



Township of Neptune
 Township Clerk's Office
 25 Neptune Blvd.
 Neptune, NJ 07753
clerk@neptunetownship.org

Checklist for Bingo Applicants

New Jersey Legalized Games of Chance Control Commission (LGCCC) has final say on all determinations for games of chance. Old Bridge Township acts as a liaison to the LGCCC, but cannot contest any denial, time restraint or fee the LGCCC institutes.

<ul style="list-style-type: none"> All applications must be submitted 4 (four) weeks prior to event <ul style="list-style-type: none"> <input type="checkbox"/> Date Submitted _____
<ul style="list-style-type: none"> Contact information for application <ul style="list-style-type: none"> Name _____ E-mail _____ Phone _____ Organization _____
<ul style="list-style-type: none"> Application must be submitted in quadruplicate (4 copies) <ul style="list-style-type: none"> <input type="checkbox"/> Each copy of the application must contain at least two (2) original signatures <input type="checkbox"/> Each copy of the application must contain an original notary seal
<ul style="list-style-type: none"> Copy of valid Registration card issued by LGCCC <ul style="list-style-type: none"> <input type="checkbox"/> Must be valid through the date of Raffle License Number _____ Expiration Date _____
<ul style="list-style-type: none"> Date(s) of Bingo _____
<ul style="list-style-type: none"> Prize Restriction <ul style="list-style-type: none"> <input type="checkbox"/> No prize may be awarded in excess of \$1,000.00 for a single regular or special game. The total prizes awarded of all games on any one occasion shall not exceed \$3,000.00, except for the authorized percentage games known as, progressive jackpot, 50/50, multi-color, and pre-draw. These games are to be conducted only in the proper manner as described in the rules and regulations.
<ul style="list-style-type: none"> Sample Bingo Card must be provided (Indicate the price per game, and # of faces per game)
<ul style="list-style-type: none"> If the premises are rented for the purpose of Bingo <ul style="list-style-type: none"> <input type="checkbox"/> Statement of Landlord (LGCCC Form 10-A) must be included with the application
<ul style="list-style-type: none"> Check for fees payable to Legalized Games of Chance Control Commission (LGCCC) <ul style="list-style-type: none"> <input type="checkbox"/> For fee schedule, please visit http://www.njconsumeraffairs.gov/lgccc/Pages/licensefees.aspx <input type="checkbox"/> Common games of chance and corresponding fees are attached <p>Check Number _____ Amount _____</p>
<ul style="list-style-type: none"> Check for fees payable to Township of Neptune <ul style="list-style-type: none"> <input type="checkbox"/> Same as fee paid to state, but will not exceed \$50.00 for each game <p>Check Number _____ Amount _____</p>

Helpful Hints

- For more information, visit <http://www.njconsumeraffairs.gov/lgccc/Pages/default.aspx>
- Registration with the LGCCC allows the privilege of holding a game of chance. Each game must be applied for and licensed with the Town where the game is to be held.
- **An organization must apply with the LGCCC to obtain a registration.**
 - Must be a “Qualified Organization”
 - A bona fide organization or association of veterans, religious congregation, religious organization, charitable organization, educational organization, fraternal organization, civic and service club, officially recognized volunteer fire company, officially recognized first aid squad, and officially recognized rescue squads, and senior citizens association or club.
- **A Raffle Report of Operations** must be submitted to the LGCCC no later than the 15th day of the calendar month immediately following the date of the licensed activity.
 - Failure to file this report will result in future applications being denied
 - The form can be found at <http://www.njconsumeraffairs.gov/lgccc/Pages/applications.aspx>