MINUTES OF THE BOARD OF TRUSTEES OF THE TOWNSHIP OF NEPTUNE
AUGUST 21, 2012

CALL TO ORDER
Joe Krimko called the meeting to order at 5:09pm

ROLL CALL
The following were in attendance: Joe Krimko – Mike Palermo – Madeline King

Mike Palermo made a motion to accept the minutes of the July 17, 2012 meeting. Joe Krimko seconded the motion. Motion carried.

TREASURER'S REPORT
The report was read by Mike Palermo. Motion was made by Joe Krimko to accept the report. Madeline King seconded the motion. Motion was carried. Marian discussed maintenance of the electric door and the importance of fixing it. She asked for $1885.00 for repairs as per quote. Madeline King made the motion to disburse monies for repairs. Mike Palermo seconded the motion. Motion carried.

NEW BUSINESS
Discussion was held on the print, scan, copy and fax policy. After the discussion Mike Palermo made the motion to accept the policy as written and Madeline King seconded the motion. Motion carried.

Resolution #R10-12: Hiring Jenn Martino in the position of Administrative Secretary to the Library Director. Effective September 10, 2012 for an annual salary of $38,000 with benefits. Motion was made by Mike Palermo to accept the resolution. Madeline King seconded. Motion carried.

Retirement dinner scheduled for Deborah on Wednesday, September 19, 2012.

EXECUTIVE SESSION
Madeline King made the motion to close for executive session. Mike Palermo seconded the motion. Motion carried. Mike Palermo made the motion to end executive session. Madeline King seconded the motion. Motion carried.

The temporary schedule provided by Krista Horan was accepted by the board. The motion to accept was made by Mike Palermo and seconded by Madeline King.

Krista and Sandy scheduled for jury duty the week of September 10, 2012.

COMMITTEE REPORTS
There were no meetings or reports this month.

TRUSTEE COMMENTS
There were no trustee comments this month.

ADJOURNMENT
Mike Palermo made the motion to adjourn, Madeline King seconded the motion. Motion carried.