

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

MINUTES
MARCH 6, 2018

OPENING

Meeting called to order.

Flag Salute

The Clerk announced the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been advertised in a March 2017 issue of the Asbury Park Press and The Coaster.

Roll Call:	present	Commissioner Robert McEwan,
	present	Commissioner William Ball
	present	Commissioner Edwin Deuchar
	absent	Commissioner Matthew Gannon
	present	Commissioner Paul Bagdanov

UNFINISHED BUSINESS OF THE OUTGOING BOARD

Motion to adjourn the Board sine die

Offered by: Comm. Deuchar

Second by: Comm. Bagdanov

Voting

Yes Commissioner Bagdanov

Yes Commissioner Ball
Yes Commissioner Deuchar
Absent Commissioner Gannon
Yes Commissioner McEwan

ELECTION REPORT

The Clerk reports the district election was held on February 17, 2018.

Three candidates filed petitions to appear on the ballot; Christopher Bedrosian, Edwin Deuchar, and Robert McEwan

Following the count of votes received at the polling place and the mail votes received by the Monmouth County Clerk,

Christopher Bedrosian received 59 votes.

Edwin Deuchar received 80 votes.

Robert McEwan received 72 votes.

The budget passed with 110 votes in favor and 8 against.

INVESTITURE

Robert McEwan and Edwin Deuchar to the office of Commissioner of Neptune Township Fire District No. 2, the Ocean Grove Fire District.

REORGANIZATION

On the motion of Commissioner Deuchar and second of Commissioner Bagdanov, and approval of the entire Board, Commissioner Ball was selected to act as temporary Chairman.

Commissioner McEwan was nominated by Comm. Ball and second by Comm. Bagdanov for the office of Chairman for the next year.

Vote: Yes Commissioner Bagdanov

Yes Commissioner Ball
Yes Commissioner Deuchar
Absent Commissioner Gannon
Yes Commissioner McEwan

Commissioner Deuchar was nominated for Secretary of the Board of Fire Commissioners by Bagdanov, second by Commissioner Ball.

Vote:

Yes Commissioner Bagdanov
Yes Commissioner Ball
Yes Commissioner Deuchar
Absent Commissioner Gannon
Yes Commissioner McEwan

Commissioner Ball was nominated for the office of Treasurer of the Board of Fire Commissioners by Comm. McEwan, seconded by Comm Deuchar.

Vote:

Yes Commissioner Bagdanov
Yes Commissioner Ball
Yes Commissioner Deuchar
Absent Commissioner Gannon
Yes Commissioner McEwan

APPOINTMENTS

Resolution 2018-3-01 (attached)

A RESOLUTION TO ESTABLISH STAFF POSITIONS

Offered by: Comm. Edwin Deuchar

Second by: Comm. Paul Bagdanov

Voting

Yes Commissioner Bagdanov
Yes Commissioner Ball
Yes Commissioner Deuchar
Absent Commissioner Gannon
Yes Commissioner McEwan

Resolution 2018-3-2 (attached) **TO ESTABLISH SCHEDULE OF MEETINGS** from April 2018 through March 2019 and the Fire District Election

Offered by: Comm. Edwin Deuchar Second by: Comm. Paul Bagdanov

Voting

Yes Commissioner Bagdanov
Yes Commissioner Ball
Yes Commissioner Deuchar
Absent Commissioner Gannon
Yes Commissioner McEwan

Resolution #2018-3-3 (attached) **TO APPOINT PROFESSIONALS** (auditor & attorney)

Offered by: Comm. Edwin Deuchar Second by: Comm. Paul Bagdanov

Voting

Yes Commissioner Bagdanov
Yes Commissioner Ball
Yes Commissioner Deuchar
Absent Commissioner Gannon

Yes Commissioner McEwan

Resolution #2018-3-4 (attached) **DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS**

Offered by: Comm. William Ball

Second by: Comm. Edwin Deuchar

Voting

Yes Commissioner Bagdanov

Yes Commissioner Ball

Yes Commissioner Deuchar

Absent Commissioner Gannon

Yes Commissioner McEwan

Resolution #2018-3-5 (attached) **TO DESIGNATE OFFICIAL NEWSPAPERS** for legal notices for the Board

Offered by: Comm. Paul Bagdanov

Second by: Comm. Edwin Deuchar

Voting

Yes Commissioner Bagdanov

Yes Commissioner Ball

Yes Commissioner Deuchar

Absent Commissioner Gannon

Yes Commissioner McEwan.

Resolution (#2018-3-6) **DESIGNATE INDIVIDUAL COMMISSIONERS TO SUPERVISE SPECIFIC AREAS** of the Neptune Township Fire District #2 (Ocean Grove Fire District).

FACILITIES: Commissioner Matthew Gannon

ADMINISTRATION & FINANCE: Commissioner William Ball

PERSONNEL: Commissioner Paul Bagdanov

APPARATUS: Commissioner Edwin Deuchar

Offered by: Comm. William Ball

Second by: Comm. Edwin Deuchar

Voting

Yes Commissioner Bagdanov

Yes Commissioner Ball

Yes Commissioner Deuchar

Absent Commissioner Gannon

Yes Commissioner McEwan

Motion to resume the regular meeting agenda

Offered by: Comm. Edwin Deuchar

Second by: Comm. William Ball

Voting

Yes Commissioner Bagdanov

Yes Commissioner Ball

Yes Commissioner Deuchar

Absent Commissioner Gannon

Yes Commissioner McEwan

MINUTES OF LAST MEETING

Motion to approve minutes of February 8, 2018 meeting.

Offered by: Comm. Paul Bagdanov

Second by: Comm. Edwin Deuchar

Voting

Yes Commissioner Bagdanov

Yes Commissioner Ball

Yes Commissioner Deuchar

Absent Commissioner Gannon

Yes Commissioner McEwan

COMMUNICATIONS None received prior to meeting

INVESTITURE of NEW MEMBER

Christopher Berringer, a member of Eagle Hook & Ladder Fire Co., was sworn to the duties of firefighter in the Ocean Grove Fire Department.

INVESTITURE of NEW FIRE POLICE MEMBER

Having been appointed to the Fire Police by Eagle Hook & Ladder Fire Co., Lee Moses was sworn to the duties of a member of the Fire Police.

TREASURER'S REPORT

Motion to approve the bill list and accept the Treasurer's Report

Offered by: Comm. Deuchar

Second by: Comm. Ball

Voting

Yes Commissioner Bagdanov

Yes Commissioner Ball

Yes Commissioner Deuchar

Absent Commissioner Gannon

Yes Commissioner McEwan

OLD BUSINESS

Bay Door: in progress

AED: delivered, pending installation at Eagle Firehouse

NEW BUSINESS

2018-03-07

Mutual Aid Response Plan

Approve Mutual Aid Response Plan (MARP) changes agreed by Chief and Monmouth County Fire Coordinators and authorize Clerk to submit same to County Fire Marshal.

Motion: Comm. Deuchar Second: Comm. Bagdanov

Discussion: Chief San Felice reported the proposed plan has the endorsement of Assistant Chiefs Benfer and Thorne and should remain so for at least three years.

Voting

- Yes Commissioner Bagdanov
- Yes Commissioner Ball
- Yes Commissioner Deuchar
- Absent Commissioner Gannon
- Yes Commissioner McEwan

FIRE OFFICIAL AND CHIEF’S REPORT

Fire Official: No report.

Fire Chief: 45 alarms and 3 officer meetings year to date; request for signs to recruit volunteers; respiratory protection fit testing and smokehouse training scheduling is in progress; the line officers anticipate meeting on Sunday nights; as of this date, all Ocean Grove fire hydrants have been replaced with hydrants that have the Asbury Park/Neptune thread pattern; requested a fire extinguisher for the chief’s truck; noted the

availability of air supply unit stationed at Liberty Fire Co. and District #1's commitment to ensure the unit will respond to requests for service.

PUBLIC HEARING

The floor was opened for public comment. After allowing sufficient time to present questions and concerns, all present agreed to adjourn the meeting following the motion of Commissioner Bagdanov and second of Commissioner Deuchar.

ADJOURNMENT

RESOLUTION #2018-03-01
A RESOLUTION TO ESTABLISH STAFF POSITIONS

BE IT RESOLVED, That the following designated staff positions are approved and assigned as shown:

Ronald G. Cole Jr.	Paid Firefighter
Ronald G. Cole Jr.	Fire Official
Scott Liddick	Fire Inspector
David M. Shotwell Jr.	Clerk of the Board
Richard J. Cuttrell	Financial Officer
James Hundley	Attorney
Vincent J. Alvino	Auditor
Rev. Walter Quigg	Chaplain
Rev. John DiGiamberardino	Chaplain
Rev. Richard Hendrickson	Chaplain

Offered by: Comm. Edwin Deuchar Second by: Comm. Paul Bagdanov

Voting

Yes	No	Abstain	Absent	
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	Commissioner Gannon
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION NO. 2018-03-02
A RESOLUTION TO ESTABLISH SCHEDULE OF MEETINGS

BE IT RESOLVED, That pursuant to the Open Public Meetings Act, the Board of Fire Commissioners, Fire District No. 2, (Ocean Grove Fire District) Neptune, N.J. adopts the following schedule of meetings for the balance of the year 2018-2019, said meetings to be held at the Ocean Grove Fire Headquarters, 50 Olin Street, Ocean Grove, on the dates listed at 7:30 P.M., unless otherwise indicated:

Thursday, April 12, 2018
Thursday, May 10, 2018
Thursday, June 14, 2018
Thursday, July 12, 2018
Thursday, August 9, 2018
Tuesday, September 11, 2018
Thursday, October 11, 2018
Thursday, November 8, 2018
Thursday, December 13, 2018
Thursday, January 10, 2019
Thursday, February 14, 2019

Tuesday, March 5, 2019
Organizational Meeting

Saturday, February 16, 2019 (2PM – 9PM)
Fire District Election

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is hereby authorized to publish this resolution in accordance with the Open Public Meetings Act.

Offered by: Comm. Edwin Deuchar

Second by: Comm. Paul Bagdanov

Voting

Yes	No	Abstain	Absent	
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	Commissioner Gannon
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION NO. 2018-03-03
A RESOLUTION TO APPOINT PROFESSIONALS

WHEREAS, There exists a need by the Board of Fire Commissioners for various professional services including legal and audit; and,

WHEREAS, These appointments are being made without competitive bidding because the appointments involve members of recognized professions, licensed and regulated by law, pursuant to NJSA 40A:11-5;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Fire Commissioners of the Fire District No. 2 (Ocean Grove Fire District) Neptune, N.J, that the Chairman and Clerk be and they are hereby authorized and directed to engage the services of:

Vincent J. Alvino	Auditor
James Hundley	Attorney

BE IT FURTHER RESOLVED, That these appointments are being made pending submission and approval of service contracts; and,

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is authorized and directed to publish this resolution in accordance with NJSA 40A:11-1.

Offered by: Comm. Edwin Deuchar Second by: Comm. Paul Bagdanov

Voting

Yes	No	Abstain	Absent	
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	Commissioner Gannon
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION #2018-03-04

A RESOLUTION TO DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS

BE IT RESOLVED, that the Central Jersey Bank and PNC Bank are hereby designated as the depository for the Neptune Fire District No.2 (Ocean Grove Fire District) funds; and,

BE IT FURTHER RESOLVED, that the Central Jersey Bank is hereby authorized to make payment from the funds on deposit in said institutions to the credit of Neptune Fire District No. 2 (Ocean Grove Fire District) in the following accounts: General and Payroll, upon and according to the checks drawn bearing three signatures from any three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

BE IT FURTHER RESOLVED, that the Board of Fire Commissioners' safe deposit box shall also require three signatures from three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

Offered by: Comm. William Ball Second by: Comm. Edwin Deuchar

Voting

Yes	No	Abstain	Absent	
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	Commissioner Gannon
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION #2018-03-05
A RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Asbury Park Press and the Coaster be designated as the official newspapers for the insertion of legal notices for the Board of Fire Commissioners, Fire District No.2, (Ocean Grove Fire District) Neptune, NJ.

Offered by: Comm. Paul Bagdanov Second by: Comm. Edwin Deuchar

Voting

Yes	No	Abstain	Absent	
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	Commissioner Gannon
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan

RESOLUTION #2018-03-06
A RESOLUTION
TO DESIGNATE INDIVIDUAL COMMISSIONERS
TO SUPERVISE SPECIFIC AREAS

BE IT RESOLVED, the following areas shall fall under the supervision of the indicated Commissioners:

FACILITIES: Commissioner Matthew Gannon

ADMINISTRATION & FINANCE: Commissioner William Ball

PERSONNEL: Commissioner Paul Bagdanov

APPARATUS: Commissioner Edwin Deuchar

Offered by: Comm. William Ball

Second by: Comm. Edwin Deuchar

Voting

Yes	No	Abstain	Absent	
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Bagdanov
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Ball
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner Deuchar
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓	Commissioner Gannon
✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Commissioner McEwan