



Certificate of Inspection Application

Code Enforcement
25 Neptune Boulevard
Neptune, NJ 07753
(732) 988-5200 x210

Rental: _____
or
Sale: _____

FAXED COPIES OF APPLICATIONS ARE NOT ACCEPTED

Block: _____ Lot: _____

ISSUANCE APPLICATION IS HEREBY MADE FOR INSPECTION, APPROVAL AND ISSUANCE OF A CERTIFICATE OF INSPECTION FOR DWELLING UNIT AS PROVIDED BY ORD. 96-35

MULTIPLE DWELLING: # OF BUILDINGS: _____ # OF APARTMENTS: _____

PROPERTY ADDRESS: _____

PRESENT OWNER OF PROPERTY: _____

OWNERS ADDRESS: _____

(A POST OFFICE BOX ADDRESS IS NOT ACCEPTABLE)

CITY: _____ STATE _____ ZIP _____ PHONE # _____

BUYER\RENTER: _____

ADDRESS _____

CITY: _____ STATE _____ ZIP _____ PHONE # _____

APPLICANT MUST BE AT THE INSPECTION SITE AT LEAST 15 MINUTES PRIOR TO INSPECTION TIME.

A NON-REFUNDABLE FEE OF \$ _____ MUST BE PAID AT TIME OF APPLICATION. PAYMENT CAN BE MADE WITH CASH, MONEY ORDER OR CHECK.

FAILURE TO MAKE APPLICATION AND OBTAIN A CERTIFICATE OF INSPECTION FOR EACH NEW TENANT OR BUYER OF A DWELLING UNIT IS PUNISHABLE BY A FINE NOT TO EXCEED \$1,000.00.

OWNER'S SIGNATURE PRINT

REALTOR'S NAME: _____ PHONE: _____

AGENCY _____

SMOKE DETECTOR AND CARBON MONOXIDE COMPLIANCE

I, _____, CERTIFY THAT THIS LOCATION HAS SMOKE DETECTORS AND CARBON MONOXIDE DETECTORS INSTALLED AND IN WORKING ORDER. THESE DETECTORS AREN'T REQUIRED TO BE INTERCONNECTED; BATTERY OPERATED DETECTORS ARE ACCEPTABLE. HOMES BUILT AFTER 1977 MUST BE AC POWERED AND INTERCONNECTED.

I, _____, CERTIFY THAT THIS LOCATION HAS NO OPEN CONSTRUCTION PERMITS ON FILE AND NECESSARY ZONING PERMITS HAVE BEEN OBTAINED. IF THE ABOVE STRUCTURE HAS OPEN CONSTRUCTION AND ZONING PERMITS ON FILE I AM AWARE THAT THE CERTIFICATE OF INSPECTION WILL NOT BE PERFORMED.

OWNER'S SIGNATURE DATE

REVIEWED BY CONSTRUCTION DEPT. _____ INITIALS

REVIEWED BY ZONING DEPT. _____ INITIALS

ALL RENTAL PROPERTIES ARE REQUIRED TO OBTAIN AN ANNUAL MERCANTILE REGISTRATION. INSPECTIONS WILL NOT BE SCHEDULED UNTIL COMPLIANCE IS VERIFIED. PLEASE SUPPLY THE REFERENCE NUMBER FROM YOUR CURRENT REGISTRATION:

CHECK BY: _____ DATE: _____
(FOR OFFICE USE ONLY)

