

TOWNSHIP COMMITTEE WORKSHOP MEETING – January 9, 2023 – 6:00 P.M.

Mayor Cafferty calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

| Roll Call | Present/ Absent |
|----------------------|-----------------|
| Dr. Michael Brantley | _____ |
| Robert Lane, Jr. | _____ |
| Tassie D. York | _____ |
| Nicholas Williams | _____ |
| Keith Cafferty | _____ |

Also present: Gina M. LaPlaca, Business Administrator; Gene Anthony, Township Attorney; Gabriella Siboni, Municipal Clerk.

Mayor Cafferty announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2023, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda is posted on the Township web site (www.neptunetownship.org) and the meeting is being streamed live via townhallstreams.com.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Committee Calendars

Res #23- 063 Authorize An Executive Session As Authorized By The Open Public Meetings Act.

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

TOWNSHIP COMMITTEE MEETING RECONVENE– January 9, 2023 – 7:00 P.M.

Mayor Williams calls the meeting to order and asks the Clerk to call the roll:

| Roll Call | Present/ Absent |
|----------------------|-----------------|
| Dr. Michael Brantley | _____ |
| Robert Lane, Jr. | _____ |
| Tassie D. York | _____ |
| Nicholas Williams | _____ |
| Keith Cafferty | _____ |

Also present: Gina M. LaPlaca, Business Administrator; Gene Anthony, Township Attorney; Gabriella Siboni, Municipal Clerk.

SILENT PRAYER AND FLAG SALUTE

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of a fire, you will be notified by fire alarm and/or public address system, then proceed to the nearest smoke-free exit."

Mayor Cafferty announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 5, 2023, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, ordinances, and resolutions are posted on the Township web site (www.neptunetownship.org) and the meeting is being streamed live via townhallstreams.com.

APPROVAL OF MINUTES

Motion offered by _____, seconded by _____, to approve the minutes of meetings of December 22, 2022.

PRESENTATION

Mayor Cafferty will make a presentation to Nicholas Williams in recognition of his service as Mayor in 2022.

Appointment of Departmental Chairpersons

The Mayor will announce the appointments of Departmental Chairpersons for 2023:

| | |
|----------------------|---|
| Dr. Michael Brantley | Engineering, Land Use and Court |
| Robert Lane, Jr. | Public Works, Senior Center, Fletcher Lake and Police Oversight Committee |
| Nicholas Williams | Marina, Library, Public Safety |
| Rev. Tassie D. York | Tourism, Economic and Community Development, Code and Construction |
| Keith Cafferty | Finance, Police Oversight Committee, Recreation and Administration |

COMMENTS FROM THE DAIS

Comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

REPORT OF THE BUSINESS ADMINISTRATOR

The Business Administrator will report on capital projects and matters of general interest.

PUBLIC COMMENTS ON RESOLUTIONS

The Clerk will announce additional information in regards to Separated Resolutions if necessary.

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES - For each ordinance with a public hearing, the public is permitted one visit to the microphone with a limit of five minutes.

PUBLIC HEARING AND FINAL ADOPTION ORDINANCES:

There are no ordinances for public hearing

ORDINANCES FOR FIRST READING

Ordinance 23-01 An Ordinance To Amend Volume I, Chapter VII, Section 7-11 Of The Code Of The Township Of Neptune By Establishing A Stop Intersection At Yale Road And Harvard Avenue

Explanatory Statement: The purpose of this ordinance is to add a stop intersection on Yale Road at the intersection of Yale Road and Harvard Avenue.

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

Ordinance 23-02 An Ordinance To Amend Volume I, Chapter II Of The Code Of The Township Of Neptune By Amending The Fee For The Summer Recreation Program

Explanatory Statement: This ordinance is increasing the fees for the Summer Recreation Program.

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

Ordinance 23-03 An Ordinance Creating And Setting The Salary Range For New Job Titles And Amending The Salary Ranges For All Other Existing Job Titles Of The Township Of Neptune And Repealing All Parts Of Previous Ordinances Inconsistent Herewith

Explanatory Statement: The purpose of this ordinance is to include the position of Laborer and Assistant Deputy Emergency Management Coordinator and establish the salary range for same.

Offered by: _____ Seconded by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

The Clerk announces the public hearing on ordinances listed will be held on January 23, 2023

CONSENT AGENDA

- Res #23- 064** A Resolution Of The Township Committee Of The Township Of Neptune Acknowledging Mayoral Appointments To The Library Board Of Trustees
- Res #23- 065** A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Neptune Township Sewerage Authority
- Res #23- 066** A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Ocean Grove Sewerage Authority
- Res #23- 067** A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Zoning Board Of Adjustment
- Res #23- 068** Authorizing The Execution Of Contracts With Various Organizations To Provide Recreation Programs And Services
- Res #23- 069** Establish Fee Schedule For Recreation Field Use
- Res #23- 070** Resolution Authorizing Termination And Release Of Developer’s Agreement With 3535, LLC – Spectrotel, Block 3903, Lot 3.01 (A/K/A 1200 Jumping Brook Road), Neptune Township, New Jersey
- Res #23- 071** Schedule Neptune Day 2023

- Res #23- 072** Authorizing The Agreement For Junction Box Relocation With Liscio Electric, LLC In An Amount Not To Exceed \$27,800.00
- Res #23- 073** Resolution Authorizing Purchase Of Furniture From JC Office Consultants Under New Jersey State Contracts For \$22,029.40
- Res #23- 074** Authorize The Execution Of A Shared Service Agreement With The Neptune Township Board Of Education For School Resource Officers
- Res #23- 075** Establish Salaries For Part-Time Positions Not Covered By Contract
- Res #23- 076** Establish 2023 Hourly Rates For Part-Time Positions
- Res#23- 077** A Resolution Of The Township Committee Of The Township Of Neptune Accepting Resignations
- Res#23- 078** A Resolution Of The Township Committee Of The Township Of Neptune Allowing Veteran’s Memorial Park Committee To Establish Hometown Heroes Program

CONSENT AGENDA

Offered by: _____ Seconced by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

SEPARATED RESOLUTIONS

- Res #23- 079** A Resolution Of The Township Committee Of The Township Of Neptune Authorizing Certain Personnel Actions- Assignments Not Covered By Contract

Offered by: _____ Seconced by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

- Res #23- 080** A Resolution Of The Township Committee Of The Township Of Neptune Appointing Members To The Housing Authority

Offered by: _____ Seconced by: _____
Vote: Brantley _____ Lane _____ York _____ Williams _____ Cafferty _____

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

ADJOURNMENT

Offered by: _____ Seconced by: _____

Time adjourned: _____

**TOWNSHIP OF NEPTUNE
RESOLUTION 23-063**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE AUTHORIZING
THE DISCUSSION OF MATTERS IN A CLOSED SESSION PURSUANT TO THE STATUTORY EXCLUSIONS
OF N.J.S.A. 10:4-12**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

WHEREAS, the matters to be discussed relate to a statutorily excluded topic pursuant N.J.S.A 10:4-12(b) 1-9, specifically:

- X Attorney- client privilege;
- X Employment and personnel;
- Imposition of civil penalty;
- Investigation;
- Leasing or acquisition of property;
- Pending or anticipated litigation;
- Privacy;
- Public Safety;
- Educational matter;
- Contract Negotiation

Description of matter:

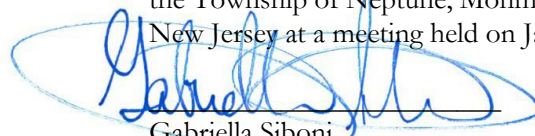
1. Personnel
 - o Appointments
2. Attorney- Client Privilege
 - o Attorney presentation on litigation settlements

WHEREAS, this may be disclosed to the public at a time when the necessity for confidentiality no longer exists, or within six months or less from the date hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune as follows:

1. That the Township Committee shall retire into executive session where the public shall be excluded and where said matters shall be discussed.
2. That the Township Committee shall reconvene in public session upon conclusions of the discussions.
3. That the minutes of this executive session shall be closed from public inspection and shall so remain until the reason for confidentiality ceases to exist, or upon formal action by the Township Committee at an official meeting.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on January 9, 2023


Gabriella Siboni
Township Clerk

TOWNSHIP OF NEPTUNE

RESOLUTION 23-064

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
ACKNOWLEDGING MAYORAL APPOINTMENTS TO THE LIBRARY BOARD OF TRUSTEES**

WHEREAS, the following members are being appointed by the Mayor to the Library Board of Trustees:

| Board | Position | Term | Appointment | Expiration | Name |
|---------------------------|---|-------------|--------------------|-------------------|----------------|
| Library Board of Trustees | Superintendent of School's Representative | 1 Year | 1/1/2023 | 12/31/2023 | Meghan Plevier |
| Library Board of Trustees | Mayor's Representative | 1 Year | 1/1/2023 | 12/31/2023 | Fred Mayo |
| Library Board of Trustees | Member | 5 Year | 1/1/2023 | 12/31/2027 | Dyese Davis |

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following be and are hereby made and the composition of the board is as follows:

| Board | Position | Term | Appointment | Expiration | Name |
|---------------------------|---|-------------|--------------------|-------------------|----------------|
| Library Board of Trustees | Superintendent of School's Representative | 1 Year | 1/1/2023 | 12/31/2023 | Meghan Plevier |
| Library Board of Trustees | Mayor's Representative | 1 Year | 1/1/2023 | 12/31/2023 | Fred Mayo |
| Library Board of Trustees | Member | 5 Year | 1/1/2023 | 12/31/2027 | Dyese Davis |
| Library Board of Trustees | Member | 5 Year | 1/1/2019 | 12/31/2023 | Teretha Jones |
| Library Board of Trustees | Member | 5 Year | 1/1/2020 | 12/31/2024 | Connie King |
| Library Board of Trustees | Member | 5 Year | 1/1/2021 | 12/31/2025 | Bridget James |
| Library Board of Trustees | Member | 5 Year | 1/1/2022 | 12/31/2026 | Torquato Tasso |

TOWNSHIP OF NEPTUNE

RESOLUTION 23-065

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE APPOINTING MEMBERS TO THE NEPTUNE TOWNSHIP SEWERAGE AUTHORITY

WHEREAS, the following members are being appointed to the Neptune Township Sewerage Authority:

| Board | Position | Term | Appointment | Expiration | Previous appointment |
|-------------------------------------|-----------------|-------------|--------------------|-------------------|-----------------------------|
| Neptune Township Sewerage Authority | Member | 5 Year | 2/1/2023 | 01/31/2028 | Harry Devine |

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following be and are hereby made and the composition of the board is as follows:

| Board | Position | Term | Appointment | Expiration | Name |
|-------------------------------------|-----------------|-------------|--------------------|-------------------|-------------------|
| Neptune Township Sewerage Authority | Member | 5 Year | 2/1/2023 | 01/31/2028 | Harry Devine |
| Neptune Township Sewerage Authority | Member | 5 Year | 2/1/2019 | 01/31/2024 | James Manning, Jr |
| Neptune Township Sewerage Authority | Member | 5 Year | 2/1/2020 | 01/31/2025 | Alonzo Wright |
| Neptune Township Sewerage Authority | Member | 5 Year | 2/1/2021 | 01/31/2026 | James Mowczan |
| Neptune Township Sewerage Authority | Member | 5 Year | 2/1/2022 | 01/31/2027 | Linda Johnson |

TOWNSHIP OF NEPTUNE

RESOLUTION 23-066

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE APPOINTING MEMBERS TO THE OCEAN GROVE SEWERAGE AUTHORITY

WHEREAS, the following members are being appointed to the Ocean Grove Sewerage Authority:

| Board | Position | Term | Appointment | Expiration | Previous appointment |
|---|-----------------|-------------|--------------------|-------------------|-----------------------------|
| Ocean Grove Township Sewerage Authority | Member | 5 Year | 2/1/2023 | 01/31/2028 | Denise Liguori |

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following be and are hereby made and the composition of the board is as follows:

| Board | Position | Term | Appointment | Expiration | Name |
|--|-----------------|-------------|--------------------|-------------------|--------------------|
| Ocean Grove Township Sewerage Authority | Member | 5 Year | 2/1/2023 | 01/31/2028 | Denise Liguori |
| Ocean Grove Township Sewerage Authority | Member | 5 Year | 2/1/2019 | 01/31/2024 | Joel Popkin |
| Ocean Grove Township Sewerage Authority | Member | 5 Year | 2/1/2020 | 01/31/2025 | Wendel Thomas |
| Ocean Grove Township Sewerage Authority | Member | 5 Year | 2/1/2021 | 01/31/2026 | Richard Freundlich |
| Ocean Grove Township Sewerage Authority | Member | 5 Year | 2/1/2022 | 01/31/2027 | Barbara Burns |

TOWNSHIP OF NEPTUNE

RESOLUTION 23-067

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE APPOINTING MEMBERS TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, the following members are being appointed to the Zoning Board of Adjustment:

| Board | Position | Term | Appointment | Expiration | Name |
|----------------------------|-----------------|-------------|--------------------|-------------------|--------------------|
| Zoning Board of Adjustment | Member | 4 Year | 1/1/2023 | 12/31/2026 | Dr. James W. Brown |

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following be and are hereby made and the composition of the board is as follows:

| Board | Position | Term | Appointment | Expiration | Name |
|----------------------------|-----------------|-------------|--------------------|-------------------|--------------------|
| Zoning Board of Adjustment | Member | 4 Year | 1/1/2020 | 12/31/2023 | Thomas Healy |
| Zoning Board of Adjustment | Member | 4 Year | 1/1/2020 | 12/31/2023 | James Gilligan |
| Zoning Board of Adjustment | Member | 4 Year | 1/1/2021 | 12/31/2024 | Naomi Riley |
| Zoning Board of Adjustment | Member | 4 Year | 1/1/2022 | 12/31/2025 | Michael Pullano |
| Zoning Board of Adjustment | Member | 4 Year | 1/1/2022 | 12/31/2025 | Barbara Bascom |
| Zoning Board of Adjustment | Member | 4 Year | 1/1/2023 | 12/31/2026 | William Frantz |
| Zoning Board of Adjustment | Member | 4 Year | 1/1/2023 | 12/31/2026 | Dr. James W. Brown |
| Zoning Board of Adjustment | Alternate #1 | 2 Year | 1/1/2023 | 12/31/2024 | Derel Stroud |
| Zoning Board of Adjustment | Alternate #2 | 2 Year | 1/1/2022 | 12/31/2023 | Shane Martin |
| Zoning Board of Adjustment | Alternate #3 | 2 Year | 1/1/2023 | 12/31/2024 | Shawn Weston |
| Zoning Board of Adjustment | Alternate #4 | 2 Year | 1/1/2022 | 12/31/2023 | Vacant |

TOWNSHIP OF NEPTUNE

RESOLUTION 23-068

**AUTHORIZING THE EXECUTION OF CONTRACTS WITH VARIOUS ORGANIZATIONS
TO PROVIDE RECREATION PROGRAMS AND SERVICES**

WHEREAS, the Neptune Township Recreation Department has relationships with various organizations to organize and provide various recreational activities and programs in the Township of Neptune; and,

WHEREAS, in some instances, the Township of Neptune provides either sponsorship or funding to said organizations to provide these programs; and,

WHEREAS, it is the desire of the Township to renew the annual contracts with these organizations,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute contracts with various organizations and groups that are supported by the Township's Recreation Department and that provide recreational services and programs to Township residents for the year 2023; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Recreation Director, Chief Financial Officer, and Township Attorney.

**TOWNSHIP OF NEPTUNE
RESOLUTION 23-069**

ESTABLISH FEE SCHEDULE FOR RECREATION FIELD USE

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following fee schedule is hereby adopted for use of recreation fields for the year 2023; and,

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Recreation Director and Chief Financial Officer.

**2023 NEPTUNE TOWNSHIP
Field Use Fees
(Fees are charged per field)**

| Facility | Tier 1 | Tier 2 | Tier 3 |
|---|---|---|---|
| | Resident Schools, Resident Not for-Profits, Neptune Township Departments | Resident Travel Teams, Resident Businesses, Non-Resident Schools, Non-Resident Not-for- Profits | Non-Resident Businesses, For-Profit Organizations & Commercial Entities, Non-Resident Travel Teams |
| Soccer / Football Field | \$10 per hour | \$15 per hour | \$30 \$25 per hour |
| Beverly Way Softball Field | \$10 per hour | \$15 per hour | \$30 \$25 per hour |
| Bert Willis Softball Field | \$10 per hour | \$15 per hour | \$30 \$25 per hour |
| Jumping Brook Field | \$10 per hour | \$25 per hour | \$45 \$40 per hour |
| Field Lights (in addition to field reserve fee) | \$10 / hour per field | \$15 / hour per field | \$20 \$15 / hour per field |
| Online Reservation Fee | Applicable Fee | Applicable Fee | Applicable Fee |

Residency is based on more than 50% of participants living in Neptune Twp.

Travel trumps not-for-profit status.

As per Township contracts, Neptune Soccer Association, Neptune Baseball, and Neptune Flyers Youth Football & Cheer are exempt from field use fees, and have reduced light use fees.

Online Reservation Fee currently not in use.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-070

**RESOLUTION AUTHORIZING TERMINATION AND RELEASE OF DEVELOPER'S AGREEMENT
WITH 3535, LLC – SPECTROTEL, BLOCK 3903, LOT 3.01 (a/k/a 1200 JUMPING BROOK ROAD),
NEPTUNE TOWNSHIP, NEW JERSEY**

WHEREAS, 3535, LLC- SPECTROTEL sought development of property subject to a Major Site Plan Approval by the Neptune Township Planning Board for renovating and existing one-story office building to accommodate the installation of a mezzanine level; raising the building's height by 3 feet over a new vestibule portion of the roof line and providing a realignment of the front entryway to run on a slant; rather than squared, with the remainder of the façade, which would shrink the building's footprint by slightly 166 square feet to 31,164 square feet; and

WHEREAS, 3535, LLC- SPECTROTEL, received Planning Board approval for the Major Site Plan, which was memorialized by Resolution dated November 29, 2017, pursuant to Resolution #17-24, and 3535 LLC- SPECTROTEL and entered into a Developer's Agreement with the Township of Neptune on May 14, 2018; approved by the Mayor and Township Committee; and

WHEREAS, the Developer, 3535, LLC- SPECTROTEL, now has completed the project and is seeking to terminate the Developer's Agreement previously entered into, along with all rights and obligations.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Neptune, County of Monmouth and State of New Jersey, that the Mayor and Clerk are hereby authorized to execute the aforesaid Termination and Release of Developer' Agreement with 3535, LLC - SPECTROTEL, a true copy of which is attached hereto as Exhibit "A," and the Township Committee authorizes the Municipal Attorney, upon execution of the Termination and Release Agreement by the Mayor and Clerk, to record the same in the Clerk's Office of Monmouth County.

BE IT FURTHER RESOLVED, that upon approval by the Mayor and Township Committee of the Termination and Release of the Developer's Agreement and execution by all parties, the Clerk shall return to the Developer any existing past guarantee and inspection fee escrows not previously provided; less fees and invoices outstanding, along with cancellation of any Bond Guarantees not previously cancelled.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-071

SCHEDULE NEPTUNE DAY 2023

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Recreation Department be and is hereby authorized to conduct the annual Neptune Day on Saturday, September 9, 2023; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Recreation Department, Public Works Department, and Police Department.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-072

AUTHORIZING THE AGREEMENT FOR JUNCTION BOX RELOCATION WITH LISCIO ELECTRIC, LLC IN AN AMOUNT NOT TO EXCEED \$27,800.00

WHEREAS, the Qualified Purchasing Agent solicited quotes for Junction Box Relocation at the Municipal Marina; and,

WHEREAS, the cost of said item is less than the bid threshold but exceeds \$17,500.00 and therefore must be awarded by Resolution of the governing body; and,

WHEREAS, said quotes were reviewed by the Qualified Purchasing Agent who has recommended that the low quote be accepted in accordance with the Open Public Contracts Law; and,

Now, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The agreement for Junction Box Relocation at the Municipal Marina awarded to Liscio Electric LLC, 13 Rhode Street Sayreville, NJ 08872 in an amount not to exceed \$27,800.00 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Qualified Purchasing Agent

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on January 9, 2023

Gabriella Siboni
Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the purchase of agreement for Junction Box Relocation at the Municipal Marina awarded to Liscio Electric LLC, 13 Rhode Street Sayreville, NJ 08872 in an amount not to exceed \$27,800.00.

Account Name
2023 Budget Marina Capital Outlay

Account Number
09-201-55-512-020

Michael Bascom, Chief Financial Officer

Date

TOWNSHIP OF NEPTUNE
RESOLUTION 23-073
RESOLUTION AUTHORIZING PURCHASE OF FURNITURE FROM JC OFFICE CONSULTANTS
UNDER NEW JERSEY STATE CONTRACTS FOR \$22,029.40

WHEREAS, the Township of Neptune wishes to purchase Furniture from JC Office Consultants under New Jersey State Contracts Exemplis A81711, Kimball 203127/A81628, OMNIA Partners Public Sector Trendway R180102 for \$22,029.40; and

WHEREAS, JC Office Consultants, having an address at 242 Union Avenue Somerville, NJ 08876, has been awarded under New Jersey State Contract Exemplis A81711, Kimball 203127/A81628, OMNIA Partners Public Sector Trendway R180102 for \$22,029.40 for purposes of providing such services; and

WHEREAS, N.J.S.A.40A:11-12 permits the purchase of goods and services without advertising for bids when purchased under contract for goods or services entered on behalf of the State by the Division of Purchase and Property in the Department of the Treasury.

Now, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that:

1. The purchase of Furniture from JC Office Consultants under New Jersey state contract Exemplis A81711, Kimball 203127/A81628, OMNIA Partners Public Sector Trendway R180102 for \$22,029.40 for \$22,029.40 is hereby approved.
2. All Township officials, including, but not limited to, the Mayor, Business Administrator, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.
3. That a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, and Assistant C.F.O.

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on January 9, 2023

Gabriella Siboni
Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for purchase of Furniture from JC Office Consultants under New Jersey state contract Exemplis A81711, Kimball 203127/A81628, OMNIA Partners Public Sector Trendway R180102 for \$22,029.40 for \$22,029.40

| Account Name | Account Number |
|--|-----------------------|
| Ord 21-32 Phase II Sewer Utility PW Facility | 08-215-55-575-020 |

Michael Bascom, Chief Financial Officer

Date

TOWNSHIP OF NEPTUNE

RESOLUTION 23-074

AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE NEPTUNE TOWNSHIP BOARD OF EDUCATION FOR SCHOOL RESOURCE OFFICERS

WHEREAS, the Township of Neptune and the Neptune Township Board of Education, mindful of their duties and responsibilities to protect and maintain the public health, safety and welfare of its inhabitants, find it necessary to arrange for the placement and reimbursement of up to two (2) School Resource Officers at Neptune Township Public Schools; and,

WHEREAS, the Township and Board have determined that their best interests would be served by enjoying the benefits and sharing the costs of two Special Law Enforcement Officers – Class II contributing to the daily activities of students; and,

WHEREAS, the Township of Neptune and the Neptune Township Board of Education desire to enter into an Shared Service agreement pursuant to N.J.S.A. 40A:65-1 et seq. for the Township and Board to cooperatively participate in this project; and,

WHEREAS, the Township will be responsible for assigning police officers as School Resource Officers and the Board will pay the Township the sum of \$25,000.00 annually to partially defray the salary, benefits and insurance of said officers,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of a Shared Service Agreement with the Neptune Township Board of Education, a copy of which is on file in the Office of the Municipal Clerk, providing for the assignment of up to two (2) School Resource Officers and a contribution by the Board to the Township in the amount of \$25,000.00 annually for a term July 1, 2023 through June 1, 2025 school years; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Chief of Police, and the Board of Education Business Administrator.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-075

ESTABLISH SALARIES FOR PART-TIME POSITIONS NOT COVERED BY CONTRACT

WHEREAS, there exists a number of part-time positions in the Township of Neptune that are not covered by a collective bargaining contract for which the Township Committee desires to establish salaries for years 2021-2024 to coincide with the term of the newly negotiated bargaining unit contracts; and,

WHEREAS, funds will be provided for the first three months of 2021 in the 2021 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2021-2024 will be provided in the Budgets for the years 2021-2024, when finally adopted, and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes salaries for certain stipend positions not covered by a collective bargaining contract or employment agreement for the years 2021-2024:

| <u>Position</u> | <u>2021</u> | <u>2022</u> | <u>2023</u> | <u>2024</u> |
|--|-------------|-------------|-------------|-------------|
| Rent Leveling Board Secretary | \$4,000.00 | \$4,140.00 | \$4,285.00 | \$4,435.00 |
| Public Agency Compliance Officer | \$1,500.00 | \$1,560.00 | \$1,615.00 | \$1,675.00 |
| Shade Tree / Env Comm Secretary | \$2,000.00 | \$2,070.00 | \$2,150.00 | \$2,225.00 |
| Mercantile Officer | \$8,500.00 | \$8,800.00 | \$9,100.00 | \$9,425.00 |
| Assistant Mercantile Officer | \$3,000.00 | \$3,105.00 | \$3,220.00 | \$3,335.00 |
| Taxi Licenses | \$3,000.00 | \$3,105.00 | \$3,220.00 | \$3,335.00 |
| OEM Secretary | \$4,500.00 | \$4,660.00 | \$4,825.00 | \$4,995.00 |
| OEM Assistant Deputy Coordinator | \$4,000.00 | \$4,140.00 | \$4,285.00 | \$4,435.00 |
| OEM Deputy Coordinator | \$6,000.00 | \$6,210.00 | \$6,430.00 | \$6,650.00 |
| OEM Deputy Coordinator (1 st) | | | \$8,000.00 | \$8,280.00 |
| OEM Coordinator | \$8,500.00 | \$8,800.00 | \$9,100.00 | \$9,425.00 |
| Playground Safety Inspector | \$1,600.00 | \$1,660.00 | \$1,720.00 | \$1,780.00 |
| Alliance Coordinator | \$5,520.00 | \$6,868.00 | TBD | TBD |
| Zoning Compliance Officer | \$6,100.00 | \$6,315.00 | \$6,540.00 | \$6,770.00 |
| Technical Assistant to Construction Official | \$6,100.00 | \$6,315.00 | \$6,540.00 | \$6,770.00 |
| 2nd Sewer Operator License | \$4,000.00 | \$4,140.00 | \$4,285.00 | \$4,435.00 |
| Mayor | \$10,500.00 | \$10,900.00 | \$11,280.00 | \$11,675.00 |
| Township Committee Member | \$9,000.00 | \$9,315.00 | \$9,650.00 | \$9,990.00 |
| Medical Director | \$3,000.00 | \$3,200.00 | \$3,400.00 | \$3,550.00 |
| Land Use Administrator | \$6,600.00 | \$6,830.00 | \$7,070.00 | \$7,320.00 |
| Assistant Zoning Officer | \$3,700.00 | \$3,830.00 | \$3,965.00 | \$4,100.00 |
| Sewer Operator | \$8,500.00 | \$8,800.00 | \$9,100.00 | \$9,425.00 |
| EDC Secretary | \$4,000.00 | \$4,140.00 | \$4,285.00 | \$4,435.00 |
| Fire- Sub Code Official | \$12,000.00 | \$12,400.00 | \$12,800.00 | \$13,250.00 |
| Assistant Director of Public Works | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 |
| Qualified Purchasing Agent | \$1,500.00 | \$1,552.50 | \$1,606.84 | \$1,663.08 |
| Assistant Director of Code and Construction | N/A | \$20,000.00 | \$20,000.00 | \$20,700.00 |
| Recycling Coordinator | | | \$3,000.00 | \$3,105.00 |

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-076

ESTABLISH 2023 HOURLY RATES FOR PART-TIME POSITIONS

WHEREAS, there exists a number of part-time positions in the Township of Neptune, that are not covered by a collective bargaining contract, for which the Township Committee desires to establish the hourly rate for the year 2023; and,

WHEREAS, funds will be provided for the first three months of 2023 in the 2023 Temporary Budget in the various salary and wage appropriations and funds for the balance of 2023 will be provided in the Budget for the year 2023, when finally adopted, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby establishes hourly rates for certain part-time positions not covered by a collective bargaining contract or agreement for the year 2023:

| Title | 2023 Hourly Rate |
|---|-------------------------|
| Yard Attendant | \$17.48 |
| Bus Driver | \$18.98 |
| Kitchen Aid | \$17.48 |
| Building Inspector | \$35.84 |
| Sub-Code Official | \$45.46 |
| Marina Attendant | \$17.48 |
| Tourism Representative | \$17.48 |
| Special Law Enforcement Officer - Class 1 | \$19.23 |
| Special Law Enforcement Officer - Class 2 | \$23.31 |
| Supervising Special Law Enforcement Officer | \$36.72 |
| Special Law Enforcement Officer - Class 2 (School Resource Officer) | \$37.64 |
| Part-Time On Call Custodian w/o Black Seal | \$23.31 |
| Part-Time On Call Custodian with Black Seal | \$24.48 |
| Violations Clerk | \$17.48 |
| Municipal Intern | \$14.13 |
| Emergency Medical Technician | \$22.19 |
| Senior Emergency Medical Technician | \$26.92 |
| Property Maintenance | \$20.97 |
| Customer Service Representative | \$17.48 |
| Code Enforcement Inspector | \$19.23 |
| Jailer | \$23.31 |
| School Crossing Guard | \$17.48 |
| DPW Seasonal Worker | \$17.48 |
| DPW On Call Snow Plow Driver | \$32.00 |
| Senior Center Part Time Kitchen Aid | \$17.48 |

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Human Resources Director.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-077

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
ACCEPTING RESIGNATIONS**

WHEREAS, the Human Resources Director has received notification from employee(s) that they will be resigning their position; and

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the resignation(s) of noted below are hereby accepted; and,

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>POSITION</u> | <u>DATE OF NOTIFICATION</u> | <u>EFFECTIVE DATE OF RESIGNATION</u> |
|-----------------|------------------------------------|-----------------|-----------------------------|--------------------------------------|
| Beverly Holland | Neptune Township Housing Authority | Member | December 20, 2022 | December 20, 2022 |
| Kevin Diaz | Code and Construction | Inspector | January 6, 2023 | February 1, 2023 |

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the respective departments, Business Administrator and Human Resources Director.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-078

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
ALLOWING VETERAN'S MEMORIAL PARK COMMITTEE TO ESTABLISH HOMETOWN
HEROES PROGRAM**

WHEREAS, the Veterans' Memorial Park Committee is interested in establishing the Hometown Heroes Program in Neptune Township; and,

WHEREAS, the Township Committee desires to establish a minimum donation amount in order to provide the Hometown Heroes Banner,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following minimum donations are established for Veterans' Memorial Park Hometown Heroes Program:

Banner bearing the veteran's picture, name and military service \$100.00 minimum donation

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Auditor and Veterans' Park Memorial Committee.

TOWNSHIP OF NEPTUNE

RESOLUTION 23-077

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE
AUTHORIZING CERTAIN PERSONNEL ACTIONS- ASSIGNMENTS NOT COVERED BY
CONTRACT**

WHEREAS, the following appointments have been reviewed by the Department Heads of the respective Departments; and

WHEREAS, the Township Administrator and the Department Heads involved have recommended the appointments of the following individuals; and

WHEREAS, the Township Administrator concurs with the findings of the Department Head and hereby recommends to the Township Committee that the following appointments be made.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Neptune that the following personnel actions be and are hereby authorized on the effective date included herein.

| <u>NAME</u> | <u>DEPT. POSITION</u> | <u>SALARY</u> | <u>EFFECTIVE DATE</u> |
|-------------|--|---------------|---------------------------|
| | Recycling Coordinator | | 1/1/2023 |
| | Deputy Emergency Management Coordinator | | 1/1/2023 |
| | Deputy Emergency Management Coordinator | | 1/1/2023 |
| | Deputy Emergency Management Coordinator | | 1/1/2023 |
| | Assistant Deputy Emergency Management Coordinator | | 1/1/2023 |
| | Assistant Deputy Emergency Management Coordinator | | 1/1/2023 |

I, Gabriella Siboni, Clerk of the Township of Neptune hereby certify that the foregoing is a true copy of a resolution duly adopted by the Township Committee of the Township of Neptune, Monmouth County, State of New Jersey at a meeting held on January 9, 2023

Gabriella Siboni
Township Clerk

Certification of Funds

I, Michael Bascom, Chief Financial Officer of the Township of Neptune, do hereby certify to the Township Committee of the Township of Neptune that funds are available for the above noted personnel actions.

Account Name

Emergency Management S&W
Recycling Tonnage Grant

Michael Bascom, Chief Financial Officer

Date

TOWNSHIP OF NEPTUNE

RESOLUTION 23-080

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE APPOINTING MEMBERS TO THE HOUSING AUTHORITY

WHEREAS, the following members are being appointed to the Housing Authority:

| Board | Position | Term | Appointment | Expiration | Name |
|-------------------|-----------------------------------|--------|-------------|------------|-----------|
| Housing Authority | Unexpired Term of Beverly Holland | Member | 5 Year | 1/9/2023 | 3/31/2027 |

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following be and are hereby made and the composition of the board is as follows:

| Board | Position | Term | Appointment | Expiration | Name |
|-------------------|----------|----------------------------|-------------|------------|----------------------|
| Housing Authority | 5 Year | Member | | 3/31/2023 | Nicholas Williams |
| Housing Authority | 5 Year | Member | | 3/31/2024 | Derrick Griggs |
| Housing Authority | 5 Year | Member | | 3/31/2025 | Winifred Johnson |
| Housing Authority | 5 Year | Member | | 3/31/2026 | Eileen Holly |
| Housing Authority | 5 Year | Member | | 3/31/2026 | Carol Foster |
| Housing Authority | 5 Year | <i>Mayor's Appointment</i> | | 3/31/2027 | |
| Housing Authority | 5 Year | Member | | 4/12/2026 | Annette D. Barksdale |