New Jersey Cooperative Purchasing Program at an total amount not to exceed \$20,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the MIS Director, Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-310 - 9/14/20

AUTHORIZE THE PURCHASE OF A TRAILER MOUNTED GENERATOR FOR THE OFFICE OF EMERGENCY MANAGEMENT THROUGH THE STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Office of Emergency Management Director has recommended the purchase of a Generac trailer mounted generator for the Office of Emergency Management through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Warshauer, LLC has been awarded New Jersey State Contract No. 18-FOOD-00378 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of this equipment shall not exceed \$21,186.00; and,

WHEREAS, funds for this purpose are available in Ordinance No. 19-21 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the purchase of a Generac MMG45IF4 trailer mounted generator for the Office of Emergency Management from Warshauer, LLC, /New Jersey Cooperative Purchasing Program at an total amount not to exceed \$21,186.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the OEM Director, Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-311 - 9/14/20

AUTHORIZE THE PURCHASE AND INSTALLATION OF A SUBGRINDER FOR THE PENNSYLVANIA AVENUE SEWER PUMPING STATION THROUGH THE NORTH JERSEY WASTEWATER COOPERATIVE PURCHASING SYSTEM

WHEREAS, the Sewer Utility Supervisor has requested the purchase and installation of a Franklin Miller 3 HP subgrinder for the Pennsylvania Avenue sewer pumping station through the North Jersey Wastewater Cooperative Purchasing System; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, the North Jersey Wastewater Cooperative Purchasing System has awarded Contract #B-195-2 to Pumping Services for this equipment; and,

WHEREAS, the Purchasing Agent and Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost to purchase this equipment shall not exceed \$31,537.00; and,

WHEREAS, funds for this purpose are available in the 2020 Sewer Utility Budget O.E. and Capital Outlay and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase and installation of a Franklin Miller 3 HP subgrinder for the Pennsylvania Avenue sewer pumping station be and is hereby authorized through North Jersey Wastewater Cooperative Purchasing System Contract #B-195-2, Pumping Services, Inc., at an amount not to exceed \$31,537.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Sewer Utility Supervisor and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-312 - 9/14/20

AUTHORIZE THE PURCHASE OF VARIOUS PERSONAL PROTECTION EQUIPMENT AND COVID SUPPLIES THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY PURCHASING PROGRAM

WHEREAS, there is a need to purchase various personal protection equipment and covid supplies for 2020 through the Educational Services Commission of New Jersey Purchasing Program; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, the Educational Services Commission of New Jersey Purchasing Program has awarded Contract ESCNJ 17/18-20 to VE Ralph & Son, Inc. for this equipment; and,

WHEREAS, the Purchasing Agent and Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost to purchase this equipment and supplies shall not exceed \$65,000.00; and,

WHEREAS, funds for this purpose are available in the 2020 municipal budget in the appropriation entitled EMS O.E. and in Ordinance No. 20-13 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of a various personal protection equipment and covid supplies for 2020 be and is hereby authorized through the Educational Services Commission of New Jersey Purchasing Program Contract ESCNJ 17/18-20, VE Ralph & Son, Inc. at an amount not to exceed \$65,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the EMS Director, Chief Financial Officer, Assistant C.F.O., Township Engineer and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-313 - 9/14/20

AUTHORIZE CHANGE ORDER #2 IN CONNECTION WITH
CONSTRUCTION OF THE PUBLIC WORKS/OEM FACILITY

WHEREAS, on January 27, 2020, the Township Committee adopted Resolution #20-97 which awarded a bid to Kappa Construction Company in the amount of \$3,997,000.00 in connection with the construction of the Public Works/OEM facility; and,

WHEREAS, on August 10, 2020, the Township Committee approved Change Order #1 which authorized an increase of \$163,010.50 to the total cost of the contract; and,

WHEREAS, a change to the contract has been experienced as a result of the need to install kitchen hoods and associated fire suppression system; and,

WHEREAS, this change has been approved by the Township Engineer; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 20-20 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute Change Order #2 in the contract with Kappa Construction Company in connection with the construction of the Public Works/OEM facility resulting in a net increase of \$44,040.71 revising the total contract amount to \$4,204,051.21; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Contractor, Chief Financial Officer; Assistant C.F.O. and Township Engineer.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-314 - 9/14/20

APPOINT MEMBERS TO THE POLICE COMMITTEE

WHEREAS, Section 2-10.1 of the Township Code provides for a three member Police Committee to serve as the Appropriate Authority as provided for in State Statute; and,

WHEREAS, the Township Committee desires to remove all current members and appoint three new members to serve on the Police Committee effective immediately,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby removes Dr. Michael Brantley, Nicholas Williams, and Adrienne Sanders as members of the Police Committee and hereby appoints the following members to the Police Committee, effective immediately, under the current language of Section 2-10.1 of the Township Code, and to serve until the appointment of a successor(s):

Mayor Robert Lane, Jr., Township Committee member
Carol Rizzo, Township Committee member
Vito D. Gadaleta, Business Administrator, non-police officer employee

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Business Administrator, Township Attorney and Chief of Police.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-315 - 9/14/20

AUTHORIZE THE EXECUTION OF AN EXTENSION OF THE EMPLOYMENT AGREEMENT
BETWEEN THE TOWNSHIP OF NEPTUNE AND THE BUSINESS ADMINISTRATOR

WHEREAS, the Employment Agreement of Vito Gadaleta, Business Administrator, expires on December 31, 2020 and the Township desires to extend said Agreement for a period of one (1) year; and,

WHEREAS, the extension maintains the terms and conditions of the expiring agreement; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute an extension of the Employment Agreement of Vito Gadaleta, Business Administrator, said agreement on file in the Office of the Municipal Clerk; defining terms and conditions of employment for the term January 1, 2021 through December 31, 2021; and,

BE IT FURTHER RESOLVED, that the contract extension will reflect the same salary as approved for the year 2020; however, Mr. Gadaleta will receive an annual salary increase consistent with that of non-contractual administrative staff when new successor contracts are approved for said staff for 2021; and,

BE IT FURTHER RESOLVED, that a copy of this resolution along with an executed copy of this agreement be forwarded the Business Administrator, Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

RESOLUTION #20-316 - 9/14/20

AUTHORIZE THE PURCHASE OF OFFICE FURNITURE AND ACCESSORIES
FOR THE PUBLIC WORKS/OEM BUILDING THROUGH THE
STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Township Engineer has recommended the purchase of furniture and accessories for the new Public Works/OEM facility through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, JC Office Consultants has been awarded New Jersey State Contracts A81702, A81711, A81729, and A81628 for these items; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the cost of this equipment shall not exceed \$225,000.00; and,

WHEREAS, funds for this purpose are available in Ordinance No. 20-13 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the purchase of furniture and accessories for the new Public Works/OEM facility from JC Office Consultants/New Jersey Cooperative Purchasing Program at an total amount not to exceed \$225,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Public Works Director, Township Engineer, Chief Financial Officer, Assistant C.F.O. and Auditor.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk

5

RESOLUTION #20-317 - 9/14/20

EXTEND OFFER OF EMPLOYMENT FOR THE POSITION OF
ASSISTANT CHIEF FINANCIAL OFFICER IN THE FINANCE DEPARTMENT

WHEREAS, due to a pending retirement, there is a vacancy in the position of Assistant Chief Financial Officer in the Finance Department; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Human Resources Director and Chief Financial Officer have made their recommendation; and,

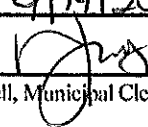
WHEREAS, funds will be provided in the 2020 municipal budget, in the appropriation entitled Financial Administration S&W, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that an offer of employment be and is hereby extended to Deborah Adams for the position of Assistant Chief Financial Officer, on a probationary basis for a period of not less than 90 days and not exceeding one year, contingent upon favorable results of the required pre-employment testing, effective October 5, 2020, at an annual salary of \$85,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., and Human Resources Director.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON 9/14/20


Richard J. Cottrell, Municipal Clerk

RESOLUTION #20-318 – 9/14/20

AUTHORIZE THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	16,820,810.25
GRANT FUND	60,385.49
TRUST FUND	172,091.70
GENERAL CAPITAL FUND	3,082,876.95
SEWER OPERATING FUND	1,142,372.93
SEWER CAPITAL FUND	11,982.50
MARINA OPERATING FUND	42,928.51
DOG TRUST	325.20
LIBRARY TRUST	948.68
BILL LIST TOTAL	\$21,334,722.21

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION
HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
NEPTUNE ON SEPTEMBER 14, 2020



Richard J. Cuttrell, Municipal Clerk