

MINUTES OF THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF THE TOWNSHIP OF NEPTUNE

November 16, 2021

CALL TO ORDER

The meeting was called to order at 5:06 pm by Teretha Jones.

ROLL CALL

The following were in attendance: Teretha Jones - Connie King - Fred Mayo
Meghan Plevier – John Bonney, Director and Amani Neptune. Dyese Davis, Bridget James and Torquato Tasso were excused.

APPROVAL OF MINUTES

Meghan Plevier made the motion to approve the minutes of the October 19, 2021 meeting. Fred Mayo seconded the motion and the motion passed.

TREASURER'S REPORT

The report was read by John Bonney.

- \$532.36 was paid on October 7 and \$893.11 paid on October 25 from the Trust.

Motion to accept the Treasurer's Report was made by Fred Mayo and seconded by Connie King. The motion passed.

COMMITTEE REPORTS

- Personnel: Personnel will meet to start the Library Director's evaluation.
- Budget: Nothing new to report
- Building: Nothing new to report
- Policies: Nothing new to report
- Outreach: John and Meghan met with the District Liberians to talk about how they could come together and collaborate as a district and Township libraries.

OLD BUSINESS

Nothing to report

New Business

- **Resolution #R13-21 Holidays for 2022.** Juneteenth was added as a library holiday and the floating holiday on 7/1/2022 would be for the 4th of July. Fred Mayo made a motion to accept the proposed holidays and it was seconded by Connie King. The motion passed.
- **Resolution #14-21 Approving Trustee Budget for 2022.** The Board approved budget. Fred Mayo made a motion to accept and it was seconded by Meghan Plevier. The motion passed.
- **Resolution #R15-21 Hiring a Part time Library Assistant.** The individual will be working Tuesday and Thursday evenings and Saturday's from 9-1. A motion to approve was made by ALL and it was seconded by Fred Mayo. The motion passed.
- **Resolution #R16-21 Salaries for 2022.** A motion was made by Fred Mayo to approve the Resolution and seconded by Connie King. The motion passed.

- **Resolution # R17-21 Meeting Dates for 2022** Meghan Plevier made a motion to approve the resolution and it was seconded by Fred Mayo. The motion was passed.
- **Sandhill Indians Display Area.** Tabled for right now but John Bonney will be working with Ms. Sharon Davis find a place (20 x 20) within Neptune to display the artifacts.
- **Staff in service Day** Thursday November 18, 2021. –Will consist of team building exercises, staff meeting and Bil Rosen from EMS to give a talk and demonstration.
- **Reopening Analysis and Recommendation.** Staff accommodations, scheduling issues, curbside services and what criteria other libraries used to determine if they should open or not.

EXECUTIVE SESSION

A question was asked that led to a motion by Meghan Plevier and seconded by Connie King for the Board to go into Executive session.

TRUSTEE COMMENTS

Meghan Plevier is the Superintendent Appointee she now lives outside of Neptune but will remain on the Board because the State allows a certain percentage of nonresidents to be on municipal library boards.

Public Comments - None

ADJOURNMENT

Meghan Plevier made a motion to adjourn and Fred Mayo seconded the motion. Motion passed. The meeting was adjourned at 5:32 pm.