

**MINUTES OF THE BOARD OF TRUSTEE OF THE PUBLIC LIBRARY OF THE
TOWNSHIP OF NEPTUNE
SEPTEMBER 20, 2011**

CALL TO ORDER

Luke Tirrell called the meeting to order at 5:00 pm.

ROLL CALL

The following were in attendance: Connie King – Meghan Plevier – Lewis Norwood – Luke Tirrell – Teretha Jones

Corrections to minutes of August 16, 2011 meeting

The grant in the amount of \$1118.45 was from the NJ State Library.

We believe that our Summer Reading Club numbers are down due to the schools having their own summer reading project.

Meghan Plevier made the motion to accept the minutes of the August 16, 2011 meeting, with corrections. Lewis Norwood seconded the motion. Motion passed.

TREASURER'S REPORT

The report was read by the Board.

COMMITTEE REPORTS

Personnel : No report

Budget: No report

Building: No report

Outreach: No report

Policies: Discussion was held on the Code of Conduct Policy and Unattended Children Policy. Teretha Jones made the motion to accept the Code of Conduct Policy, with noted changes. Connie King seconded the motion. Motion passed.

Teretha Jones made the motion to accept the Unattended Children Policy, with wording changes.

Connie King seconded the motion. Motion passed.

OLD BUSINESS

We received a letter from the State Library accepting our explanation of failure to meet the employee requirements for state aid.

ListenNJ update: Marian did a program for the Friends on installing a nook on the computer. There were problems which was good, because the people that attended got to see what problems can come up and how to fix them.

The carpeting install is all finished. Only one day was needed for the actual work. All the computers and equipment have been moved back to its original location.

Computer classes are back on schedule from the summer hiatus.

Luke Tirrell is working on contacting Mr. Fallon concerning the audit. He will keep the Board posted.

NEW BUSINESS

Our Sirsi system has been updated. There are a few differences from the old system. PC Reservation was updated and a new color printer has been installed.

Marian was asked to participate in a State Library webinar on Sept. 13th called "Counting Opinions." The topic was statistics and she spoke on how to use statistics to promote the library and justify our services. Luke Tirrell congratulated Marian and stated that it was a good professional achievement.

Marian was also asked by Kathleen Thompson of the Neptune School System, to be on the Early Childhood Advisory Council .

Strategic Planning Boot Camps will be coming up soon. There will be more information on this at the next meeting.

The Board granted permission to spend \$1101.60 for new video shelving units. We are slowly weeding through the VHS tapes to make room for the units.

TRUSTEE COMMENTS

Meghan Plevier thanked John Bonney for coming to Midtown School for the first day of school. Meghan stated that he came and spoke to a few classes and it was great to have him there.

Luke Tirrell thanked Deborah Mayhue for doing such a great job with the minutes, and also for including the Trustee Comments.

Public Comments

None

Adjournment:

Meghan Plevier made the motion to adjourn. Teretha Jones seconded the motion. Motion passed.