

Neptune Public Library  
Board of Trustees Meeting Agenda  
August 21, 2012 - Draft

*Announcement of Compliance with Open Public Meetings Law: The Director announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisements in the Asbury Park Press and the Coaster and have been filed with the Municipal Clerk and posted on the Library bulletin board.*

1. Call to Order
2. Roll Call: \_\_\_ Jones \_\_\_ King, C \_\_\_ King, M \_\_\_ Krimko  
\_\_\_ Palermo \_\_\_ Plevier
3. Approval of Minutes of July 17, 2012 meeting.
4. Treasurer's Report – Financial report and Action on Bills
  - Trust paid \$2,893.25 on July 23 and no Trust bills on July 9<sup>th</sup>.
  - \$832.16 in collections returns with 49 items retrieved this year.
5. Executive session – Personnel issue
6. Committee Reports:
  - Personnel
  - Budget
  - Building
  - Policies
  - Outreach
7. Old Business –
  - Electric doors update – approval of replacement costs
8. New Business-
  - Print, Scan, Copy & Fax Policy (in this packet)
  - Administrative Secretary interviews update
  - Administrative Secretary hiring (resolution)
  - Shifting collections to maximize space
  - Retirement Dinner for Deb on Wednesday Sept 19th
9. Trustee Comments
10. Public Comments
11. Adjournment