



**Historic Preservation Commission  
Reorganization Meeting Agenda  
Tuesday, January 10, 2012 7:00 PM  
Municipal Complex, 25 Neptune Blvd  
Twp Committee Room (2<sup>nd</sup> Fl), Neptune NJ 07753**

The meeting will be called to order by the Chair, who states, "Fire exits are located in the direction I am indicating, if alerted of a fire, please move in calm orderly manner to the nearest smoke free exit or as directed."

Notice requirements of R.S. 10-14-8, "Open Meetings Act has been satisfied by the publication of the required advertisement in the Asbury Park Press and the New Coaster, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website [www.neptunetownship.org](http://www.neptunetownship.org).

The following procedure will be followed:

Each applicant will come forward, be sworn in and give a description of their proposal. Commissioners will then question the applicant, make suggestion and or comments regarding the proposal. At the direction of the Chair, the public portion will be open for questions regarding the proposal or project before the board. At that point we ask that the public, come forward, give their name, address and be sworn in. The Chair has the right to limit the public to one five minute session per application. At the completion of the public portion, Mr. Wesley Kain attorney for the commission will review the conditions, suggestions and or approvals prior to the acceptance or denial of the proposal.

The membership of the Historic Preservation Commission will end all matters no later than 10:30 P.M., with no new testimony or new applications beginning after 10:00 PM. The minutes of these proceedings are being electronically recorded and the tape will be on file at the HPC office for review. At this time we ask that all cell phones are turned off and the co-operation of the public in limiting any un-necessary noise.





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**ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER**

**ATTENDANCE**

Kennedy Buckley	_____	Jenny Shaffer	_____
Cathleen Crandall	_____	Leonard Steen (VC)	_____
Lucinda Heinlein (VC)	_____	Stephanie Ann Carr	_____
Deborah Osepchuk (Chairperson)	_____	Christopher Flynn Alt 1	_____
		Donna Spencer Alt 2	_____

Also present is Wesley M. Kain attorney the Commission and State Shorthand Reporting.

**I. 2012 REORGANIZATION:**

1. Election of Chair Person
2. Election of 1<sup>st</sup> Vice Chairperson
3. Election of 2<sup>nd</sup> Vice Chairperson
4. Establishment of 2012 Regular Meeting Dates:

January	10, 2012	July	10, 2012
February	14, 2012	August	14, 2012
March	13, 2012	September	11, 2012
April	10, 2012	October	09, 2012
May	08, 2012	November	12, 2012
June	12, 2012	December	11, 2012

An advertisement will be placed in the Asbury Park Press and New Coaster

5. Following Members has been (re)appointed:
  - Leonard Steen as a Class C member for a four-year term expiring December 31, 2015;
  - Cathleen Crandall as a Class B member for a four-year term expiring December 31, 2015;
  - Chris Flynn as the Alt # 1 member for a one-year term expiring December 31, 2012;
  - Donna Spencer as the Alt # 2 member for a one-year term expiring December 31, 2012.

**II. RESOLUTION FOR REVIEW AND TO BE MEMORIALIZED:**

**III. APPLICATIONS FOR REVIEW:**

**1. HPC Application**     **2011-289**     **Block**     **99**     **Lot**     **913**     **Address**     **110 Embury Avenue**  
 Description of Work:     Window, Siding, and Molding Replacement.  
 Buckley     \_\_\_\_\_     Crandall     \_\_\_\_\_     Heinlein     \_\_\_\_\_     Shaffer     \_\_\_\_\_     Steen     \_\_\_\_\_     Osepchuk     \_\_\_\_\_     Car     \_\_\_\_\_  
 Flynn     \_\_\_\_\_     Spencer     \_\_\_\_\_

Regular meeting will be held Tuesday, February 14, 2012



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**IV. DISCUSSIONS**

1. Review/Decision of New Material (Aeratis PVC Porch Floor Boards)
2. Review of B of A application for Block 5 Lot 433.01 also known as 6 Surf Avenue

**V. ADJOURNMENT**