



Neptune Township ~ Board of Adjustment
Re-Organization Meeting Agenda
Wednesday January 12, 2011 ~ 7:30 PM
Township Committee Meeting Room Second Floor

The Re-Organization meeting of the Neptune Township Board of Adjustment, which has been duly constituted and advertised according to law is now called to order:

“Fire exits are clearly marked at the rear and to my right. If alerted of a fire, please move in a calm and orderly manner to the nearest smoke free exit.”

At this time, I would ask everyone to please silence all cell phones and other paging devices, as they are distracting to others.

It is the policy of the Board of Adjustment to end all matters no later than 11 P.M. Toward the end of the meeting it will be announced that no new applications will begin after 10 P.M., nor will any new witnesses or testimony begin after 10:30 P.M.

The following procedure will be followed,

After testimony from the applicant, his/her professionals, and the Board’s Professionals, questions and/or comments from the members of the Board of Adjustment, then the public portion will be opened. Each member of the public will be sworn in, he/she will give their name and address, each individual will be given five [5] minutes turn to speak, time is not transferable. We ask that questions are not repeated, and that all questions be directed to the Board Chair. At the completion of the public portion the members of the Board will make final comments prior to offering their decision.

Roll call:

Ms. Barbara Bascom____ Mr. Roger Eichenour____ Mr. James Gilligan____
Mr. Thomas Healy ____ Mr. Joe Sears ____ Ms. Cynthia Suarez ____
Ms. Robin Price ____
Alternates: Mr. Paul Dunlap #1____ Ms. Barbara Burns #2____
William L. Johnson Sr. #3 ____ Mr. Robert Peters #4 ____

Also Present: Ms. Monica C. Kowalski, Esq. Attorney
 Mr. Matt Shafai, P.E. Engineer
 Mr. Martin Truscott, PP Planner

If any member of the Board cannot attend, please call or e-mail the board office at 732-988-5200 x 278 or via e-mail at Rhavey@neptunetownship.org. Thank You.



The following is a list of members that are hereby qualified to serve on the Neptune Township Board of Adjustment for the calendar year of 2011.

<u>Name</u>	<u>Expiration Term</u>
Barbara Bascom	12-31-2013
Roger Eichenour	12-31-2013
James Gilligan	12-31-2011
Thomas Healy	12-31-2011
Robin Price	12-31-2014
Joe Sears	12-31-2014
Cynthia Suarez	12-31-2012
Paul Dunlap Alt #1	12-31-2012
Barbara Burns Alt #2	12-31-2011
William L. Johnson Sr. Alt #3	12-31-2012
Robert Peters Alt #4	12-31-2011

Any newly appointed Board of Adjustment member who has not been sworn in the service will be performed at the end of the re-organization portion of this hearing.



The Membership of the Board of Adjustment will now elect the following officers:

1. Election of Chairperson
2. Election of first Vice Chair
3. Election of second Vice Chair
4. Appointment of Board Attorney – based on the recommendations of the sub-committee
5. Appointment of Board Planner – based on the recommendations of the sub-committee
6. Appointment of Board Engineer – based on the recommendation of the sub-committee
7. Designate newspapers for publication of legal notices
8. Establish regular meeting dates and special meeting dates for 2011,
establish and confirm commencement time of all meetings, and verify meeting location.

At the completion of the election of officers and appointment of the board professionals, the membership will take a five minute recess.



1. ZBA #11/01 Election of Chairperson

_____ offered the name of _____ for the position of chair,

Additional name [s] has been offered for the position_____

Moved and second by

Bascom __ Eichenour__ Gilligan__ Healy__ Sears__ Suarez__ Price__
alternates Dunlap__ Burns__ Johnson__ Peters__

2. ZBA #11/02 Election of First Vice Chair

_____ offered the name of _____ for the position of chair,

Additional name [s] has been offered for the position_____

Moved and second by

Bascom __ Eichenour__ Gilligan__ Healy__ Sears__ Suarez__ Price__
alternates Dunlap__ Burns__ Johnson__ Peters__

3. ZBA #11/03 Election of Second Vice Chair

_____ offered the name of _____ for the position of chair,

Additional name [s] has been offered for the position_____

Moved and second by

Bascom __ Eichenour__ Gilligan__ Healy__ Sears__ Suarez__ Price__
alternates Dunlap__ Burns__ Johnson__ Peters__

4. ZBA #11/04 Appointment of Board Attorney

_____ offered the name of _____ for the position of chair,

Additional name [s] has been offered for the position_____

Moved and second by

Bascom __ Eichenour__ Gilligan__ Healy__ Sears__ Suarez__ Price__
alternates Dunlap__ Burns__ Johnson__ Peters__



5. ZBA #11/05 Appointment of Board of Adjustment Engineer

_____ offered the name of _____ for the position of chair,

Additional name [s] has been offered for the position_____

Moved and second by

Bascom __ Eichenour__ Gilligan__ Healy__ Sears__ Suarez__ Price__
alternates Dunlap__ Burns__ Johnson__ Peters__

6. ZBA #11/06 Confirm the appointment of the Board of Adjustment Planner

_____ offered the name of _____ for the position of chair,

Additional name [s] has been offered for the position_____

Moved and second by

Bascom __ Eichenour__ Gilligan__ Healy__ Sears__ Suarez__ Price__
alternates Dunlap__ Burns__ Johnson__ Peters__

7. ZBA #11/07 Confirm the designation of newspapers to be used by the Public and the Board of Adjustment for public/legal notices.

Confirm the designation of newspapers to be used by the public and the Board for publication of legal notices.

The newspapers designated are the Asbury Park Press and the New Coaster, it is opinion of the Township Committee that the Asbury Park Press has the greatly likelihood of informing the public within the jurisdictional area of this board.

_____ offered to confirm the designation of newspapers to be used for public and legal notices by the Board and the public.

Moved and second by

Bascom __ Eichenour__ Gilligan__ Healy__ Sears__ Suarez__ Price__
alternates Dunlap__ Burns__ Johnson__ Peters__

8. ZBA #11/08 Confirm the proposed regular and special hearing dates, designate commencement time, location of hearings. See proposed calendar attached.

_____ offered to confirm the regular and special hearing dates, designate commencement time, and location of hearings.

Moved and second by

Bascom __ Eichenour__ Gilligan__ Healy__ Sears__ Suarez__ Price__
alternates Dunlap__ Burns__ Johnson__ Peters__

PROPOSED CALENDAR 2011
NEPTUNE TOWNSHIP BOARD OF ADJUSTMENT

Re-Organization January 12, 2011

February 2nd, 2011
March 16th, 2011
April 6th, 2011
May 4th, 2011
June 1st, 2011
July 6th, 2011
August 3rd, 2011
September 7th, 2011
October 5th, 2011
November 2nd, 2011
December 7th, 2011

Special or additional meeting when deemed necessary

February 16th, 2011
April 20th, 2011
May 18th, 2011
June 15th, 2011
July 20th, 2011
August 17th, 2011
September 21st, 2011
October 19th, 2011

Re-organization January 11th, 2012

Hearing will begin at 7:30 PM sharp. Hearings will be conducted, at the Neptune Municipal Complex 2nd floor Meeting Room, 25 Neptune Blvd, Neptune NJ.

Motion offered by _____ moved and second to accept dates as listed
Bascom__ Eichenour__ Gilligan__ Healy__ Price__ Sears__ Suarez____
alternates – Dunlap __ Burns __ Johnson __ Peters __