



Where Community, Business & Tourism Prosper

**Neptune Township ~ Zoning Board of Adjustment
Regular Meeting Agenda
Wednesday, November 2, 2016 at 7:30 PM
Township Meeting Room 2nd Floor**

The regular scheduled meeting of the Neptune Township Zoning Board of Adjustment which has been duly constituted and advertised according to law is now called to order:

Fire exits are clearly marked, if alerted of a fire; please move in a calm and orderly manner to the nearest smoke free exit.

At this time, I would ask everyone to please silence all cell phones and other paging devices, as they are distracting to others.

It is the policy of the Zoning Board of Adjustment to end all matters no later than 11 p.m. No new applications will begin after 10:00 p.m. nor will any new witnesses or testimony begin after 10:30 p.m.

It is the Board's policy to adhere to the following procedure:

After testimony by the Applicant's attorney, their professional or proffered witness, questions will follow by members of the Zoning Board for that particular witness. After the Members of the Zoning Board ask their questions, the Zoning Board Professionals shall have the opportunity to ask questions. These questions by the Members of the Board and its professionals directed to applicant's witness may overlap.

After the Board Members and Board Professionals have finished their questioning, the Chairperson of the Zoning Board shall open the Public Portion session of the meeting for the public to ask **QUESTIONS ONLY** of the witness currently on the stand. **THIS IS NOT THE TIME FOR PUBLIC COMMENT OR OPINION.** Each member of the Public who wishes to question this witness **MUST** form a line at the podium in order to be heard.

Each individual from the public will be sworn in and must **state their name, spell their last name, state their address for the record**, and will have **ONE (1), five (5) minute session** to question the applicant's witness currently under oath. All questions should be directed to the Witness regarding his or her testimony **ONLY** and questions should not be repeated. **Time is not transferable between members of the public.**

The Public should be aware that a public question session will be held upon the conclusion of **EACH INDIVIDUAL WITNESS FOR THE APPLICANT**. Once the applicant's witness (or any other witness) has finished testifying, they are not subject to recall by the public, but may take the stand again as a part of the Applicant's hearing process. Every witness who appears may be subject to Board Member, Board Professional and Public Questioning. **THE BOARD AND IT'S PROFESSIONALS; HOWEVER, ARE NOT SUBJECT TO QUESTIONING.**

At the completion of Applicant's case, when the applicant has finished with all of their witnesses and evidence presentation, the Chairperson of the Zoning Board will open up the floor for **PUBLIC COMMENT**. At this time, individuals from the public will be sworn in, give their name and address for the record and will have **ONE (1), five (5) MINUTE SESSION TO PROVIDE COMMENT OR OPINION ON THE APPLICATION AS A WHOLE. THIS IS THE TIME WHEN THE PUBLIC MAY EXPRESS TO THE BOARD THEIR OPINIONS ABOUT THE APPLICATION SUBJECT TO A VOTE. Time is not transferable between members of the public.**

At the conclusion of the Public Session for Comments, the Applicant or their attorney may provide a "summation" or Closing Statement to the Board. After Summation, the Board and its Professionals may engage in a discussion, on the record, regarding the Application and its contents. **There will be no further input from the public or the applicant at this time.**

Upon conclusion of Discussion, the Board may make a motion with regard to the application and vote upon same. We ask that both the Applicant and members of the Public be respectful of the process as outlined above.

I. Roll Call:

Barbara Bascom
Dr. James Brown (Alternate #2)
William Frantz
James Gilligan, 1st Vice Chair

Dianna Harris
Thomas Healy
Frances Keel (Alternate #1)
Christina Schuetz (Alternate #3)

Joe Sears, 2nd Vice Chair
Paul Dunlap, Chairman

Also Present: Monica C. Kowalski, Esq. - Attorney to the Board
 Matt Shafai, PE, PP, CME - Board Engineer
 Jennifer Beahm, PP, AICP - Board Planner

II. Flag Salute

III. Correspondence: None.

IV. Resolutions to be memorialized:

- a. **ZBA#16/28 - Resolution of Approval for Completeness Waivers Only – Gilman Circle, LLC (Solve It Sherlock)** – Block 802, Lot 34– 708 Highway 35

Those Eligible to Vote: Barbara Bascom, William Frantz, James Gilligan, Thomas Healy, Joe Sears, Frances Keel, and Christina Schuetz

- b. **ZBA#16/29 – Resolution of Denial of Appeal of Zoning Officer’s Decision - ZB16/12 – Morris Zagher** – Block 1004, Lot 4 – 37 Highway 35.

Those Eligible to Vote: Barbara Bascom, William Frantz, James Gilligan, Thomas Healy, Joe Sears, Frances Keel, and Christina Schuetz

- c. **ZBA#16/30 – Resolution of Approval of Signs and Canopy ONLY - ZB16/07 – Syed Brothers Management, LLC (Gulf Station)** – Block 4104, Lot 15 – 3655 Highway 33.

Those Eligible to Vote: Barbara Bascom, William Frantz, James Gilligan, Thomas Healy, Joe Sears, Frances Keel, and Christina Schuetz

V. Applications under consideration for this evening:

- a. **ZB16/18 – Gilbert Unger** – Block 4215, Lot 6 – 9 Pine Brook Drive – Applicant is seeking a side yard variance to enclose existing carport which does not meet the required setback.
- b. **ZB16/15 – Kent & Karen Savis** – Block 278, Lot 7 – 93 Stockton Avenue (Ocean Grove) – Applicant is seeking a bulk variance for front yard setback with regard to retaining wall, stairs, and front porch.
- c. **ZB16/16 – Michael Bondurant** – Block 5213, Lot 12 – 37 Pinewood Drive – Applicant is seeking a side yard and combined side yard setback variances for construction on an undersized lot.
- d. **ZB16/17 – Gilman Circle, LLC (Solve It Sherlock)** – Block 802, Lot 34 – 708 Highway 35 – Applicant is seeking a Use Variance to add an Indoor Recreation Use. Applicant had a waiver hearing on October 5, 2016 at which time the Board granted submission waivers for the purposes of application completeness. Applicant is represented by Jeffrey A. Donner, Esq.

VI. Adjournment:

- a. Next scheduled meeting will be a Regular Meeting on **Wednesday, December 7, 2016 at 7:30 PM** here in the Municipal Complex, 2nd floor meeting room.
- b. With no further business before the Board a motion to adjourn was offered by _____ to be moved and seconded by _____, meeting closed at _____ PM.

