

TOWNSHIP COMMITTEE WORKSHOP MEETING – JULY 13, 2009

Mayor Brantley calls the workshop meeting to order at 6:00 p.m. and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
J. Randy Bishop	_____
Mary Beth Jahn	_____
James W. Manning, Jr.	_____
Kevin B. McMillan	_____
Dr. Michael Brantley	_____

Also present: Philip D. Huhn, Business Administrator; Michael J. Bascom, Chief Financial Officer; Gene Anthony, Township Attorney; and Richard J. Cuttrell, Municipal Clerk.

Mayor Brantley announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on June 11, 2009, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk.

ITEMS FOR DISCUSSION IN OPEN SESSION

1. Discussion – Special Events Ordinance.

2. Discussion – Ads for Mayor’s Ball Ad Journal from Recreation and Drug Alliance.

3. Discussion – Wind energy/energy conservation.

4. Outstanding parking lot items (PW)

Res. # 09-335 – Authorize an Executive Session as authorized by the Open Public Meetings Act.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

TOWNSHIP COMMITTEE MEETING – JULY 13, 2009

Mayor Brantley calls the meeting to order and asks the Clerk to call the roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>	<u>PRESS REPRESENTATIVES</u>
J. Randy Bishop	_____	Bill Bowman Asbury Park Press
Mary Beth Jahn	_____	
James W. Manning, Jr.	_____	Don Stine The Coaster
Kevin B. McMillan	_____	
Dr. Michael Brantley	_____	

Also present at the dais: Gene Anthony, Township Attorney; Philip Huhn, Business Administrator; Michael J. Bascom, Chief Financial Officer; and Richard J. Cuttrel, Municipal Clerk.

Silent Prayer and Flag Salute

The Clerk states, "Fire exits are located in the rear of the room and to my left and right. In the event of fire, you will be notified by fire alarm and/or public address system, then calmly move to the nearest smoke-free exit."

Mayor Brantley announces that the notice requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in The Coaster and the Asbury Park Press on June 11, 2009, posting the notice on the Board in the Municipal Complex, and filing a copy of said notice with the Municipal Clerk. In addition, the meeting agenda, resolutions and ordinances are posted online at www.neptunetownship.org on the afternoon of the business day preceding each meeting.

APPROVAL OF MINUTES

Motion offered by _____, seconded by _____, to approve the minutes of the meeting held on June 22nd, regular and executive sessions.

REPORT OF THE CLERK

The Clerk states that the following reports and communications are on file in the Clerk's office:

Tax Collector's monthly statement for June, Senior Beacon for July, and senior monthly statistics for May.

Copies of thank you letters from Marie Costanza and the Monmouth Cancer Coalition to the Senior Center.

Rosemary Gray sent letters of thanks to the following individuals and organizations for recent contributions to the Senior Center: Joni DelSordo, Scott Rawicz, Anthony Frinzi, Margaret Snyder, Harry W, Jackson, Jr., Marie Malloy, Frances Pettit, Antionette Myers, Carol Wilson, Wegman's, Shop-Rite, Freedman's, Catholic Men for Jesus Christ, Grace Christian Church, Panera Bread, Betty and Mike Palermo, Ruby Wright, Adeline Bevacqua, Donald Bartlett, Sharon Robbins, Maureen White, Edgar Halpin, Eleanor Carlson, Christopher Gifford and Anne Sibole.

COMMENTS FROM THE DAIS

The Mayor will now request comments from the Dais regarding business on this agenda or any reports on recent events in their respective departments.

PUBLIC COMMENTS ON RESOLUTIONS

JULY 13, 2009

Public comments regarding resolutions presented on this agenda only. The public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCES

For each ordinance with a public hearing, the public will be permitted one visit to the microphone with a limit of five minutes.

ORDINANCE NO. 09-28 - An ordinance authorizing acceptance of Deed of Dedication with regards to Block 174.02, Lot 8.01 to the Township of Neptune. – Final Reading

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

ORDINANCE NO. 09-29 - An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by adding handicapped parking zones on Lawrence Avenue and Mt. Carmel Way. – Final Reading

Public Hearing:

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

ORDINANCE NO. 09-30 - An ordinance to amend the code of the Township of Neptune by adding Section 4-19 entitled Special Events and Temporary Displays. – First Reading

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

ORDINANCE NO. 09-31 - An ordinance to amend Volume I, Chapter VII of the Code of the Township of Neptune by deleting handicapped parking zones on Central Avenue and Franklin Avenue. – First Reading

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

The Public Hearings on Ordinances 09-30 and 09-31 will be held on Monday, July 27, 2009.

CONSENT AGENDA

- Res. # 09-336 – Authorize the refund of taxes as a result of an overpayment.
- Res. # 09-337 – Employ temporary seasonal personnel for the Municipal Alliance Summer Program.
- Res. # 09-338 – Confirm receipt of the annual Report of Audit for the Township of Neptune for the year 2008.

- Res. # 09-339 – Authorize the renewal of liquor licenses for the 2009-2010 licensing year.
- Res. # 09-340 – Authorize a person-to-person transfer of the Club License presently issued to Shark River Beach & Yacht Club, Inc.
- Res. # 09-341 – Acknowledge the retirement of Roberto Grenard as a Custodian in the Building Maintenance Department.
- Res. # 09-342 – Grant Social Affair Permit to Asbury Park/Wall BOPE 128.
- Res. # 09-343 – Authorize the sale of surplus van to the Borough of Pompton Lakes.
- Res. # 09-344 – Authorize execution of an addendum to the Temporary Use and Occupancy Agreement for an encroachment on Township owned Green Acres property.
- Res. # 09-345 – Place lien on 1310 9th Avenue.
- Res. # 09-346 – Authorize Recreation Committee and Municipal Alliance to support the Mayor’s Ball Ad Journal.
- Res. # 09-347 – Authorize the refund of taxes as a result of an appeal to the Tax Court of New Jersey.
- Res. # 09-348 – Release all surety bonds for site improvements at Knox Hill Townhomes (Block 3051).
- Res. # 09-349 – Authorize the issuance of a Club Liquor License to Shark River Hills Fire Company for the premises at 200 Brighton Avenue.
- Res. # 09-350 – Grant raffle licenses.
- Res. # 09-351 – Authorize revision to Request for Access to Government Records Form.
- Res. # 09-352 – Authorize an amendment to the 2009 municipal budget to realize monies from an Over the Limit Under Arrest 2009 Statewide Crackdown Grant.
- Res. # 09-353 – Accept a grant from the Hazardous Discharge Site Remediation Fund Public Entity Program through the New Jersey Economic Development Authority and the Department of Environmental Protection.
- Res. # 09-354 – Authorize the execution of Interlocal Service Agreements with Neptune Fire Districts #1 and #2 to provide vehicle maintenance.
- Res. # 09-355 – Authorize the execution of an Interlocal Service Agreement with the Borough of Neptune City to accept and dispose of brush at the Township Public Works Yard.
- Res. # 09-356 – Authorize the execution of an Interlocal Service Agreement with the Neptune Township Board of Education for School Resource Officers.
- Res. # 09-357 – Authorize the execution of an Interlocal Service Agreement with the Neptune Township Board of Education for temporary use of office space at the Midtown Community Elementary School.
- Res. # 09-358 – Authorize the execution of an Interlocal Service Agreement with the Neptune Township Board of Education for use of all terrain vehicles on an as needed basis.

CONSENT AGENDA Offered by: _____ Seconded by: _____
 Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

Res. # 09-359 – Authorize the Township Attorney to defend Township in law suit brought against Township by E.K. Sampler, LLC and Elliott Koplitz.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

Res. # 09-360 – Authorize the execution of a Redevelopment Agreement with TRF DP Ridge Avenue, LLC to serve as Redeveloper of the Ridge Avenue School Site Redevelopment Zone.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

Res. # 09-361 – Authorize property appraisal for 1603 Corlies Avenue.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

Res. # 09-362 – Authorize the purchase of homeland security emergency equipment under the New Jersey State Cooperative Purchasing Program.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

Res. # 09-363 – Authorize the purchase of office equipment under the New Jersey State Cooperative Purchasing Program.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

Res. # 09-364 – Reclassify employee to the position of Driver in the Sewer Utility.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

Res. # 09-365 – Authorize the payment of bills.

Offered by: _____ Seconded by: _____
Vote: Bishop, _____; Jahn, _____; Manning, _____; McMillan, _____; Brantley, _____.

PRIVILEGE OF THE FLOOR/PUBLIC COMMENTS

Members of the public may address any concern relating to the Township. After all have the opportunity to speak, individuals who desire to speak again will be invited back to the microphone. All comments are limited to five minutes per visit to the microphone.

ADJOURNMENT

ORDINANCE NO. 09-30

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP
OF NEPTUNE BY ADDING SECTION 4-19 ENTITLED SPECIAL
EVENTS AND TEMPORARY DISPLAYS

WHEREAS, it has been determined that there is a need to formalize special events held for short periods of time which, if permanent, would in most cases require zoning approval but for short periods of time may have traditionally been approved by the Township Committee or not addressed at all; and

WHEREAS, special events and temporary displays shall be different than garage sales under Section 4-20 and close out and other special sales regulated by Section 4-21 of the Code of Neptune Township.

BE IT ORDAINED by the Township Committee of the Township of Neptune of the County of Monmouth in the State of New Jersey that the Neptune Township Code of Ordinances, Volume I, Chapter IV entitled "Business and Licensing Regulations", Section 4-19 of the Code of the Township of Neptune which shall be entitled "Special Events and Temporary Displays" is hereby enacted as follows:

§4-19.1 – Issuance of Permit:

On application to the Zoning Officer, or his or her designee, the Township Zoning Officer may permit, at his or her discretion, a special event, outdoor display and/or sale in parking lots, sidewalks or other premises adjacent to an applicant's commercial premises subject to the conditions contained herein.

§4-19.2 – Special Events Defined:

Special Events shall include outdoor displays and/or sales of a commercial nature other than those sales covered by Section 4-20 and 4-21 of the Neptune Township Code.

§4-19.3 – Conditions for Issuance of Permits:

A permit for an outdoor special event, display and/or sale shall only be given if the applicant satisfies all of the following criteria:

- A. A special event shall not extend beyond two (2) weeks and there shall be no more than two (2) permits for such activities issued per calendar year with each permitted activity not occurring closer than thirty (30) days from the end of the last permitted activity.
- B. No food or foodstuffs shall be displayed or offered for sale except by a merchant whose normal business includes the sale of such items; said merchant must also maintain a valid permit for the food or foodstuffs displayed if the same are of the type which otherwise require a permit; said merchant shall also provide a trash receptacle of at least twenty-five (25) gallons capacity within five (5) feet of his/her display area.
- C. The outdoor display and sale shall be restricted to areas zoned for commercial business and shall otherwise be in accord with all zoning regulations pertaining thereto.

- D. The outdoor display sale shall not block pedestrian or motor vehicle traffic. Specifically, it shall not impede the flow of pedestrian traffic, including the handicapped, and said display shall in no way threaten the safety of the public. This includes, but is not limited to, ensuring that motorists are not visually or physically obstructed in an unsafe manner.
- E. All signage and special effects must be limited to placement on the actual site of the special event, outdoor sale or display with detailed description set forth on the application concerning the number of signs, size and types. Said signage and special effects cannot adversely affect the health, safety or welfare of the public and are further subject to the Temporary Sign Ordinance found in the Land Development Ordinance of Neptune township, Article IV, Section 416.05 and related Ordinances.
- F. The applicant shall demonstrate that the outdoor display and the sale serves the public purpose of furthering the commercial and mercantile growth and stability and/or aesthetics of the Township at large.
- G. The permit shall not adversely affect the public welfare.
- H. The applicant must complete a form prepared by the Township showing the applicant's name and location to be used for sale and display and a list of the goods or services to be displayed and offered for sale, with a diagram or narrative explaining exactly where the special event is to take place, the size and diameter of the event, the use of tents, signs and other advertising devices and the exact location of all displays. The application must be reviewed and approved for fire safety by the Fire Official of the Bureau of Fire Prevention, pedestrian and traffic safety by the police department and in the discretion of the Zoning Officer, any other official due to the unique nature of the special event. The Township can restrict any aspect of the special event if in its opinion any aspect of the event affects the safety, health and welfare of the public.

§4-19.4 – Permit Fee and Display:

The applicant shall pay a fee of One Hundred Dollars (\$100.00) for each permit for special event and shall display the permit at the site of the special event in a conspicuous location that can be seen by the public.

§4-19.5 – Waiver:

Permits for outdoor displays, sales and special events are not required for Township-endorsed festivities or activities, and may be specifically waived by the Township Committee for non-profit organizations and activities.

§4-19.6 – Enforcement:

This chapter shall be enforced by the Zoning Officer or his or her designee.

§4-19.7 – Township Committee Approval:

Under this ordinance all applications in addition to being reviewed and approved by the Zoning Officer and those officials set forth more fully above must receive final approval from the Mayor and Township Committee by motion.

§4-19.8 – Repealer, severability; when effective:

- A. Repealer. In the event that any clause, section or paragraph of this ordinance is deemed to be invalid for any reason, then it is hereby declared

to be the intent of the governing body that the balance of the ordinance shall remain in full force and effect, the governing body hereby declaring that it would have adopted the remainder of the ordinance even without the offending provision.

- B. Severability. Any and all ordinances inconsistent with the provisions of this ordinance shall be and the same are hereby repealed to the extent of any such inconsistencies.
- C. Effective date. This ordinance shall become effective upon proper passage in accordance with the law.

BE IT FURTHER ORDAINED that this ordinance shall take effect upon advertisement and final adoption in accordance with the law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Dr. Michael Brantley,
Mayor

ORDINANCE NO. 09-31

AN ORDINANCE TO AMEND VOLUME I, CHAPTER VII OF THE CODE OF THE TOWNSHIP OF NEPTUNE BY DELETING HANDICAPPED PARKING ZONES ON CENTRAL AVENUE AND FRANKLIN AVENUE

BE IT ORDAINED, by the Township Committee of the Township of Neptune that the Code of the Township of Neptune is hereby amended as follows:

SECTION 1

Volume I, Chapter VII, Section 7-21.2 - Handicapped Parking Spaces on Public Roads - Locations Designated, is hereby amended by deleting the following:

<u>Name of Street</u>	<u>No. of Spaces</u>	<u>Location</u>
Central Avenue	1	East side of Central Avenue beginning 25 feet south of the southeast intersection of Pitman Avenue and Central Avenue.
Franklin Avenue	1	North side of Franklin Avenue beginning 25 feet east of the northeast intersection of Franklin Avenue and Pennsylvania Avenue.

SECTION 2. This ordinance shall take effect upon publication in accordance with law.

APPROVED ON FIRST READING:

APPROVED, PASSED, AND ADOPTED:

Richard J. Cuttrell,
Municipal Clerk

Dr. Michael Brantley,
Mayor

RESOLUTION #09-335 – 7/13/09

AUTHORIZE AN EXECUTIVE SESSION AS AUTHORIZED BY
THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Contract negotiations – Update on negotiations

Contract negotiations – Proposals for plans and specs for Broadway TTF project

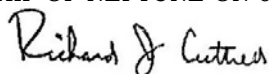
Real Estate negotiations – Acquisition of property.

3. It is anticipated at this time that the above stated subject matters will be made public when matters are resolved.

4. This Resolution shall take effect immediately.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-336 - 7/13/09

AUTHORIZE THE REFUND OF TAXES
AS A RESULT OF AN OVERPAYMENT

WHEREAS, the properties listed below reflect overpayments; and,

WHEREAS, they have furnished the necessary documentation and have requested a refund; and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and is hereby authorized to refund the taxes as stated herein; and,

BLOCK	LOT	ASSESSED TO	ADDRESS	YEAR	AMOUNT
6010	48	CAPONE	7 CHAPMAN AV	2009	416.25
177/	8	WATKINS	1 RIDGE AVE	2009	683.49
179	14	BANK OF NY	336 MYRTLE AVE	2009	867.35
302.21	3	DIXON	304 WEST END AVE	2007	696.22
3000	37C0107	SCOTT	107 ALPINE TR	2007	943.84
9047	12	WILLIAMS	718 O'HAGEN TR	2007	1,134.80
171	79.01	O'SHEA	204 RIDGE AVE	2008	1,660.98
1315	7	LUDWIGSEN	311 WILLOW DR	2008	1,626.22
483	453	SCHMALZEL	228 SCHOCK AVE	2009	1,312.15
9025	39	STEWART	20 SUNNFIELD TR	2009	1,151.71
6010	48	GATHMAN	7 CHAPMAN AVE	2009	868.75
558	4.16	RYAN	41 ALBANY RD	2008	537.87
558	4.16	RYAN	41 ALBANY RD	2009	537.88
426	1	PODLASKI	124 PROSPECT AVE	2009	1,552.55
9025	39	STEWART	20 SUNNYFIELD TR	2008	1,188.02
171	79.01	O'SHEA	204 RIDGE AVE	2009	805.11
483	453	SCHMALZEL	228 SCHOCK AVE	2009	205.00
3037	2	LUCIANO	196 MAPLE AVE	2009	416.20
9027	1	FITZPATRICK	3524 ASBURY AV	2009	273.00
313.14	7	CARR	203 BELMAR AV	2009	275.00
492	633	DELRE	208 MCDERMOTT RD	2007	1,721.49
184	12	HORSLEY	1634 SEWALL AV2007		647.71
184	12	HORSLEY	1634 SEWALL AV2008		622.12
3051	21C259	YOUNG	259 FRANKFORT AV	2007	1,252.83
1405	5	TYDEMAN	3 BROOKLAWN DR	2007	931.25
3017	12	ROGERS	110 FENCHURCH WY	2009	1,699.30
550	1C07	KALMAR	200 CONCOURSE # 7	2009	1,208.24

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09

Richard J. Cuttrel

Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-337 - 7/13/09

EMPLOY TEMPORARY SEASONAL PERSONNEL FOR
THE MUNICIPAL ALLIANCE SUMMER PROGRAM

WHEREAS, the Municipal Alliance Against Alcoholism and Drug Abuse will be sponsoring a Summer Program; and,

WHEREAS, applications were received and the following qualified applicants were recommended for hire by the Alliance Coordinator; and,

WHEREAS, funds will be provided in the 2009 Municipal Budget in the appropriation entitled Municipal Alliance, known as Account No. 710-013, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following persons be employed in the Municipal Alliance Summer Program from June 30 to July 28 for the number of hours as specified herein,

Assistants, \$14.00 per hour, 59 hours

Barbara Carter

Shiningstar Young

Raina Thompson

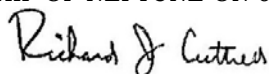
Substitute Assistant, \$14.00 per hour, 15 hours

Shannon Brady

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Alliance Coordinator, Chief Financial Officer, Assistant C.F.O. and Business Administrator.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-338 - 7/13/09

CONFIRM THE RECEIPT OF THE ANNUAL REPORT OF AUDIT
FOR THE TOWNSHIP OF NEPTUNE FOR THE YEAR 2008

WHEREAS, N.J.S.A 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and,

WHEREAS, the Annual Report of Audit for the year 2008 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and,

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendations
Auditors' Opinions

and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations
Auditors' Opinions

as evidenced by the group affidavit form of the governing body; and,

WHEREAS, such resolution of certification shall be adopted by the Governing body no later than forty-five (45) days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and,

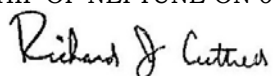
WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S.52:27BB-52 - " A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Neptune, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-339 - 7/13/09

AUTHORIZE THE RENEWAL OF LIQUOR LICENSES FOR THE 2009-2010 YEAR

WHEREAS, the following liquor licensees have completed the renewal application and a New Jersey State Sales Tax Clearance Certificate has been received by the Clerk's Office,

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the following Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses, and Club Licenses in the Township of Neptune be and are hereby renewed for the period July 1, 2009 to June 30, 2010:

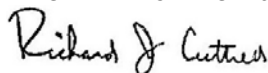
PLENARY RETAIL CONSUMPTION LICENSES

<u>STATE NUMBER</u>	<u>NAME</u>	<u>ADDRESS</u>
1334-32-002-005	Ros Associates, LLC	In pocket
1334-44-006-004	Guys Package Store, Inc t/a Guys Package Store	1417 Corlies Avenue, Neptune
1334-31-029-001	Shark River Beach & Yacht Club Inc. t/a Shark River Beach & Yacht Club	360 S. Riverside Dr., Neptune

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Division of Alcoholic Beverage Control, and Municipal Clerk.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-340 - 7/13/09

AUTHORIZE A PERSON TO PERSON TRANSFER OF THE CLUB LICENSE
PRESENTLY ISSUED TO SHARK RIVER BEACH & YACHT CLUB, INC.

WHEREAS, Shark River Beach & Yacht Club, Inc. has applied for a person-to-person transfer of Club License # 1334-31-029-001 which is presently issued to Shark River Beach & Yacht Club, Inc. for premises at 360 South Riverside Drive, Neptune, NJ; and,

WHEREAS, the application is complete in all respects; and,

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey statutes, the regulations promulgated thereunder as well as the pertinent local ordinances and conditions imposed consistent with Title 33; and,

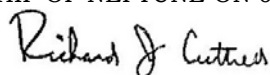
WHEREAS, all transfer procedures as outlined by state statute and local ordinances have been completed satisfactorily,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the person-to-person transfer of Club License #1334-31-029-001 as stated herein to SRBYC, Inc. t/a SRBYC, Inc. effective July 14, 2009; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the New Jersey Division of ABC and the Applicant.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-341 - 7/13/09

ACKNOWLEDGE THE RETIREMENT OF ROBERTO GRENARD
AS A CUSTODIAN IN THE BUILDING MAINTENANCE DEPARTMENT

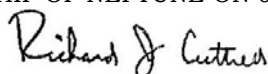
WHEREAS, the Township Committee has received a letter indicating that Roberto Grenard will be retiring as a Custodian in the Building Maintenance Department effective September 1, 2009,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the retirement of Roberto Grenard as a Custodian in the Building Maintenance Department be and is hereby acknowledged effective September 1, 2009; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Building Superintendent, Business Administrator, Assistant C.F.O., Mandy To and Carina Santos.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrell, R.M.C., Municipal Clerk

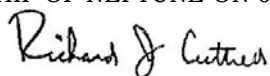
RESOLUTION #09-342 - 7/13/09

GRANT SOCIAL AFFAIR PERMIT TO ASBURY PARK/WALL BPOE 128

BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Municipal Clerk and Chief of Police be and are hereby authorized to approve the application of the Asbury Park/Wall Elks Lodge 128 for a social affair permit at 3409 West Bangs Avenue, on August 15, 2009, from 1:00 P.M. to 7:00 P.M.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-343 - 7/13/09

AUTHORIZE SALE OF SURPLUS VAN TO THE
BOROUGH OF POMPTON LAKES

WHEREAS, the Emergency Management Coordinator has recommended that a 1988 communications van be designated as surplus equipment and no longer needed for public use; and,

WHEREAS, the Township received the vehicle as surplus from the County of Monmouth at no charge; and,

WHEREAS, the Township has determined a current value of \$1,500.00 for the vehicle; and,

WHEREAS, the Borough of Pompton Lakes desires to purchase said equipment from the Township for the amount of \$1,500.00,

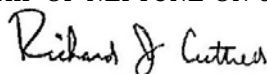
THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby declares a 1988 Chevy CP3 Van, VIN #1GCKP32J6J3315770, as surplus equipment and no longer needed for public use; and,

BE IT FURTHER RESOLVED, that the Township Committee authorizes the sale of said van to the Borough of Pompton Lakes for the amount of \$1,500.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Public Works Director, Municipal Clerk, Business Administrator and Borough of Pompton Lakes.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-344 - 7/13/09

AUTHORIZE EXECUTION OF AN ADDENDUM TO THE TEMPORARY USE AND OCCUPANCY AGREEMENT FOR AN ENCROACHMENT ON TOWNSHIP OWNED GREEN ACRES PROPERTY

WHEREAS, the Township of Neptune is the owner of 10.74 acres of property acquired under the Green Acres Program known as Jumping Brook Park Project identified at the time of acquisition in 1963 as Lot 21, Block S-7 on the tax map of the Township of Neptune, County of Monmouth, State of New Jersey, which property is administered by the Township of Neptune; and,

WHEREAS, Mary Alice Washington is Owner of an adjoining parcel of real estate designated as Block 7000, Lot 32 on 28 Hill Drive, Neptune Township, New Jersey, the County of Monmouth, State of New Jersey; and,

WHEREAS, a portion of the Owner's fence, in-ground pool and other improvements encroach upon Township real estate as set forth by an aerial photograph and survey; and,

WHEREAS, the Owner desires permission to temporarily maintain the in-ground pool and fence encroachment as it is impractical to remove said encroachments immediately without substantial detriment to the Owner's property; and,

WHEREAS, the Township's property is encumbered by a New Jersey Green Acres Program Project Agreement, which prohibits the Township from permitting encroachments within the public property; and,

WHEREAS, in return for the Township's permission for the Owner to temporarily occupy the Township's real property, the Owner agrees to specific terms and conditions upon which the encroachments may remain and when they shall be removed; and,

WHEREAS, the Township Committee adopted Resolution #09-231 on April 27, 2009 which authorized the execution of a Temporary Use and Occupancy Agreement to permit Mary Alice Washington, owner of 28 Hill Drive, to temporarily occupy adjacent Township owned Green Acres property in accordance with the terms and conditions as set forth in said Agreement; and,

WHEREAS, said Agreement provided for rent in the amount of \$25.00 per year subject to approval of the Green Acres Program; and,

WHEREAS, the Green Acres Program disapproved of the \$25.00 per year rent and requires \$250.00 per year rent paid annually to the Township,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Mayor and Clerk be and are hereby authorized to execute an addendum to the Temporary Use and Occupancy Agreement, a copy of which is on file in the Office of the Municipal Clerk, to permit Mary Alice Washington, owner of 28 Hill Drive, to provide for annual rent in the amount approved by the Green Acres Program; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Township Attorney, Director of Code/Construction, Business Administrator, Zoning Officer and Tax Assessor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE ON 07/13/09

Richard J. Cuttrel

Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-345 - 7/13/09

PLACE LIEN ON 1310 ½ 9TH AVENUE

WHEREAS, Ordinance #843 of the Township of Neptune states that where a violation or condition exists on any property in the Township of Neptune that is of such a nature as to constitute an immediate threat to life, health, safety and the well being of residents in this township unless abated without delay, the Code Enforcement Supervisor may abate the violation or condition immediately or order the owner, operator or occupant to correct the violation or condition within a three-day period; and

WHEREAS, the Code Enforcement Supervisor determined that the condition of the properties listed below constituted such a threat; and,

WHEREAS, the Code Enforcement Supervisor has notified the Township Committee of the Township of Neptune that the owners of said property have failed to correct the condition/violation as ordered; and

WHEREAS, the Code Enforcement Supervisor has had the condition corrected in accordance with Article IV, Section 6.2 (a) of Ordinance #843 at a total cost as indicated below,

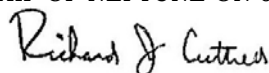
THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the Tax Collector be and is hereby authorized to place the following costs as a lien against the following properties; and,

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
204/237	1310 ½ 9th Avenue	385.00

BE IT FURTHER RESOLVED, that a copy of this resolution along with the Code Enforcement Supervisor's report be forwarded to the Tax Collector.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrell, R.M.C., Municipal Clerk

RESOLUTION #09-346 - 7/13/09

AUTHORIZE RECREATION COMMITTEE AND MUNICIPAL ALLIANCE
TO SUPPORT THE MAYOR'S BALL AD JOURNAL

WHEREAS, the Neptune Township Municipal Alliance to Prevent Alcoholism and Drug Abuse and Neptune Recreation Committee are requesting permission to place advertisements in the Ad Journal of the annual Mayor's Ball to be held on October 2, 2009; and,

WHEREAS, the cost of the Recreation Committee advertisement is \$150.00 and will be appropriated from funds in the Recreation Trust Fund which were received via fund raising efforts; and,

WHEREAS, the cost of the Municipal Alliance advertisement is \$85.00 will be appropriated from funds in the Municipal Alliance Trust Fund which were received via fund raising efforts; and,

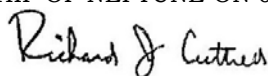
WHEREAS, the Township Committee's policy is to review and approve all requests to place paid advertisements in special event ad journals,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby approves the request of the Neptune Township Municipal Alliance to Prevent Alcoholism and Drug Abuse and the Neptune Recreation Committee to each place an advertisement in the 2009 Neptune Township Mayor's Ball Ad at a cost of funding for which will come from the Municipal Alliance Trust Fund (\$85.00) and the Recreation Trust Fund (\$150.00), respectively; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Business Administrator, Chief Financial Officer and Recreation Director.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-347 - 7/13/09

AUTHORIZE THE REFUND OF TAXES AS A RESULT OF AN APPEAL
TO THE TAX COURT OF NEW JERSEY

WHEREAS, the following property successfully appealed their assessed values with the Tax Court of New Jersey; and,

WHEREAS, said appeal resulted in a reduction of property taxes which in turn created an overpayment,

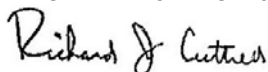
THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to refund the taxes as stated herein:

BLOCK	LOT	ASSESSED TO	YEAR	AMOUNT
10000	7.03	SSS NEPTUNE ASSOCIATES, LLC	2007	46,670.99

BE IT FURTHER RESOLVED, That a copy of this resolution be forwarded to the Tax Collector, Assistant C.F.O. and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-348 - 7/13/09

RELEASE ALL SURETY BONDS FOR SITE IMPROVEMENTS
AT KNOX HILL TOWNHOMES (BLOCK 3051)

WHEREAS, on December 5, 1995, Knox Hill Development Corp. filed a performance bond written by First Indemnity of America Insurance Company in the amount of \$775,170.65, guaranteeing site improvements at the Knox Hill Townhouse project on West Bangs Avenue (Block 3051); and,

WHEREAS, on June 22, 2009, the Township Committee adopted a Resolution authorizing the execution of a Stipulation of Settlement as a non-party in the matter of Knox Hill Condominium Association v. Knox Hill Development Corp., El-Ad Group, Ltd., Ofer Kalina and Benjamin Orbach as well as Notices of Violations and Orders to Terminate issued by the Township concerning deficient fire separation assemblies which are the subject of an Appeal before the Monmouth County Construction Board of Appeals; and,

WHEREAS, included among the provisions of said Stipulation of Settlement is the release of the performance bond for the Knox Hill project; and,

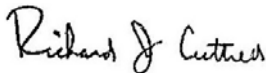
WHEREAS, the Knox Hill Townhouse Association releases the Township for any responsibility for any item that is the subject of the performance bond being released,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the release of the performance bond as stated herein contingent upon receipt of a fully executed copy of the Stipulation of Settlement by the Municipal Clerk; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Donald Beekman, Special Counsel; the Director of Engineering and Planning; and the Construction Official.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-349 - 7/13/09

AUTHORIZE A ISSUANCE OF A CLUB LIQUOR LICENSE TO SHARK RIVER HILLS
FIRE COMPANY FOR THE PREMISES AT 200 BRIGHTON AVENUE

WHEREAS, Shark River Hills Fire Company No. 4 has applied for Club License to be operated at 200 Brighton Avenue, Neptune, NJ; and,

WHEREAS, the Applicant has fulfilled the membership requirements and has been in continuous operation for at least three years at the location; and,

WHEREAS, the application is complete in all respects,

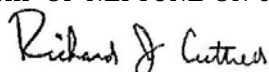
WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey statutes, the regulations promulgated thereunder as well as the pertinent local ordinances and conditions imposed consistent with Title 33; and,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the issuance of a Club Liquor License to Shark River Hills Fire Company No. 4 for the premises located at 200 Brighton Avenue effective July 15, 2009; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the New Jersey Division of ABC, the Chief of Police and the Applicant.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-350 - 7/13/09

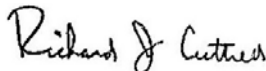
GRANT RAFFLE LICENSES

BE IT RESOLVED, by the Township Committee of the Township of Neptune that raffle licenses be issued as follows:

- 1) RA 1272 & RA 1273 to The Order of the Evergreen to conduct an on-premise raffle and an off-premise 50/50 on August 3, 2009 between 7:00 a.m. and 3:00 p.m. at 210 Jumping Brook Road, Neptune, NJ.
- 2) RA 1274 to Holy Innocents Church to conduct an off-premise 50/50 raffle on September 20, 2009 at 6:30 p.m. at 3455 West Bangs Avenue, Neptune, NJ.
- 3) RA 1275 & RA 1276 to Jersey Shore Women's Club to conduct an on-premise 50/50 and on-premise gift auction on October 17, 2009 between 11:00 a.m. and 3:00 p.m. at 210 Jumping Brook Road, Neptune, NJ.
- 4) RA 1277, RA 1278 & RA 1279 to Asbury Park Wall BPOE #128 to conduct an off-premise 50/50, on-premise 50/50 and a Gift Auction on August 15, 2009 between 1:00 p.m. and 7:00 p.m. at 3409 West Bangs Avenue, Neptune, NJ.
- 5) RA 1280 & RA 1281 to American Heart Association to conduct an off-premise 50/50 and a Gift Auction on September 25, 2009 between 1:00 p.m. and 9:00 p.m. at 1401 Highway 35, Neptune, NJ.
- 6) RA 1281 to American Legion Post #346 to conduct and Instant Raffle from September 1, 2009 to August 31, 2010 between 12:00 p.m. to 2:00 a.m. at 21 Gully Road, Neptune, NJ

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-351 - 7/13/09

AUTHORIZE REVISION TO REQUEST FOR ACCESS TO GOVERNMENT RECORDS FORM

WHEREAS, in accordance with the Open Public Records Act, the Township of Neptune has adopted a Request for Access to Government Records Form; and,

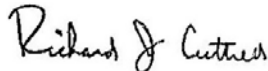
WHEREAS, as a result of a decision from Martin O'Shea v. Township of West Milford, Government Records Council Complaint No. 2007-237, it is necessary to amend and add language on the Township's Request of Access to Government Records Form,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes revisions to and formally adopts the Township of Neptune Request for Access to Government Records Form, version July, 2009, said form being available in the Office of the Municipal Clerk and on the Township web site; and,

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to distribute the revised form to all Township Departments.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-352 - 7/13/09

AUTHORIZE AN AMENDMENT TO THE 2009 MUNICIPAL BUDGET TO REALIZE MONIES FROM AN OVER THE LIMIT UNDER ARREST 2009 STATEWIDE CRACKDOWN GRANT

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2009 in the sum of \$6,000.00 which is now available from a NJDL&PS Division of Highway Traffic Safety grant in the amount of \$6,000.00; and,

BE IT FURTHER RESOLVED that the like sum of \$6,000.00 is hereby appropriated under the caption of Over the Limit Under Arrest Statewide Crackdown; and,

BE IF FURTHER RESOLVED, that the above is the result of funds from a NJDL&PS Division of Highway Traffic Safety Over the Limit Under Arrest Statewide Crackdown 2009 Grant in the amount of \$6,000.00; and,

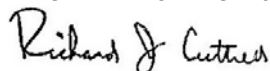
BE IT FURTHER RESOLVED, that the Clerk forward three certified copies of this resolution to Chief Financial Officer and one copy to the Assistant C.F.O., and Auditor.

Vote:

Bishop:	aye
Jahn:	aye
Manning:	aye
McMillan:	aye
Brantley:	absent

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-353 - 7/13/09

ACCEPT A GRANT FROM THE HAZARDOUS DISCHARGE SITE REMEDIATION FUND
PUBLIC ENTITY PROGRAM THROUGH THE NEW JERSEY ECONOMIC DEVELOPMENT
AUTHORITY AND THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

WHEREAS, the Township of Neptune has applied for and has been awarded a grant in the amount of \$44,883.00 from the Hazardous Discharge Site Remediation Fund Municipal Grant Program through the Department of Environmental Protection and the New Jersey Economic Development Authority for the remedial investigation along with report preparation of the Shark River Municipal Marina property,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the above referenced grant is hereby accepted and the Mayor is hereby authorized to execute grant documents as an authorized representative thereunder, as the representative for the Township of Neptune; and,

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the New Jersey Economic Development Authority, the Chief Financial Officer, Business Administrator and Administrative Assistant to the C.F.O.

Date Adopted by Committee: July 13, 2009

(seal)

Attest:

Dr. Michael Brantley, Mayor

Richard J. Cuttrel, Clerk

RESOLUTION #09-354 - 7/13/09

AUTHORIZE THE EXECUTION OF INTERLOCAL SERVICE AGREEMENTS
WITH NEPTUNE FIRE DISTRICTS #1 AND #2 TO PROVIDE VEHICLE MAINTENANCE

WHEREAS, the Township of Neptune has a contract with a third party fleet management company to provide vehicle maintenance to Township vehicles; and,

WHEREAS, Neptune Township Fire District No. 1 and Neptune Township Fire District No. 2 desire to each enter into an interlocal service agreement (extending the existing agreements) pursuant to N.J.S.A. 40:8A-1 et seq for the Districts to receive vehicle maintenance services through First Vehicles Services at the Township's Public Works Yard; and,

WHEREAS, the Fire Districts will agree to pay the Township's contracted hourly labor rate plus \$10.00 per hour for administrative costs; and,

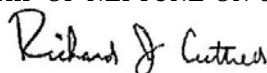
WHEREAS, the Agreements include a provision for after hour repair rates,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of Interlocal Service Agreements with Neptune Township Fire District No. 1 and Neptune Township Fire District No. 2 for a period of one year, effective July 1, 2009, with an option to renew annually for a maximum of five years, a copy of which is on file in the Office of the Municipal Clerk, which provides that the Fire Districts will pay the Township for vehicle maintenance services provided herein; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Assistant C.F.O., Neptune Township Fire Districts, and the Director of Public Works.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrell, R.M.C., Municipal Clerk

RESOLUTION #09-355 - 7/13/09

AUTHORIZE THE EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT
WITH THE BOROUGH OF NEPTUNE CITY TO ACCEPT AND DISPOSE
OF BRUSH AT THE TOWNSHIP PUBLIC WORKS YARD

WHEREAS, the Township of Neptune and the Borough of Neptune City are mindful of their duties and responsibilities to protect and maintain the public health, safety and welfare of its inhabitants find it necessary to arrange for disposal of brush collected by the Borough of Neptune City at the Township Public Works Yard for ultimate disposal and recycling by the Township through a contracted third party vendor; and,

WHEREAS, the Township and Borough have determined that their best interests would be served by enjoying the benefits of economies of scale through this arrangement;

WHEREAS, the Township of Neptune and the Borough of Neptune City desire to enter into an interlocal service agreement pursuant to N.J.S.A. 40:8A-1 et seq. for the Township and Borough to cooperatively participate in this project; and,

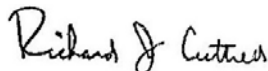
WHEREAS, the Borough will be responsible for transporting brush collected from Borough residents to the Township Public Works Yard and paying the Township at a rate of \$10.00 per cubic yard,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of an Interlocal Service Agreement with the Borough of Neptune City, a copy of which is on file in the Office of the Municipal Clerk, providing for the disposal of the Borough's brush at the Township's Public Works Yard at a rate of \$10.00 per cubic yard; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Assistant C.F.O., Director of Public Works, and the Borough of Neptune City.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-356 - 7/13/09

AUTHORIZE THE EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT
WITH THE NEPTUNE TOWNSHIP BOARD OF EDUCATION
FOR SCHOOL RESOURCE OFFICERS

WHEREAS, the Township of Neptune and the Neptune Township Board of Education are mindful of their duties and responsibilities to protect and maintain the public health, safety and welfare of its inhabitants find it necessary to arrange for the placement and reimbursement of two School Resource Officers at Neptune Township Public Schools; and,

WHEREAS, the Township and Board have determined that their best interests would be served by enjoying the benefits and sharing the costs of two sworn police officers contributing to the daily activities of students; and,

WHEREAS, the Township of Neptune and the Neptune Township Board of Education desire to enter into an interlocal service agreement pursuant to N.J.S.A. 40:8A-1 et seq. for the Township and Borough to cooperatively participate in this project; and,

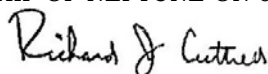
WHEREAS, the Township will be responsible for assigning two police officers as School Resource Officers and the Board will pay the Township the sum of \$100,000.00 to partially defray the salary, benefits and insurance of said officers,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of an Interlocal Service Agreement with the Neptune Township Board of Education, a copy of which is on file in the Office of the Municipal Clerk, providing for the assignment of two Township police officers and School Resource Officers and a contribution by the Board to the Township of \$100,000.00 for the 2009-2010 school year; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Assistant C.F.O., Chief of Police, and the Superintendent of Schools.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-357 - 7/13/09

AUTHORIZE THE EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT
WITH THE NEPTUNE TOWNSHIP BOARD OF EDUCATION FOR TEMPORARY
USE OF OFFICE SPACE AT THE MIDTOWN COMMUNITY ELEMENTARY SCHOOL

WHEREAS, the Township of Neptune and the Neptune Township Board of Education are mindful of their duties and responsibilities to protect and maintain the public health, safety and welfare of its inhabitants find it necessary to arrange for the temporary relocation of administrative functions of the Neptune Township Police Department to the Midtown Community Elementary School during renovations to the Neptune Township Municipal Complex; and,

WHEREAS, the Township and Board have determined that their best interests would be served by enjoying the benefits and available flex space for the Police Department resulting in no cost to the local taxpayer; and,

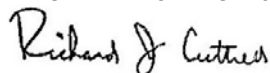
WHEREAS, the Township of Neptune and the Neptune Township Board of Education desire to enter into an interlocal service agreement pursuant to N.J.S.A. 40:8A-1 et seq. for the Board to provide said office space to Township at no cost,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of an Interlocal Service Agreement with the Neptune Township Board of Education, a copy of which is on file in the Office of the Municipal Clerk, providing for the temporary use of office space at the Midtown Community Elementary School by the Neptune Township Police Department during renovations at the Neptune Township Municipal Building; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Assistant C.F.O., Chief of Police, and the Superintendent of Schools.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-358 - 7/13/09

AUTHORIZE THE EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT
WITH THE NEPTUNE TOWNSHIP BOARD OF EDUCATION FOR USE
OF ALL TERRAIN VEHICLES ON AN AS NEEDED BASIS

WHEREAS, the Township of Neptune and the Neptune Township Board of Education are mindful of their duties and responsibilities to protect and maintain the public health, safety and welfare of its inhabitants find it necessary to arrange for use of two Board owned all terrain vehicles by the Township on an as-needed basis; and,

WHEREAS, the Township and Board have determined that their best interests would be served by sharing the benefits of the use of these vehicles; and,

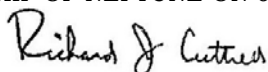
WHEREAS, the Township of Neptune and the Neptune Township Board of Education desire to enter into an interlocal service agreement pursuant to N.J.S.A. 40:8A-1 et seq. for the Board to provide said vehicles to Township, when needed, at no cost,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the execution of an Interlocal Service Agreement with the Neptune Township Board of Education, a copy of which is on file in the Office of the Municipal Clerk, providing for the use of two Board owned all terrain vehicles by the Township on as needed basis as determined by the Business Administrator or his designee; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Business Administrator, Assistant C.F.O., and the Superintendent of Schools.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-359 - 7/13/09

AUTHORIZE TOWNSHIP ATTORNEY TO DEFEND TOWNSHIP IN LAW SUIT BROUGHT AGAINST TOWNSHIP BY E.K. SAMPLER, LLC AND ELLIOTT KOPLITZ

WHEREAS, the Township Committee had a hearing pursuant to local ordinance on May 14, 2009, continued on June 3, 2009 to determine whether or not property located at 28 Main Avenue, Ocean Grove, New Jersey, Block 20, Lot 572 was in violation of local ordinance in that it was dangerous to life or health in its present condition and increased the hazards of fire and collapse therefore it should be subject to demolition; and

WHEREAS, June 3, 2009 the Township Committee passed resolution 09-271 authorizing demolition and bid opportunity for contract for demolition of property located at 28 Main Avenue, Block 20, Lot 572, Ocean Grove, New Jersey, often known as the "Sampler" having found based on testimony of municipal officials and after hearing testimony from the owner and its witnesses that under local ordinance the building was dangerous to life and health and of such character that might tend to increase hazards of fire and collapse and should be demolished; and

WHEREAS, the Township Committee by said resolution required the owner to demolish the subject property within thirty (30) days of service of the resolution or the Township Committee would contract out to demolish said building placing a lien on said property for the cost of said demolition; and

WHEREAS, on July 2, 2009 the owner of the "Sampler" at 28 Main Avenue, Ocean Grove, New Jersey filed a Verified Complaint, Order to Show Cause and other supporting documents and caused a hearing to be scheduled on the same day in order to schedule a return date on the Order to Show Cause to determine whether a preliminary temporary injunction should be granted and whether temporary restraints should be granted as of July 2, 2009 until said hearing; and

WHEREAS, after a hearing on the matter with Gary Fox and Dennis Melofchik present for the plaintiff E.K. Sampler, LLC and Elliott Koplitz and Gene J. Anthony being present as the attorney for the Mayor and Township Committee for the Township of Neptune, the Honorable Patricia DelBuono Cleary issued an Order providing temporary restraints against Neptune Township preventing the same from demolishing the subject property subject to a hearing scheduled for August 21, 2009 to determine whether the preliminary temporary injunction should continue the restraints until a hearing on the merits and trial determines whether or not a permanent injunction should be issued; and,

WHEREAS, funds for this purpose are in the 2009 Municipal Budget in the appropriation entitled Legal O.E. known as Account No. 155-027 and the Chief Financial Officer has certified in writing,

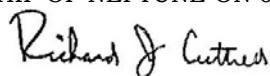
NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Neptune that the governing body hereby authorizes the Municipal Attorney, Gene J. Anthony, Esq., with law offices located at 48 South Street, Eatontown, New Jersey to defend the Township with regards to the aforesaid lawsuit brought by E.F. Sampler, LLC and Elliott Koplitz

in the Superior Court of New Jersey Law Division Monmouth County Docket No. MON-L3139-09 and to do all that is necessary to prosecute and seek enforcement of resolution 09-271 seeking demolition of the "Sampler" located at 28 Main Avenue, Ocean Grove, New Jersey.

BE IT FURTHER RESOLVED, that the Township Committee authorizes legal fees not to exceed Twenty Thousand Dollars (\$20,000.00) without additional approval for the purposes of this litigation.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-360 - 7/13/09

AUTHORIZE THE EXECUTION OF A REDEVELOPMENT AGREEMENT
WITH TRF DP RIDGE AVENUE, LLC TO SERVE AS REDEVELOPER
OF THE RIDGE AVENUE SCHOOL SITE REDEVELOPMENT ZONE

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq., as amended and supplemented ("Redevelopment Law"), provides a process for municipalities to participate in the redevelopment and improvement of areas in need of redevelopment; and,

WHEREAS, by Resolution #04-566, the Township Committee of the Township of Neptune designated the Midtown and Bradley Park neighborhoods as an area in need of rehabilitation in accordance with the requirements of N.J.S.A. 40A:12A-14; and,

WHEREAS, a plan for redevelopment was prepared by the Neptune Township Committee's planning consultant, T& M Associates, and is entitled "Redevelopment Plan Ridge Avenue School Site" ("Redevelopment Plan"); and,

WHEREAS, by Ordinance No. 06-08, the Township Committee adopted the Ridge Avenue School Site Redevelopment Plan to address the redevelopment of the properties within the Redevelopment Zone; and,

WHEREAS, the Township Committee adopted Resolution #06-195 designating the Committee as the Redevelopment Entity for the Ridge Avenue School Site Redevelopment Zone; and,

WHEREAS, the Township Committee twice amended the Ridge Avenue School Site Redevelopment Plan by the adoption of Ordinance No. 07-60 on December 20, 2007 and Ordinance No. 08-42 on October 27, 2008; and,

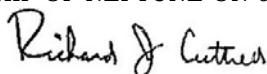
WHEREAS, the Township Committee desires that the Redevelopment Area be redeveloped by TRF DP Ridge Avenue, LLC in accordance with the Redevelopment Plan,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes the Mayor and Clerk to execute a Redevelopment Agreement, a copy of which is on file with the Municipal Clerk for public inspection, with TRF DP Ridge Avenue, LLC setting for the terms and conditions for the redevelopment of the Ridge Avenue School Site Redevelopment Zone in accordance with the Ridge Avenue School Site Redevelopment Plan; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Township Planner, Business Administrator, Director of Engineering and Planning, Planning Board Administrator, and Township Attorney.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-361 - 7/13/09

AUTHORIZE PROPERTY APPRAISAL FOR 1603 CORLIES AVENUE

WHEREAS, the Township is desires to engage the services of a Certified General Real Estate Appraiser to determine the current market value of 1603 Corlies Avenue (Block 272, Lots 7 & 11) which is adjacent to the future site of the Neptune Senior Center; and,

WHEREAS, the Land Use Administrator has solicited and received a proposal for said services; and,

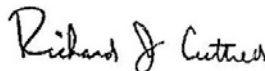
WHEREAS, funds for this purpose will be provided in the 2009 municipal budget in the appropriation entitled Assessing OE & Land Use Admin OE, known as Account No.150-0028 and 188-028, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Neptune hereby authorizes AJ Lehman Appraisal, Inc. to perform the services as stated herein at an amount not to exceed \$4,000.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer, Assistant C.F.O., Director of Engineering and Planning, Land Use Administrator and the Business Administrator.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-362 - 7/13/09

AUTHORIZE THE PURCHASE OF HOMELAND SECURITY EMERGENCY EQUIPMENT
UNDER THE NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Neptune Township Office of Emergency Management wishes to purchase homeland security emergency equipment through an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Gen EI Safety Products has been awarded New Jersey State Contract No. A74022 for this equipment; and,

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the amount of the emergency equipment shall not exceed \$17,724.00; and,

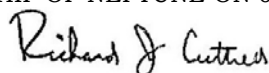
WHEREAS, funds for this purpose are available in the 2009 budget through an Exercise Improvement Grant and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of homeland security emergency equipment through the New Jersey Cooperative Purchasing Program for the Neptune Township Office of Emergency Management be and is hereby authorized at an amount not to exceed \$17,724.00; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the O.E.M. Coordinator, Chief Financial Officer, Business Administrator, Assistant C.F.O. and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-363 - 7/13/09

AUTHORIZE THE PURCHASE OF OFFICE EQUIPMENT UNDER THE
NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Township of Neptune wishes to purchase office equipment for the police and administrative departments through authorized vendors under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, the purchase of this equipment will be through Action Office Interiors via the following New Jersey State Contracts: Mayline A70142, Inwood A69987 and ABOC/JAMI A69943; and,

WHEREAS, the Chief Financial Officer recommends the utilization of these contracts on the grounds that the price reflects a substantial savings; and,

WHEREAS, the total amount of the equipment of the three state contracts shall not exceed the following amounts: Mayline A70142 - \$165,514.27; Inwood A69987 - \$11,080.20; and ABOC/JAMI A69943 - \$11,020.35; (all three contracts total \$187,614.82); and,

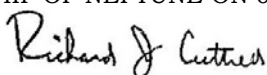
WHEREAS, funds for this purpose are available in Ordinance No. 06-36 as amended by 07-03, and the Chief Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that the purchase of office equipment through the New Jersey Cooperative Purchasing Program for the police and administrative departments be and is hereby authorized at an amount not to exceed \$187,614.82, as further defined above; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of Engineering and Planning, Chief Financial Officer, Business Administrator, Assistant C.F.O. and Auditor.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-364 - 7/13/09

RECLASSIFY EMPLOYEE TO THE POSITION OF
DRIVER IN THE SEWER UTILITY

WHEREAS, Charles Borges is currently classified as a Foreman in the Sewer Utility and also receives a stipend as Secondary Licensed Operator; and,

WHEREAS, his Wastewater Collection System license expired on September 30, 2007; and,

WHEREAS, the Public Works Director and the Business Administrator have made a recommendation to reclassify Charles Borges as a Driver and rescind the stipend for Secondary Licensed Operator effective September 30, 2007,

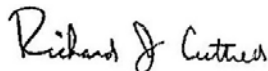
THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Neptune that Charles Borges be and is hereby reclassified to the position of Driver in the Sewer Utility at an annual salary of \$51,474.63 effective July 1, 2009; and,

BE IT FURTHER RESOLVED, that the Secondary Licensed Operator stipend received by Charles Borges be and is hereby rescinded effective September 30, 2007 with the requirement that repayment be made of the stipend received from September 30, 2007 to the present; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Business Administrator, Public Works Director, Chief Financial Officer, Assistant C.F.O., and AFSCME Local #1844, Mandy To and Carina Santos.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk

RESOLUTION #09-365 – 7/13/09

AUTHORIZE THE PAYMENT OF BILLS

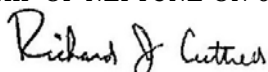
BE IT RESOLVED, That the following bills be paid if properly certified:

CURRENT FUND	604,539.69
FEDERAL & STATE GRANT FUND	37,099.24
TRUST OTHER	36,067.56
GENERAL CAPITAL FUND	24,896.25
SEWER OPERATING FUND	2,730.88
MARINA OPERATING FUND	3,286.30
DOG TRUST	1,252.80
UDAG RECIPROCAL TRUST	9,238.86
BILL LIST TOTAL	\$719,111.58

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Assistant C.F.O.

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE
COPY OF A RESOLUTION ADOPTED BY
THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF NEPTUNE ON 07/13/09



Richard J. Cuttrel, R.M.C., Municipal Clerk