

**TOWNSHIP COMMITTEE WORKSHOP MEETING – OCTOBER 6, 2011**

Mayor McMillan calls the workshop meeting to order at 6:00 p.m. and asks the clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Dr. Michael Brantley	_____
Eric J. Houghtaling	_____
Mary Beth Jahn	_____
Kevin B. McMillan	_____

Also present: Philip D. Huhn, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrel, Municipal Clerk.

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 6, 2011, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

1. Discussion – Proposed revisions to the Development Application Checklist section of the Land Use Ordinance. (PW)
  
  
  
  
  
  
  
  
  
  
2. Outstanding parking lot items. (PW)

Res. # 11-406 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**TOWNSHIP COMMITTEE MEETING – OCTOBER 6, 2011**

Mayor McMillan calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>	<u>PRESS REPRESENTATIVES</u>
J. Randy Bishop	_____	Don Stine The Coaster
Dr. Michael Brantley	_____	
Eric J. Houghtaling	_____	Michelle Gladden Asbury Park Press
Mary Beth Jahn	_____	
Kevin B. McMillan	_____	

Also present at the dais: Gene Anthony, Township Attorney; Philip D. Huhn, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Richard J. Cuttrell, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of fire, you will be notified by fire alarm and/or public address system, then move to the nearest smoke-free exit."

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 6, 2011, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**APPROVAL OF MINUTES**

Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the meeting held on September 12th.

**REPORT OF THE CLERK**

The Clerk states that the following reports and communications are on file in the Clerk's office:

Senior Beacon for October and Senior Services monthly statistics for August.

Copy of a note from Bradley Beach Mayor Julie Schreck, complimenting Jennifer England on her efficiency and dedication in managing the Municipal Marina.

**COMMENTS FROM ASSEMBLYMAN DAVID RIBLE**

State Assemblyman David Rible, 11<sup>th</sup> District, will address the Committee. Due to redistricting, Assemblyman Rible will no longer represent the 11<sup>th</sup> District.

**COMMENTS FROM THE DAIS**

The Mayor will now request comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**PUBLIC COMMENTS ON RESOLUTIONS**

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

**ORDINANCES**

For each ordinance with a public hearing, the public will be permitted one visit to the microphone with a limit of five minutes.

**ORDINANCE NO. 11-43** - An ordinance to amend Volume I, Chapter II, Section 2-23 of the Code of the Township of Neptune by amending the fee for Public Defender. – Final Reading

*Explanatory Statement: This ordinance sets the fee for the use of the Public Defender at a maximum of \$200.00 in accordance with state statute and based on an individual’s ability to pay.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 11-44** - An ordinance to amend Volume I, Chapter VII, Section 7-7.8 of the Code of the Township of Neptune by designating no parking during certain hours on a portion of Wakefield Road Final Reading

*Explanatory Statement: This ordinance establishes a no parking zone on the west side of Wakefield Road between Newgate Lane and Mayfair Lane between 8am and 5pm - Monday through Friday.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 11-45** - An ordinance to amend Volume I, Chapter III, Section 3-5 of the Code of the Township of Neptune by amending the “Curfew Ordinance of the Township of Neptune”. – Final Reading

*Explanatory Statement: This ordinance fully amends the Township’s curfew ordinance for minors. The curfew is 9:30 p.m. for minors 13 years of age and under and 11:00 p.m. for minors between 14 and 17 years of age. The ordinance provides exceptions, enforcement procedures and penalties for violations.*

Public Hearing:

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**ORDINANCE NO. 11-46** - An ordinance amending Ordinance 11-07 authorizing condemnation of 1700 West Lake Avenue, Neptune, New Jersey also known as Tax Block 217, Lots 58-61 of the tax map of Neptune Township. – First Reading

*Explanatory Statement: This ordinance amends an ordinance authorizing condemnation proceedings to seek possession to the property located at 1700 West Lake Avenue, Neptune. The original ordinance authorized an amount of \$215,000.00 towards the acquisition of the property. Court appointed Commissioners set the market value at \$240,000.00; therefore an additional \$25,000.00 is being appropriated by this Ordinance.*

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

The Public Hearing on Ordinance 11-46 will be held on Monday, October 24, 2011.

**CONSENT AGENDA**

Res. # 11-407 – Authorize temporary road closure in connection with Midtown Commons Park dedication.

Res. # 11-408 – Authorize a public auction of surplus kitchen equipment from the former Senior Center kitchen.

Res. # 11-409 – Apply for a Green Acres Program Grant for acquisition of the former Welsh Farms property.

Res. # 11-410 – Authorize the execution of a Release of Part of Mortgaged Property with TRFDP Ridge Avenue, LLC in connection with the Schoolhouse Square project.

Res. # 11-411 – Establish price for Veterans’ Memorial Park brick pavers.

Res. # 11-412 – Employ part-time/on-call Custodians in the Building Maintenance Department.

Res. # 11-413 – Authorize final payment to Architect for Municipal Building renovations.

Res. # 11-414 – Appoint member to the Wesley Lake Commission.

Res. # 11-415 – Amend rate for dry winter storage at the Municipal Marina.

Res. # 11-416 – Reclassify employee to the position of Police Information Systems Manager.

Res. # 11-417 – Award bid for On-line Grant Management and Reporting.

CONSENT AGENDA Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 11-418 – Authorize Leon S. Avakian, Inc. to perform limited construction administration in connection with the Broadway drainage project.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 11-419 – Award bid for Improvements to Millbrook Avenue.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 11-420 – Award bid for fleet management and maintenance.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 11-421 – Award bid for In-car Mobile Video System for police vehicles.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 11-422 – Authorize the payment of bills.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

**ADJOURNMENT**

ORDINANCE NO. 11-46

AN ORDINANCE AMENDING ORDINANCE 11-07  
AUTHORIZING CONDEMNATION OF 1700 WEST LAKE  
AVENUE, NEPTUNE, NEW JERSEY ALSO KNOWN AS TAX  
BLOCK 217, LOT 58-61 OF THE TAX MAP OF NEPTUNE  
TOWNSHIP

WHEREAS, property located at 1700 West Lake Avenue, Block 217, Lot 58-61 is presently owned by the Estate of Clara Bowens; and

WHEREAS, it is in the best interest of the Township of Neptune to obtain title to the aforesaid property and use the same for public purposes; and

WHEREAS, the Township of Neptune performed an appraisal on the subject property and determined that the aforesaid property's market value is \$215,000.00 per appraisal of August 12, 2010 and the same was offered to the Estate of Clara Bowens, which did not respond within the time period prescribed by law; and

WHEREAS, by Ordinance No. 11-07 the Township authorized condemnation of 1700 West Lake Avenue, Neptune, New Jersey based on the appraisal of August 12, 2010 and authorized the posting of \$215,000.00 with the court based on the aforesaid appraisal towards the acquisition of the aforesaid property; and

WHEREAS, the Township Committee also authorized legal fees in the amount not to exceed \$10,000.00 towards the condemnation proceedings; and

WHEREAS, as a result of a hearing before Court appointed Commissioners on August 23, 2011 the Commissioners issued a report indicating that they reviewed the appraisal and testimony of witnesses at the aforesaid hearing and found, without stating reasons, that the market value of the subject property was \$240,000.00 rather than the \$215,000.00 set forth in the Township appraisal of August 12, 2010; and

WHEREAS, it is still in the best interest for the Township of Neptune to obtain title to the aforesaid property and to use the same for public purposes at the aforesaid additional cost of \$25,000.00.

NOW THEREFORE BE IT ORDAINED AND ENACTED that the Mayor and the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, hereby authorizes the additional payment of \$25,000.00 added to the \$215,000.00 authorized by Ordinance No. 11-07 for the acquisition of 1700 West Lake Avenue, Neptune, New Jersey, also known as Block 217, Lot 58-61 as part of condemnation proceedings previously authorized and commenced by the Municipal Attorney, Gene J. Anthony, Esq.; and

BE IT FURTHER ORDAINED that the Township Committee has chosen not to appeal the decision of the Commissioners; and

BE IT FURTHER ORDAINED that the Chief Financial Officer hereby certifies the availability of such funds; and

BE IT FURTHER ORDAINED that this Ordinance shall go in to effect upon adoption and advertisement according to law; and

BE IT FURTHER ORDAINED that all Ordinances or parts of Ordinances which are inconsistent herewith are repealed but only to the extent of such inconsistency.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

\_\_\_\_\_  
Richard J. Cuttrel,  
Municipal Clerk

\_\_\_\_\_  
Kevin  
Mayor

\_\_\_\_\_  
B. McMillan,

RESOLUTION #11-406 – 10/6/11

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY  
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and,

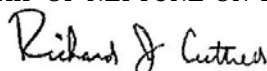
WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:  
  
Real Estate negotiations – Temple Beth Miriam cemetery on West Bangs Avenue
3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.
4. This Resolution shall take effect immediately.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk



RESOLUTION #11-407 – 10/6/11

AUTHORIZE TEMPORARY ROAD CLOSURE IN CONNECTION  
WITH MIDTOWN COMMONS PARK DEDICATION

WHEREAS, the Township of Neptune has planned a dedication ceremony for Midtown Commons Park on Saturday, October 15 2011; and,

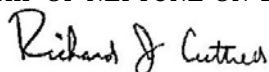
WHEREAS, for the safety of the participants a temporary road closure is necessary,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the temporary closure of West Lake Avenue between Highway 35 and Drummond Avenue on Saturday, October 15, 2011, between the hours of 11:00 A.M. and 3:00 P.M.; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief of Police, Sgt. Gualario, Director of Public Works, Neptune Fire District #1 and Business Administrator.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-408 - 10/6/11

AUTHORIZE A PUBLIC AUCTION OF SURPLUS KITCHEN EQUIPMENT  
FROM THE FORMER SENIOR CENTER KITCHEN

WHEREAS, there are stainless steel kitchen appliances and equipment owned by the Township of Neptune which are no longer of use to the Township; and,

WHEREAS, the Senior Center Director, Purchasing Agent and Business Administrator have recommended that said items be sold via on-line auction in compliance with state rules and regulations for a period of five days from October 28 through November 1, 2011, inclusive; and,

WHEREAS, the Municipal Clerk shall provide proper advertisement and notice in accordance with state statute in addition to posting the auction information on the Township's web site; and,

WHEREAS, said stainless steel kitchen appliances and equipment to be sold are as follows:

Continental Side by Side Refrigerator  
3 Bay Sink with Shelf  
Hobart Single Refrigerator  
Hobart Single Freezer  
Mark 5 Blodgett Convection Oven  
Vulcan Range 6 Burner with Shelf  
Vulcan Griddle  
Vulcan Stove with attached Vulcan Broiler  
Counter with Sink, 4 Doors and Shelf  
Counter  
Universal Counter with 4 Doors  
5 Bay Steam Table  
Universal Hanging Pot Rack  
Quest Ventilator (Hood)

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the items listed above are to be sold at public auction under the following conditions:

1. the above listed stainless steel kitchen appliances and equipment are declared as surplus and not needed for public use,
2. the execution of a contract with USGovBid/Auction Liquidation Services to provide on-line auction services is hereby approved,
3. the sale of the above stainless steel kitchen appliances and equipment is hereby authorized through an on-line auction from October 28, 2011 at 9:00 A.M. to November 1, 2011 at 6:00 P.M. at [www.usgovbid.com](http://www.usgovbid.com), the details of which will be provided in the required legal

advertisements and on the Township web site,

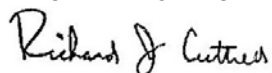
4. the said stainless steel kitchen appliances and equipment are being offered "as is - where is";

5. should any item be unsuccessfully sold at auction, disposal of such item is hereby authorized in accordance with state law,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Purchasing Agent, Chief Financial Officer, Business Administrator and Senior Center Director.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrell, R.M.C., Municipal Clerk

RESOLUTION #11-409 - 10/6/11

APPLY FOR A GREEN ACRES PROGRAM GRANT FOR  
ACQUISITION OF THE FORMER WELSH FARMS PROPERTY

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to non-profit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and,

WHEREAS, the Township of Neptune desires to further the public interest by obtaining a loan of \$211,000.00 and a grant of \$633,000.00 from the State to fund the following project: Welsh Farms Site Acquisition; and,

NOW, THEREFORE, the Township Committee of the Township of Neptune resolves that Michael J. Bascom, or the successor to the office of Chief Financial Officer, is hereby authorized to:

- a) make application for such a loan and/or such a grant;
- b) provide additional application information and furnish such documents as may be required;
- c) act as the authorized correspondent of the above named applicant; and,

WHEREAS, the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and,

WHEREAS, the applicant is willing to use the State's funds in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the State for the above named project,

NOW THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Neptune as follows:

- 1) That the Chief Financial Officer of the above named body or board is hereby authorized to execute an agreement and any amendment thereto with the State for the project known as Welsh Farms Site Acquisition; and,
- 2) That the applicant has its matching share of the project, if a match is required, in the amount \$0.00.
- 3) That in the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project; and,

4) The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.

5) That this resolution shall take effect immediately.

I, Richard J. Cuttrell, Municipal Clerk of the Township of Neptune do hereby certify that the foregoing is a true copy of a resolution adopted by the Township Committee of the Township of Neptune at a meeting held on the 6th day of October, 2011.

IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this 6<sup>th</sup> day of October, 2011.

Seal

Richard \_\_\_\_\_

J. Cuttrell, Municipal Clerk

RESOLUTION #11-410 - 10/6/11

AUTHORIZE THE EXECUTION OF A RELEASE OF PART OF MORTGAGED  
PROPERTY WITH TRF DP RIDGE AVENUE. LLC IN CONNECTION WITH  
THE SCHOOLHOUSE SQUARE PROJECT

WHEREAS, the Township of Neptune holds a mortgage dated April 8, 2009 in the amount of \$400,000 with TRF DP Ridge Avenue, LLC in connection with the Schoolhouse Square project; and,

WHEREAS, Block 197.04, Lot 4, with an address of 21 Ridge Avenue is included in the properties bound by said mortgage; and,

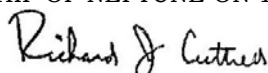
WHEREAS, said property is being sold as a housing unit and TRF DP Ridge Avenue, LLC is requesting that this property be released from the mortgage,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute a Release of Part of Mortgaged Property to release Block 197.04, Lot 4, with an address of 21 Ridge Avenue, from the properties bound by the existing mortgage dated April 8, 2009 in the amount of \$400,000.00; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Administrative Assistant to the C.F.O. and Business Administrator.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-411 - 10/6/11

ESTABLISH PRICE FOR VETERANS' MEMORIAL PARK BRICK PAVERS

WHEREAS, the Veterans' Memorial Park Committee is undertaking a fund raising project by selling engraved brick pavers to be installed at the park; and,

WHEREAS, the Township Committee desires to establish a price for said brick pavers,

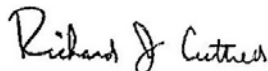
THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following prices are established for Veterans' Memorial Park Brick Pavers:

4 x 8 brick with up to 48 characters of engraving -	\$50.00
12 x 12 brick with up to 200 characters of engraving -	\$100.00

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Auditor and Veterans' Park Memorial Committee.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-412 - 10/6/11

EMPLOY PART-TIME ON-CALL CUSTODIANS  
IN THE BUILDING MAINTENANCE DEPARTMENT

WHEREAS, there is a need for part-time on-call Custodians with a Black Seal License to work in the absence of regular full-time custodial staff in the Building Maintenance Department; and,

WHEREAS, the Business Administrator has recommended hiring eight individuals with a Black Seal License to work in an on-call as-needed capacity; and,

WHEREAS, funds will be provided in the 2011 municipal budget in the appropriation entitled Bldg Maint S&W, known as Account No. 310-010, and the Chief Financial Officer has so certified in writing,

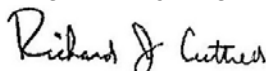
THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following individuals be and are hereby employed as part-time on-call Custodians with Black Seal License in the Building Maintenance Department contingent upon favorable results of a background check and physical examination at an hourly wage of \$18.00:

Edward Bansch	Luigi Mellace
George Horvath	Robert DeJesus
Anthony Cardiello	David Kuester
Peter Bond	Gene Citarella

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., Mandy To and Carina Santos.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk



RESOLUTION #11-413 - 10/6/11

AUTHORIZE FINAL PAYMENT TO ARCHITECT  
FOR MUNICIPAL BUILDING RENOVATIONS

WHEREAS, the Township has completed a capital project to renovate the Municipal Building; and,

WHEREAS, the Project Architect has submitted final billings in connection with the project and the Finance Department desires to make payment and declare this as the final payment to the Architect in connection with this project; and,

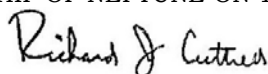
WHEREAS, funds for this purpose will be provided in Ordinance No. 07-61/05-02 and the Chief Financial Officer has so certified in writing, (Eng OE 01-165

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Finance Department is hereby authorized to make final payment to Sonnenfeld and Trocchia, Architect for the Municipal Building renovation project, in the amount of \$50,000.00 and further declare that this amount represents the final payment to Sonnenfeld and Trocchia in connection with this project; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Township Engineer.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-414 - 10/6/11

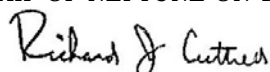
APPOINT MEMBER TO THE WESLEY LAKE COMMISSION

BE IT RESOLVED, by the Township Committee of the Township of Neptune that Rev. Paul Brown be and is hereby appointed as the alternate Neptune Township member to the Wesley Lake Commission for the year 2011; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Secretary to the Wesley Lake Commission.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

**TABLED**

RESOLUTION #11-415 - 10/6/11

AMEND RATE FOR DRY WINTER STORAGE AT THE MUNICIPAL MARINA

WHEREAS, on September 26, 2011, the Township Committee adopted Resolution #11-386 which established fees and rates for the Shark River Municipal Marina; and,

WHEREAS, the Committee desires to amend the rate established for dry winter storage to remain consistent with the fee charged by other marinas on the Shark River,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby amends the rate schedule for the Shark River Municipal Marina by amending the dry winter storage fee as follows:

d. Dry Winter storage

Dry winter storage (September 15<sup>th</sup> to May 15<sup>th</sup>) -\$25.00 per foot payable to Neptune Township plus \$10.00 per foot made payable to Monmouth Marine Engines for hauling, blocking, power washing and spring launch.

25% deposit due upon execution of customer contract. Full payment is due no later than November 15<sup>th</sup>. Late fee charged after December 1st.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Marina Supervisor, Marina Bookkeeper, Township Chief Financial Officer, Township Business Administrator and Assistant C.F.O.

RESOLUTION #11-416 - 10/6/11

RECLASSIFY EMPLOYEE TO THE POSITION OF  
POLICE INFORMATION SYSTEMS MANAGER

WHEREAS, there is need for a Police Information Systems Mananager in the Police Department; and,

WHEREAS, the Chief of Police and the Business Administrator have made a recommendation to reclassify an existing employee to said position; and,

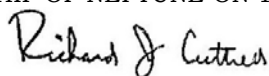
WHEREAS, funds will be provided in the 2011 Municipal Budget in the appropriation entitled Police S & W, known as Account No 240-010, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Maura Phillips be and is hereby reclassified to the position of Police Information Systems Manager at no change in annual salary effective October 11, 2011; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Chief of Police, Chief Financial Officer, Assistant C.F.O., and AFSCME Local #1844.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-417 - 10/6/11

AWARD BID FOR ON-LINE GRANT MANAGEMENT AND REPORTING

WHEREAS, on October 5, 2011, the Purchasing Agent received bids for the award of a contract for on-line grant management and reporting software; and,

WHEREAS, said bids were reviewed by the Purchasing Agent who has recommended that the bid be awarded to the lowest bid submitted by eCivis, Inc. and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

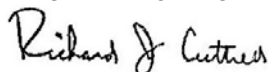
WHEREAS, funds for this purpose will be provided in the 2011 municipal budget in the appropriation entitled Admin O & E, known as Account No. 100-029 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a contract be awarded to eCivis, Inc. on the lowest responsible bid of \$19,000.00 to supply an on-line grant management and reporting system; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Administrative Assistant to the C.F.O.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrell, R.M.C., Municipal Clerk

RESOLUTION #11-418 - 10/6/11

AUTHORIZE LEON S. AVAKIAN, INC. TO PERFORM LIMITED CONSTRUCTION ADMINISTRATION IN CONNECTION WITH THE BROADWAY DRAINAGE PROJECT

WHEREAS, the Township of Neptune has awarded a bid to James R. Ientile for the Broadway Drainage Project; and,

WHEREAS, the Township's Engineering Department will be performing construction administration for said project; however, it is necessary for the Township Engineering Consultant to perform partial construction oversight and support for any construction management issues; and,

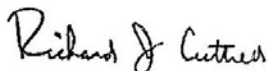
WHEREAS, funds for this purpose will be provided in Ordinance No. 09-27, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes Leon S. Avakian, Inc. to perform the services as stated herein at an amount not to exceed \$10,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Township Engineer, Leon S. Avakian, Inc., and the Business Administrator.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-419 - 10/6/11

AWARD BID FOR IMPROVEMENTS TO MILLBROOK AVENUE

WHEREAS, on September 21, 2011, the Township Engineering Consultant received bids for the award of a contract for Improvements to Millbrook Avenue; and,

WHEREAS, said bids were reviewed by the Engineering Consultant and the Township Engineer who have recommended that the bid be awarded to the lowest bid submitted by Earle Asphalt Company; and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in Ordinance No. 11-25 and the Chief Financial Officer has so certified in writing; and,

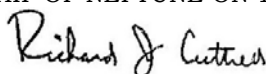
WHEREAS, the Township has received a Transportation Trust Fund grant in the amount of \$244,151.00 for this project; therefore, this bid award is contingent upon approval by the New Jersey Department of Transportation,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a contract be awarded to Earle Asphalt Company on their lowest responsible bid of \$274,513.13 for Improvements to Millbrook Avenue; Base Bid, Alternate Bid #1 and Alternate Bid #2; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Township Engineer.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-420 - 10/6/11

AWARD BID FOR FLEET MANAGEMENT AND MAINTENANCE

WHEREAS, on August 11, 2011, the Purchasing Agent received bids for the award of a contract for fleet management and maintenance; and,

WHEREAS, said bids were reviewed by the Purchasing Agent who has recommended that the bid be awarded to the lowest bid submitted by All Star Fleet Services, LLC; and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

WHEREAS, funds for this purpose will be provided in the 2011 municipal budget in the appropriation entitled MOMV O.E., known as Account No. 01-315-020 and the Chief Financial Officer has so certified in writing,

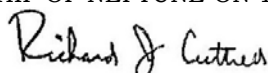
THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a contract be awarded to All Star Fleet Services, LLC for fleet management and maintenance services on their lowest responsible bid of \$95,759.23 monthly for the balance of 2011; \$742,678.41 for calendar year 2012; and \$767,130.81 for calendar year 2013; and,

BE IT FURTHER RESOLVED, that the contract is effective upon proper issuance of a Termination Notification to First Vehicle Services in accordance with the current contract and contract extensions as authorized by Resolutions #11-231 and 11-372; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Public Works Director.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk



RESOLUTION #11-421 - 10/6/11

AWARD BID FOR IN-CAR MOBILE VIDEO SYSTEM FOR POLICE VEHICLES

WHEREAS, on September 30, 2011, the Purchasing Agent received bids for the award of a contract for an In-car Mobile Video System for police vehicles; and,

WHEREAS, said bids were reviewed by the Purchasing Agent who has recommended that the bid be awarded to the lowest bid submitted by WPCS International, Inc.; and,

WHEREAS, said bids were advertised, received and awarded in a "fair and open" competitive bidding process in accordance with the Open Public Contracts Law; and,

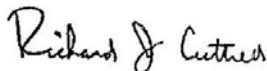
WHEREAS, funds for this purpose will be provided through multiple Edward Byrne Memorial Grants received by the Township and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that a contract be awarded to WPCS International, Inc. for an In-car Mobile Video System for police vehicles on their lowest responsible bid of \$141,973.40; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer, Assistant C.F.O., and Chief of Police.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-422 – 10/6/11

AUTHORIZE THE PAYMENT OF BILLS

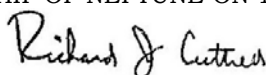
BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	246,576.24
FEDERAL & STATE GRANT FUND	54,551.95
TRUST OTHER	84,575.69
GENERAL CAPITAL FUND	68,023.64
SEWER OPERATING FUND	865.56
SEWER CAPITAL FUND	5,199.46
MARINA CAPITAL FUND	1,137.23
DOG TRUST	216.00
LIBRARY TRUST	197.99
BILL LIST TOTAL	\$461,343.76

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 10/06/11



Richard J. Cuttrel, R.M.C., Municipal Clerk