

**NEPTUNE TOWNSHIP HARBOR COMMISSION September 14<sup>th</sup>, 2010**

Donald Imbriaco calls the meeting to order at: \_\_\_\_\_ Hrs and requests the marina secretary to call the roll:

**ROLL CALL**

Donald Imbriaco	_____	Hank Coakley	_____
James McNamara	_____	Willis Wardell	_____
Beverly Fey	_____		

**Flag Salute**

The Chairperson announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Asbury Park Press and The Coaster on January 6<sup>th</sup>, 2010, posting the notice on the Board in the Municipal Complex, and filing a copy of the said notice with the Municipal Clerk. The Commission would like to request that the public present hold their questions until the public comment portion of the meeting.

**Action Items:**

**Motion to dispense with reading of the May & July Minutes.**

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Vote:**

Fey, \_\_\_\_; Imbriaco, \_\_\_\_; McNamara, \_\_\_\_; Coakley, \_\_\_\_; Wardell, \_\_\_\_

**Motion to approve the minutes from the May & July meetings.**

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Vote:**

Fey, \_\_\_\_; Imbriaco, \_\_\_\_; McNamara, \_\_\_\_; Coakley, \_\_\_\_; Wardell, \_\_\_\_

## **DISCUSSION ITEMS**

### **Old Business:**

- 1. Bulk-Head and Dockage Repairs**
- 2. Police Investigation from boat thefts on F-Dock**
- 3. Application for Green Acres funding**
- 4. “Cash Rate” for Ramp Access**

### **New Business:**

- 1. Marina Revenue / Appropriation Report**
- 2. Floating Docks**
- 3. FEMA**
- 4. Yearly Lease Agreement**
- 5. 2011 Rates**
- 6. Electronic Marina Applications**

I am unable to attend this meeting, my apologies. I wanted to inform all of you of some recent changes through the marina office and the paper work for the applications.

I have transferred all of our paper work to electronic documents. I did this for Summer Dockage, Summer Land Storage, Ramp Passes, Trailer/Kayak Storage and all Winter Storage Applications as well. Customers will also have to sign and date all provisions that come along with these documents so that there is no confusion on them, not reading the Rules & Regulations for the marina. So far this has worked out very well for the marina office and the customers I believe. I have also been able to send out E-mail blasts to all the customers and it keeps them informed on marina news and/or updates, they have been very pleased.

If someone would like to renew their current slip, what I do is fill everything out for them, E-mail it and then advise them to fill in the missing fields, electronically sign and date both forms and then E-mail it back to me. Some customers print it out, sign and mail it in with payment. I feel as though this has saved us all time and money. Yes it is a little more work on my end, but once I have everyone in the system it will be a breeze and then I can continue to update their profile for the years to come.

Please let me know your thoughts on this and I know that Don has received an application for 2011 via E-mail already, so maybe he can give the Commission some insight on this, which would be great. Thank you everyone. See you in November.

**COMMISSION COMMENTS/PUBLIC COMMENTS**

I just wanted everyone to know on record, that as of this meeting all minutes now have to be posted on the website. I do not know if they are going to allow me to post on the Marina site or it is going to be all on one section together, this seems to still be up in the air at this time. I do not need to post previous Harbor meeting minutes, however I will clean the minutes up and stick directly to the points. The minutes from July are a good example of what I will continue to do at this point so they will not be pages long anymore and I will continue to tape them but do short hand.

**ADJOURNMENT (Time):**

Offered by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Vote:**

Fey, \_\_\_\_; Imbriaco, \_\_\_\_; McNamara, \_\_\_\_; Coakley, \_\_\_\_; Wardell, \_\_\_\_