

OCEAN GROVE BOARD OF FIRE COMMISSIONERS

MINUTES

FEBRUARY 11, 2021

The meeting was held by conference call. The toll free call in number was 888-3463659, the participant code was 403690. Public comment during the appropriate portion of the meeting was via email to fire8883463659@gmail.com

OPENING

The meeting called was called to order at 7:30 pm by Chairman McEwan

Following the Flag Salute, Richard Cuttrell announced that the meeting was held in compliance with the provisions of Chapter 231, New Jersey Public Laws of 1975, "Open Public Meetings Act" having been published in a March 2020 issue of the Coaster and the Asbury Park Press. Consistent with Governor's Executive Order 107 and published guidance from the New Jersey Division of Community Affairs, notice that Board meetings subsequent to the Order would be held by conference call, along with the participant call in number and email contact was published in the Coaster.

Roll Call: present Commissioner Robert McEwan, Chairman
 present Commissioner Paul Bagdanov
 present Commissioner Scott Jarmer
 present Commissioner Edwin Deuchar
 present Commissioner Matthew Gannon

MINUTES of LAST MEETING

The board unanimously approved the minutes of the January 14, 2021 meeting on the motion of Comm. Bagdanov and second of Comm. Jarmer.

COMMUNICATIONS

1. GR Moore letter (fee req),
2. Security camera proposal
3. Eagle letter (apparatus use req)

ACTION ON COMMUNICATIONS

1. following discussion wherein it was noted there is not precedent for funding such a request, the Board unanimously denied the request on the motion of Comm. Gannon and second of Comm. Jarmer.
2. the board unanimously approved the proposal to upgrade the existing security system following the motion of Comm. Gannon and second of Comm. Jarmer
3. The Board authorized the use of the fire police van for attendance at the Long Branch funeral service of a Wayside, West Long Branch, and Long Branch firefighter on February 13, 2021, contingent on the approval of the fire chief, following the motion of Comm. Jarmer and second of Comm. Deuchar

INVESTITURE OF NEW MEMBERS none

TREASURER'S REPORT

The board unanimously approved the bill list and accepted the Treasurer Report following the motion of Comm. Bagdanov and second of Comm. Jarmer.

OLD BUSINESS

The Board directed the Clerk send letters to the fire companies reminding and reinforcing the temporary SOG adopted to protect the firefighters and the public during pandemic.

NEW BUSINESS

It was noted the sign over the bay door at the Eagle firehouse was damaged, has been removed, and is being replaced.

FIRE OFFICIAL AND CHIEF'S REPORT

Chief: Chief Duda reported 28 alarms year to date, and that use of the van for the funeral on February 13 is approved.

Official: report attached, Scott Liddick attended the county fire meeting and established a contact with FDNY training to take outdated personal gear for use in South America

Clerk: ID card photos received prior 11 pm Thursday will be submitted for production on Friday mornings.

PUBLIC HEARING

The floor was open for public comment. The email account was checked and it was noted no incoming mail had been received. With sufficient time allowed for any comment, and none forth coming, the chairman entertained a motion for adjournment.

ADJOURNMENT

Offered by: Comm. Jarmer

Second by: Comm. Gannon

Unanimously approved.



34 Almond Dr. Toms River NJ 08753
 (T) 732-779-3710 (F) 732-041-6077

Three Exterior Surveillance camera estimate for 50 Olin St Fire Hall in Ocean Grove NJ

Below is the equipment and labor required to add two exterior surveillance cameras to the existing Mobotix based surveillance system currently in place. Equipment and work will be at the 50 Olin St Fire Hall. These camera additions will leverage the existing cable and network infrastructure.

Line Item	Part Number	Description	Quantity	Shipping	Price	Sub Total	Comments
1	Mx-M268-6D	Mx-M268-6D079 M268 Outdoor Allround camera day	1	\$10.00	\$798.52	\$798.52	looking east, mounted on NW corner (27m view)
1a	MXB079	lens B079 (45" x 34")	1	\$10.00	\$78.00	\$78.00	
2	Mx-M268-6D	Mx-M268-6D041 M268 Outdoor Allround camera day	1	\$10.00	\$798.52	\$798.52	looking South, mount on NE corner (12m view)
2a	Mx-6D41	lens B041 (90" x 67")	1	\$10.00	\$78.00	\$78.00	
3	Mx-M268-6D041	Mx-M268-6D041 M268 Outdoor Allround camera day	1	\$10.00	\$798.52	\$798.52	mounted inside corner of patio looking SE (12m view)
3a	Mx-6D41	lens B041 (90" x 67")	1	\$10.00	\$78.00	\$78.00	
4	Cat5	Cat5 cable	1		\$51.97	\$51.97	
5	Misc-Supplies	Misc Supplies - wire ties, cat5 connectors	1		\$43.20	\$43.20	
6	SDS000-064G-G45A	SanDisk High Endurance Video Monitoring Card with Adapter 64GB	3		\$20.39	\$61.18	Flash cards for video storage
						\$2,785.00	Equipment Sub Total
						\$50.00	Shipping
						\$0.00	+ sales tax where applicable
						\$2,845.00	equipment total

Line Item	Part Number	Description	Quantity	Shipping	Price	Sub Total	Comments
7	Labor	Run cables to outside locations as per diagram. Terminate & test cables	1	\$0.00	\$960.00	\$960.00	
8	Labor	configure cameras for remote access in router	1	\$0.00	\$115.00	\$115.00	
9	Labor	mount cameras on walls	1	\$0.00	\$840.00	\$840.00	
10	Labor	configure switch for camera	1	\$0.00	\$115.00	\$115.00	
						\$2,030.00	Labor Total
						\$2,845.00	Equipment Total
						\$4,875.00	Total Project Cost

Notes: -Cable runs will be to the existing POE switch located on top of the cabinet next to the kitchen
 -These cameras assume that there is ambient street lighting at night.
 -Cameras mount locations are shown in diagram

Payment Terms:
 50% Deposit due at signing of contract
 50% Due upon completion

\$2,437.94
 \$2,437.94

 Authorized Signature

 Print Name & Title

 Date



Cross Over Networks
www.CrossOverNetworks.us

34 Almond Dr. Tom's River, NJ 08753
(T) 732-279-3710 (F) 732-941-5027

Eagle Hook & Ladder Exterior Surveillance Camera Estimate at 128 Main Ave Ocean Grove NJ

Below is the equipment and labor required to add two exterior surveillance cameras to the existing Mobotix based surveillance system currently in place. Equipment and work will be at the 128 Main Ave Fire Hall. These camera additions will leverage the existing cable and network infrastructure.

Line Item	Part Number	Description	Quantity	Shipping	Price	Sub Total	Comments
1	Mx-M268-6D	Mx-M268-6D079 M268 Outdoor Allround camera day	1	\$10.00	\$798.52	\$798.52	looking S-east, mounted on NE corner (27m view)
1a	M268079	lens B079 (45" x 34")	1	\$10.00	\$78.00	\$78.00	
2	Mx-M268-6D	Mx-M268-6D041 M268 Outdoor Allround camera day	1	\$10.00	\$798.52	\$798.52	looking N-east, mount on NW corner (12m View)
2a	Mx-B041	lens B041 (90" x 67")	1	\$10.00	\$78.00	\$78.00	
3	Cat5	Cat5 cable	1		\$39.15	\$39.15	
4	Misc-Supplies	Misc Supplies - wire ties, cat5 connectors	1		\$43.20	\$43.20	
5	SD6DQ0-064G-046A	SanDisk High Endurance Video Monitoring Card with Adapter 64GB	2		\$20.39	\$40.78	Flash cards for video storage
						\$1,876.16	Equipment Sub Total
						\$40.00	Shipping
						\$0.00	* sales tax where applicable
						\$1,916.16	equipment total

Line Item	Part Number	Description	Quantity	Shipping	Price	Sub Total	Comments
7	labor	Run cables to outside locations as per diagram. Terminate & test cables	1	\$0.00	\$920.00	\$920.00	
8	labor	configure cameras for remote access in router	1	\$0.00	\$110.00	\$110.00	
9	labor	mount cameras on walls	1	\$0.00	\$830.00	\$830.00	
10	labor	configure switch for cameras	1	\$0.00	\$110.00	\$110.00	

						\$1,979.00	Labor Total
						\$1,916.16	Equipment Total
						\$3,895.16	Total Project Cost

Notes: -Cable runs will be to the existing POE switch located in the network cabinet on the first floor
-These cameras assume that there is ambient street lighting at night.
-Cameras mount locations are shown in diagram

Payment Terms:
50% Deposit due at signing of contract \$1,943.08
50% Due upon completion \$1,943.08

Authorized Signature

Print Name & Title

Date

G.R. Moore
625 Marion Rd.
Neptune, NJ 07753
757-438-6988
Rmoore152@me.com

5 February 2021

Ocean Grove Board of Fire Commissioners
50 Olin St
Ocean Grove, NJ 07756

Dear Board of Fire Commissioners,

I submit this letter asking for funding to pay for my Fire Official class at the Toms River Fire Academy. The course is scheduled to take place from 27 February 2021 through 29 March 2021 and the cost for the course is \$200.00.

By obtaining this license, it will allow me to assist the Fire Official (as needed) and allow me to be of assistance in his absence (vacation, time off, after hours, etc.).

I sincerely thank you for your time and consideration on this topic. Should any of you have any questions or wish to discuss, please do not hesitate contact me.

Respectfully,


G.R. Moore
(757) 438-6988

OCEAN GROVE BUREAU OF FIRE PREVENTION

50 OLIN STREET
OCEAN GROVE, NJ 07756
732-774-0306

Fire Marshal Scott Liddick

February 4, 2021

- As of Feb 1st 2021, 29 inspections are scheduled to take place for the month of February
- Spoke with Jeff Gordon from Insurance Services Office and the ISO meeting is tentatively scheduled for March 10th at 10am.
- The OG Hardware Store will be getting to the main door at Eagle Firehouse this coming week.
- The roof at Eagle Firehouse was repaired on Jan 28th, 2021. I will wait and see after a few storms to see if the leak stopped before calling in a painter.
- The basements of both Firehouse are currently being clean out and all unused gear is being compiled in the garage to see if it still good. I will be collecting all the hazardous waste products such as old paint, aerosols, oils, etc... and taking them to Monmouth County Haz Waste.
- I am finalizing with on-site computer service a website for the Fire Bureau and hopefully it will be up and running soon.
- I will be installing a wireless doorbell at Fire HQ
- New light fixtures are being installed on the outside of the First Aid Bay Door.
- The ESP Inspection program has been switched over to the cloud for more storage and greater access from anywhere.
- Update on ladder truck, is that it is currently inside the building being work on. They had to reorder a part.

BILL LIST - FEBRUARY 2021

CHECK	PAYEE	DESCRIPTION	AMOUNT
5104	Scott Liddick	Payroll	\$1,593.32
5105	Scott Liddick	Payroll	\$1,575.98
5106	Richard J. Cuttrel	Payroll	\$908.00
5107	Scott Liddick	Payroll - January part-time	\$1,848.59
5108	David Shotwell, Jr.	Payroll	\$705.38
5109	Ronald Cole Jr.	Payroll - accumulated absences	\$8,564.80
5110	Scott Liddick	Payroll - Storm Duty	\$925.86
5111	Ronald Cole Jr.	Payroll - Storm Duty	\$996.84
5112	Gerrold Moore	Payroll - Storm Duty	\$171.03
5113	Mark Liddick	Payroll - Storm Duty	\$464.23
5114	Ian Beveridge	Payroll - Storm Duty	\$427.59
5115	Benjamin Benfer	Payroll - Storm Duty	\$403.15
5116	Randy Thorne	Payroll - Storm Duty	\$500.89
5117	Raymond Dilello	Payroll - Storm Duty	\$525.32
5118	Dylan Voll	Payroll - Storm Duty	\$293.20
5119	Christopher Beringer	Payroll - Storm Duty	\$586.40
5120	Nicholas Walker	Payroll - Storm Duty	\$122.16
5121	Eagle Hook & Ladder Co.	Building maintenance	\$800.00
5122	Washington Fire Company	Building maintenance	\$800.00
5123	Stokes Fire Co.	Building maintenance	\$800.00
5124	JCP&L	Electric	\$1,460.11
5125	NJAWC	Hydrants/water	\$3,280.20
5126	NJNG	Natural gas	\$1,650.09
5127	Optimum	Internet/phone	\$469.13
5128	Verizon	Phones	
5129	The Equitable	Payroll - Deferred Comp	\$100.00
5130	NJFSPC	Payroll	\$433.33
5131	NJFSPC	Payroll	\$450.67
5132	FIS On-Site Service	Charger installs/repairs to tower	\$3,592.00
5133	Township of Neptune	Vehicle repairs	\$180.88
5134	All Hands Fire Equipment	Business cards	\$78.50
5135	NFFPA	NFCSS annual subscription	\$1,495.00
5136	Prudential Retirement	Pension Payments	\$303.27
5137	OGSA	4th quarter sewer	\$625.00
5138	Sprint	Cell phone charges	\$276.22
5139	Washington Fire Company	Storm duty food	\$709.43
5140	Quickconnect.com	Teleconferencing services Nov & Dec	\$54.60
5141	Auto Audio	Radio install Tahoe	\$360.00
5142	US Bank	Lease payment 1/2 annual interest	\$2,580.00
5143	Cross Over Networks	IT monthly payment Aug & Jan	\$428.00
5144	Aerial Testing Company	Annual ladder tests	\$3,281.00
5145	David Shotwell, Jr.	Reimbursement for covid thermometers	\$119.98
5146	Richard J. Cuttrel	Reimbursement phone system/Ron gift	\$500.00
5147	A.R. Communications	Microphone/replace disk remote/charger	\$1,725.50
5148	Home Depot	Building supplies	\$1,000.93
5149	New Jersey Fire Equipment Co.	Screwdrivers/patch	\$229.35
5150	Elbow Grease	Vehicle detail	\$200.00
Dir. Debit	Internal Revenue Service	Payroll taxes	\$5,396.68
Dir. Debit	NJSHBP	Health Benefits	\$4,859.46
Dir. Debit	PERS/PERS Life Ins.	Pension Payments	\$125.20
	BILL LIST		\$58,977.07

**OCEAN GROVE BOARD OF FIRE COMMISSIONERS
MONTHLY BUDGET STATEMENT - AS OF JANUARY 31, 2021**

<u>REVENUES</u>	<u>2021 BUDGET</u>	<u>REALIZED</u>	<u>UNREALIZED</u>
SURPLUS	\$156,000.00	\$156,000.00	\$0.00
STATE FEES	\$10,000.00	\$0.00	\$10,000.00
LOCAL FEES	\$15,000.00	\$0.00	\$15,000.00
STATE FIRE GRANT	\$6,251.00	\$0.00	\$6,251.00
INTEREST EARNED	\$100.00	\$8.71	\$91.29
AMOUNT RAISED BY TAX	\$764,269.00	\$66,264.28	\$698,004.72
TOTAL REVENUES	\$951,620.00	\$222,272.99	\$729,347.01
UNANTICIPATED REVENUES		\$400.00	
 <u>APPROPRIATIONS</u>	 <u>2021 BUDGET</u>	 <u>REALIZED</u>	 <u>UNREALIZED</u>
COMMISSIONERS Salary/Benefits	\$61,400.00	\$4,497.33	\$56,902.67
SALARIES	\$227,440.00	\$37,556.48	\$189,883.52
Administration	\$31,340.00	\$2,610.83	\$28,729.17
Operations	\$171,100.00	\$31,064.75	\$140,035.25
Uniform Fire Safety	\$25,000.00	\$3,880.90	\$21,119.10
BENEFITS	\$107,620.00	\$1,164.27	\$106,455.73
Administration	\$6,436.00	\$284.74	\$6,151.26
Operations	\$101,184.00	\$879.53	\$100,304.47
HYDRANT RENTAL	\$39,000.00	\$0.00	\$39,000.00
INSURANCE	\$80,000.00	\$200.00	\$79,800.00
PROFESSIONAL SERVICES	\$33,000.00	\$0.00	\$33,000.00
ADVERTISING	\$1,500.00	\$0.00	\$1,500.00
ELECTION	\$2,500.00	\$0.00	\$2,500.00
DUES & EDUCATION	\$6,000.00	\$275.00	\$5,725.00
SUPPLIES	\$150,000.00	\$0.00	\$150,000.00
UTILITIES	\$30,000.00	\$0.00	\$30,000.00
OFFICE SUPPLIES	\$7,000.00	\$100.00	\$6,900.00
MAINTENANCE & REPAIRS	\$105,000.00	\$4,600.00	\$100,400.00
TRAINING	\$12,000.00	\$0.00	\$12,000.00
COMMUNICATIONS	\$22,000.00	\$0.00	\$22,000.00
UNIFORM FIRE - OTHER EXP.	\$21,000.00	\$162.48	\$20,837.52
DEBT SERVICE	\$46,160.00	\$0.00	\$46,160.00
TOTAL APPROPRIATIONS	\$951,620.00	\$48,555.56	\$903,064.44
 2020 APPROPRIATION RESERVES	 \$228,258.88	 \$25,299.10	 \$202,959.78
 <u>CASH ON HAND</u>			
PNC MONEY MARKET	\$341,828.27		
CENTRAL JERSEY CHECKING	\$260,831.28		
TOTAL	\$602,659.55		
GENERAL FUND		\$538,337.55	
CAPITAL RESERVE FUND		\$64,322.00	