



**Historic Preservation Commission  
Reorganization Meeting Agenda  
Tuesday, January 11, 2011 7:00 PM  
Municipal Complex, 25 Neptune Blvd  
Twp Committee Room (2<sup>nd</sup> Fl), Neptune NJ 07753**

The meeting will be called to order by the Chair, who states, "Fire exits are located in the direction I am indicating, if alerted of a fire, please move in calm orderly manner to the nearest smoke free exit or as directed."

Notice requirements of R.S. 10-14-8, "Open Meetings Act has been satisfied by the publication of the required advertisement in the Asbury Park Press and the New Coaster, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website [www.neptunetownship.org](http://www.neptunetownship.org).

The following procedure will be followed:

Each applicant will come forward, be sworn in and give a description of their proposal. Commissioners will then question the applicant, make suggestion and or comments regarding the proposal. At the direction of the Chair, the public portion will be open for questions regarding the proposal or project before the board. At that point we ask that the public, come forward, give their name, address and be sworn in. The Chair has the right to limit the public to one five minute session per application. At the completion of the public portion, Mr. Wesley Kain attorney for the commission will review the conditions, suggestions and or approvals prior to the acceptance or denial of the proposal.

The membership of the Historic Preservation Commission will end all matters no later than 10:30 P.M., with no new testimony or new applications beginning after 10:00 PM. The minutes of these proceedings are being electronically recorded and the tape will be on file at the HPC office for review. At this time we ask that all cell phones are turned off and the co-operation of the public in limiting any un-necessary noise.





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**Roll call and flag salute meeting called to order**

**Attendance**

Kennedy Buckley	_____	Jenny Shaffer	_____
Cathleen Crandall	_____	Leonard Steen (VC)	_____
Lucinda Heinlein (VC)	_____	Stephanie Ann Carr	_____
Deborah Osepchuk (Chairperson)	_____	Christopher Flynn alt 1	_____
		Shawn Mazur alt 2	_____

Also present is Wesley M. Kain attorney the Commission and State Shorthand Reporting.

**I. 2011 Reorganization:**

1. Election of Chair Person
2. Election of 1<sup>st</sup> Vice Chairperson
3. Election of 2<sup>nd</sup> Vice Chairperson
4. Establishment of 2011 Regular Meeting Dates:

January	11, 2011	July	12, 2011
February	08, 2011	August	09, 2011
March	08, 2011	September	13, 2011
April	12, 2011	October	11, 2011
May	10, 2011	November	08, 2011
June	14, 2011	December	13, 2011

An advertisement will be placed in the Asbury Park Press and New Coaster

5. Following Member has been (re)appointed:
  - Jenny Shaffer as a Class A member for a four-year term expiring December 31, 2014;
  - Stephanie Ann Car as a Class C member for a four-your term expiring December 31, 2014;
  - Christopher Flynn as the Alternate # 1 member for a one-year term expiring December 31, 2011;
  - Shawn Mazur as the Alternate # 2 member for a one-year term expiring December 31, 2011.

**II. Resolution for review and to be memorialized:**

**III. Applications for Review:**

**1. HPC Application 2010-012 Block 91 Lot 59 Address 101 & 101 ½ Mt Tabor Way**  
 Description of Work: Replace Railing System and Stairs  
 Buckley \_\_\_\_\_ Crandall \_\_\_\_\_ Heinlein \_\_\_\_\_ Shaffer \_\_\_\_\_ Steen \_\_\_\_\_ Osepchuk \_\_\_\_\_ Car \_\_\_\_\_  
 Flynn \_\_\_\_\_ Mazur \_\_\_\_\_

**2. HPC Application 2009-277 Block 10 Lot 555 Address 15 Main Avenue**  
 Description of Work: Reconstruct of Elevator Shaft  
 Buckley \_\_\_\_\_ Crandall \_\_\_\_\_ Heinlein \_\_\_\_\_ Shaffer \_\_\_\_\_ Steen \_\_\_\_\_ Osepchuk \_\_\_\_\_ Car \_\_\_\_\_  
 Flynn \_\_\_\_\_ Mazur \_\_\_\_\_



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**3. HPC Application**    **2010-251**    **Block 84**    **Lot 1060**    **Address 95 Broadway**  
Description of Work:    Residential Addition and Patio  
Buckley                    Crandall    Heinelein    Shaffer    Steen    Osepchuk    Car  
Flynn                        Mazur

**4. HPC Application**    **2010-245**    **Block 53**    **Lot 947**    **Address 76 Embury Avenue**  
Description of Work:    Porch Repair  
Buckley                    Crandall    Heinelein    Shaffer    Steen    Osepchuk    Car  
Flynn                        Mazur

**5. HPC Application**    **2010-258**    **Block 3**    **Lot 354**    **Address 7 Atlantic Avenue**  
Description of Work:    Siding and Extend Existing Resolution  
Buckley                    Crandall    Heinelein    Shaffer    Steen    Osepchuk    Car  
Flynn                        Mazur

**6. HPC Application**    **2010-247**    **Block 106**    **Lot 2001**    **Address 113 Inskip Avenue**  
Description of Work:    Replace Railing System and Stairs  
Buckley                    Crandall    Heinelein    Shaffer    Steen    Osepchuk    Car  
Flynn                        Mazur

**7. HPC Application**    **N/A**    **Block 7**    **Lot 488**    **Address 18 Ocean Pathway**  
Description of Work:    Possible Violation Remediation  
Buckley                    Crandall    Heinelein    Shaffer    Steen    Osepchuk    Car  
Flynn                        Mazur

**8. HPC Application**    **2010-012**    **Block 91**    **Lot 59**    **Address 113 Central Avenue**  
Description of Work:    Replace Railing System and Stairs  
Buckley                    Crandall    Heinelein    Shaffer    Steen    Osepchuk    Car  
Flynn                        Mazur

**IV. Adjournment**