



**Neptune Township ~ Zoning Board of Adjustment
Reorganization Meeting Agenda
Wednesday, January 4, 2023 7:30 P.M.
Township Meeting Room 2nd Floor
25 Neptune Boulevard
Neptune, NJ 07753**

The Reorganization Meeting of the Neptune Township Zoning Board of Adjustment which has been duly constituted and advertised according to law is now called to order:

Fire exits are clearly marked at the side and rear of this room, if alerted of a fire, please move in a calm and orderly manner to the nearest smoke free exit.

At this time, I would ask everyone to please silence all cell phones and other paging devices, as they are distracting to others.

I. Roll Call on Board Members:

Barbara Bascom
William Frantz
James Gilligan

Thomas Healy
Michael Pullano
Naomi Riley

Derel Stroud (Alternate #1)
Shane Martins (Alternate #2)
Shawn Weston (Alternate #3)

Also Present: Monica C. Kowalski, Esq.
 Matt Shafai, PE, PP, CME
 Jennifer C. Beahm, PP, AICP

II. Flag Salute

III. Swearing in of New/Reappointed Board Members

- a. **William Frantz to a four-year term expiring December 31, 2026**
- b. **Derel Stroud as Alternate #1 for a 2-year term expiring December 31, 2024**
- c. **Shane Martins as Alternate #2 for the remainder of a 2-year term expiring December 31, 2023**
- d. **Shawn Weston as Alternate #3 for a 2-year term expiring December 31, 2024**

IV. Appointment of Board Professionals:

a. The Membership of the Board of Adjustment will now recommend the following Professionals:

i. Appointment of Board Attorney for 2023 – based on the recommendations of the Subcommittee

_____ offered the name of _____ as attorney to the Board of Adjustment. Decision is based upon the review and recommendations of the Board Subcommittee who reviewed bid qualifications/proposals submitted to the Municipal Clerk on December 13, 2022.

Moved by _____ and second by _____

Absent from vote –

Voted –

ii. Appointment of Board Engineer for 2023 – based on the recommendations of the Subcommittee

_____ offered the name of _____ as engineer to the Board of Adjustment. Decision is based upon the review and recommendations of the Board Subcommittee who reviewed bid qualifications/proposals submitted to the Municipal Clerk on December 13, 2022.

Moved by _____ and second by _____

Absent from vote –

Voted –

V. Reorganization

a. The Membership of the Board of Adjustment will now elect the following officers:

i. Election of Chairperson

_____ offered the name of _____ for the position of Chairperson for 2023

Moved by _____ and second by _____

Absent from vote –

Voted –

ii. Election of First Vice Chairperson

_____ offered the name of _____ for the position of 1st Vice Chairperson for 2023

Moved by _____ and second by _____

Absent from vote –

Voted –

iii. Election of Second Vice Chairperson

_____ offered the name of _____ for the position of 2nd Vice Chairperson for 2023

Moved by _____ and second by _____

Absent from vote –

Voted –

b. Designation of newspapers for publication of legal notices

Confirm the designation of newspapers to be used by the Public and the Zoning Board of Adjustment for all public/legal notices. The Coaster has been designated by the Township Committee as the official newspaper of the Township of Neptune and the Asbury Park Press has been designated by the Township Committee to receive all notices of meetings as required under the Open Public Meetings Act. It is the opinion of the Township Committee that the Asbury Park Press has the greatest likelihood of informing the public within the jurisdiction of this Board.

Motion made by _____ and second by _____

Absent from vote –

Voted –

- c. **Confirm the Regular and Special Meeting dates for the Zoning Board of Adjustment for the 2023 Calendar Year – All meetings will commence at 7:30 PM and be held in the Municipal Complex, 25 Neptune Boulevard, 2nd Floor Meeting Room unless otherwise noticed.**

Regular Meeting dates: (* indicates out of order and not the first Wednesday)

January 4th Reorganization	August 2nd
January 18th * Regular Meeting	September 6th
February 1st	October 4th
March 1st	November 1st
April 19th *	December 6th
May 3rd	January 3, 2024 – Reorganization Meeting ONLY
June 7th	January 17, 2024 * - Regular Meeting
July 19th *	

Additional Meeting dates if required due to volume of applications and/or requests, the following dates have been listed, thus no further advertising will be necessary: (* indicates out of order and not the third Wednesday)

February 15th	August 16th
March 15th	September 20th
April 5th * (Passover begins this evening)	October 18th
May 17th	November 15th (League Week)
June 21st	December 20th
July 5th * (Day after 4 th of July Holiday)	

Moved by _____ and second by _____

Absent from vote –

Voted –

VI. Resolutions to be memorialized: None.

VII. Adjournment of Reorganization Meeting:

- a. Next scheduled meeting will be our **Regular Meeting** on **Wednesday, January 18, 2023 at 7:30 PM** which will take place here in the Municipal Complex, 2nd floor meeting room.
- b. With no further reorganization requirements before the Board a motion to adjourn the Reorganization Meeting was offered by _____ to be moved and second by _____, Reorganization meeting closed at _____ PM.