



**Historic Preservation Commission  
Special Meeting - Tuesday, March 6, 2018 7:00 PM  
Municipal Complex, 25 Neptune Blvd  
Twp Committee Room (2<sup>nd</sup> Fl), Neptune NJ 07753**

The meeting will be called to order by the Chair, who states, "Fire exits are located in the direction I am indicating, if alerted of a fire, please move in calm orderly manner to the nearest smoke free exit or as directed."

Notice requirements of R.S. 10-14-8, "Open Meetings Act has been satisfied by the publication of the required advertisement in the Asbury Park Press, filing a copy of the notice with the Municipal Clerk, and posting a copy of the notice on the board in the Municipal Complex, and the Township website www.neptunetownship.org.

The procedure will be follows:

Each applicant will come forward, be sworn in and give a description of their proposal. Commissioners will then question the applicant, make suggestion and or comments regarding the proposal. At the direction of the Chair, the public portion will be open for questions regarding the proposal or project before the board. At that point we ask that the public, come forward, give their name, address and be sworn in. The Chair has the right to limit the public to one five minute session per application. At the completion of the public portion, Mr. Eugene Melody attorney for the commission will review the conditions, suggestions and or approvals prior to the acceptance or denial of the proposal.

The membership of the Historic Preservation Commission will end all matters no later than 10:30 P.M., with no new testimony or new applications beginning after 10:00 PM. The minutes of these proceedings are being electronically recorded and the compact disc will be on file at the HPC office for review. At this time we ask that all cell phones are turned off or put on vibrate and the co-operation of the public in limiting any un-necessary noise.

**I. ROLL CALL AND FLAG SALUTE MEETING CALLED TO ORDER**

**II. ATTENDANCE**

Kennedy Buckley	_____	Leonard Steen	_____
Lucinda Heinlein (VC)	_____	Joseph Wierzbinsky	_____
Pamela Mallette	_____	Donna Spencer Alt No. 1	_____
Deborah Osepchuk	_____	James McNamara Alt No. 2	_____
Jenny Shaffer	_____		

**ALSO PRESENT:** Eugene Melody III, ESQ and Torro Reporting, LLC

**III. OPEN PUBLIC DISCUSSION**

**IV. APPLICATION(S) FOR REVIEW:**

**a. Paul and Mary Owens/Shore Point Architecture  
HPD Application No. 2018-001 for 21 Atlantic Avenue (Block 105 Lot 14)  
Description of Work: Initial Hearing for a Demolition**

1. Introduction of Application to the Commission and public;
2. Administration of Oath to Applicant and any witnesses.
3. Marking of any exhibits inclusive of the application and expert reports:



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A-1 – Application and documents submitted on or about **January 11, 2018**;

A-2 – Copy of the Notice of Hearing dated **February 21, 2018**;

A-3 – Affidavit of Service the Notice of Hearing - \_\_\_\_\_;

A-4 – Affidavit of Publication for the initial Notice of Hearing dated - \_\_\_\_\_;

A-5– List of property owner located within 200 ft of the subject property and the Assessor’s Certification dated January 22, 2018;

A-6 – Certified Mailed Receipts dated - \_\_\_\_\_;

4. Opening statement of the interest parties (Applicant and Objectors);
5. Presentation of Applicant’s case;
6. Presentation of Commission expert;
7. Presentation by any Objector (if any);
8. Public comment;
9. Closing statements;
10. Conclusion of Hearing and announcement of future dates;

**V. DISCUSSION ITEMS**

**VI. ADJOURNMENT**