



**Historic Preservation Commission  
Regular Meeting Minutes  
Tuesday, July 12, 2011 7:00 PM  
Municipal Complex, 25 Neptune Blvd  
Twp Committee Room (2<sup>nd</sup> Fl), Neptune NJ 07753**

**Attendance:**

Present: Deborah Osepchuk, Chairperson  
Lucinda Heinlein, Vice Chairperson  
Leonard Steen, Vice Chairperson  
Kennedy Buckley  
Stephanie Carr  
Cathleen Crandall  
Jenny Shaffer

Absent: Christopher Flynn, alternate #1  
Donna Spencer, alternate # 2

Others Present: Wesley M. Kain, Commission Attorney  
Colleen, State Short Hand Reporter

**Opening:**

Meeting called to order by Deborah Osepchuk, Chairperson at 7:02 p.m. Mrs. Osepchuk advised the public of the fire exits and how the meeting will proceed.

**Applications for Review:**

**1. HPC Application      2011-135      Block 103      Lot 1181      Address 106 ½ Cookman Avenue**

Description of Work: Porch Repair  
Application was administratively approved and removed from the agenda.

**2. HPC Application      2011-093      Block 70      Lot 881      Address 80 Heck Avenue**

Description of Work: Construct New Dormers and Roof Shingle Replacement  
Applicant shall return with revised drawings for proposed project. All members in favor to carry the application to the August 09, 2011 HPC meeting agenda.

**3. HPC Application      2011-092      Block 17      Lot 719      Address 18 Webb Avenue**

Description of Work: Reconstruct Stairs  
Application was approved to reconstruct rear fire stairs. Motion to approve made by Leonard Steen, second by Kennedy Buckley and passed.

**4. HPC Application      2011-123      Block 52      Lot 1024      Address 65 Abbott Avenue**

Description of Work: New Residence  
Application was approved for a new residence. Applicant shall update plans in include a window on the second floor and decorative ornament on the third floor of the turret. Motion to approve made by Leonard Steen, second by Kennedy Buckley and passed.



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**5. HPC Application                      2011-114                      Block 100                      Lot 985                      Address 106 Webb Ave**  
Description of Work: Exterior Alterations  
Applicant did not show. All members in favor to carry the application to the August 09, 2011 HPC meeting agenda.

**6. HPC Application                      2011-121                      Block 9                      Lot 537.01                      Address 8 Pitman Avenue**  
Description of Work: Exterior Alterations, Construct Porch, Deck, and Balcony, Replace Siding.  
Applicant shall return with revised drawings for proposed project. All members in favor to carry the application to the August 09, 2011 HPC meeting agenda.

Motion to adjourn at 10:23 p.m. made by Cathleen Crandall, seconded by Stephanie Ann Carr and passed.  
Minutes submitted by Dawn Crozier, Secretary.