



**Historic Preservation Commission
SPECIAL MEETING MINUTES
Tuesday, March 6, 2018 7:00 PM**

ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER

The meeting was called to order by Mr. Eugene Melody III, ESQ, Chairperson, at 7:03 pm. Mr. Melody read the notice of compliance with the New Jersey Open Public Meetings Act and indicated that appropriate notice was forwarded to the officially designated newspaper Asbury Park Press and the New Coaster, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website www.neptunetownship.org.

ROLL CALL AND FLAG SALUTE

ATTENDANCE

Present: Mrs. Heinlein, Mrs. Osepchuk, Mrs. Shaffer, Mr. Wierzbinsky, and Mr. McNamara

Absent: Mr. Buckley, Mr. Steen, Mrs. Mallette ,and Mrs. Spencer

Also Present: Eugene Melody III, ESQ and Torro Reporting, LLC

OPEN PUBLIC DISCUSSION

No public discussion

APPLICATION(S) REVIEWED:

- a. Paul and Mary Owens/Shore Point Architecture
HPD Application No. 2018-001 for 21 Atlantic Avenue (Block 105 Lot 14)
Description of Work: Initial Hearing for a Demolition**

Mrs. Osepchuk introduced the application to the Commission and public. Mr. Melody provided a statement about the demolition procedure and marked the items below into evidence. The HPC Attorney advised the Applicant that they need to submit mail receipts for all the agencies listed in the demolition ordinance.

The following exhibits where marked into evidence:

- A-1 – Application and documents submitted on or about **January 11, 2018**;
- A-2 – Copy of the Notice of Hearing dated **February 21, 2018**;
- A-3 – Affidavit of Mailing the Notice of Hearing dated **February 22, 2018**;
- A-4 – Affidavit of Publication for the initial Notice of Hearing dated **February 23, 2018**;
- A-5– List of property owner located within 200 ft of the subject property and the Assessor's Certification dated January 22, 2018;
- A-6 – Certified Mailed Receipts dated **February 22, 2018**



**Historic Preservation Commission
SPECIAL MEETING MINUTES
Tuesday, March 6, 2018 7:00 PM**

Both the Property Owners and Architect, Andrea Fitzpatrick from Shore Point Architecture LLC and Jayson Urig, Contractor, were sworn in by the Court Reporter.

Mrs. Fitzpatrick provided photographs and described the existing structure. The existing structure is a 1.5 story two family. The roof is a very large percentage of the demolition. The demo is at 88%, most of it is the roof. The gable end will come down with the roof. They are proposing an addition at the rear and side of the property. Mrs. Fitzpatrick went through the areas to be demolished. Mrs. Fitzpatrick points out that she was really conservative when she did the calculations, she included the railings, columns and the chimney that are not historic elements of the demolition. 18% is scheduled to remain.

No other experts presented at the hearing.

No Objector presented at the hearing.

No public comments were made.

Mrs. Fitzpatrick presenting the demolition plans and calculations and provided testimony relative to the specified Findings of Fact criteria found in the Neptune Township Land Development Ordinance NO. 07-46.

The Commission established a waiting time period for at least sixty (60) days to enable any interested parties to acquire or to establish a procedure for the preservation of the subject property. The Facts of Finding will be adopted or denied on Tuesday, June 12, 2018.

DISCUSSION ITEMS

No other items discussed

ADJOURNMENT

A motion was made by Mr. Steen to adjourn the meeting at 8:52 pm, the motion was seconded by Mr. Wierzbinsky. All members in favor. Minutes submitted by Dawn Crozier, Secretary.