



**Historic Preservation Commission
Reorganization Meeting Minutes
Tuesday, January 18, 2011 7:00 PM
Municipal Complex, 25 Neptune Blvd
Twp Committee Room (2nd Fl), Neptune NJ 07753**

Attendance:

Present: Deborah Osepchuk, Chairperson
Leonard Steen, Vice Chairperson
Lucinda Heinlein, Vice Chairperson
Kennedy Buckley
Stephanie Carr
Cathleen Crandall
Jenny Shaffer
Christopher Flynn, alternate #1

Absent: Shawn Mazur, alternate # 2

Others Present: Wesley M. Kain, Commission Attorney
Colleen, State Short Hand Reporter

Opening:

Meeting called to order by Wesley M. Kain, Commission Attorney at 7:13 pm. Mr. Kain advised the public of the fire exits and how the meeting will proceed.

Resolution for review and to be memorialized:

No resolutions for review or to be memorialized.

2011 Reorganization:**Election of Chair Person**

Nomination made by Kennedy Buckley, second by Leonard Steen and passed to elect Deborah Osepchuk as Chairperson.

Election of 1st Vice Chairperson

Nomination made by Leonard Steen, second by Cathleen Crandall and passed to elect Lucinda Heinlein as Chairperson.

Election of 2nd Vice Chairperson

Nomination made by Lucinda Heinlein, second by Cathleen Crandall and passed to elect Leonard Steen as Chairperson.

2011 Meeting Dates:

Regular meeting dates for 2011 are approved. Motion made by Lucinda Heinlein, second by Kennedy Buckley and passed. An advertisement will be placed in the Asbury Park Press and New Coaster.

The Following members were (re)appointed and sworn in:

- Jenny Shaffer as a Class A member for a four-year term expiring December 31, 2014;
- Stephanie Ann Car as a Class C member for a four-year term expiring December 31, 2014;
- Christopher Flynn as the Alternate # 1 member for a one-year term expiring December 31, 2011;
- Shawn Mazur as the Alternate # 2 member for a one-year term expiring December 31, 2011.

Resolution for review and to be memorialized:



**Historic Preservation Commission
Reorganization Meeting Minutes
Tuesday, January 18, 2011 7:00 PM
Municipal Complex, 25 Neptune Blvd
Twp Committee Room (2nd Fl), Neptune NJ 07753**

Applications for Review:

1. HPC Application 2010-012 Block 91 Lot 59 Address 101 & 101 ½ Mt Tabor Way

Description of Work: Replace Railing System and Stairs

Motion to carry until March 08, 2011 meeting made by Stephanie Ann Car, second by Lucinda Heinlein and passed.

2. HPC Application 2010-277 Block 10 Lot 55 Address 15 Main Avenue

Description of Work: Replace Railing System and Stairs

Buckley Y Crandall Y Heinlein Y Shaffer Y Steen Y Osepchuk Y Car Y
Flynn NV Mazur NV

Approved to modify the exterior sheathing on the elevator shaft to provide for the installation of either cedar clapboard siding or hardiboard so as to match the exterior of the structure as closely as practicable and to construct renovations to the elevator shaft including the installation of an interior steel frame in the current dimensions as proposed. Motion to approve made by Kennedy Buckley, second by Leonard Steen and passed.

3. HPC Application 2009-251 Block 84 Lot 1060 Address 95 Broadway

Description of Work: Residential Addition and Installation of Patio

Approved to demolish part of rear structure, and construct a rear one story addition. Exterior shall match existing, new windows shall be wood core (vinyl clad), and install a rear patio using blue state material. Motion to approve made by Cathleen Crandall, second by Leonard Steen and passed.

4. HPC Application 2010-245 Block 53 Lot 947 Address 76 Embury Avenue

Description of Work: Porch Repair

Motion to carry until February 08, 2011 meeting made by Cathleen Crandall, second by Christopher Flynn and passed.

5. HPC Application 2010-258 Block 3 Lot 354 Address 7 Atlantic Avenue

Description of Work: Remediate Violation of Siding Replacement

Violation remediated. Approved to remove existing vinyl clapboard and replace with new smooth vinyl clapboard siding in a medium gray color, identified as Wolverine Restoration Siding in Sterling Gray. Existing trim details shall remain the same. Motion to approve made by Leonard Steen, second by Lucinda Heinlein and passed.

6. HPC Application 2010-247 Block 106 Lot 2001 Address 113 Inskip Avenue

Description of Work: Possible Violation Remediation

Motion to carry until February 08, 2011 meeting made by Cathleen Crandall, second by Christopher Flynn and passed

7. HPC Application N/A Block 7 Lot 488 Address 18 Ocean Pathway

Description of Work: Remediate Violation

Buckley Crandall Heinlein Shaffer Steen Osepchuk Car
Flynn Mazur

Motion to carry until February 08, 2011 meeting made by Cathleen Crandall, second by Christopher Flynn and passed



**Historic Preservation Commission
Reorganization Meeting Minutes
Tuesday, January 18, 2011 7:00 PM
Municipal Complex, 25 Neptune Blvd
Twp Committee Room (2nd Fl), Neptune NJ 07753**

1. HPC Application 2011-001 Block 43 Lot 1755 Address 113 Central Avenue

Description of Work: Replace Railing System and Stairs

Approved to replace newel post caps. Caps shall match existing. Motion to approve by Kennedy Buckley, second by Jenny Shaffer and passed.

Adjournment

Motion to adjourn made by Leonard Steen at 8:26 pm, second Christopher Flynn by and passed.

Minutes submitted by Secretary, Dawn Crozier.