

# MINUTES OF THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF THE TOWNSHIP OF NEPTUNE

MARCH 15, 2011

## CALL TO ORDER

Luke Tirrell called the meeting to order at 5:01 pm.

## ROLL CALL

The following were in attendance:

Lewis Norwood – Joe Krimko – Mike Palermo – Teretha Jones – Luke Tirrell – Connie King

Mike Palermo made the motion to accept the minutes from the February 15, 2011 meeting. Teretha Jones seconded the motion. Motion carried.

## TREASURER'S REPORT

The report was read by Mike Palermo. Teretha Jones made the motion to accept the report. Joe Krimko seconded. Motion carried.

## COMMITTEE REPORTS

Drafts for Computer Class Policy and the Patron Discipline Policy were distributed for review. These policies will be discussed with the circulation staff to make sure they agree with what is already in place. The Board will revisit this issue at the April meeting.

## OLD BUSINESS

Discussion was held on a policy for ListenNJ. There is not a lot of information available policy wise. The discussion will continue at the April meeting.

A procedure for Violations of Policies was distributed to the Board. This will be reviewed at a meeting by the Policy Committee and brought back to the Board in April.

Party planning is going well. Invitations are out and responses have come in from past employees, Board members and guest speakers.

## NEW BUSINESS

Marian reported that the staff has new ID badges. We no longer need keys to access the building but use a key card instead.

The handicapped access door has been fixed. It was recommended that we revert back to the push plates to activate the door. This will save on air conditioning and heating as well.

A discussion was held on security cameras. The goal of the cameras is to provide safety for our patrons and to document incidents. Tim Bauman is doing research to spec out what we really need. He will also be doing the installation. A suggestion was made that we reach out to the Board of Ed. to see what equipment they are using. More information on the cameras will be provided at the April meeting.

The Black History program was a wonderful success. An inter-tribal Pow-wow focusing on Black Indians was the theme this year.

We received a thank you letter from the Ocean Grove Citizen Patrol (OGCP) thanking the Library for the use of the meeting room to hold their annual meeting.

Marian has been re-appointed for a two-year term to serve on the Library Services Technology Act at the State Library effective January 1, 2011.

## ADJOURNMENT

Connie King made the motion to adjourn. Mike Palermo seconded. Motion carried.