

**TOWNSHIP COMMITTEE MEETING – NOVEMBER 14, 2011**

Mayor McMillan calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u> _____	<u>PRESS REPRESENTATIVES</u>
J. Randy Bishop	_____	Don Stine The Coaster
Dr. Michael Brantley	_____	
Eric J. Houghtaling	_____	Charles Layton Blogfinger
Mary Beth Jahn	_____	
Kevin B. McMillan	_____	

Also present at the dais: Gene Anthony, Township Attorney; Philip D. Huhn, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Richard J. Cuttrel, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my right. In the event of fire, you will be notified by fire alarm and/or public address system, then move to the nearest smoke-free exit."

Mayor McMillan announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on January 6, 2011, a notice to amend the start time of the meeting published on November 10, 2011, posting the notices on the Board in the Municipal Complex, and filing a copy of said notices with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at [www.neptunetownship.org](http://www.neptunetownship.org).

**COMMENTS FROM THE DAIS**

The Mayor will now request comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

**PUBLIC COMMENTS ON RESOLUTIONS**

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

**ORDINANCES**

None

(The Public Hearing on Ordinance No. 11-47 has been re-advertised and will be held at the next regular meeting on November 28, 2011 at 7:00 p.m.)

**RESOLUTIONS**

Res. # 11-434 – Employ Driver in the Department of Public Works on a probationary basis.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 11-435 – Appoint School Crossing Guard for the 2011-2012 school year.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 11-436 – Authorize the transfer of 2011 budget appropriations.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 11-437 – Authorize the payment of bills.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 11-438 – Authorize an amendment to the 2011 Municipal Budget to realize monies from the State Body Armor Replacement Fund.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 11-439 – Authorize an amendment to the 2011 Municipal Budget to realize monies from Fleet Maintenance Shared Services Agreements.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

Res. # 11-440 – Employ Community Service Officers on a part-time basis.

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Bishop, \_\_\_\_\_; Brantley, \_\_\_\_\_; Houghtaling, \_\_\_\_\_; Jahn, \_\_\_\_\_; McMillan, \_\_\_\_\_.

**PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS**

Members of the public may address any concern relating to the Township. The public will be permitted one visit to the microphone with a limit of five minutes.

**ADJOURNMENT**

RESOLUTION #11-435 - 11/14/11

APPOINT SCHOOL CROSSING GUARD FOR THE 2011-2012 SCHOOL YEAR

WHEREAS, there is a need for an additional School Crossing Guard for the 2011-2012 school year; and,

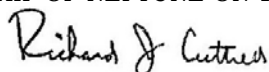
WHEREAS, funds for this purpose are available in the 2011 municipal budget in the appropriation entitled Police - Salaries and Wages known as Account No. 240-010 and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Homer Credle be and is hereby appointed as a School Crossing Guard for the 2011-2012 school year and to perform such other duties as prescribed by the Chief of Police, effective November 15, 2011, at an hourly rate of \$12.84; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Business Administrator, Chief Financial Officer and Assistant C.F.O.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 11/14/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-436 - 11/14/11

AUTHORIZE THE TRANSFER OF 2011 BUDGET APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of current year appropriations during the last two months of the fiscal year; and,

WHEREAS, the Chief Financial Officer has recommended that the following appropriation transfers be authorized,

FROM:

Insurance O.E.	133,000.00
Workers Comp O.E.	116,000.00
Group Insurance O.E.	105,000.00
Electricity O.E.	45,000.00
Natural Gas O.E.	51,000.00
Waste Collection S&W	100,000.00

TO:

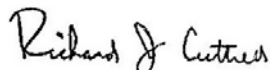
Administration S&W	31,740.00
Administration O.E.	10,000.00
Clerk S&W	2,500.00
Data Processing S&W	1,200.00
Assessment S&W	6,000.00
Land Use O.E.	2,000.00
Dispatch S&W	115,000.00
O.E.M. O.E.	12,000.00
Aid to First Aid Squads O.E.	7,260.00
Waste Collection O.E.	3,500.00
MOMV O.E.	277,700.00
Recreation S&W	1,100.00
Senior Center S&W	80,000.00

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, that 2011 Budget Appropriations be transferred as stated herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O. and Auditor.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 11/14/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-437 – 11/14/11

AUTHORIZE THE PAYMENT OF BILLS

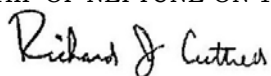
BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following bills be paid if properly certified:

CURRENT FUND	346,730.78
FEDERAL & STATE GRANT FUND	49,347.05
TRUST OTHER	126,308.39
GENERAL CAPITAL FUND	46,513.32
SEWER OPERATING FUND	65,370.99
SEWER CAPITAL FUND	169,837.50
MARINA OPERATING FUND	561.61
DOG TRUST	7,496.30
LIBRARY TRUST	691.64
BILL LIST TOTAL	\$812,857.58

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 11/14/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-438 - 11/14/11

AUTHORIZE AN AMENDMENT TO THE 2011 MUNICIPAL BUDGET TO REALIZE  
MONIES FROM THE STATE BODY ARMOR REPLACEMENT FUND

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2011 in the sum of \$6,549.73 which is now available from a NJDL&PS – Division of Criminal Justice Grant in the amount of \$6,549.73; and,

BE IT FURTHER RESOLVED that the like sum of \$6,549.73 is hereby appropriated under the caption of FY2011 State Body Armor Replacement Fund; and,

BE IF FURTHER RESOLVED, that the above is the result of funds from a New Jersey Division of Law and Public Safety – Division of Criminal Justice 2011 State Body Armor Replacement Fund Grant in the amount of \$6,549.73; and,

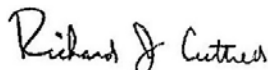
BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Bishop: aye  
Brantley: aye  
Houghtaling: aye  
Jahn: absent  
McMillan: aye

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 11/14/11



Richard J. Cuttrell, R.M.C., Municipal Clerk

RESOLUTION #11-439 - 11/14/11

AUTHORIZE AN AMENDMENT TO THE 2011 MUNICIPAL BUDGET TO REALIZE  
MONIES FROM FLEET MAINTENANCE SHARED SERVICES AGREEMENTS

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2011 in the sum of \$80,000.00 which is now available from Fleet Maintenance Shared Service Agreements in the amount of \$80,000.00; and,

BE IT FURTHER RESOLVED that the like sum of \$80,000.00 is hereby appropriated under the caption of Fleet Maintenance Shared Service Agreements; and,

BE IF FURTHER RESOLVED, that the above is the result of funds collected from Fleet Maintenance Shared Service Agreements in the amount of \$80,000.00; and,

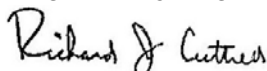
BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to the Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Bishop: aye  
Brantley: aye  
Houghtaling: aye  
Jahn: absent  
McMillan: aye

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 11/14/11



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #11-440 - 11/14/11

EMPLOY COMMUNITY SERVICE OFFICERS ON A PART-TIME BASIS

WHEREAS, by adoption of Ordinance No. 11-34, the Township Committee created the position of Community Service Officer; and,

WHEREAS, the position was duly posted and applicants have been interviewed; and,

WHEREAS, the Chief of Police has made his recommendations; and,

WHEREAS, funds will be provided in the appropriation entitled Police S&W, known as Account No. 240-010, and the Chief Financial Officer has so certified in writing; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following be and are hereby employed as Community Service Officers on a part-time basis, pending favorable results of the required physical, effective December 1, 2011, at an hourly rate of \$17.00 per hour for Senior Community Service Officer and \$14.00 per hour for Community Service Officer; and,

Senior Community Service Officer

Jennifer England	Joseph Grabas
William Rosen	David Shotwell, Jr.
George Waterman	

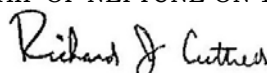
Community Service Officer

Bryan Bonanno	Brian Turner
Edward Fletcher	Steve Whritenour
Ryan Moses	Tracey Newenhouse
Michael Mullen	

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Business Administrator, Chief Financial Officer, Assistant C.F.O., and Mandy To.

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE  
COPY OF A RESOLUTION ADOPTED BY  
THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF NEPTUNE ON 11/14/11



Richard J. Cuttrel, R.M.C., Municipal Clerk