

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

MINUTES

MARCH 1, 2016

OPENING

Chairman McEwan meeting was called to order at 7:30 p.m. and led the flag salute. Clerk David Shotwell Jr., announced the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings", having been advertised in a March 2014 issue of the Asbury Park Press and The Coaster. Roll Call:

Commissioner Ball	present
Commissioner Jarmer	present
Commissioner Deuchar	present
Commissioner Gannon	absent
Commissioner McEwan	present

UNFINISHED BUSINESS OF THE OUTGOING BOARD

There being no further business of the outgoing board, Commissioner Jarmer moved, with a second from Commissioner Deuchar, to adjourn the Board sine die.

ELECTION REPORT

The Clerk reported the district election was held on February 20, 2016.

36 voters participated. For the open commissioner position, Matthew Gannon received 36 votes. Commissioner Gannon was unopposed. The budget passed with 33 votes in favor and 3 against.

REORGANIZATION

On the motion of Commissioner Jarmer and second of Commissioner Ball, and approval of the entire Board, Robert McEwan was selected to act as temporary Chairman.

Robert McEwan was nominated by Comm. Jarmer and second by Comm. Deuchar for the office of Chairman for the next year.

Vote:

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

Commissioner Jarmer was nominated for Secretary of the Board of Fire Commissioners by Commissioner Ball, second by Commissioner Deuchar.

Vote:

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

Commissioner Ball was nominated for the office of Treasurer of the Board of Fire Commissioners by Commissioner Deuchar, seconded by Commissioner Jarmer.

Vote:

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

APPOINTMENTS

Resolution 2016-3-01 (attached) A RESOLUTION TO ESTABLISH STAFF POSITIONS

Offered by: Comm. Deuchar

Second by: Comm. Jarmer

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

Resolution 2016-3-2 (attached) TO ESTABLISH SCHEDULE OF MEETINGS from April 2015 through March 2016 and the Fire District Election

Offered by: Comm. Jarmer, Second by: Comm. Deuchar

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

Resolution #2016-3-3 (attached) TO APPOINT PROFESSIONALS (auditor & attorney)

Offered by: Comm. Deuchar Second by: Comm. Jarmer

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

Resolution #2016-3-4 (attached) DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS

Offered by: Comm. Deuchar

Second by: Comm. Jarmer

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

Resolution #2016-3-5 (attached) TO DESIGNATE OFFICIAL NEWSPAPERS for legal notices for the Board

Offered by: Comm. Jarmer

Second by: Comm. Deuchar

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes

Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

Resolution (#2016-3-6) DESIGNATE INDIVIDUAL COMMISSIONERS TO SUPERVISE SPECIFIC AREAS of the Neptune Township Fire District #2 (Ocean Grove Fire District).

Offered by: Comm. Deuchar

Second by: Comm. Jarmer

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

Resolution (#2016-3-7) RESOLUTION TO RENEW ANNUAL LEASES WITH FIRE COMPANIES AND EMS.

Offered by: Comm. Deuchar

Second by: Comm. Jarmer

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

Motion to resume the regular meeting agenda by Comm. Jarmer
second by Comm. Deuchar, unanimously approved

COMMUNICATIONS

none

TREASURER'S REPORT

The report of the treasurer and payment of the bill list; approved unanimously following the motion of Commissioner Jarmer and second of Commissioner Deuchar.

OLD BUSINESS

Discussion regarding progress on the repairs at Eagle Firehouse, no action taken.

NEW BUSINESS

None

FIRE OFFICIAL AND CHIEF'S REPORT

Fire Official: 16 inspections completed. 22 SCBA bottles are due for replacement.

Fire Chief: Aggressive training schedule continues.

PUBLIC HEARING

After opening the floor for public comment and allowing sufficient time for those present to speak or indicate intention to speak, and noting none, the Board adjourned on the motion of Commissioner Deuchar and Commissioner Jarmer.

ADJOURNMENT

Minutes reviewed and approved by Board of Commissioners, April 14, 2016



David M. Shotwell Jr., Clerk

RESOLUTION #2016-03-01

A RESOLUTION TO ESTABLISH STAFF POSITIONS

BE IT RESOLVED, That the following designated staff positions are approved and assigned as shown:

Ronald G. Cole Jr.	Paid Firefighter
Ronald G. Cole Jr.	Fire Official
Scott Liddick	Fire Inspector
David M. Shotwell Jr.	Clerk of the Board
Richard J. Cuttrell	Financial Officer
James Hundley	Attorney
Alvino & Shechter, LLC	Auditor
Rev. Walter Quigg	Chaplain
Rev. John DiGiamberardino	Chaplain

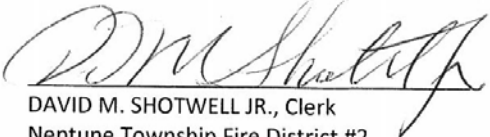
Offered by: Comm. Deuchar

Second by: Comm. Jarmer

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

The resolution was adopted with a majority of the commissioner voting in favor. March 1, 2016,


DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

RESOLUTION NO. 2016-03-02

A RESOLUTION TO ESTABLISH SCHEDULE OF MEETINGS

BE IT RESOLVED, That pursuant to the Open Public Meetings Act, the Board of Fire Commissioners, Fire District No. 2, (Ocean Grove Fire District) Neptune, N.J. adopts the following schedule of meetings for the balance of the year 2016-2017, said meetings to be held at the Ocean Grove Fire Headquarters, 50 Olin Street, Ocean Grove, on the dates listed at 7:30 P.M., unless otherwise indicated:

Thursday, April 14, 2016

Thursday, May 12, 2016

Thursday, June 9, 2016

Thursday, July 14, 2016

Thursday, August 11, 2016

Tuesday, September 8, 2016

Thursday, October 13, 2016

Thursday, November 10, 2016

Thursday, December 8, 2016

Thursday, January 12, 2017

Thursday, February 9, 2017

Tuesday, March 7, 2017 Organizational Meeting

Saturday, February 18, 2017 Fire District Election

(2PM – 9PM)

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is hereby authorized to publish this resolution in accordance with the Open Public Meetings Act.

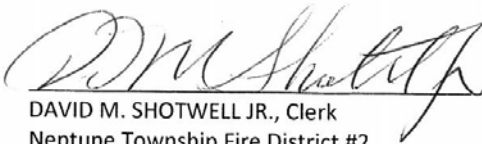
Offered by: Comm. Deuchar

Second by: Comm. Jarmer

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

The resolution was adopted with a majority of the commissioner voting in favor. March 1, 2016,



DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

RESOLUTION NO. 2016-03-03

A RESOLUTION TO APPOINT PROFESSIONALS

WHEREAS, There exists a need by the Board of Fire Commissioners for various professional services including legal and audit; and,

WHEREAS, These appointments are being made without competitive bidding because the appointments involve members of recognized professions, licensed and regulated by law, pursuant to NJSA 40A:11-5;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Fire Commissioners of the Fire District No. 2 (Ocean Grove Fire District) Neptune, N.J, that the Chairman and Clerk be and they are hereby authorized and directed to engage the services of:

Alvino & Shechter, LLC	Auditor
James Hundley	Attorney

BE IT FURTHER RESOLVED, That these appointments are being made pending submission and approval of service contracts; and,

BE IT FURTHER RESOLVED, That the clerk of the Board be and he is authorized and directed to publish this resolution in accordance with NJSA 40A:11-1.

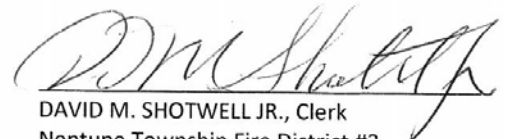
Offered by: Comm. Deuchar

Second by: Comm. Jarmer

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

The resolution was adopted with a majority of the commissioner voting in favor. March 1, 2016,



DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

RESOLUTION #2016-03-04

A RESOLUTION TO DESIGNATE DEPOSITORIES FOR MUNICIPAL FUNDS

BE IT RESOLVED, that the Kearny Bank and PNC Bank are hereby designated as the depository for the Neptune Fire District No.2 (Ocean Grove Fire District) funds; and,

BE IT FURTHER RESOLVED, that the Kearny Bank is hereby authorized to make payment from the funds on deposit in said institutions to the credit of Neptune Fire District No. 2 (Ocean Grove Fire District) in the following accounts: General and Payroll, upon and according to the checks drawn bearing three signatures from any three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

BE IT FURTHER RESOLVED, that the Board of Fire Commissioners' safe deposit box shall also require three signatures from three as follows:

Signature of: Chairman, Secretary, Treasurer or Financial Officer.

Offered by: Comm. Deuchar

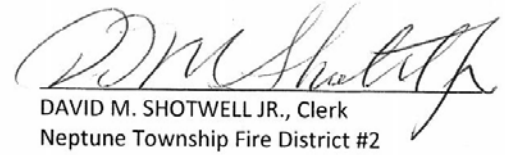
Second by: Comm. Jarmer

Voting

Commissioner Ball yes

Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

The resolution was adopted with a majority of the commissioner voting in favor. March 1, 2016,



DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

RESOLUTION #2016-03-05

A RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Asbury Park Press and the Coaster be designated as the official newspapers for the insertion of legal notices for the Board of Fire Commissioners, Fire District No.2, (Ocean Grove Fire District) Neptune, NJ.

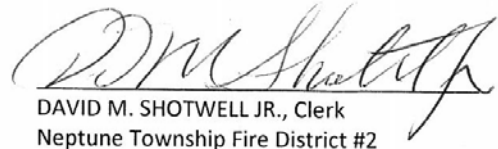
Offered by: Comm. Deuchar

Second by: Comm. Jarmer

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

The resolution was adopted with a majority of the commissioner voting in favor. March 1, 2016,


DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

RESOLUTION #2016-03-06

**A RESOLUTION TO DESIGNATE INDIVIDUAL COMMISSIONERS TO SUPERVISE
SPECIFIC AREAS**

BE IT RESOLVED, the following areas shall fall under the supervision of the indicated Commissioners:

FACILITIES: Commissioner Matthew Gannon

ADMINISTRATION & FINANCE: Commissioner William Ball

PERSONNEL: Commissioner Scott Jarmer

APPARATUS: Commissioner Edwin Deuchar

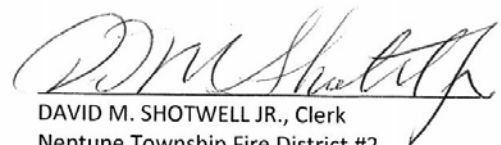
Offered by: Comm. Deuchar

Second by: Comm. Jarmer

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

The resolution was adopted with a majority of the commissioner voting in favor. March 1, 2016,


DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2

RESOLUTION #2016-03-07

A RESOLUTION TO RENEW LEASES WITH THE VOLUNTEER FIRE COMPANIES, and EMERGENCY MEDICAL SERVICE.

BE IT RESOLVED, the Board of Commissioners renews the annual leases with Eagle Hook & Ladder Fire Company, E.H. Stokes Fire Company, Washington Fire Company, and Ocean Grove F.D. First Aid Squad:

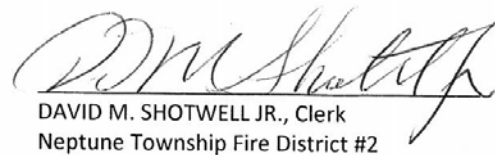
Offered by: Comm. Deuchar

Second by: Comm. Jarmer

Voting

Commissioner Ball	yes
Commissioner Jarmer	yes
Commissioner Deuchar	yes
Commissioner Gannon	absent
Commissioner McEwan	yes

The resolution was adopted with a majority of the commissioner voting in favor. March 1, 2016,


DAVID M. SHOTWELL JR., Clerk
Neptune Township Fire District #2