

**TOWNSHIP COMMITTEE SPECIAL MEETING – SEPTEMBER 7, 2021 – 5:00 P.M.**

Mayor Brantley calls the Special Meeting to order at 5:00 p.m. and asks the Clerk to call the roll:

**ROLL CALL**

**PRESENT/ABSENT**

Keith Cafferty  
Robert Lane, Jr.  
Nicholas Williams  
Tassie D. York  
Dr. Michael Brantley

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
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Also present: Vito D. Gadaleta, Business Administrator; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Flag Salute

Mayor Brantley announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in Asbury Park Press on September 4, 2021 and notification to the Coaster on September 2, 2021, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda and resolution are posted on the Township web site ([www.neptunetownship.org](http://www.neptunetownship.org)) and the meeting is being streamed live via [townhallstreams.com](http://townhallstreams.com).

**PUBLIC COMMENTS**

The Mayor will request comments from the public.

**RESOLUTION**

Res. #21-310 – Appoint Remington & Vernick Engineers, Inc. as a new interim engineering firm for Neptune Township.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: Cafferty, \_\_\_\_\_; Lane, \_\_\_\_\_; Williams, \_\_\_\_\_; York, \_\_\_\_\_; Brantley, \_\_\_\_\_.

**ADJOURNMENT**

RESOLUTION #21-310 – 9/7/21

APPOINT REMINGTON & VERNICK ENGINEERS, INC., AS A NEW INTERIM  
ENGINEERING FIRM FOR NEPTUNE TOWNSHIP

WHEREAS, Leanne Hoffmann was Neptune Township's In-house Township Engineer, and submitted a letter of resignation, effective June 1, 2021; and

WHEREAS, the Township Committee authorized the advertising for a Request for Proposals/Request for Qualifications for professional services in accordance with the Public Contract Law in seeking engineering services until the end of 2021; and

WHEREAS, the Township Committee reviewed all applications submitted for the position of In-house Engineer, and recognizing that the Township will be continuing to maintain an Engineering Pool List for special projects pursuant to a resolution of May 9, 2016, which based on conflict of interest would prohibit any engineering firm to serve as a permanent or Interim In-house Engineer while also serving on the Engineering Pool List.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the governing body hereby appoints as Interim In-house Engineer the engineering firm of Remington & Vernick Engineers, Inc., with primary offices located at 2059 Springdale Road, Cherry Hill, New Jersey 08003; to serve between the date of appointment and December 31, 2021; to undertake on a part-time basis of not less than 3 full days per week and being on call and to perform all duties of the In-house Engineer and Engineering Department as set forth more fully on the Township Website under Department of Engineering, "Responsibilities" for a pro-rated fee of \$150,000.00 per year, pro-rated from the date of appointment through December 31, 2021, on a weekly basis with no other municipal benefits.

BE IT FURTHER RESOLVED, that Remington and Vernick Engineers, Inc., in addition to performing those responsibilities set forth on the website for the Engineering Department and In-house Engineer, shall also be responsible to allocate projects to engineering firms presently on the Engineering Pool List, other than itself, after any necessary consultation with the Mayor and Township Committee.

BE IT FURTHER RESOLVED, that per the Resolution of May 9, 2016, the Interim In-house Engineer shall provide monthly reports to the governing body as to the selection of engineers for services for special projects by the In-house Engineer from the Engineering Pool List, and the basis for such selection.

BE IT FURTHER RESOLVED, that the Interim Engineer appointed shall receive its fee through the Municipal Budget Salary Line Item entitled, "Engineering."