



Where Community, Business & Tourism Prosper

Commercial Application

Code Enforcement
25 Neptune Boulevard
Neptune, NJ 07753
(732) 988-5200 x210

Rental: _____
or
Sale: _____

FAXED COPIES OF APPLICATIONS ARE NOT ACCEPTED

ISSUANCE APPLICATION IS HEREBY MADE FOR INSPECTION, APPROVAL AND ISSUANCE OF A CERTIFICATE OF INSPECTION FOR DWELLING UNIT AS PROVIDED BY ORD. 96-35

Block: _____ Lot: _____

PROPERTY ADDRESS: _____

PRESENT OWNER OF PROPERTY: _____

OWNER'S ADDRESS: _____

(A POST OFFICE BOX ADDRESS IS NOT ACCEPTABLE)

CITY: _____ STATE _____ ZIP _____ PHONE # _____

BUYER\RENTER: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____ PHONE # _____

APPLICANT MUST BE AT THE INSPECTION SITE AT LEAST 15 MINUTES PRIOR TO INSPECTION TIME.

A NON-REFUNDABLE FEE OF \$ _____ MUST BE PAID AT TIME OF APPLICATION. PAYMENT CAN BE MADE WITH CASH, MONEY ORDER OR CHECK

FAILURE TO MAKE APPLICATION AND OBTAIN A CERTIFICATE OF INSPECTION FOR EACH NEW TENANT OR BUYER OF A DWELLING UNIT IS PUNISHABLE BY A FINE NOT TO EXCEED \$1,000.00.

OWNER'S SIGNATURE

PRINT

REALTOR'S NAME: _____ PHONE: _____

AGENCY: _____

A ZONING PERMIT SHALL BE OBTAINED PRIOR TO ISSUANCE OF A CERTIFICATE OF INSPECTION.

ALL COMMERCIAL PROPERTIES ARE REQUIRED TO OBTAIN AN ANNUAL MERCANTILE REGISTRATION. INSPECTIONS WILL NOT BE SCHEDULED UNTIL COMPLIANCE IS VERIFIED. PLEASE SUPPLY THE REFERENCE NUMBER FROM YOUR CURRENT REGISTRATION:

CHECK BY: _____ DATE: _____
(FOR OFFICE USE ONLY)

BUYER/ TENANT ONLY

PLEASE PRINT CLEARLY

NAME (LIST ALL OCCUPANTS)	AGE	MALE	FEMALE

BUYER/TENANT SIGNATURE ONLY

DRIVERS LICENSE #/PHOTO ID

SIGNATURE OF THE PERSON SUBMITTING THIS APPLICATION

Date:		For Office Use Only		
Fee \$	Check #	Cash	Received by:	CI #
Remarks:				